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Summer School

2020



Important Dates:

Registration Begins: March 2

First Semester Registration Deadline: April 24

Second Semester Registration Deadline: May 29

First Semester: June 1 - June 19

Second Semester: June 22 - July 13

No Classes: July 3

Community High School District 155

www.d155.org

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The information in this packet is presented as a resource for students and their parents interested in summer school. Please understand that students must reside in District 155 to be eligible for enrollment in summer school. Also, instances may occur in which a course is not offered due to low enrollment.

With the exception of driver's education courses, all summer school courses will be held at Crystal Lake South High School located at 1200 S. McHenry Ave, Crystal Lake, IL 60014. The main office number is (815) 455-3860. Driver's education courses meet at the student's home school.

Detailed course descriptions are available in the online course selection guide available in the "Links for Students" section at www.d155.org.

Note: Students & parents should plan two extra days per semester beyond the published course schedule in case any unforeseen school closures occur.

Remedial Courses (repeated courses)

Remedial courses are an opportunity for a student who may have done poorly in, or failed a course to retake the course in order to graduate with his/her class or to improve his/her grade.

<u>First Semester</u>	<u>Second Semester</u>
Algebra	Algebra
Geometry	Geometry
U.S. History	U.S. History
English 101	English 102
Sophomore English	Sophomore English
Junior English	Junior English
Senior English	Senior English

Online Tuition Payments

Summer school tuition and fees may be paid online through Skyward Family Access after a student has registered. Visit the summer school link at www.d155.org for more information.

Semester Schedule Meets Monday - Friday

First semester begins Monday, June 1 and concludes Friday, June 19.
 Second semester begins Monday, June 22 and concludes Tuesday July 13.
 School will not be in session on July 3.

Daily Class Time Schedule

Period 1	7:30 - 8:20 a.m.
Period 2	8:25 - 9:20 a.m.
Period 3	9:25 - 10:20 a.m.
Period 4	10:25 - 11:20 a.m.
Period 5	11:25 a.m. - 12:20 p.m.

General Summer School Information

Class Credit for Summer School Courses

Unless otherwise noted, a ½-credit may be earned from successful completion of each semester of summer school coursework. Students may repeat courses they have previously passed, with the higher of the two grades entered on their permanent record. However, the student will only receive credit for the course once. Regardless of the course, all students must be present for the final exams.

Graduating Seniors

Graduating seniors from District 155 who are completing requirements for graduation at the end of either semester of summer school are required to sign the diploma list in their home school student services office.

Registration for Summer School

Priority will be given to those who register first unless noted in the class description. Registration begins on March 2, 2020, and deadlines are:

First Semester:	April 24, 2020
Second Semester:	May 29, 2020

Any student who plans to attend summer school—including students with an IEP—should contact the student services department at his/her high school and register as soon as possible. Student services offices in all District 155 schools are open every weekday from 7 a.m. to 4 p.m. during the school year, and from 7 a.m. to 3:30 p.m. (Mon.-Thur.) or 12 p.m. (Fridays) during the summer. Please note: Some courses may not be offered due to insufficient enrollment.

In some instances, preference may be given to upper classmen for course selections.

Tuition & Fees for Summer School

One semester tuition	\$180
Two semesters tuition	\$360

- There is a \$15 late registration fee for all registrations received after the deadlines (April 24 for first semester classes and May 29 for second semester classes).
- If paying online, you must first submit the registration form to the Registrar. The Registrar will enter payment information in Skyward and send you an email with instructions on how to make your payment. Once payment has been made, your student will be enrolled in the class. Full payment must be made by midnight on April 24 for first semester or May 29 for second semester. Any student/parent failing to have all tuition and fees paid by these deadlines will be dropped from the course.
- If paying by check, your check must accompany the registration form for your student to be enrolled in the class.
- Please make all checks payable to: District 155.
- A waiver of fees for summer school coursework may be available for students who qualify. Please contact your child's counselor for more information. Waivers are only available to students who successfully complete the course for which they receive the fee waiver.
- If a check is returned for insufficient funds, the student will not be allowed to attend the class until the fee is paid (and absences will be accumulated).

General Summer School Information [continued]

Book Rental

Tuition fees cover the rental of textbooks, while required workbooks and any other supplementary supplies must be purchased by the student. Books will be distributed the first day of class and must be returned on the last day. Students are expected to return the books in the same condition as they were received. Students will be charged for lost or damaged books. No academic credit will be given until all textbooks are returned in acceptable condition or are paid for in full.

Attendance

Attendance is extremely important, therefore, it is critical to plan ahead when considering enrollment into summer school. Courses meet for 5 periods per day and are approximately the same total number of minutes as regular year courses. In fact, each class period during the summer school day corresponds to one and one-sixth days' work during the regular school year. As a result, it is imperative that students be present each period on every day.

Attendance is taken each class period (5 times per day). Any student who misses more than one full day of classes (5 periods) will be dropped from the class on the 6th period of absence. All absences need to be reported to the summer school office prior to 7:30 a.m. Failure to do so will result in a phone call to home or work.

