

**Lisa Perreault, SFO**  
Business Manager

**Jessica Barewicz**  
Director of Curriculum, Instruction, and  
Assessment

**Donald E. McMahon, M.Ed.**  
**Stacy Anderson, M.Ed.**  
Co-Directors of Special Services

**Annette Rhoades**  
Assistant Director of Special Services



**Barre Unified Union School District**

120 Ayers Street, Barre, VT 05641  
Phone: 802-476-5011  
Fax: 802-476-4944 or 802-477-1132  
[www.buusd.org](http://www.buusd.org)

**John Pandolfo**  
Superintendent of Schools

*Doing whatever it takes to ensure success for every child.*

**Carol Marold**  
Director of Human Resources

**Emmanuel Ajanma**  
Director of Technology

**Lauren May**  
Director of Early Education

**Jamie Evans**  
Director of Facilities

**Josh Allen**  
Communications Specialist

**MEMORANDUM**

**TO:** Barre Unified Union School District Facilities and Transportation Committee  
Giuliano Cecchinelli - Chair, Tim Boltin - Vice Chair, Victoria Pompei, Guy Isabelle

**DATE:** March 3, 2020

**RE:** Barre Unified Union School District Facilities and Transportation Committee Meeting  
March 9, 2020 @ 5:30 p.m.  
Barre Town Middle & Elementary School Library

**AGENDA**

1. Call to order
2. Additions/Changes to Agenda
3. Public Comment
4. Approval of Minutes
  - 4.1. Meeting Minutes of February 10, 2020
5. New Business
  - 5.1. Tour of BTMES Building & Boiler Room
  - 5.2. Storage Space
6. Old Business
  - 6.1. Sports Transportation Cost for Each School
  - 6.2. Draft Survey (with Map) for Parental Interest in Busing High School Students
  - 6.3. Generator Update
7. Other Business
8. Items for Future Agenda
  - 8.1. Electric Bus Update
9. Next Meeting Date: TBD
10. Adjournment

## BOARD/COMMITTEE MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

# DRAFT

## BARRE UNIFIED UNION SCHOOL DISTRICT FACILITIES AND TRANSPORTATION COMMITTEE MEETING

BUUSD Central Office – First Floor Conference Area  
February 10, 2020 - 5:30 p.m.

### MINUTES

#### COMMITTEE MEMBERS PRESENT:

Giuliano Cecchinelli, Chair - (BC)  
Victoria Pompei – (BT)

#### COMMITTEE MEMBERS ABSENT:

Tim Boltin, Vice Chair - (BC)  
Guy Isabelle – (At-Large)  
Andrew McMichael – (BC Community Member)

#### ADMINISTRATORS PRESENT:

Luke Aither, SHS Assistant Principal  
Jamie Evans – Facilities Director

#### GUESTS PRESENT:

Dave Delcore – Times Argus                      Pat McAskill

#### **1. Call to Order**

**The Chair, Mr. Cecchinelli, called the Monday, February 10, 2020 BUUSD Facilities and Transportation Committee meeting to order at 5:35 p.m., which was held at the BUUSD Central Office in the First Floor Conference Area.**

#### **2. Additions and/or Deletions to the Agenda**

None.

#### **3. Public Comment**

None.

#### **4. Approval of Minutes**

##### **4.1 Approval of Minutes – January 13, 2020 BUUSD Facilities and Transportation Committee Meeting**

**The Committee agreed by consensus to approve the Minutes of the January 13, 2020 BUUSD Facilities and Transportation Committee meeting.**

#### **5. New Business**

##### **5.1 Amberbox**

A document titled ‘AMBERBOX Gunshot Detection’ was distributed. Mr. Aither advised that Barre City Police Chief Tim Bombardier contacted him regarding a proposal for the schools. In addition to the document that was distributed, Mr. Aither advised that there are some maps ‘in-house’, but those are not available for this meeting. The AMBERBOX system has the ability to identify where in the buildings gunshots were fired. Mr. Aither noted that he advised Chief Bombardier that the BUUSD currently does not have funding to purchase this system, but that he would present the information to the Facilities/Transportation Committee. Chief Bombardier was advised that if grant funds were available, the BUUSD may consider the system. Price quotes are included in the documentation (SHS: \$22,320, including a yearly software service fee of \$4,500, and BCEMS: \$23,560, including a yearly software fee of \$4,750). Mr. Aither advised that there may be other firms that also sell this type of item. It was reiterated that if no grant funding is available, installation of this system is not a viable option.

