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March 4, 2020

Dear KIS Community,

The Ministry of Education has closed school campuses in the Republic of Korea until Monday, March 23. KIS will follow this directive and continue operating Virtual KIS through Friday, March 20. We will maintain our regularly scheduled Spring Break March 23-27, and we look forward to returning to campus on Monday March 30 if conditions permit us to do so.

Elementary Trimester 2 progress reports will be emailed to parents on Wednesday, March 11, and secondary midterm progress reports will be emailed on Wednesday, March 18. Secondary teachers will be sharing appointment calendars for virtual parent-student-teacher conferences to be held on March 19 and 20. Elementary Student-led Conferences will be held in a Back-to-School-Night format which will be scheduled after our return to campus.

While we greatly miss being on campus with our students, we are confident that we will continue to:

- provide access to meet learning targets
- document and provide feedback on student learning progressions
- stay connected with our community to care for student needs during our time away from campus

Thank you for your continued support and feedback as we partner to maintain quality teaching and learning during the time we must be away from campus. We are thankful that members of our school community have continued to be healthy and wish your family well.

Sincerely,

A handwritten signature in black ink that reads 'Michelle Quirin'.

Michelle Quirin
School Director