

Minutes agreed as accurate at FGB meeting on 25/3/19
Minutes proposed by SM, minutes seconded by AM

Southam Primary School – Full Governing Body Meeting
Monday 21st January 2019 at 6.30pm

Present: Andrea Hugo (Chair) (AH), Nicola Lester (Vice Chair) (NL), Emma Longworth (head), Sandy Marley (SM), Antonis Michailidis (AM), Dan Hobson (DH), Janet Montague (JM), Kimberely Hiles (KH), Sian Warner (Clerk), Katherine Latham (KL)

Apologies: Rowena Taylor, Sue Abbott

Prospective new governor present: Aman Ubhi

Guest Speaker: Paul Willis

Chair welcomed Aman and asked committee to introduce themselves for the benefit of Aman.

2. Pecuniary Interests

SM declared her role as a governor at Rugby High School for Girls.

3. TLR Maths Report – Paul Willis (refer to summary emailed out to governors prior to meeting for detail).

2017-2018 headlines

- Maths progress over the last 2 years has been in the top 20% nationally for all pupils and high prior attainers.
- 3year average maths attainment score was 108.4 which puts school in the top 10% nationally.
- Reasoning papers can be very unpredictable, and can be trickier to prepare for. The wording within the questions has changed considerably, however that said the KS2 results very still very good.
- Year 5/6 staff team work well together which has helped with success in KS2.
- PW said that he believed that the one of the major keys to the successes is the introduction of entry questions. This initiative has helped to establish which interventions are needed and when, and to really pin point knowledge gaps.

Looking forward to 2018-2019

- They are looking at raising the focus to improve KS1 attainment in children meeting expectations.
- Year 2 class split from Year 1 pupils.
- More opportunities for year 2 children to problem solve with an emphasis on calculation.
- Better use of resources to match and support objectives.
- Continue to use Pixl interventions.
- Raise profile of language/vocabulary within lessons.
- Raise attainment in vulnerable groups – Year3 girls, Year 6 boys.
- Preparation for year 4 times table tests, using online resource – Times Table Rock Stars. With participation in a pilot study in summer.
- *Governor asked what the predicted results might be this year.* Head said it's difficult to know as the pass mark is not released until the results come out and is based on

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performance of all children across the country and that data would be included the the HT report next half term.

- *Governor said that she felt it was important for children to leave the school being able to continue progressing in maths.* PW said that teaching maths in ability groups really helps., it means they can focus more on the areas needed.
- *Governor asked how the idea of entry questions came about and who introduced them.* PW said originally a number of years ago the school used exit questions, but over time felt that they were not having the desired outcomes from this, so swapped to the entry question instead. Governor said potentially fits well into other areas of the curriculum. PW said already being used in English lessons.

Governors thanked PW for his overview and for all his efforts and that of the whole teaching staff, and noted what excellent results they were again.

PW left 7.05pm

4. Minutes from previous meeting
 - Actions from previous meeting
 - Section 106 funding for expansion – ongoing. **ACTION**
 - Extra £10,000 funding from government – ongoing KL to advise. **ACTION**
 - SEN report – JM to circulate. **ACTION**
 - Governors present agree minutes of previous meeting on the 26/11/18 to be accurate. DH proposed minutes as accurate, SM seconded.
5. Head Teacher Pay & Performance
CONFIDENTIAL ITEM ON SEPARATE SHEET – LIMITED CIRCULATION ONLY.
6. Governor Development Plan
 - Chair advised committee that the last governor development plan was completed in 2016-2017, and therefore suggests that maybe the committee do not require this document any longer as other documents currently in use cover what would normally be within this document.
 - Governor said that they have the skills audit and the head teacher report, and by continuing with the development plan it would just be duplicating work.
 - *Governor asked whether if by removing the development plan would there still be a record of what needs to be covered/discussed and when.* All governors present felt that other documents they use are sufficiently adequate and all agree to make the governor development plan redundant.
7. Proposed future governor meeting dates
(see schedule circulated prior to meeting)
 - Chair asked for comments regarding proposed dates for meetings up to Spring 2020.

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8. AOB

- *Governor asked for clarification on item on budget report. In particular the % spend so far on salaries. Head confirmed that its on target and % reflects the amount left for rest of financial year, that said salary increases and changes to staffing have been built into budget already.*
- Head advised members that in terms of budget, school server will needs replacing this year at a cost of £6000 and that Microsoft windows 7 PCs will need updating, also at a cost £6000 for refurbished machines.
- Head advised governors that they have received notification that a zebra crossing outside school on Welsh Road has been proposed, with plans in place which is good news.
- Chair asked if members had any comments on report produced by Derek Watts after his last visit. All governors happy with report and no further questions on this document.
- Chair confirmed that a potential date for whole committee in house training (SEND) has been planned for either 9 or 10 April. **ACTION: EL to confirm which date is best suitable for school hall use. I sent an email to admin2624 on 23-1-19 asking to check if we had lettings on these dates.**
- Chair advised that both herself & NL are attending the new OFSTED framework training on the 7/2/19.
- Chair also confirmed that herself and NL will be attending the scheme of delegation working party meeting on 23/1/19 at Southam College.

Meeting concluded 8.05pm

Next meeting scheduled 25/3/19 at 6.30pm

ACTIONS – January 2019

ACTION	BY WHOM	Date Completed
Confirmation on in house training date	EL & AH	AH confirmed dates in April for training. Completed 24/1/19.
Extra £10k funds from DfE	KL	On-going
Expansion funding	KL, EL	On-going. EL in talks with LA, continue to pursue funding.
SEN report circulated	JM	To be completed.