##### **5.2 Review Sports Transportation Cost for Each School**

BCEMS and BTMES provided STA with sports schedules. Stacy at STA has not had the time to gather this information yet. This item will be added to next month’s agenda.

##### **5.3 Review Draft Survey (with Map) for Parental Interest in Busing High School Students**

A document titled ‘Transportation Survey Questions’ was distributed. Mr. Aither provided an overview of the draft survey, noting that the map that will accompany the survey is not available yet. The map, when devised, will provide for stops that are outside of a one mile radius of the school. The draft survey contains questions for parents and questions for students. The Committee discussed the draft survey, noting that it is probably important to modify question #7 to indicate that there will be adult supervision (a bus rider) on each bus. The draft will be updated to include a question relating to students’ participation in Band, Chorus, or other activities.

# DRAFT

An additional student question will be added pertaining to how students travel home from SHS. Mr. Aither advised that the current survey presumes no changes to schedules. In response to a query regarding why Band and Chorus are held prior to the start of other academic classes, Mr. Aither advised that years ago, when Band was moved to be held during the academic day, enrollment in the course fell sharply. It is believed that students needed to take more academic courses during the regular student day, so they did/could not enroll in Band. The Committee also agreed that a question relating to sports (all seasons) should be added to the survey. Mr. Aither will present a revised draft survey (with map) at a future meeting.

## 6. Old Business

### 6.1 Electric Bus Update

Mr. Evans advised that though it cannot be guaranteed, he is hopeful that the new buses can be built and ready for the start of the 2020/2021 academic year. Regardless of whether or not the buses are ready, the charging stations will be installed at BTMES prior to the start of the 2020/2021 academic year.

### 6.2 Generator Update

Mr. Evans advised that he met with Jack Mitchell last week, and reiterated that the BUUSD has no money available for the purchase of a generator. Mr. Mitchell advised that the Barre Town Selectmen have agreed to pay for the cost of the generator and for its installation. Mr. Evans advised that the town is willing to share (50/50) the fuel costs and yearly maintenance/inspection costs. The cost to the BUUSD under the sharing proposal is approximately \$2,300 annually (\$1,500 for fuel and \$800 for maintenance/inspection). Mr. Evans reiterated that the amounts presented this evening are estimates, not firm amounts. The generator proposed for installation is a Tier II generator, which allows for BTMES to be used as a shelter environment. This generator could not be used for energy curtailment. Energy curtailment requires a Tier IV generator. Mr. Evans advised that the Town of Barre would draft an agreement for review. Mr. Evans will be meeting with Town and generator representatives in the near future. Mr. Evans believes the recent progress is very promising news. Mr. Evans clarified that if the Red Cross requests to use BTMES as a shelter, BTMES has the option to deny the request. It is hoped that the generator can be installed over the summer of 2020. Mr. Evans advised that the original estimate for the generator was \$135,000, with an additional \$25,000 for installation. Mr. Evans will provide additional information at a future meeting. In the future, after additional discussions are held, this item will be presented to the full BUUSD Board for official approval.

### 6.3 Lead Testing Update

Mr. Evans advised that the BUUSD is 98% complete on lead testing. BCEMS retested 3 taps, all of which tested good. BTMES retested 5 taps; 3 tested good, 2 tested at or slightly above the limit. One of the sinks is in a classroom which has two sinks. The sink that did not test well will be removed. The second sink that didn't test well is in a maintenance room and has not been used for drinking water. The maintenance sink will also be removed. Mr. Evans will report the 'corrections' to the Agency of Natural Resources and will update the website. All of the lead testing work is essentially done. After all is finalized, Mr. Evans will be receiving some sort of certificate or letter confirming that the BUUSD has completed all lead testing and remediation.

