ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REORGANIZATION/REGULAR MEETING

Minutes 6:00 p.m.

TUESDAY, JULY 3, 2018
Middle School/High School

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call:
Present: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

2. Oath of Office

2.01 District Clerk will administer the Oath of Office to Board Trustees whose term starts July 1st
District Clerk will administer the Oath of Office Board Trustees as follows:
Valerie Storey (3 Year Term 7/1/18-6/30/2021)
Rob Kurnit (3 Year Term 7/1/18-6/30/21)

3. Nominations for 2018-2019 Board President

3.01 District Clerk will Call for Nominations for Board President (proposed 6:05)
Recommended Action: The Board of Education hereby nominates Kevin Salem for President for the 2018-2019 School year
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

4. Nominations for 2018-2019 Board Vice President

4.01 Board President will Call for Nominations for a Board Vice President
Recommended Action: The Board of Education hereby nominates Laurie Osmond for Vice President for the 2018-2019 School year
Motioned: Trustee Ratcliff
Seconded: Trustee Warren
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

5. Oath of Office

5.01 The District Clerk will administer the Oath of Office to the 2018-2019 Board of Education President and Vice President

6. Annual Appointments

6.01 Appointments (proposed 6:10)
Recommended Action: The Board of Education hereby approves the Appointments of District Officers, Stipends/Fees, effective July 1, 2018, and authorizes the

Superintendent of Schools to sign all necessary contracts:
Motioned: Trustee Osmond
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

District Clerk:	Fern Amster	As per 3/22/11 resolution – combines pay for Superintendent Secretary and District Clerk
Treasurer:	Deb D'Aprile	As per terms of employment
Deputy District Treasurer:	Terry Snyder	-0-
Claims Auditor	Julie Wright	$5600
School Tax Collector:	Cheryl Berryann	-0-
Purchasing Agent:	Monica LaClair	-0-

6.02 Other Appointments (proposed 6:15)

Recommended Action: The Board of Education hereby approves Other Appointments and Stipends/Fees listed effective July 1, 2018, as well as resolutions on Independent Contract Retainers, and authorizes the Superintendent of Schools to sign all necessary contracts
Motioned: Trustee Ratcliff
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

1.	School Attorney:	Drohan, Thomas, Waxman, Petigrow & Mayle	$174.29/hr for attorney retainer- $200 per month after 350 hours; $90/hr for paralegal services $5,083.33/month General Counsel (see attached)
2.	Bond Counsel:	Squire Patton Boggs LLP	As per RFP fee schedule (see attached)
3.	Independent Auditor:	West & Company	$20,500 (see attached)
4.	District Medical Director	Jane Young, NP 7/1/18-8/30/18) Tanjia Hynes, NP (in-district beginning 9/1/18)	see attached for Jane Young -$0 - for Tanjia Hynes
6.	Alcohol and Drug Testing Site:	Kingston Worx	See Attached
7.	Fingerprinting:	Reimbursement per District Policy	$102
8.	Athletic Events Physician:	Jane Young, NP 7/1/18-8/30/18) Tanjia Hynes, NP (in-district beginning 9/1/18)	-0-
9.	CSE Impartial Hearing Officers, Certified by the State of New York in accordance with Section 200.1 of the Commissioner's Regulations:		As per Policy 7670
10.	ECA Central Treasurer	Janelle Perry	$5127

	ECA Chief Faculty Counselors Bennett Elementary, Middle School and High School:	Building Principals	-0-
11.	Title VI & IX Officer:	Jodi DeLucia	-0-
12.	Coordinator for Section 504:	Cindy Bishop	-0-
13.	Residency Officer:	Monica LaClair	-0-
14.	Records Access Officer:	Monica LaClair	-0-
15.	Records Management Officer:	Monica LaClair	-0-
16.	Homeless Liaison	Cindy Bishop	-0-
17.	Broker of Record	Rose & Kiernan, Inc.	-0-
19.	Asbestos Designee:	Dr. Michael O'Rourke	-0-
20.	School Buildings Structural Inspector and Fire Inspector:	Ulster County BOCES Risk Management Program.	N/A

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that all Independent Contractor Retainers will be presented to the Board of Education for approval prior to executing these contracts.

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District authorizes the Superintendent to execute an Independent Contractor Retainer on behalf of the District on an emergency basis only, subject to approval and ratification at the next regularly scheduled Board of Education meeting.

