

Welcome to the new school year!



**2019-2020**  
**Welcome Packet**

**Hershoin Schiff Community Day School**  
1050 S. Tuttle Avenue, Sarasota FL 34237  
941-552-2770 (phone) 941-552-2771 (fax)

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# Welcome To Your Community Day School!

Welcome to our community! Whether you are joining us for the first time or returning as a proud parent, you will find that our school is unlike any other in Sarasota. Our goal is simple: create a safe, small, nurturing learning community where students impact our world as compassionate scholars and global citizens. Our pluralistic Jewish day school celebrates diversity through an inclusive curriculum that welcomes and honors students of all faiths and backgrounds.

As the Head of School and the parent of three children enrolled at our school, I am thrilled to share that our reputation for innovation, joyful learning and academic excellence is well founded. At Hershoren-Schiff Community Day School, teaching is hands-on and student-centered. Our unique Learning Expedition program leads students beyond the walls of the classroom as community stewards, cooperatively researching real-world problems with teachers providing guidance, expertise and assistance.

I encourage you to visit the Justin Lee Wiesner Early Childhood wing to see our nationally renowned Reggio Emilia program in action. Our research based preschool curriculum develops our youngest students' social and fine motor skills in a joyful academic environment that features play, stories, songs and projects. Witness our highly trained, veteran faculty structure learning around the natural wonder and curiosity of young minds by encouraging questioning, empathy and cooperation.

On behalf of our school community, I invite you to become part of our Community Day School family. With our small classes, religious diversity and rigorous, project based curriculum, you will find that our school offers an academic experience unlike any other. I look forward to welcoming you to another wonderful year!

Dan Ceaser  
Head of School

## School Administration

1050 S. Tuttle Avenue, Bldg. 3. Sarasota, FL 34237 941-552-2770 (office) 941-552-2771 (fax)

Head of School, Dan Ceaser  
[dceaser@communityday.org](mailto:dceaser@communityday.org)

K-8 Director, Robin Sweeting  
[rsweeting@communityday.org](mailto:rsweeting@communityday.org)

ELC Director, Vickie Inglese  
[vinglese@communityday.org](mailto:vinglese@communityday.org)

Director, Admissions &  
School Ops., Amy Meese  
[ameese@communityday.org](mailto:ameese@communityday.org)

Director of Development,  
Samantha Bloom  
[sbloom@communityday.org](mailto:sbloom@communityday.org)

Director, Jewish Studies,  
Melissa Werbow  
[mwerbow@communityday.org](mailto:mwerbow@communityday.org)

Facilities Manager,  
Justin Burton  
[jburton@communityday.org](mailto:jburton@communityday.org)

Development Specialist &  
Office Manager, Melissa Rivera  
[mrivera@communityday.org](mailto:mrivera@communityday.org)

Marketing Coordinator,  
Lindsay Sweeting  
[lindsay@communityday.org](mailto:lindsay@communityday.org)

Office Administrative  
Assistant, Shialyn Santana  
[ssantana@communityday.org](mailto:ssantana@communityday.org)

# Board of Trustees Message

Shalom Friends,

It is with great naches (pride) that we welcome you to the 2019-2020 school year. We look forward to leading the school's Board of Trustees with continued focus on development and sustainability. We are working to expand our students experiences on our current campus, while we prepare with great excitement for our campus of tomorrow. Philosophically, we are looking deeper into how we define our mission and core values as a Jewish Day School. Leadership and professional development, succession planning and building our endowment remain our top priorities. Together, we can conceptualize, create and support - in perpetuity - our Community Day School.

Thank you.

Mitchell Blumenthal  
Co-Chair of the Board of Trustees

Rachel Saltzberg  
Co-Chair of the Board of Trustees

## Board of Trustees

Mitch Blumenthal, Co-Chair  
Rachel Saltzberg, Co-Chair  
Robert Landman, Treasurer  
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Rachel Benderson, PA Liaison  
David Chessler  
Andrew Cohen  
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Reverend Kelly Fitzgerald  
Rabbi Elaine Rose Glickman  
Juliette Feld Grossman  
Wilma Hamilton  
Richard Hershoin\*  
Dr. Wendy Katz  
Lillian Lincoln Lambert  
Betty Rosenthal

Dan Ceaser, Head of School

\*Honorary Lifetime Member

# Parent Association

Lindsay Sweeting, Co-President

Brenna Wilhm, Co-President

Community Day School's Parent Association brings our parents, caregivers, grandparents, students, teachers and staff closer together by building relationships through collaborative events and projects that elevate our school's mission and vision. The Parent Association is comprised of members from both the lower and upper schools who work closely with the school's administration, staff and board of trustees to ensure the needs of our entire school are effectively communicated and fulfilled.

The Parent Association hosts several community-building social events throughout the school year. We welcome your ideas and encourage your participation!

## 2019-2020 Parent Association Events

Friday, August 3	Back-to-School Potluck Shabbat Dinner (5:30PM-8:30PM)
Sunday, October 6	Bridge 2 Brunch Family Event (9:00AM-12:00PM)
Friday, November 22	Jog-A-Thon School-Wide Fundraiser
Friday, February 14	Share the Love Teacher Appreciation Day
Saturday, March 14	Purim Pour'Em Another
Monday, May 4 - Friday, May 8	Teacher/Staff Appreciation Week
Tuesday, May 5	Teacher Appreciation Potluck Luncheon
Friday, May 22	End-of-Year Potluck Shabbat Dinner (5:30PM-8:30PM)

If you would like to become more involved with the Parent Association, please email us at [PA@communityday.org](mailto:PA@communityday.org).

Please feel free to join us at our monthly PA meetings on the second Tuesday of every month at 9am in the Panther's Den. We are looking forward to an incredible school year filled with fun opportunities where all of our families can come together!

Our very best,  
Brenna Wilhm & Lindsay Sweeting  
PA Co-Presidents

# What You Need to Know

## Preschool

### Friday, August 16<sup>th</sup>

- Meet-the-Teacher Day, 10am - 12pm
- New Parent Orientation, 12:00 pm,
- The Panther Den

### First Day of School

Monday, August 19<sup>th</sup>

Early Morning Care and After School Program will start on the 1<sup>st</sup> day of School.

### Early Morning Care & Stay-n-Play

Open to all Transitional-Senior Students beginning on the 1<sup>st</sup> day of School.

### Early Morning Care

7:30-9:00am Sign in with the staff person on duty.

### Stay-n-Play

1:00-5:30pm Monday-Friday

Parents must sign their child(ren) up for Stay-n-Play on the clipboards in the entry hallway each morning. Sign out with the Stay-n-Play staff.

