

Holmdel Board of Education
Buildings, Grounds & Safety Committee
Meeting Minutes - February 20, 2020 - 5:30

Board Members Present: E. Briamonte, Chair | P. Reddy | E. Urbanski | T. Wall (via phone)

Administrators Present: R. McGarry, Superintendent | M. Petrizzo, BA | K. Stromsland, Dir Plant Ops & Maint | S. Rogers, Asst Dir Plant Ops & Maint | A. Gattini, Dir of Technology | L. Carducci, Dir of Community Prog & Student Transportation

Guests: Greyhawk Construction Manager, Spiegle Architects, Edvocate, Chartwells

Meeting Location: Central Office Conference Room

1. Holmdel 2020 (Referendum) Update:

- o Interior Renovations and Exterior Site Renovations (Village & Indian Hill School): At both Village and Indian Hill Elementary Schools, all work is completed with the following notations.
 - i. The As-Built Survey was received by Edwards Engineering and a Punch List was generated and attended to by the Contractor..
 - ii. Edwards conducted a follow-up “Fit and Finish” walk-through for the Punch List. The findings were presented to the contractor to complete.
 - iii. Previously provided electronic copies of the Close-outs by the contractor were reviewed by the architect and found to be incomplete.
- o Exterior Site Additions & Renovations and Interior Alterations (Satz & High School):
 - i. Satz Middle School
 - 1. Cafeteria: The new lighting fixtures for the new space that were to be installed last month, were postponed until a roof leak can be addressed.
 - 2. Room 204: installation of a new frame and door adjoining it to the cafeteria.
 - 3. Room 205: previously installed a new wood dance floor, received the last of its appurtenances, namely mirrors, railing and benches and is now complete.
 - 4. Link: The metal roof decking is complete and the piping for the bathrooms has been started along with some of the exterior masonry walls.
 - 5. New Entrance: The metal roof decking is complete, and the piping for the bathrooms has been started. The majority of the interior masonry partitions have been erected and the exterior masonry walls have commenced.
 - ii. High School
 - 1. Engineering Wing
 - a. The TV Studio sound panels, which have been designed and will be installed in-house, have arrived and are ready to be installed the week of February 27.

- b. The Fabrication Area has had equipment installed and the electrical wiring is complete. Final Assembly of some of the equipment is scheduled for February 28th along with the final dust collection connections.
- c. BFI Furniture came out and repaired/replaced any defective pieces.

2. PE Wing:

- a. The exterior masonry block walls are complete with the exception of one section to allow for the removal of miscellaneous materials and equipment once the interior spaces are completed.
- b. Wiring is being run through-out the space for lighting, electric, communications, and security.
- c. The majority of Rough Plumbing piping for waste and vent has been installed. Connections for the storm drainage including roof drain tie-ins are done.
- d. The base roofing material have been installed on both the Multi-Purpose room roof and the TEam Room roof allowing for a water-tight roof and conducive working conditions inside.

iii. (High School & Satz):

- 1. Miscellaneous: Currently there are ongoing issues with potholes, curbs, and inlets in need of repair. These areas, especially at the west end of the Satz driveway and the High School main parking lot, will be repaved and repaired respectively during the summer as planned. Presently the grounds crew is installing temporary patching as necessary to mitigate any item becoming a major problem.

2. Lawn Service and Turf Management Bid #20-07:

The committee reviewed the results of the Bid. Onsite Landscape Management was the low and accepted bidder and their bid package was reviewed and approved by the District Architect and Board attorney. The applicable resolutions will be included on the February 26, 2020 agenda for approval.

3. Enhancement of Nutritional Menu Items Update:

- a. Chartwells continues to meet with Parent Group Presidents three times a year annually.
- b. Chartwells attended all Back to School nights in the Fall of 2019.
- c. Chartwells attended each of the school's Parent Group Meetings in the Fall of 2019.
- d. A meeting with a small group of interested parents occurred in November 2019.
- e. A parent survey was completed in December 2019.

- f. The results of the November meeting were the following:
 - i. Chartwells will note on the menu what products are non-GMO and are antibiotic free.
 - ii. Chartwells will begin to integrate into its menu lower sodium and sugar content soups, sauces and condiments.
 - iii. Chartwells has improved snack items.
 - g. Chartwells reintroduced the made to order deli at Indian Hill.
4. Nonpublic School Transportation Update:
- a. As previously discussed, the transportation coordinator will start communicating with parents in early March reminding them to submit their B6T forms (request for nonpublic school transportation) to their applicable nonpublic schools by March 15th.
5. Disposal of Obsolete Items (Technology and Buildings & Grounds):
- The committee reviewed the list of obsolete items to be disposed of. The applicable resolution will be included on the February 26, 2020 agenda for approval.
6. Vaping Detector Devices:
- Administration started their research regarding vape detectors, the type of detectors to utilize and where/when to deploy units.
7. HFEE Donation - Satz Innovation Lab:
- Committee reviewed pictures for the Satz Innovation Lab concepts. The applicable resolution will be included on the February 26, 2020 agenda for approval
8. Other Matters Pertaining to the Committee:
- a. HHS sports facilities related plans. All teams practice and game locations have been identified and assigned. Mr. Fallon is currently working on the fall and winter locations.
9. Date and Time of next Committee Meeting: March 19th, 2020 at 5:30 p.m.