### 6.4 Project Update

Mr. Evans advised that there was nothing new to report, and proceeded to provide an overview of planned projects. Mr. Evans cautioned that these planned projects would be completed providing the budget is adequate. BTMES projects include removal of the canopy and roof, as well as installation of the power/charges for the electric buses. A copy of a drawing of the new BCEMS bus loop was distributed. Mr. Evans provided an overview of the BCEMS bus loop drawing, advising that visitor parking will be doubled, and that parking for those with disabilities will be right at the entrance to the building. Dewolfe Engineering has started the permitting process, which involves Act 250 and Storm Water Run-off permits. It was noted that the project will not have a significant impact on the amount of impervious surface at BCEMS. Mr. Evans has been in touch with the architect for the project and notes that the Act 250 permit process can be lengthy. It is hoped that the bus loop project can be completed in the summer of 2020. Parking by the garden will remain in place. The main project for SHS is the replacement of underground heating piping, and the SEA property purchase (if approved by the voters). Mr. Evans reiterated that the status of the planned projects is budget dependent.

## 7. Other Business

At this time, there are no updates relating to the SWISH accounts.

A copy of a Certificate on Environmental Stewardship was distributed. The BUUSD diverted 137,600 pounds of food scraps from disposal in 2019. It was noted that Grow Compost of Vermont needs to update their records from 'Barre Supervisory Union', to Barre Unified Union School District'. Concern was raised that given the amount of compost, there appears to be a lot of wasted food.

Mrs. Pompei advised that she would like Storage Space added to a future agenda because she would like the Committee to become more familiar with space availability in the buildings. Mrs. Pompei believes it would be beneficial to tour each room and office in each of the schools to see if space is being optimally utilized. Mr. Aither provided a brief overview of space utilization at SHS, noting that there is always a need for more meeting space. Mr. Aither noted that storage needs most likely vary between high school and the elementary/middle schools. It was suggested that the building tours take place when school is not active. Mr. Evans suggested that

# DRAFT

information be obtained regarding current use and historical (prior) use. Mr. Evans believes that administrators will advise that they do not have much 'wasted space'. Mr. Evans will have building floor plans e-mailed with the Committee's Agenda packet.

There is currently no update from Friends of the Winooski regarding the status of the Storm Water Run-off project at BTMES, or for the planning phases for Storm Water Run-off remediation at BCEMS or SHS.

## **8. Items to be Placed on Future Agendas**

- Storage Space
- Review Sports Transportation Costs for Each School
- Review Draft Survey (with Map) for Parental Interest in Busing High School Students
- Generator Update
- Electric Bus Update – **(not for March Agenda)**