### Things to bring on the 1<sup>st</sup> Day of School

- Change of Clothes: Pack clothes & shoes in a clearly labeled zip lock bag.
- Hat & Backpack: Clearly labeled
- Diapers and Wipes as Needed
- "All About Me" Book
- Snack
- **Lunch**-please bring Kosher-style Lunch. We recommend that parents place ice packs in their children's lunch boxes, as we do not refrigerate the children's lunches.

## K-8

### Friday, August 16<sup>th</sup>

- New Parent Orientation, 12:30pm, The Panther Den
- Meet-the-Teacher Day, 1-3pm
- Varsity Athletic Meeting, 3pm (Bring Insurance Card), The Panther Den

### Bring to "Meet-the-Teacher Day"

- Change of Clothes: Pack clean uniform set, underwear, and socks in a clearly labeled ziplock bag.
- One large labeled beach towel for rest time. (Kindergarten Only)

### First Day of School

Monday August 19<sup>th</sup> 8:30am-3:30pm

### Early Morning Care and the After School Program

Will start on the 1<sup>st</sup> day of School at 7:30am

### Things to Bring to School

- Large waterproof book bag (for supplies)
- Lunch in a lunch box/bag with ice packs Hat for outside time
- Reusable water bottle

### Community Day School Homework Supplies

All students need to keep a "Homework Box" at home. Please refer to your child's grade level for materials.

K	1st/2nd/3rd/4th	5th-8th
-Crayons	-#2 Pencils	-#2 Pencils/Erasers
-Markers	w/erasers	-Pencil Sharpener
-Pencils	-Pencil Sharpener	-Colored Pencils
-Scissors	-Colored Pencils	-Crayons & Markers
-Glue Sticks	-Crayons & Markers	-Scissors
-Math Facts	-Scissors	-Basic Calculator
Flashcards	-Glue Sticks	-Glue Sticks
	-Math Facts	-Protractor/Compass
	Flashcards	-Ruler(w/cm & in.)
	-Ruler(w/cm & in.)	-Loose Leaf/Graph
	-Wide-ruled Loose	Paper
	Leaf Paper	

**\*All Students must have a purple uniform shirt for Learning Expeditions.**

# Guide to Key School Events

**Meet the Teacher Day** - Welcome to the new school year. This is an opportunity for families to get acquainted and for students to become familiar with their teachers and classroom.

Preschool - August 16th, 10am - 12pm

K-8 August 16th, 1pm - 3pm

**New Parent Orientation** - We welcome all our new families to join us for an informational session to help you become familiar with, and learn about our school. New parent orientation will be held on **August 16th in the Hub. Preschool program at 12 noon. K-8 at 12:30pm.**

**Challa-ween Bake-Off** - A celebrity-judged challah bake-off. **Jog-a-thon** - A fun family field day. Come out and run with our students. Cheer them on as they run laps to raise money for the school! 100% of the money raised goes directly to our school. Sponsorship opportunities are available.

Friday, October 31

**Friendship Picnic** - Happy Thanksgiving! The Friendship luncheon is held the week prior to Thanksgiving break. It is an opportunity to come together as a school and celebrate our Community Day family. Students prepare decorations and side dishes in their classrooms while the school provides a yummy lunch. The luncheon is for the students, however, parent volunteers are always needed for both the classroom preparations and for the luncheon itself. **Monday, November 25**

**Learning on Display** - All year Hershorin Schiff Community Day School students learn core academic topics, develop their social and emotional knowledge and cultivate their 21st century skills. Twice a year (Winter and Spring) students share their learning journey with us and serve as docents for an exposition of their projects. Learning on Display is their opportunity to shine and for the school community to be inspired by all our students have learned and accomplished.

**Parent Education Seminars** -At various points during the year, Community Day school offers seminars on topics relevant to our families as a way of supporting parents in obtaining the tools and resources they need. Topics include those that link directly to activities in school to those that pertain to age-appropriate social dynamics.

**Purple Palooza Days** - These are Community Day School spirit days. Everyone gets their purple on, and dresses with as much flair as they can muster. The school hosts fun, spirited activities to celebrate our school and our students. They are scheduled for the middle of each trimester. Parents are welcomed to attend.



**Panther Pride** - The student body is divided into Panther Pride teams. Each student works within their assigned team on Panther Pride activities to earn points for their team. At the end of the year the team with the most points is crowned the victor. Panther pride events have included collecting box-tops for education, sporting events, field days, cheer competitions and other creative activities for team building and academic fun. They are scheduled for the end of each trimester

**Chanukah Parties** - Each classroom's room parent coordinates with the other parents to bring in snacks and activities. The students enjoy a classroom party during Chanukah.



**Dr. Seuss Day** -He was a man, who wrote books with rhyme. Let's celebrate his birthday, and have a great time! The school is filled with Seuss-themed art and celebrations. Parents and guests are invited to read stories in the classrooms.



**Measure of Academic Progress (MAP)** - We know that children learn better—and faster—when teachers have a clear picture of what each student knows and what they are ready to learn next. That's why we have selected the MAP, Measure of Academic Progress, assessment for our K-8 students. This tool reacts to each student's answers, making it "adaptive," or personalized to measure the needs of every student.

- If your child answers a question correctly, the test follows up with a more challenging question.
- If your child answers incorrectly, the test follows up with an easier question.

Adaptive tests make it possible for us to pinpoint what each child needs in order to learn best. This will help teachers understand your student's unique learning needs.

**Moving Up Day** - Toward the end of the school year students get to visit the grade they will be entering the following academic year. This provides them with the opportunity to know what to expect and helps them get excited about things to come.

**Alumni Day** - Alumni day is a great day for the students and teachers. Past graduates visit Community Day and share their stories about life after graduation. They often discuss how their Community Day education prepared them for their next steps and what they valued about their experience as students of our school.

**Holiday Observances - Programmed days and School Closures** - Hershorin Schiff Community Day School is an interfaith, Jewish school. We invite and respect all families and all faiths to be a part of our school family. As a Jewish Day school, our traditions and observances are steeped in the Jewish faith. In prior years the school would close for all days of conservative Jewish religious observance. Given the current composition of our Community Day family, with members from a range of observances and faiths, we recognized that this did not necessarily serve the needs of our families any longer. As such, we have adjusted our calendar and programming. On certain holidays for which we would have previously closed we will remain open. On those days we will offer a special program of instruction that reinforces our school's values and philosophy, while also respecting the Jewish traditions of the school. Communication specific to the programming days will be shared with you at a later point. We welcome and encourage families to ask us about these special programming days at any time.





