

**HARRISON CENTRAL SCHOOL DISTRICT  
HARRISON, NEW YORK**

**BOARD OF EDUCATION**

**REGULAR BUSINESS MEETING**

**Louis M. Klein Middle School**

**February 26, 2020**

**7:00 PM**

**BOARD OF EDUCATION**

**Dennis DiLorenzo  
Kelly Kozak  
Noreen Lucey  
Kelly Mulvoy Mangan  
Placido Dino Puccio  
Robert C. Sullivan Jr.  
Lindy Wolverton**

**Louis N. Wool, Ed.D.  
Superintendent of Schools**

**AGENDA**  
**REGULAR BUSINESS MEETING**  
**February 26, 2020**

- I. Business Meeting Called to Order**
- II. Acceptance of Minutes**
  - 1. February 5, 2020
- III. Public Participation**
- IV. President's Update**
- V. Superintendent's Report**
  - 1. Superintendent's Budget Overview
- VI. Personnel Report**
- VII. Administrative Report**
  - 1. Approval of Harrison High School Twelfth Graders Field Trip to Albany, New York
  - 2. Approval of Harrison High School Debate Team Field Trip to Bloomington, Indiana
  - 3. Approval of Harrison High School Varsity Wrestling Team Field Trip to Orlando, Florida
  - 4. Acceptance of Donation from Michael D. Daly Insurance Services, Inc.
  - 5. Approval of Donation to Establish a Scholarship Fund in Memory of Joseph Lemm
  - 6. Approval of Ice Hockey Merger
  - 7. Adoption of District Policies
  - 8. Approval of CSE/CPSE Minutes
  - 9. Approval of CSE/CPSE Recommendations
- VIII. Finance and Facilities**
  - 1. 2019/20 Appropriation Transfers
  - 2. Treasurer's Report: January 2020
  - 3. Amendment to the 2019-2020 Debt Service Fund Budget
  - 4. Amendment to the 2019-2020 General Fund Budget for Use of the Tax Certiorari Reserve
  - 5. Southern Westchester BOCES Cooperative Bidding
  - 6. Contract Extension – RFB #15/16-02: Coach Bus Service for School Field and Athletic Trips
  - 7. Contract Award RFB #19/20-31: New Comfort Station at Purchase Elementary School- Contract G
  - 8. Contract for Health Services: Elmsford U.F.S.D.
  - 9. Contracts for Health Services: White Plains City School District
  - 10. Disposal of Equipment
  - 11. Contract for Special Education Services: Cerebral Palsy
  - 12. Approval of Mutual Release Agreement with Consorti Bros. Paving and Sealcoating, Inc.

**NEXT MEETING OF THE BOARD OF EDUCATION**

**Regular Business Meeting**  
**March 11, 2020**  
**7:00 PM – Louis M. Klein Middle School**

**HARRISON CENTRAL SCHOOL DISTRICT  
Harrison, New York**

**PERSONNEL REPORT**

BE IT RESOLVED that, the Board of Education herewith approves the personnel report to follow.

**PERSONNEL AGENDA**  
**Recommendations for Board Action**  
**Regular Meeting of the Harrison Board of Education**  
**February 26, 2020**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

**I. CERTIFICATED PERSONNEL**

**A. Resignation**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following resignation.

1. Name: Judith Vlahovich  
Assignment: Per Diem Substitute  
Location: Districtwide  
Effective date: February 13, 2020

**B. Regular Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointments in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Johanna Weidenhamer  
Assignment: Regular Substitute Teacher  
Location: Harrison High School  
Effective dates: February 11, 2020 - May 3, 2020
2. Name: Sarah Federici-Diaz  
Assignment: Regular Substitute Teacher  
Location: Purchase and Samuel J. Preston Elementary Schools  
Effective dates: March 31, 2020 - June 26, 2020

**C. Temporary Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointments for the 2019-20 school year in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Radene Mitchell  
Assignment: Per Diem Substitute Teacher  
Location: Districtwide  
Effective dates: February 27, 2020 - June 30, 2020
2. Name: Summer Merritt  
Assignment: Per Diem Substitute Teacher  
Location: Districtwide  
Effective dates: February 27, 2020 - June 30, 2020

**D. Extra Compensation Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following Extra Compensation appointments for the 2019-20 school year.

1. Spring Coaching

<u>Name</u>	<u>Sport</u>	<u>Stipend</u>
Vincent Nicita Jr.	Grades 7/8 Baseball	\$5,093
Charles Bennett	Asst. Varsity Track	\$6,834
Kristina Salvo	JV Softball	\$5,571
Melissa Phillips	JV Softball	\$5,571
Christine Keesler	Grades 7/8 Softball	\$5,093
Janine Lalli	Asst. Grades 7/8 Softball	\$3,820

2. Mentoring Assignment

<u>Name</u>	<u>School</u>	<u>Assignment</u>	<u>Stipend</u>
Dr. Christopher Tyler	HHS	(1) Mentoring Assignment	\$705 (1 credit)

**E. Change of Status**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

1. Change the credits received by Emily Almeida for her role as Mentor for the 2019-20 school year from 3 to 2 credits.

**F. Request for Leave of Absence Without Pay**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following requests for a leave of absence without pay.