## **9. Next Meeting Date**

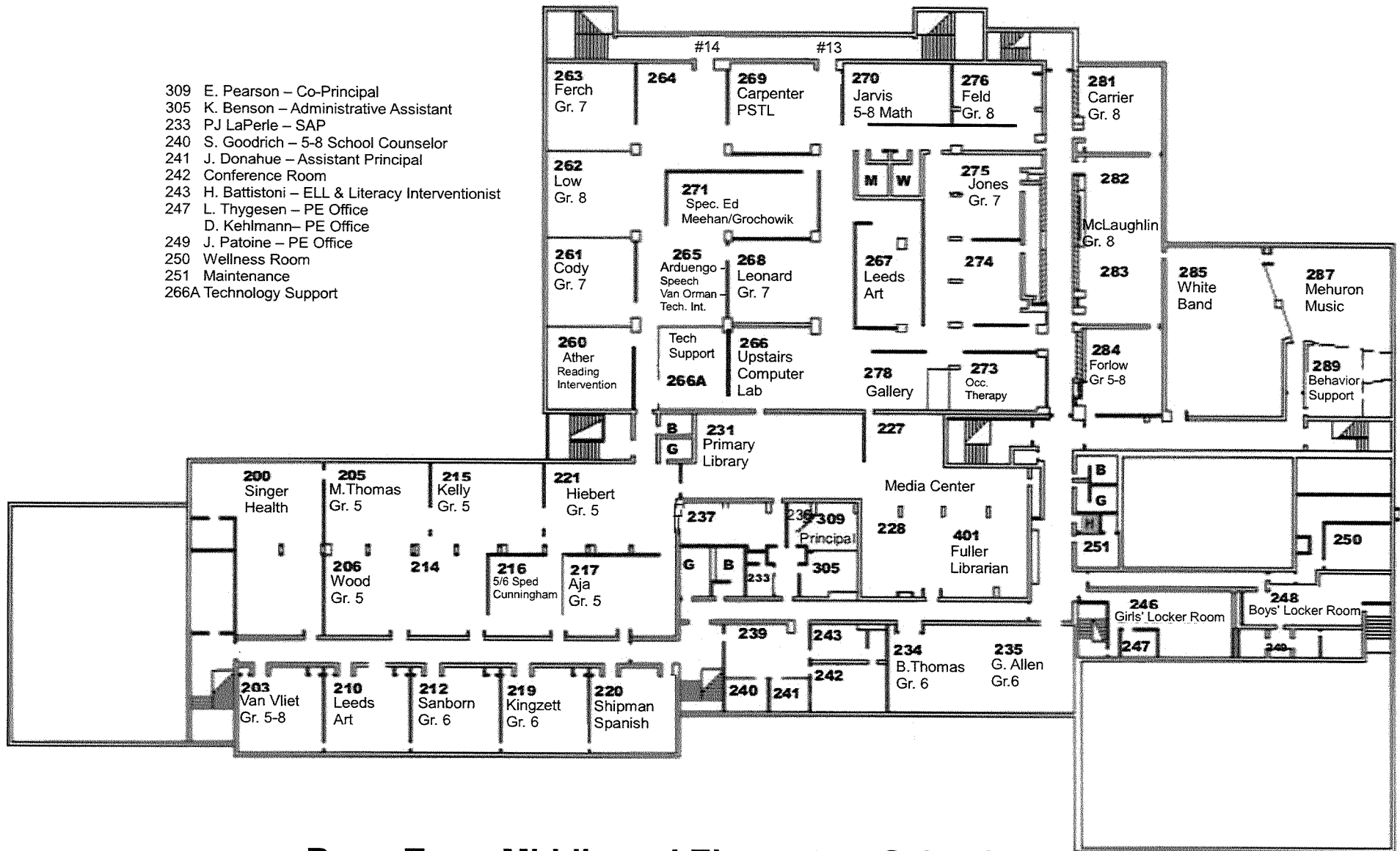
The next meeting is Monday, March 9, 2020 at 5:30 p.m., at BTMES and will include a tour of the building and the boiler room.

## **10. Adjournment**

**The Committee agreed by consensus to adjourn at 6:28 p.m.**

Respectfully submitted,  
*Andrea Poulin*

- 309 E. Pearson – Co-Principal
- 305 K. Benson – Administrative Assistant
- 233 PJ LaPerle – SAP
- 240 S. Goodrich – 5-8 School Counselor
- 241 J. Donahue – Assistant Principal
- 242 Conference Room
- 243 H. Battistoni – ELL & Literacy Interventionist
- 247 L. Thygesen – PE Office
- D. Kehlmann – PE Office
- 249 J. Patoine – PE Office
- 250 Wellness Room
- 251 Maintenance
- 266A Technology Support