# Kavod Code

**Kavod** כבוד is the Hebrew word for honor and respect. It is a word of great strength and importance in the Hebrew language. Hershoin Schiff Community Day School seeks to instill Kavod traits in our students' lives and interweave similar, reinforcing values throughout all aspects of the school. At Community Day we believe Kavod is essential to a meaningful learning environment. All members of our school community are asked to conduct themselves accordingly. In order to develop 21st century-educated, socially-aware, lifelong learners, Community Day students partake in activities that help them to understand and cultivate these traits as a core element of their education.



## The Kavod Code

1. Respect all cultures, religions, and differences among your classmates



2. Treat people how you want to be treated

3. Be sure to include others in all activities (leaving people out can be hurtful)



4. Always tell the truth so you can be a trustworthy person



5. Take pride in your work and have spirit in your heart



6. Be a *mensch* and not a bully



Inspired by the Native American Hopi Tribe of the Desert Southwest  
Created by the 2/3 Team 2013-2014

# Kavod Code Supplement

Middle School students are considered partners in maintaining their adherence to the Kavod Code. A supplemental Middle School Kavod Code elaborates on these core concepts. The students engage in group discussions with the Faculty to ensure shared understanding of the code of conduct.

As paraphrased and translated by the students of the Community Day Middle School, to be observed in addition to the Official Community Day Middle School Handbook and Kavod Co - *Amended Tuesday, August 21, 2018*

**Respect for Class Time** - Ways to show respect for class time are: to not talk out of turn, to not be disruptive in the hallway and/or in the HUB, to only snack during appropriate times, to take water (if possible), bathroom (if possible), locker breaks between classes, to always focus on your work, to always give your full effort, always listen to your teacher, be prepared and productive, always show up on time, always be positive, have meaningful/appropriate work to do when finished with assigned work, and do not bring distracting items to class (unless approved by the teacher).

**Respect for Others** - Showing respect for others is being courteous and putting others before yourself, being a good listener, properly greeting others, and making an effort to include others (girls, boys, all ages, etc.), being sensitive to other students' space and needs, being aware of others' emotions/moods and reaching out to help; respecting the school/temple by wearing appropriate clothing, bringing only kosher lunches, and wearing kippot to respect others' and the school's religious beliefs.

**Respect for School Property** - Always keep school property and/or the property of others in great condition and return it when finished. Only use school computers for school work (not social media, Youtube, games, unsupervised internet use, etc.) unless given permission; take initiative to keep your locker, the outside areas, the HUB, the hallways, and our classes neat and organized (to each classroom teacher's standards), and do not vandalize or misuse school equipment. Specifically, do not leave classrooms and/or hallways messy when leaving, including whether the mess is yours or not.

**Ruach** - Having ruach (pride, spirit) means having a positive attitude no matter what activity you are

participating in. Show appropriate levels of pride and spirit when participating on school teams and clubs, support your school teams, and be proud of your school. Continue these positive actions outside of school, as well, as you are a representative of CDS.

**Trust** - Be trustworthy: you should never lie, cheat, or plagiarize. Trust your teachers to make the best decisions with/for you; have faith that your teachers have your best interest in mind. Your teachers have trust in you that you will make good choices and follow the Kavod Code.

**Accountability** - Being accountable means being honest, being trustworthy, and taking responsibility for your actions in and out of all classrooms - in addition to helping others follow rules. Take credit and responsibility for your own work. Accountability in school means being prepared and on time for classes, putting forth your best effort, accepting grades you earn, remembering your homework, and being honest.

**Safe Environment** - Safety means coming to school and doing your part to ensure the **physical, mental, spiritual, and/or emotional** well-being of others. This includes cautious and mindful transitioning through classes and the hallways by walking on the right side (being extra careful around areas where there are younger students), not bringing prohibited materials, always checking all medications in with the office, paying attention in car line, not bringing weapons, and **being thoughtful and kind to others**. Also, fire drill and emergency procedures should be practiced regularly to ensure a safe exit in the event of a real emergency.

# Getting Involved

Community Day School believes that connecting home and school is essential to creating a supportive and nurturing learning environment for our students and also for building a sense of community among our teachers, parents, and administrators. Involvement and support for Community Day School and our students can take many forms. Families and Community Day School partners are invited to share their time and expertise, to help create opportunities for Learning Expeditions and Project-based Learning and to help support the school's fundraising efforts. Some examples of such opportunities are noted below and are included on the volunteer participation form in your packet, however, we would love to hear from you if there are other ways in which you would like to contribute and become involved with the school and your child's education. Please reach out to Amy Meese to share your ideas.

## Volunteer Opportunities

The volunteer participation form in your child's online enrollment packet provided you with the opportunity to identify ways you might lend your time to some important activities of Community Day School. If you did not complete the form, or are looking for additional ways to get involved, there are a range of choices that allow you to contribute in a way that fits with your interests and schedule.

In the classroom, you may play various roles:

Parent Volunteer - Reading, sharing your expertise, assisting with special projects, etc.

Room Parent - This critical role is the connection between the teacher and the parents. The room parent helps keep families informed of upcoming events and information about the classroom and helps organize and communicate about celebrations or needs for assistance.

Special Occasions - During special events and celebration days there is a need for additional volunteers to help ensure the days are successful and the students are guided through the events.

On Campus Activities - Show up and participate...

Garden - Our garden is a remarkable resource for our students and our school. Lend your green thumb and help cultivate and maintain it.

Library - Assist with keeping the collection organized and connecting students with reading materials that both reinforce their education and stimulate their interests.

Sports - Our athletics program provides the opportunity for our students to play a range of sports. Many of our teams are coached by volunteer coaches, parents with expertise in the sport they are coaching. If there is a sports team that you would like to be involved with, please let us know.

Community Outreach - Community Day School participates in community events and also hosts in house events where we share information about the school with prospective families. Speaking with members of our school family is the most authentic way of helping a prospective family understand the difference our school makes and the value of our educational approach. Help spread the word...

# School Day Procedures

## Preschool

### Early Morning Care 7:30-8:55am

Parents drop off their child/ren and check-in with the staff person on duty, and sign up for Stay-n-Play, as necessary. EMC staff transfer the students to their classroom at 9am.

### Classroom Drop-Off At 9:00am

Parents accompany their child/ren to their classroom at 9:00am, sign-in on the clipboard in the classroom, and sign up for Stay-n-Play on the clipboards in the main hallway.

### 1:00pm Pick-up

Parents pick-up their child/ren in their classrooms or on the playground at 1:00pm and sign them out on the clipboard in the classroom.

### Stay-n-Play Pick-up

Parents pick-up their child/ren from Stay-n-Play by 5:30pm on Monday-Friday. Parents must sign their child/ren out with the teacher in charge on the Stay-n-Play clipboard.

## K-8

### General Carline Info

K-8<sup>th</sup> Grade carline is held in front of the upper school building.

Our goal is a safe, smooth and efficient carline. Thank you in advance for your cooperation

- Drivers must remain in their vehicles at all times.
- Trunks MAY NOT be accessed during carline. (If anyone, other than a student, needs to get out of the car for any reason, park in the parking lot and enter the school building using the main entrance.)
- Passing and cell phone use is prohibited

### Early Morning Care 7:30-8:15am

- **K/1 parents** utilizing Early Morning Care must walk their children into the building, check-in with staff person on duty, and sign up for the After School Program, as necessary.
- **2<sup>nd</sup>-8<sup>th</sup> grade students** may be dropped off in front of the building and may walk themselves in, checking-in with the staff person on duty.

### Morning Carline 8:15-8:25am

- Faculty and safety patrols assist students out of their car and facilitate their entry into school.

### Late Arrivals After 8:25

In order for students to do their best in school, it's important that they start off their day on a positive note and arrive at school no later than 8:25am.

- **K/1 parents** must walk their children into the building and sign them in. Students will receive a Tardy Pass and be escorted by staff to their classroom.
- **2<sup>nd</sup>-8<sup>th</sup> grade students** may walk themselves into the upper school building office. After checking in with school personnel to receive a Tardy Pass, the students may then go to their classroom on their own.
- **Note:** excessive tardiness will adversely affect student learning.

### Afternoon Carline 3:30-3:45pm

Pick-up begins at 3:30pm when staff and students are ready. Cars may begin stacking at Zone 1 at 3:25. If you arrive prior to 3:25, please park in a parking space and walk up to pick up your child.

There are four designated pick-up zones. **If your child(ren) is not ready when you arrive at your zone, you will be asked to re-circle or park.**

# Policy Handbook

This section contains excerpts of the full handbook available through the quicklinks on our website.

## School supplies

- The school supply lists are available online through our school blog <https://cdsschoolsupplies.weebly.com/>.
- Parents may purchase supplies from any source
- Chromebooks are a required school supply for 5th -8th grade
- Headsets are a required school supply for K-8th grade- Please label your student's headsets
- Chromebooks must be purchased through Community Day for security purposes

## Lunch Program

Community Day School students may bring a kosher-style lunch (see dietary guidelines below) from home each day or may participate in the lunch program offered through school. We are excited to share that **School Eatery** will serve as our lunch program provider for the 2019-20 school year. Details of the program options and logistics of ordering will be available during Meet the Teacher Day, August 16.

## Dietary Guidelines

- All Lunches must be kosher-style
- Kosher beef and poultry may be included
- Any products brought to share must be store-bought and marked Kosher.
- Lunches may not contain dairy and meat products in the same meal.
- Community Day is not a peanut free school, however, some classrooms may have additional restrictions due to allergies of enrolled students.
- Please contact us if you have any questions

## Uniforms - Dress Code Summary

A copy of the dress code is provided at the end of this packet and in the student/parent handbook

- Students in the Elementary and Middle school are required to wear uniforms.
- Uniforms for K-8th grades consist of a collared shirt, and Khaki/Navy bottoms.
- Shirts may be any color as long as they are not embellished with a logo, design etc.
- All students must have a purple uniform shirt, embroidered with the logo, for field trips.
- Shorts, skorts, and dresses must be longer than the student's fingertips when standing up straight.
- School athletic wear may be worn for Physical Education or Agricultural Science.
- Closed toe shoes are required.

## Illness Policy Summary

[A copy of the illness policy provided at the end of this packet and in the student/parent handbook](#)

For your child's well-being, and out of respect for our other students and teachers, please refrain from bringing a sick child to Community Day. Children demonstrating signs of illness will be sent home from the program. If called to pick up your child, you or an authorized emergency contact are asked to do so as quickly as possible. If we are unable to reach a parent, we will call the emergency contacts listed. Illness is defined as any condition or behavior that prevents them from fully engaging in program activities; a fever of 100 F; a green runny nose; diarrhea or vomiting. Any child sent home will be unable to return until they are symptom free, without medication, for 24 hours.

## Media Policy Summary

Community day students may be photographed over the course of the school day and during special events. The photographs often capture the essence of our program and students' love of learning. As such, Community Day School may use the images in promotion of the school and in sharing on campus activities. In addition, special events and other activities may be captured by members of the professional media. The tuition contract grants permission to use a student's name, photograph, voice, image and information by the School for use in the School's publications, promotional materials, social media sites, and website. It also authorizes students to be interviewed by the media on campus or at school-related events. Your registration form provided an opportunity to opt-out from default media permissions.

## Discipline Policy In the Early Years

Discipline comes from the word disciple - to teach. Discipline is not punishment; it's our way of teaching children to make proper choices. We believe children are creative problem solvers. We facilitate conflict resolution skills by guiding the children to define the problem and find solutions with which everyone can be happy. Classroom rules will be determined during the first week of school. The children and teachers will work together to develop rules, which they feel are necessary for their class. The rules will be role-played and discussed using "what-if" scenarios.

1. We anticipate problems and redirect whenever possible
2. We use a 3-part reminder
  - A. What you can't do
  - B. Why you can't do it
  - C. Alternate choice
3. We praise the deed not the doer
4. We use logical natural consequences
5. We encourage children to express themselves verbally
6. We believe that the time-out in a group setting is more humiliating than helpful. For this reason, *Community Day Schools does not use time-out*. We may remove a child from a situation *to protect the child, the teacher, or the other children*, but it is within the parameters of narrowing (eliminating) choices, not punishment. Needless to say, we will not subject a child to humiliation, ridicule, or frightening threats. Spanking or other forms of physical punishment are prohibited. For further clarification of our discipline policy, please speak to one of our Directors.
7. We communicate with parents and work together as a teaching team.

**As our students develop and mature we continue a respectful approach to discipline using natural and logical consequences.**



## Birthday Celebrations

Community Day School wants every child to feel special on their birthday. We understand that you may wish to arrange something in school on your child's birthday and welcome you to contact your child's teacher if you would like to arrange an acknowledgement or *non-food* related birthday activity on your child's special day. If you arrange with the classroom teacher to bring a food-related treat to share with the class, please be considerate of any food allergies or dietary constraints of the students (i.e., gluten free). In order to maintain and moderate a healthy and nutritious community, please limit birthday food treats to wholesome items.