7. Authorizations & Designations

7.01 Authorizations

Recommended Action: The Board hereby authorizes Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

A. Payroll Certificate:	Victoria McLaren	-0-
B. Budget Transfers:	Monica LaClair	-0-
C. Check Signature:	Deb D'Aprile	-0-
D. Alternate Check Signature:	Terry Snyder	-0-

Bonding of Personnel:
1. Blanket limit - $100,000
2. $215,000 each for Assistant Superintendent for Business, Senior Account Clerk/Typist, Account Clerk/Typist and District Clerk
3. $1,000,000 each for Treasurer and Deputy Treasurer, Internal Claims Auditor
4. $2,000,000 for Tax Collector, Deputy Tax Collector
5. $400,000 for Central ECA Treasurer and ECA Chief Faculty Counselor

7.02 Designations (proposed 6:20)

Recommended Action: The Board hereby authorizes Official Bank Depositories,

Official Newspaper for Legal Notices and Bids, Board Meeting Schedule
Motioned: Trustee Shands
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

FUND	Account Names	BANK
General/T&A/T&E/ Federal/Cafeteria		
	Community Bank MultiFund	Community Bank
	Community Bank Payroll	Community Bank
	NYCLASS Money Market	NYCLASS
	TDBank Money Market	TD Banknorth
	NY Liquid Asset Fund	NYLAF
	Catskill Hudson Tax	Catskill Hudson Bank
	Catskill Hudson Money Market	Catskill Hudson Bank
Capital		
	Construction	Catskill Hudson Bank
Extraclassroom		
	HS/MS	Community Bank
	Bennett	Community Bank

B. Official Newspaper for Legal Notices and Bids: Daily Freeman
C. Board Meeting Schedule as attached

8. Other Approvals

8.01 Other Approvals (proposed 6:25)

Recommended Action: The Board hereby authorizes Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, 2018-2019 Board of Registration.
Motioned: Trustee Ratcliff
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

A. Mileage Reimbursement	-Per Current I.R.S. Rate
B Substitute Teacher Rates	-CERTIFIED - $115.00/day
	- UNCERTIFIED- $85.00/day
	- Registered Nurse - $115.00/day
C. Substitute Support Staff Rates	- Teaching Assistant – CERTIFIED -$85.00/day
	- Teaching Assistant – UNCERTIFIED - $75.00/day
	- Buildings and Grounds- $13.00/hr
	- Clerical - $13.00/hr.
	- Monitor - $75.00/day
	- Food Service - $12.00/hr.
	- Bus Driver - $13.00/hr.
Substitute Short and Long Term Pay	As per Regulation 6220R
D. Home Instruction Teacher	- $50/hour
E. Non-Profit Use of Facilities - staffing charges	- $25/hr/employee cafeteria Staff; $30/hr/ custodial – overtime charge only; $32/hr/Auditorium Technician

F. School Lunch Prices	- K-5 Lunch = $2.35, 6-8 $2.60 HS Lunch = $2.85, Elementary Breakfast = $1.35 MS/HS Breakfast = $1.60
G. Copy rate	-$0.25/page
H. 2018-2019 Board of Registration	- Keymasters and ballot masters $100.00 - Chief Registrar Inspectors – Vote Day $80 - Extra hours shall be pro rata for whatever additional hours are actually worked
Public Library Tax as approved by voters – Library Tax approved by voters on May 15, 2018 with a total of $20,000	Pine Hill Library - $700 Phoenicia Library - $3,500 Olive Free Library - $5,600 West Hurley Library - $3,300 Woodstock Library - $6,900
Grant Funding	The Superintendent is authorized to apply for grants
Credit Card Limit	$3000

8.02 Cell Phone Assignments

Recommended Action: The Board of Education hereby approved the following cell phone assignments as below:
Motioned: Trustee Osmond
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

Cell Phone Assignments 2018-19
MIFI Access Points - Victoria McLaren and Lance Edelman
Jared Mance
Linda Sella
Lance Edelman
Jennifer O'Connor
Victoria McLaren
Gabriel Buono
Scott Richards
Dieter Schimmelpfennig
Nicole Sommer
Kyle Harjes
SRO
Kim Pilla
Elizabeth Fallo
Jodi DeLucia