1. Employee Number: 4986  
Effective Dates: February 10, 2020 - June 30 2020  
Leave Type: Personal Leave
2. Employee Number: 3662  
Effective Dates: March 31, 2020 - June 26, 2020  
Leave Type: Pursuant to Family and Medical Leave Act

**II. NON-CERTIFICATED PERSONNEL**

**A. Resignation**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following resignations.

1. Name: Andres Garcia  
Assignment: Cleaner Nights  
Location: Harrison High School  
Effective date: February 28, 2020

2. Name: Susan Goonan  
 Assignment: Part-time Teacher Aide  
 Location: Louis M. Klein Middle School  
 Effective date: February 25, 2020

**B. Termination**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following termination.

1. Employee Number: 5194  
 Assignment: Secretary to School Administrator  
 Location: Louis M. Klein Middle School  
 Termination date: February 25, 2020

**C. Temporary Appointment (SED Clearance submitted)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointment for the 2019-20 school year in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Dylan Werner  
 Assignment: Per Diem Cleaner  
 Location: Districtwide  
 Effective dates: February 27, 2020 - June 30, 2020

**D. Extra Compensation Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following Extra Compensation appointment for the 2019-20 school year.

1. Family Literacy

<u>Name</u>	<u>Assignment</u>
Sophy Tejada	Teacher Aide

**E. Change of Status**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following change of status.

1. Change the hours of Rosa Albanese as Part-Time School Aide for the Harrison Avenue Elementary School, from 12.5 hours per week to 18.75 hours per week effective February 27, 2020.
2. Change the hours of Robin Sarubbi as Part-Time School Aide for the Harrison Avenue Elementary School, from 18.75 hours per week to 12.5 hours per week effective February 27, 2020.

**III. OTHER**

**A. Acknowledgement of Student Teacher**

The Board of Education is requested to acknowledge the following student teacher for the 2019-20 school year.

- |    | <u>Name</u>  | <u>College Location</u> | <u>Subject</u> |
|----|--|-------------------------|----------------|
| 1. | Brittney Felix<br>(Sterling Testing Systems completed) | Manhattanville HAS      | Kindergarten   |

## ADMINISTRATIVE REPORT

1. **APPROVAL OF HARRISON HIGH SCHOOL TWELFTH GRADERS FIELD TRIP TO ALBANY, NEW YORK FOR THE JSHS SCIENCE FAIR**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for Harrison High School twelfth graders to travel to the University of Albany in Albany, New York on March 25, 2020. Departure will be at 5:45 AM on Wednesday, March 25, 2020 from Harrison High School and students will return to Harrison High School at 5PM on Thursday, March 26, 2020.

2. **APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO BLOOMINGTON, INDIANA FOR THE NATIONAL CHAMPIONSHIP TOURNAMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel to Indiana University in Bloomington, Indiana on April 3, 2020. Departure will be at 2:30 PM on Friday, April 3, 2020 from Harrison High School and students will return to Harrison High School at 10:00 PM on Monday, April 6, 2020.

3. **APPROVAL OF HARRISON HIGH SCHOOL VARSITY WRESTLING TEAM FIELD TRIP TO ORLANDO, FLORIDA FOR THE KSA EVENTS HOLIDAY WRESTLING TOURNAMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Varsity Wrestling Team to travel to the Gaylord Palms Hotel in Orlando, Florida on December 26, 2020. Departure will be on Saturday, December 26, 2020 from Harrison High School and students will return to Harrison High School on Thursday, December 31, 2020.

4. **ACCEPTANCE OF DONATION FROM MICHAEL D. DALY INSURANCE SERVICES, INC.**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts a donation from Michael D. Daly Insurance Services, Inc., in the amount of \$500.00 to be utilized for the Michael Daly Allstate Agency scholarship and extends deep appreciation to Michael D. Daly Insurance Services, Inc. for their generosity.

5. **APPROVAL OF DONATION TO ESTABLISH A SCHOLARSHIP FUND IN MEMORY OF JOSEPH LEMM**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 6255 (Gifts and Private Grants), accepts a donation in memory of Joseph Lemm, from the Joseph Lemm Memorial Foundation, in the amount of \$2,500.00 to establish an annual scholarship in his name to be available to a graduating high school senior pursuing a post-secondary education in the criminal justice profession. The Board extends their deepest appreciation for this donation.