## Cultural Holidays - Honoring Diversity

Community Day School is an interfaith, pluralistic, Jewish Day school and is committed to educating our students to be citizens of the world. We recognize and honor differences among cultures and traditions, as well as our similarities, as important and valuable in fostering tolerance and acceptance in the world. This message is a core value of our school and is weaved in throughout our programming and project-based learning curriculum.

Community Day School welcomes all families and all faiths to attend our school and become part of our community. Students are welcome to share their culture and traditions with us. If your family is observing a cultural celebration and your child wishes to share their tradition with their classmates, we are excited for them to do so. Similar to Learning-on-Display, your child sharing in this manner is a project-based opportunity for expanding awareness and understanding among their peers. Community Day School will not program other holiday celebrations or instruction into the curriculum or calendar but will support your child sharing what is important to them as a member of the Community Day School family. Please direct any questions to Dan Ceaser, Head of School.

## Where to Direct Questions?

Robin Sweeting	Elementary or Middle School Curriculum, Social Emotional Learning Learning Resource Support
Dani Williams Barbara O'Brien	Athletics Program, K-8 Clubs K-8 After School Program
Vickie Inglese Vickie Inglese/Patty Redd Teresa Mitchell/Carmen Michael	Preschool Curriculum, Classroom structure, Adding days Preschool Clubs Preschool Stay-n-Play
Amy Meese Shialyn Santana	Enrollment, Admissions, Scholarships, Financial Aid, Procedures Report Absences, FACTS Account, Student Records,



# Afterschool Programs

## Clubs

### ❖ Preschool

The after school program is designed by our professional staff to meet the very diverse needs of our children. The children have the opportunity to choose from a wonderful variety of organized activities, such as art, drama, literature, and outdoor play in a relaxed but stimulating environment. We offer a variety of Clubs, Examples of these clubs are: Gymnastics, Science, Soccer, Dance, Spanish, Literature, Cooking, and Music & Movement. There is a fee associated with these clubs.

### ❖ K-8

The after-school care program is structured with activities to meet the needs of all of our students and families. The schedule includes check-in/snack/ playground; academic time; organized active game; followed by outside-free play or additional homework time. In addition, Community Day School offers After School Clubs. A variety of clubs involving sports, arts, music, science, animals, cooking, math, language, etc. have been offered in the past. An additional fee will be required for club registration. Look out for the club sign-up form coming home the first week of school. If you have any questions or concerns please contact the school office. The Community Day School aftercare program intends to provide your child with enriching learning experiences after school hours.

## Athletic Program-Welcome Panther Athletes!

Our Athletics program provides our students with a socially safe, emotionally and mentally sound, and developmentally appropriate learning environment. Our Varsity athletics programs welcomes all 5th-8th grade boys and girls to participate. 3rd-4th graders interested in varsity athletics, please also come to the organizational meeting. No previous experience is needed.

### **Parent/Athlete Meeting Friday, August 16th (Meet the Teacher Day) at 3:00pm**

This meeting is a must for all 5th-8th grade varsity athletes and their parents! Bring your insurance card.

### **Practices & Game Days**

Varsity practices are usually held Monday, Tuesday & Thursdays from 3:45-5:15 pm. The majority of games are scheduled on Tuesdays & Thursdays. Please see Dress Code for uniform details.

### **Sports Fees**

A sports fee is associated with each varsity sport and is due at the beginning of each season. The sports fee covers uniforms, referees, court/field rentals and other sport related expenses.

### **Volleyball & Flag Football Information**

Practices begin with a “chalk talk” practice on the first Tuesday of school (August 20) and a full practice on the first Thursday (August 22). Students should wear sports attire beginning August 22. Practices are from 3:45 pm-5:15 pm, and will be held every Monday, Tuesday, and Thursday thereafter when we do not have a game. Refer to the game schedule on our school calendar.

# Instructional Calendar

## Community Day School Proposed Instructional Calendar 2019-20

August 2019						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						15d

Aug. 12 – Teachers Return for In-service  
Aug. 16 – Meet the Teacher – Welcome Back!  
Aug. 19 – First Day of School

September 2019						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
						19d

Sept. 2 – School Closed - Labor Day  
Sept. 30 – School Closed

October 2019						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						22d

Oct. 9 – School Closed

November 2019						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						16d

Nov. 1 – No classes - Professional Day  
Nov. 26 – No classes – Conference Day  
Nov. 27-29 – School closed – Thanksgiving Break

December 2019						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						15d

December 2 – Classes Resume  
December 23 – 31 – School Closed – Winter Break

January 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						19d

January 1-3 – School Closed – Winter Break  
January 6 – Classes Resume  
January 20 – School Closed – MLK day

February 2020						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
						19d

February 17 – School Closed – President's Day

March 2020						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						21d

March 12 – Early Dismissal – ½ Professional Day  
March 13 – Mid March Break

April 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
						15d

April 9 – 16 Spring Break  
April 17 – No Classes – Professional Day  
April 20 – Classes Resume

May 2020						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						15d

May 15 – No Classes – Conference Day  
May 22 – Last Day of School  
May 25 – Memorial Day

June 2020						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June 1 – First Day of Summer Camp

July 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	AUG 1
2	3	4	5	6	7	

July 3 – No Camp – Independence Day Obs.  
July 31 – Last Day – Preschool Camp  
August – Last Day – K-8 Camp

### Important Dates - School Year August 19, 2019 - May 22, 2020

Labor Day	September 2 (School Closed)
Rosh Hashanah	September 30 (School Closed)
Yom Kippur	October 9 (School Closed)
Professional Day	November 1 (No Classes)
Conference Day	November 26 (No Classes)
Thanksgiving Break	November 27-29, School Resumes November 26
Winter Break	December 23, 2019 - January 5, 2020, School Resumes January 6
MLK Day	January 20 (School Closed)
President's Day	February 17 (School Closed)
½ Professional Day	March 12 (Noon Dismissal)
Mid March Break	March 13 (School Closed)
Spring Break	April 9-16, School Resumes April 20
Professional Day	April 17 (School Closed)
Conference Day	May 15 (No Classes)
Last Day of School	May 22

# Government Brochures



## Know Your Child Care Facility

MyFLFamilies.com/ChildCare

This brochure was created by the Florida Department of Children and Families, Office of Child Care Regulation and Background Screening pursuant to s. 402.3125(5), F.S.

