



Boys' Latin of Philadelphia

Boys' Latin of Philadelphia, a college preparatory school, is dedicated to serving boys who live in the City of Philadelphia. We are committed to fostering our students' success through college graduation, and that begins with a strong academic foundation. Boys' Latin offers students a rigorous classical education using contemporary pedagogy that prepares them for college matriculation and sets high standards for achievement, character development, and emotional intelligence. We emphasize the value of brotherhood and nurture a community of young men who value academic success, hard work, and the development of their intellectual, moral, social, creative, and athletic potential. Boys' Latin is a school where

young men prepare to become leaders through challenging coursework within a supportive environment. Our curriculum blends liberal arts, classical studies, and state-of-the-art technology as we cultivate world citizens for the twenty-first century. We want students to embrace our mantra that *Every Man is the Architect of His Own Fortune*.

Job Title: Department Chair

Position Overview

The Department Chair provides leadership in the areas of curriculum development, professional development, teacher support, assessments, and budget development, while also serving as a model teacher instructing a full schedule of classes. The successful candidate will provide guidance and coordination for the implementation of a cohesive school curriculum; promote effective teaching strategies; and coordinate department based professional development based on teacher and school needs. The Department Chair will nurture the growth of teaching professionals by creating a safe environment for intellectual and professional risk-taking, encouraging collaboration, and promoting the pursuit of new learning and various instructional strategies. The Department Chair reports to the Director of Curriculum and Instruction and Principal (or his/her designee).

Duties include:

- Lead department meetings during August and monthly meetings
- Coordinate curricula according to BL guidelines, national and state standards, and exemplars
- Oversee text review and selection
- Encourage teachers to pursue novel learning opportunities for students through field trips, enrichment activities, and speaker series
- Develop and facilitate professional learning communities with the department
- Identify or design professional development throughout the school year as needed, including external opportunities
- Partner and coordinate with department chair counterpart at other (middle/high) school
- Partner and coordinate with other department chairs for school and organizational-wide initiatives
- Make recommendations to the Principal and/or Director of Curriculum and Instruction for professional development and/or curricula modifications
- Support department teachers and encourage development and pedagogical risk-taking
- Coordinate department budget and update department on budget status
- Other duties deemed necessary by the Principal or Director of Curriculum and Instruction

Competencies

- Unwavering commitment to the mission of preparing boys for success in college and beyond
- Strong belief that all types of students can learn and succeed
- Commitment to meeting all requirements in a timely manner
- Desire to continuously learn and increase effectiveness as a professional as evidenced, in part, to high levels of receptivity to feedback
- Willingness to be flexible and go above and beyond to meet the needs of Boys' Latin students
- Respect and humility towards all members of the Boys' Latin community
- Well-structured organizational system that promotes a well-designed plan for instruction
- Ability to influence and motivate students by instilling a sense of urgency
- Ability to cultivate relationships with students built on trust; further ability to leverage the strong relationships with students to push and challenge them toward their greatest potential
- Ability to cultivate relationships with parents built on trust and strong communication
- Ability to work collaboratively
- Mindset that embraces the joy of teaching and reflects enthusiasm about the profession
- Awareness of the ongoing implications of racism and privilege and the collective need to incorporate anti-biased pedagogy

Interested candidates should submit a completed resume and letter of interest to: Ruth Gonzalez at rgonzalez@boyslatin.org.

Equal Opportunity Employer

It is the policy of Boys' Latin Charter School not to discriminate on the basis of race, national origin, color, age, gender, height, weight, disability, religion, marital status, or sexual orientation in any of its employment practices, educational programs, services or activities.