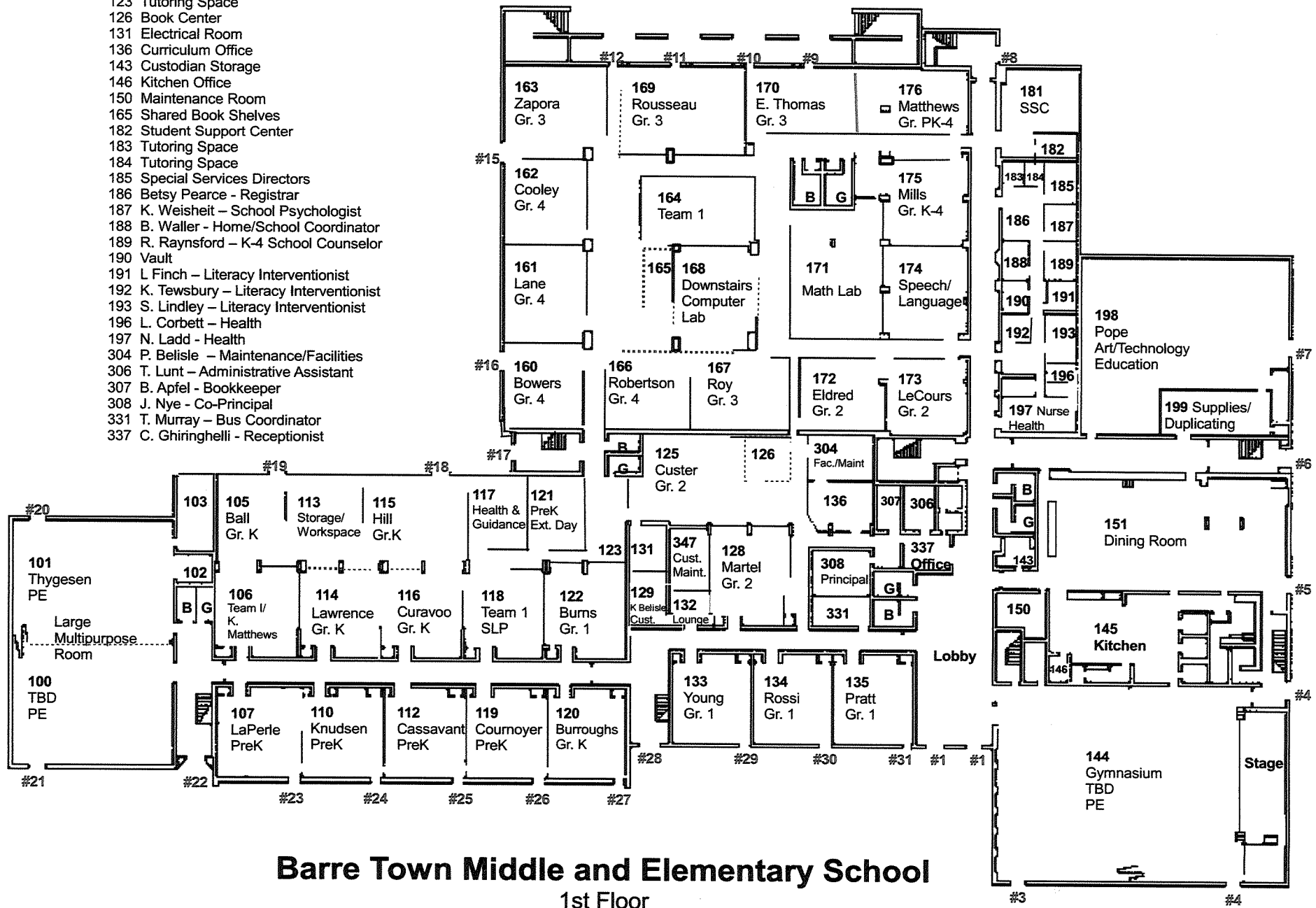


**Barre Town Middle and Elementary School**  
 2<sup>nd</sup> Floor  
 2019-2020 Floor Plans

08/19/2019

**\*Note: All room assignments are for one year only**

- 103 Generator Room
- 121 PK Extended Day
- 123 Tutoring Space
- 126 Book Center
- 131 Electrical Room
- 136 Curriculum Office
- 143 Custodian Storage
- 146 Kitchen Office
- 150 Maintenance Room
- 165 Shared Book Shelves
- 182 Student Support Center
- 183 Tutoring Space
- 184 Tutoring Space
- 185 Special Services Directors
- 186 Betsy Pearce - Registrar
- 187 K. Weisheit - School Psychologist
- 188 B. Waller - Home/School Coordinator
- 189 R. Raynsford - K-4 School Counselor
- 190 Vault
- 191 L. Finch - Literacy Interventionist
- 192 K. Tewsbury - Literacy Interventionist
- 193 S. Lindley - Literacy Interventionist
- 196 L. Corbett - Health
- 197 N. Ladd - Health
- 304 P. Belisle - Maintenance/Facilities
- 306 T. Lunt - Administrative Assistant
- 307 B. Apfel - Bookkeeper
- 308 J. Nye - Co-Principal
- 331 T. Murray - Bus Coordinator
- 337 C. Ghiringhelli - Receptionist



## Barre Town Middle and Elementary School

1st Floor

2019-2020 Floor Plan

08/19/2019

**\*Note: All room assignments are for one year only**