### GENERAL REQUIREMENTS

Every licensed child care facility must meet the minimum state child care licensing standards pursuant to s. 402.305, F.S., and chapter 65C-22, F.A.C., which include, but are not limited to, the following:

- ✓ Valid license posted for parents to see.
- ✓ All staff appropriately screened.
- ✓ Maintain appropriate transportation vehicles (if transportation is provided).
- ✓ Provide parents with written disciplinary practices used by the facility.
- ✓ Provide access to the facility during normal hours of operation.
- ✓ Maintain minimum staff-to-child ratios:

Age of Child	Child:Teacher Ratio
Infant	4:1
1 year old	6:1
2 year old	11:1
3 year old	15:1
4 year old	20:1
5 year old	25:1

### Health Related Requirements

- ✓ Emergency procedures that include:
  - Posting Florida Abuse Hotline number along with other emergency numbers.
  - Staff trained in first aid and Infant/Child CPR on the premises at all times.
  - Fully stocked first aid kit.
  - A working fire extinguisher and documented monthly fire drills with children and staff.
- ✓ Medication and hazardous materials are inaccessible and out of children's reach.

### Training Requirements

- ✓ 40-hour introductory child care training.
- ✓ 10-hour in-service training annually.
- ✓ 0.5 continuing education unit of approved training or 5 clock hours of training in early literacy and language development.
- ✓ Director Credential for all facility directors.

### Food and Nutrition

- ✓ Post a meal and snack menu that provides daily nutritional needs of the children (if meals are provided).

### Record Keeping

- ✓ Maintain accurate records that include:
  - Children's health exam/immunization record.
  - Medication records.
  - Enrollment information.
  - Personnel records.
  - Daily attendance.
  - Accidents and incidents.
  - Parental permission for field trips and administration of medications.

### Physical Environment

- ✓ Maintain sufficient usable indoor floor space for playing, working, and napping.
- ✓ Provide space that is clean and free of litter and other hazards.
- ✓ Maintain sufficient lighting and inside temperatures.
- ✓ Equip with age and developmentally appropriate toys.
- ✓ Provide appropriate bathroom facilities and other furnishings.
- ✓ Provide isolation area for children who become ill.
- ✓ Practice proper hand washing, toileting, and diapering activities.





## QUALITY CHILD CARE

Quality child care offers healthy, social, and educational experiences under qualified supervision in a safe, nurturing, and stimulating environment. Children in these settings participate in daily, age-appropriate activities that help develop essential skills, build independence and instill self-respect.

When evaluating the quality of a child care setting, the following indicators should be considered:

### Quality Activities

- ✓ Are children initiated and teacher facilitated.
- ✓ Include social interchanges with all children.
- ✓ Are expressive including play, painting, drawing, storytelling, music, dancing, and other varied activities.
- ✓ Include exercise and coordination development.
- ✓ Include free play and organized activities.
- ✓ Include opportunities for all children to read, be creative, explore, and problem-solve.

### Quality Caregivers

- ✓ Are friendly and eager to care for children.
- ✓ Accept family cultural and ethnic differences.
- ✓ Are warm, understanding, encouraging, and responsive to each child's individual needs.
- ✓ Use a pleasant tone of voice and frequently hold, cuddle, and talk to the children.
- ✓ Help children manage their behavior in a positive, constructive, and non-threatening manner.
- ✓ Allow children to play alone or in small groups.
- ✓ Are attentive to and interact with the children.
- ✓ Provide stimulating, interesting, and educational activities.
- ✓ Demonstrate knowledge of social and emotional needs and developmental tasks for all children.
- ✓ Communicate with parents.

### Quality Environments

- ✓ Are clean, safe, inviting, comfortable, and child-friendly.
- ✓ Provide easy access to age-appropriate toys.
- ✓ Display children's activities and creations.
- ✓ Provide a safe and secure environment that fosters the growing independence of all children.

## PARENT'S ROLE

A parent's role in quality child care is vital.

- ✓ Inquire about the qualifications and experience of child care staff, as well as staff turnover.
- ✓ Know the facility's policies and procedures.
- ✓ Communicate directly with caregivers.
- ✓ Visit and observe the facility.
- ✓ Participate in special activities, meetings, and conferences.
- ✓ Talk to your child about their daily experiences in child care.
- ✓ Arrange alternate care for their child when they are sick.
- ✓ Familiarize yourself with the child care standards used to license the child care facility.

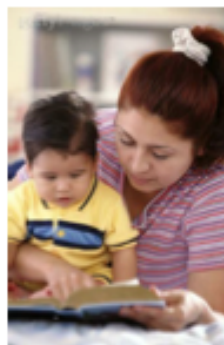
This child care facility is licensed according to the minimum licensure standards included in section 402.305, Florida Statutes (F.S.), and Chapter 65C-22, Florida Administrative Code (F.A.C.).

License Number: \_\_\_\_\_

License Issued on: \_\_\_\_\_

License Expires on: \_\_\_\_\_

For more information regarding the compliance history of this child care provider, please visit: [MyFLFamilies.com/ChildCare](http://MyFLFamilies.com/ChildCare).



More information  
and free resources:

[MyFLFlorida.com/ChildCare](http://MyFLFlorida.com/ChildCare)

**To report suspected or actual cases of child abuse or neglect, please call the Florida Abuse Hotline at 1-800-962-2873.**



# School Health Requirements

## For Attendance 2019-20

**The school year begins Monday, August 12, 2019. Prepare now!**

Have your children seen for an annual physical exam and review their immunizations.



**A physical exam**, signed and stamped by a licensed provider and dated within one year prior to registration, is required for each student initially entering a Florida school. This is proof that body systems (heart, skin, lungs) were examined.

**Up-to-date immunizations** are required, and all immunization dates must be on Florida Certificate of Immunization (DH680). Contact your physician or the DOH-Sarasota for the form.

- ✓ DOH-Sarasota sites provide free childhood immunizations. Appointments are preferred and walk-ins are welcome. Please leave a message if you reach an answering machine.

