

Suffield Public Schools
Field Trip/School Sponsored Trip Request Form

Directions: Form to be completed by Advisor of the field trip. The completed form needs to comply with all regulations found in Policy #6153.

Date of Request: 2/18/20

tentative trip -
based on if we
qualify.

Type of Trip: Field Trip Extracurricular Athletic International

NOTE: Out of state or overnight trips must be approved by either the Superintendent or his/her designee and the Board of Education. (See Regulation #6153)

Advisor: Suzanne Wosko (Suffield) Peter Davis (Windsor Locks)

Date(s) of Trip: April 28, 2020 - May 3, 2020

Destination: World Championship in Detroit, MI

Number of Students: Robotics Team

Number of Chaperones: 4-6 (see Regulation #6)

Has disclosure form been completed for all chaperones that are not Suffield chaperoning an overnight trip?

Yes

No

Has chaperone information, including applicable Board of Education policy?

Yes

No

Cost of trip (include information regarding payment of expenses and any fin incurred): \$ 800 - \$ 1000 (paid by student)

Insurance Certificate Required: Yes No

Mode of Transportation: airplane

Laura -
This field trip form
is being submitted
in case the Robotics
Team makes it to the
World Championship. It
would be an overnight
trip, so could the
board approve, just in case?
Thy Paula

Explanation of Trip:
FIRST Robotics World Championship Event

Educational Purpose:

Robotics World Championship

Itinerary:

Tues 4/28/20 - fly to Detroit

W-TH-F-S 4/29-5/2 World Championship

Sun 5/3 - fly home from Detroit

Advisor's Signature:

Suzanne R. Winkler

Date:

2/18/20

Principal Signature:

James P. [Signature]

Date:

Superintendent/Designee:

Approve Deny

Superintendent/Designee Signature:

[Signature]

Date:

2/27/2020

Board of Education:

Approve Deny

Board Chair Signature:

Date: