

**Amherst Junior High PTO
Meeting Minutes Friday
February 7, 2020 @ 9am**

Meeting called to order at **9:16 am** by **President, Dawn Clappas, (dclappas@gmail.com)**

- Thank you for coming to this month's meeting.
- Dawn Clappas proposes to renew our QuickBooks membership at a cost of \$270 for accounting purposes.

Andrew Gibson motions to renew our QuickBooks membership, **Dawn Dewey** seconds motion. Vote: **Yes** by all in attendance.

- We will use the Discretionary Fund but will add an Admin Fund on next year's budget to cover future admin costs.

- I propose to provide cookies for each staff member as a Thank You for their hard work in earning the Momentum Award again this year. Cookies would be \$1.50 each for 90 staff members for a total of \$135. We will use the Discretionary Fund.

Andrew Gibson motions to purchase cookies for staff, **Dawn Dewey** seconds motion. Vote: **Yes** by all in attendance.

-Due to only 3 members able to attend the meeting, members who normally attend voted by email. Vote: **Yes**

- All documents coming from the PTO need to be reviewed and approved by Andrew Gibson. Please give Andrew enough time to approve documents before copies need to be made. Also, please make sure Sandy Aufdenkampe gets a copy as it was sent home (if applicable) in case parents have questions. Typically we just post a PDF on the website and place copies on the credenza.
- Please check the school website on a regular basis as updates/changes as well as all pertinent info will be on it; remind everyone you talk to.
- Please have any agenda information to Lauren Price (laurenprice511@gmail.com) no later than a week before PTO meeting, if possible.
- We have an AJH PTO Facebook page (AJH PTO) as well as a Twitter account (@ajhpto)
- Monthly meetings for 2019/2020 school year will be held the first Friday of each month at 9 am at AJH. (With the exception of November)

Treasurer's Report, Dawn Dewey: (ajhptotreasurer@gmail.com) Expenses for the month: SEE REPORT Income for the month: SEE REPORT Financial forms are in the PTO folder in the office, need to complete one to be reimbursed by PTO, please also attach receipt .

Principal, Mr. Gibson: (andrew_gibson@amherstk12.org)

- Thank you for all your support
- The Gamer's Club has been well liked. We currently have 37 students involved the club.

- We would like to have the PTO handle the funds from the Concession stands. The money is used for staff meals.
- We are still working on the Drone Club. There have been about 20 kids who have expressed interest. We are trying to form a league with other Lorain County Schools so students can compete against other teams.

Vice President, Heather Hatten: (heathermhatten@gmail.com)
 - Absent from meeting

Secretary, Lauren Price: (laurenprice511@gmail.com) **Absent from meeting** Please sign attendance sheet. January minutes, **Dawn Dewey** motions to waive the reading of last month's minutes, **Andrew Gibson** seconds motion, motion **approved** by all in attendance.

Committees:

- **Apparel Sale, Heather Hatten:** (heathermhatten@gmail.com)
- **Box Tops, Nicole Matthews:** (nmatthews01@gmail.com) Send in your Box Tops as you collect them. There is now a box tops app you can download to give box tops points to the school.
- **Community Support, General :** Link your Giant Eagle card to Nord Middle School. Link Amazon account to Amazon Smile through Powers Elementary, Coke Rewards, send in bottle caps, or you can enter them yourself on cokes website, under Powers Elementary. All money earned split evenly between Powers, Nord, and AJH PTO.
- **Community Support, Donation Drives, Lauren Price:** (laurenprice511@gmail.com)
Second Harvest Food Bank - Collection dates will be February 3-21
- **Dances, Dana Satmary, Cheryl Miller:** (danaz@live.com), (cherylmiller@roadrunner.com)
 Spring dance date is April 3rd from 2:30 - 4:30. We might consider either giving staff volunteers gift cards as incentives to stay and help chaperone, or ask for more parent volunteers to help chaperone. Will discuss further at the next meeting.
- **Hospitality, Dana Satmary:** (danaz@live.com) PTO will provide staff lunch during staff appreciation week, May 4th-8th. We will provide lunch on Thursday May 7th. First lunch is at 10:00 am.
- **Membership, Dawn Clappas:** (dclappas@gmail.com)
 Membership totals so far, ____ families, and ____ staff.
- **Walk a Thon**

- **Social Media: Nicole Matthews: (nmatthews01@gmail.com)**

If you need anything added for your committees please let Nicole know and she will get it on Facebook and Twitter.

- Meeting adjourned **9:46 am**
- Next AJH PTO meeting will be Friday, March 6, at 9am