Florida School Immunization Requirements 2019-20	
<b>Pre-Kindergarten</b>	4 DTP (Diphtheria, Tetanus, Pertussis) 3 Polio 4 Hib (Haemophilus Influenzae Type B) 1 MMR (Measles, Mumps, Rubella) 3 Hepatitis B 1 Varicella (Chicken pox)
<b>Kindergarten Grades 1 - 6</b>	5 DTP (for KG, last dose on/after 4 <sup>th</sup> birthday) 4 Polio (last dose on/after 4 <sup>th</sup> birthday) 2 MMR 3 Hepatitis B 2 Varicella for KG and grades 1, 2, 3, 4, 5 and 6
<b>Grades 7 - 12</b>	5 DTP 4 Polio (last dose on/after 4 <sup>th</sup> birthday) 2 MMR 3 Hepatitis B 1 TDaP 2 Varicella (chicken pox) for grades 7, 8, 9, 10, 11 1 Varicella for grade 12

### Florida Department of Health in Sarasota County Locations

**North Port Health Center**  
 6950 Outreach Way, North Port  
 941-861-3864 - Immunizations

**William L. Little Health and  
Human Services Center**  
 2200 Ringling Blvd, Sarasota  
 941-861-2784 - Immunizations



For additional information, contact your school or visit [www.sarasotacountyschools.net](http://www.sarasotacountyschools.net)

Florida Statutes 1003.22 and Sarasota County School Board Rule 5.10



# The flu form is here for informational purposes and must be signed by preschool parents on the first day of school in order for children to attend

During the 2009 legislative session, a new law was passed that requires child care facilities, family day care homes and large family child care homes provide parents with information detailing the causes, symptoms, and transmission of the influenza virus (the flu) every year during August and September.

My signature below verifies receipt of the brochure on *Influenza Virus, The Flu, A Guide to Parents*:

Name: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Date Received: \_\_\_\_\_

Signature: \_\_\_\_\_

Please complete and return this portion of the brochure to your child care provider, in order for them to maintain it in their records.



## What is the influenza (flu) virus?

Influenza ("the flu") is caused by a virus which infects the nose, throat, and lungs. According to the US Center for Disease Control and Prevention (CDC), the flu is more dangerous than the common cold for children. Unlike the common cold, the flu can cause severe illness and life threatening complications in many people. Children under 5 who have the flu commonly need medical care. Severe flu complications are most common in children younger than 2 years old. Flu season can begin as early as October and last as late as May.



## How can I tell if my child has a cold, or the flu?

Most people with the flu feel tired and have fever, headache, dry cough, sore throat, runny or stuffy nose, and sore muscles. Some people, especially children, may also have stomach problems and diarrhea. Because the flu and colds have similar symptoms, it can be difficult to tell the difference between them based on symptoms alone. In general, the flu is worse than the common cold, and symptoms such as fever, body aches, extreme tiredness, and dry cough are more common and intense. People with colds are more likely to have a runny or stuffy nose. Colds generally do not result in serious health problems, such as pneumonia, bacterial infections, or hospitalizations.

## What should I do if my child gets sick?

Consult your doctor and make sure your child gets plenty of rest and drinks a lot of fluids. Never give aspirin or medicine that has aspirin in it to children or teenagers who may have the flu.

### CALL OR TAKE YOUR CHILD TO A DOCTOR RIGHT AWAY IF YOUR CHILD:

- Has a high fever or fever that lasts a long time
- Has trouble breathing or breathes fast
- Has skin that looks blue
- Is not drinking enough
- Seems confused, will not wake up, does not want to be held, or has seizures (uncontrolled shaking)
- Gets better but then worse again
- Has other conditions (like heart or lung disease, diabetes) that get worse



## How can I protect my child from the flu?

A flu vaccine is the best way to protect against the flu. Because the flu virus changes year to year, annual vaccination against the flu is recommended. The CDC recommends that all children from the ages of 6 months up to their 19th birthday receive a flu vaccine every fall or winter (children receiving a vaccine for the first time require two doses). You also can protect your child by receiving a flu vaccine yourself.

## What can I do to prevent the spread of germs?

The main way that the flu spreads is in respiratory droplets from coughing and sneezing. This can happen when droplets from a cough or sneeze of an infected person are propelled through the air and infect someone nearby. Though much less frequent, the flu may also spread through indirect contact with contaminated hands and articles soiled with nose and throat secretions. To prevent the spread of germs:

- Wash hands often with soap and water.
- Cover mouth/nose during coughs and sneezes. If you don't have a tissue, cough or sneeze into your upper sleeve, not your hands.
- Limit contact with people who show signs of illness.
- Keep hands away from the face. Germs are often spread when a person touches something that is contaminated with germs and then touches his or her eyes, nose, or mouth.



## When should my child stay home from child care?

A person may be contagious and able to spread the virus from 1 day before showing symptoms to up to 5 days after getting sick. The time frame could be longer in children and in people who don't fight disease well (people with weakened immune systems). When sick, your child should stay at home to rest and to avoid giving the flu to other children and should not return to child care or other group setting until his or her temperature has been normal and has been sign and symptom free for a period of 24 hours.

For additional helpful information about the dangers of the flu and how to protect your child, visit: <http://www.cdc.gov/flu/> or <http://www.immunizeflorida.org/>

INFLUENZA VIRUS



"The Flu"  
A Guide  
for Parents



For additional information, please visit [www.myflorida.com/childcare](http://www.myflorida.com/childcare) or contact your local licensing office below:

CF/PI 175-70, June 2009

This brochure was created by the Department of Children and Families in consultation with the Department of Health.



## Dress Code and Uniform Policy

The Community Day School dress code and uniform policy reflects modesty and neatness. It is in place to support an atmosphere of academic excellence and inclusiveness. Attire that is consistent with the dress code is required. Clothing must be properly sized, neat and in good condition (no frayed edges, holes, etc).

### School-wide Uniform Provisions

- ❖ **Learning Expeditions:** All students are required to wear a purple, logo uniform shirt for learning expeditions. Uniform bottoms are required unless advised otherwise by Faculty.
- ❖ **Purple T-shirt & Jeans Fridays:** Students are encouraged to wear their "Community Day School" Purple Logo t-shirt on Fridays. T-shirts from other school events or spirit wear may also be worn.
- ❖ **PurplePalooza Days:** Students should wear as much purple as possible! CDS spirit wear or a t-shirt from a previous school event may be worn.

### Early Childhood Center

The dress code standard for our preschool is intended to support students' health and well-being. The children are active and engaged in a range of activities, including messy projects, playing outside and on the playground.

- Close-toed shoes are required for all students.
- Clothing should not be challenging for a child to take on/off.
- Children should be dressed casually, in clothing that can get messy

We encourage hats and sunglasses for sun protection

A purple, logo t-shirt is required for any off-site learning expeditions. Each student is provided one shirt at registration. Additional shirts may be purchased from the school office.