**6. APPROVAL OF ICE HOCKEY MERGER**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Harrison Central School District does hereby approve the Ice Hockey Merger between Blind Brook, Rye Neck, Port Chester and Harrison for the 2020-2021 school year

AND FURTHER RESOLVED that, Harrison Central School District will be the host school for purposes of all Ice Hockey operations. All districts will be assessed a per pupil fee when final costs have been established and remitted to Harrison.

**7. ADOPTION OF DISTRICT POLICIES**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the Harrison Central School District Policies, 7350: Corporal Punishment/Emergency Interventions, 7360: Weapons in School & the Gun-free Schools Act and, 7420: Sports and the Athletic Program. The proposed policies are available for public viewing in the office of the District Clerk.

**8. APPROVAL OF CSE/CPSE MINUTES**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3000051, 3900020, 3800082, 3700094, 900233, 3200157, 3900021, 3600012, 3100029, 3600131, 3600075, 3900032

**9. APPROVAL OF CSE/CPSE RECOMMENDATIONS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 3900048, 3900038, 80060, 900298, 900288, 3900042, 3900049, 80059, 3900040, 900302

## FINANCE REPORT

### 1. 2019/20 APPROPRIATION TRANSFERS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 appropriation transfers as submitted.

### 2. TREASURER'S REPORT: JANUARY 2020

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of January 2020.

### 3. AMENDMENT TO THE 2019-2020 DEBT SERVICE FUND BUDGET

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education transfers \$200,000 from the Appropriated Reserve for the purpose of offsetting the 2019/20 debt service payments in the General Fund.

V599 (G/L)	Appropriated Fund Balance	\$200,000
V960 (G/L)	Estimated Appropriations	(\$200,000)
V9901.960 (subsidiary)	Interfund Transfer to General Fund	(\$200,000)

### 4. AMENDMENT TO THE 2019-2020 GENERAL FUND BUDGET FOR USE OF THE TAX CERTIORARI RESERVE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education transfers an amount from the Appropriated Reserve to offset the cost of tax certiorari refund payments and amends the 2019-2020 budget as follows:

A599 (G/L)	Appropriated Fund Balance	\$70,860
A960 (G/L)	Estimated Appropriations	(\$70,860)
A1930.400.09.0000 (subsidiary)	Judgments & Claims	(\$70,860)

### 5. SOUTHERN WESTCHESTER BOCES COOPERATIVE BIDDING

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Harrison Central School District to participate with other school districts of the Southern Westchester Board of Cooperative Educational Services, Westchester County, New York in the joint bidding of:

- Art Supplies
- General School Supplies
- Office Supplies
- Fine Paper Supplies
- Audio Visual Supplies and Equipment
- Custodial Paper Supplies
- Custodial Supplies
- Lumber Supplies
- Laser & Ink Jet Toners, OEM
- Microcomputer Hardware

- Office & Classroom Furniture

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until June 30, 2021, and

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

6. **CONTRACT EXTENSION – RFB #15/16-02: COACH BUS SERVICE FOR SCHOOL FIELD AND ATHLETIC TRIPS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes that the contract, RFB #15/16-02: Coach Bus Services for School Field and Athletic Trips with Coach Tours be extended for one year, July 1, 2020 through June 30, 2021, with the rates increased by the maximum C.P.I. or whatever measure of index is in place and recognized by the New York State Commissioner of Education for annual transportation contract increases. All other terms and conditions will remain unchanged.

7. **CONTRACT AWARD RFB #19/20-31: NEW COMFORT STATION AT PURCHASE ELEMENTARY SCHOOL – CONTRACT G**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education rejects the lowest proposal (did not meet specification) and awards the contract for a new comfort station at Purchase Elementary School to the lowest responsive and responsible bidder, Maple Leaf Associates, Inc., Putnam Valley, NY at the negotiated total cost of \$115,058.33.

8. **CONTRACT FOR HEALTH SERVICES: ELMSFORD U.F.S.D.**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 contract with the Elmsford U.F.S.D. for health services provided to 7 resident students at a cost of \$6,599.39.

9. **CONTRACTS FOR HEALTH SERVICES: WHITE PLAINS CITY SCHOOL DISTRICT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 contracts with White Plains City School District for health services provided to 59 resident students at a cost of \$61,611.93.

10. **DISPOSAL OF EQUIPMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following asset located in the Maintenance shop at Harrison School District:

Leaf Blower Backpack

11. **CONTRACT FOR SPECIAL EDUCATION SERVICES: CEREBRAL PALSY**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a contract with Cerebral Palsy for special education services provided to a resident student during the 2019/20 school year.

12. **APPROVAL OF MUTUAL RELEASE AGREEMENT WITH CONSORTI BROS. PAVING AND SEALCOATING, INC.**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Mutual Release Agreement, as presented, authorizing final payment to Consorti Bros. Paving and Sealcoating, Inc. in recompense for the completion of the Louis M. Klein Parking Lot Project.