



Rankin County School District

TRADITION OF EXCELLENCE

RANKIN COUNTY SCHOOL DISTRICT 2020-2021 REQUEST FOR STUDENT TRANSFER

Please fill out completely

Name of student: _____
LAST FIRST MIDDLE

School student is currently attending: _____ Current grade: _____

Grade student will attend at time of transfer: _____ Race: _____ Gender: _____ Age: _____

Transfer is requested FROM: _____
DISTRICT SCHOOL

TO: _____
DISTRICT SCHOOL

Name of Parent or Guardian making request: _____
LAST FIRST MIDDLE

Address: _____
STREET OR ROUTE AND BOX CITY STATE ZIP

Contact: _____
HOME PHONE WORK PHONE CELL

Reason for request: (If parent is RCSD employee, position / location): _____

RCSD employee's position/location must be verified by immediate supervisor's signature:

SUPERVISOR'S SIGNATURE

I am hereby making request for transfer as specified above: I verify that the information given is correct. I also understand that this transfer is revoked upon certain changes in status such as change of address and/or termination of employment by the receiving district. I agree to notify the receiving district immediately if my status should change. I also understand that both districts are governed by policies that impose penalties for failure to comply with these provisions.

Parent / Guardian: _____
SIGNATURE DATE

The parent is to complete this Request for Student Transfer and mail or deliver to the Rankin County School District, 1220 Apple Park Place, P.O. Box 1359, Brandon, MS 39043. Upon receipt of the request form, we will process and distribute copies of the form to the receiving district, sending district, enrolling school and the parent. For more information, call 601-825-5590.

Pursuant to (1) state law and (2) approval by Board of Trustees of the Rankin County School District, the transfer requested above is hereby approved. Approval of the transfer is made according to the policy of each school district. A copy of this form signed by an authorized school official of Rankin County School District will serve to authorize enrollment in a Rankin County School and to notify the sending school district of the transfer approval.

Approved for the current school year only Disapproved

SIGNATURE / SENDING DISTRICT

POSITION

DATE

Approved for the current school year only Disapproved

SIGNATURE / RECEIVING DISTRICT

POSITION

DATE