### K-8 Dress Code Provisions

**Uniforms are required for K-8 students. No brand logos or embellishments are permitted (piping, trim, etc.)**

Shoes

- Must be sneakers, rubber-soled, closed toe, covered back.
- Boots may only be worn from December thru February.

Uniform Bottoms K-8

- Shorts = Walking shorts in navy or khaki; navy gym shorts

- Pants = Docker-style chinos, any brand, navy/khaki/black.
- Skorts, skirts or shorts must be longer than student's fingertips when standing up straight.

Shirts K-8

- Polo-style shirt, any color
- No brand logos or embellishments permitted
- Branded school spiritwear.
- A purple, school logo polo-shirt is required for any off-site learning expeditions.
- Dresses are permitted and must follow the same uniform standards of shirts/bottoms.

PE and Agriculture Attire

- Students are not required to change clothes for PE/Ag. PE/Ag approved attire may be worn to school in lieu of a standard uniform on days a student will be attending PE or Ag class.
- PE/Ag approved attire means: navy blue, fingertip length gym shorts; school spirit wear or event t-shirt.
- Navy sweatpants and a solid colored sweatshirt may be worn during cooler weather (Dec.-Feb.)

Varsity Sports Attire

- PE/Ag attire should be worn for sports practices. Students must change clothes after dismissal.
- Student may wear their School Team uniform in lieu of a standard uniform on days they have a scheduled game.

Hats

- We encourage hats and sunglasses for sun protection
- May only be worn during all outdoor activities.

Cooler Weather (Dec. - Feb. ONLY)

- School logo or plain sweater/sweatshirt
- Neutral-colored, soft soled boots.
- Leggings under shorts or skort.

Kippot

- Kippot are required for all boys during Jewish Religion classes, Shabbat and when eating.
- Girls are also provided Kippot. Wearing them is optional.
- Misplaced Kippot will be marked against a student's classroom "employability" grade (employability includes preparedness for class)

Items NOT Permitted

- Patches to cover brand logos
- Overalls
- Skin-tight or yoga pants or Jeggings
- Shorts/skirts/skorts more than 4" above knee
- Bottoms with underpants visible
- Pants dragging on the ground
- Clothes with holes/cut-outs/see through mesh
- Embellishments i.e., rhinestones, studs, embroidery, stripes, & piping
- Platform shoes, sandals, flip-flops, crocs, slippers
- Visible piercings, other than small earrings or studs
- Jewelry that is distracting or extreme.
- Make-up K-4th (modest make-up acceptable in 5th-8th)
- Watches that beep or buzz during school hours
- **Any internet connected, wearable technology (i.e., Apple watch)**
- **Other items deemed distracting or inappropriate as determined by the school.**

Community Day School reserves the right to make additional changes throughout the school year as necessary.

Dress Code Exceptions are only permitted for:

- School-declared "dress-down" days.
- Students using an earned "dress-down" pass may use it to be out of uniform for a single day.
- Passes may not be used during learning expeditions.
- Students granted Uniform Policy accommodation for a clinically documented need. (See accommodations section of handbook)
- Student granted accommodations must be attired consistent with remainder of the Dress Code provisions.

### Dress Code Enforcement

Students arriving at school not in compliance with the Dress Code may be subject to progressive discipline resulting in the following consequences:

- First dress code violation
  - Asked to change clothes
  - Parents contacted to bring clothing
  - Letter sent home with student
  - Parents and students meet with Director
  - Uniform contract

Enforcement of the Uniform Code is at the discretion of the K-8 Director.



## Illnesses

- For your child's well-being, as well as the well-being of other children and staff, children are to remain at home or will be sent home immediately if:
  - has had a fever of 100° F or above within the previous 24 hours; is in school with a fever of 100° F or above. Students are to remain home until at least 24 hours after there is no longer a fever *without the use of fever-reducing medicine.*
  - has diarrhea; children with 2 or more cases of diarrhea in a single school day will be sent home immediately
  - has been on prescribed medication for less than 24 hours
  - is sneezing, or coughing due to a viral or bacterial illness
  - has a nasal discharge that is cloudy, thick, or yellow/green
  - seems tired, cranky, or "under the weather" (often a sign an illness is coming on)
  - has suspected infected eyes, especially red eyes with discharge and drainage, or matting of the eyelids until a written diagnosis by a physician indicates a non-contagious eye ailment, or signs and symptoms have disappeared
  - Presence of any rash with fever or behavioral change
  - Mouth sores that interfere with the control of saliva (unless the child's physician or local health department states the child is noninfectious and/or open sores around the mouth area.

- Any open sores that are raw and/or bleeding must be treated and covered properly
- Impeigo or ringworm - may be allowed back 24 hours after appropriate treatment has begun. Area should be covered.
- Head lice - child may return after treatment has been initiated and a head check has been performed at school \*See Lice/Nit Policy\*
- Scabies - child may return 24 hours after therapy has been completed
- Strep throat, may be allowed back 24 hours after appropriate treatment has begun and until child has been without fever for 24 hours
- Vomiting - two or more times in the previous 24 hours, unless vomiting is determined to be due to a non-contagious condition and the child is not in danger of dehydration.
- The child has any of the following conditions: fever, wheezing, lethargy, irritability, persistent crying, difficulty breathing, or other signs of possible severe illness
- The illness prevents the child from participating comfortably in activities as determined by the staff
- The illness is in greater need for care than the staff can provide without compromising their ability to care for other children

## Illness Communication/Pick-Up

If a child shows symptoms of illness during the day, the child will be isolated. A parent/guardian will be called, at the preferred phone number listed in RENWEB, to pick up the

child. If the parent/guardian called is unavailable, CDS will leave a message advising them the child needs to be picked up. CDS will then contact other custodial parent/guardian(s) listed in RENWEB, if applicable.

If CDS does not hear from a parent/guardian within 30 minutes of leaving a message, CDS will call members of the emergency pick-up list to come get the child. An adult, authorized to pick up the child, must get the ill student within 60 minutes of the first message having been left at the parent/guardian's preferred telephone number.

CDS will not release a student to anyone not listed on the authorized emergency contact list without written consent from a custodial parent(s). Those individuals picking up a student will be asked for identification before a child is released.

Please keep in mind that although pediatricians vary in terms of defining "contagious or communicable," (ex. nasal discharge), our policy will be enforced, as we must be concerned with the well-being of all children and staff. A doctor's note stating your child is not contagious, and is well enough to attend classes, will be required for any child demonstrating symptoms that would keep them from attending CDS under the Health and Safety Policy.

*Please notify the school when your child is ill and will not be attending. In the case of communicable diseases, we have to notify other parents as well as the health department.*