Instances of tardiness are addressed in a similar manner. Students are expected to be punctual to each class period. Teachers will record tardies for each period. The third tardy to any class will be considered an absence from class. Each tardy after the third will count as an additional class absence. Therefore, a student could be dropped from class for a combination of absences and tardies, or a total of eight tardies.

***** All students must be present for final exams *****

Student Conduct

Students are required to abide by the same rules during summer school as they would during the regular school year. This information is contained in Board Policy 7:190, Student Behavior, and the student handbook available at www.d155.org. Students will adhere to behavior expectations in Board Policy 7:190 and follow the established school rules as published in the student handbook, as well as summer school rules contained in this packet. Disruptive behaviors during summer school may result in disciplinary consequences, including but not limited to, suspension from summer school and removal from the summer school program. Specifically, the use, possession, and/or distribution of any alcohol, drugs, vaping devices, or other drug-related paraphernalia on school property during summer school may result in the student being dropped from a class, an out-of-school suspension, or expulsion from the District.

Suspensions from summer school will count towards the student's total number of absences for the summer session. As stated previously, once a student accumulates 6 periods of absences, s/he will be dropped from the class for the summer session.

If a student is dropped from a summer school class, the parents/guardians may submit a written appeal of that disciplinary measure to the Assistant Superintendent of Educational Services, or his/her designee. The Assistant Superintendent's decision on the student's appeal is final.

- Dress: Students are expected to dress as they do during the regular school year. The facility is air-conditioned, so layering is recommended. Caps, hats, head bands, scarves, jackets, or any other clothing deemed inappropriate by summer school personnel are not to be worn in the building.
- Electronic Devices: Calculators are allowed and music devices are allowed during breaks. Electronic games and pagers are not allowed. Cell phones are to be turned off during summer school hours except during designated break times.
- Food: Open food and beverages are not allowed in classrooms but may be consumed during breaks in the designated area.
- Leaving Campus: Students are not allowed to go to the parking lot or to leave campus during summer school hours. Students leaving campus or going to the parking lot without permission will receive a multi-period suspension.

General Summer School Information [continued]

Transportation

To Crystal Lake South High School

Bus service is provided at no charge to students from Cary-Grove High School, Crystal Lake Central High School, and Prairie Ridge High School. The bus schedule is as follows:

Cary-Grove (front of school) to Crystal Lake South	Leave at 6:45 a.m. Return to CG by 12:55 p.m.
Crystal Lake Central (main entrance) to Crystal Lake South	Leave at 6:55 a.m. Return to CLC by 12:55 p.m.
Prairie Ridge (front of school) to Crystal Lake South	Leave at 6:45 a.m. Return to PR by 12:55 p.m.

Transportation Rules

Riding the bus is considered a privilege. Students risk losing this service for inappropriate behaviors. For additional information, please review the section regarding "Student Conduct" included in the student handbook available at www.d155.org.

COMMUNITY HIGH SCHOOL DISTRICT 155
2020 SUMMER SCHOOL REGISTRATION - Return this form to your school's registrar

 (Student Name) Last First Middle Initial Current Grade

1st Semester Course
 (June 1 - June 19, 2020; see course info)

 Course #/Section
(Registrar Enters)

 Student's ID #

2nd Semester Course
 (June 22-July 13, 2020; see course info)

 Course #/Section
(Registrar Enters)

Registration Begins: March 2
 First Semester Registration Deadline: April 24
 Second Semester Registration Deadline: May 29

Send your registration to your school's registrar. Registration will not be accepted unless all the following information is provided. Students are not confirmed in a course until all fees have been paid either online through Skyward Family Access or by check.

 (Mother/Guardian) Last Name First * Primary Phone Email

 (Father/Guardian) Last Name First * Primary Phone Email

 Address City Zip Code

Father's Cell Phone _____ Mother's Cell Phone _____

*Please supply contact numbers where a parent/guardian can be reached between 7 a.m. and 1 p.m. in the event of an emergency

Allergies or Medical Condition of which District 155 needs to be aware _____

HOME SCHOOL (circle one): CG CLC CLS PR

Most courses require a \$180 tuition fee per semester. Fee waivers are available for students who qualify. Please see your child's guidance counselor for additional details. Tuition and fee information is available in this packet.

PAYMENT METHOD (Check one): Online* _____ Check _____ Waivers _____

*For online payment, once the form is received, the charge will be added to Skyward.

Parent/Guardian Signature Required

I understand my child has the responsibility to abide by the Community High School District 155 rules and expectations, which may be found in the online student handbook on the district website.

 Parent/Guardian Signature Relationship to Student Date

Student Signature Required

I accept responsibility and agree to abide by all District 155 policies and procedures. My signature is an acknowledgement that I have read the expressed policy and I have complete knowledge and understanding of the rules and expectations of the district including but not limited to summer school. I understand that the handbook is accessible on the district website.

 Student Signature Date

*****Online payment by credit card is available through Skyward Family Access*****

Office Use Only		
Form Returned Date: _____	Time: _____	Credits Checked _____
Tuition Paid: _____		Course Approval _____
Payment Method: _____		Counselor Signature: _____
Check No.: _____	Online: _____	