9. Authorize District Treasurer to borrow sums of money

9.01 BOE authorizes District Treasurer to borrow sums of money

Recommended Action: Resolved, that the Board of Education hereby authorizes the District Treasurer to borrow sums of money, the total of which is not to exceed $3,000,000 at any one time, during the 2018-2019 school year and to issue appropriate short-term notes according to local finance law. (Tax Anticipation Notes – TAN; Revenue Anticipation Notes – RAN)
Motioned: Trustee Ratcliff
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

10. Establishment of Committees

10.01 The Board of Education will discuss and establish Board Committees for the 2018-2019 school year (proposed 6:30 duration 10 min)

Recommended Action: The Board of Education hereby approves the following temporary committees

- Facilities Committee
- Policy Committee
- Health and Wellness Committee

Motioned: Trustee Shands
Seconded: Trustee Osmond

- Discussion on having policy committee be the whole Board
  - May turn out to be a very long meeting
- Policy committee should be more communicative about policies being reviewed and get input
  - Create agenda for policy and put in management update
  - Discussed Board members rotating through
- Get all committee agendas in advance of meeting and minutes after meeting
- Discussed goal of Communication Committee
  - Needs specific goals – is too broad a topic
  - Disband committee – not a useful tool for this Board
- Decided to not re-form Legislative Action Committee
- Audit Committee is mandated by NY State

Result: Passed
Yea: Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren
Nay: Trustee Kurnit

11. Hearing on Code of Conduct

11.01 The Board of Education President will open the hearing on the 2018-2019 Code of Conduct (proposed 6:40)

No comment was made

11.02 Close the Hearing on the Code of Conduct

Recommended Action: The Board of Education hereby adopts the revised Code of Conduct
Motioned: Trustee Osmond
Seconded: Trustee Shands
Result: Passed
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Kurnit , Trustee Warren
Nay: Trustee Ratcliff

12. Acceptance of Minutes

12.01 Acceptance of Minutes (proposed 6:50)

Recommended Action: The Board of Education hereby accepts minutes of June 19, 2018
Motioned: Trustee Ratcliff

Seconded: Trustee Storey
Result: Passed
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Kurnit, Trustee Ratcliff

13. Superintendent District News

13.01 The Superintendent will report District News (proposed 6:55)

- Wonderful graduation ceremony- very gratifying event
- Summer Skills Academy will be starting Thursday with 78 students enrolled
  - Teachers are planning with Summer Academy Principal Kim Pilla
- Welcome to new Assistant Superintendent for Curriculum & Instruction, Dr. Jodi DeLucia

14. Board District News

14.01 The Board will report District News (proposed 7:00)

Trustee Storey reported – at the Career and Tech graduation received yearbook – giving to Superintendent for the District

Trustee Ratcliff attended 6th grade moving up ceremony – was inspiring to see young people excited to get a certificate

15. Acknowledge Public Be Heard Comments

15.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made

16. Public and Student Comment

16.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:05 duration 10 min or more)

No comment was made

17. Discussion and Possible Action/Policies

17.01 The Board will Re-Adopt the Board Norms

Consensus reached to adopt these Board Norms:

Before Board Meetings, Members Will:

1. Submit items to be placed on the agenda in ample time so the Superintendent may assemble information bearing on the item before the meeting.
2. Ensure there is adequate time for Board members to prepare and review all relevant materials, information, data, etc. related to the agenda items. Whenever possible, contact the Superintendent with agenda questions well in advance of the meeting, allowing time for Superintendent and staff to gather pertinent information. Additional questions may still be presented during the Board meeting as necessary.
3. Request information from or through the Superintendent, and only from staff members with the prior knowledge of the Superintendent.
4. Refer all persons with positive or negative comments regarding school district operations to the proper staff person or administrator directly responsible for the operational activity. Focus on the Board's role and not become involved in the day-today operations of the school system. We will not engage in the resolution of problems; rather we will refer these concerns to the Superintendent.
5. Limit the amount of time Board members spend in schools and Central Administration to only scheduled Board meetings, committee meetings, agenda setting and other Board approved meetings or tours, of which the entire Board is aware.

During Board Meetings, Members Will:

1. Ensure they are fully prepared, on time and ready to participate.

2. Endeavor to start and end meetings on time.
3. Avoid hidden agendas and springing any surprises on other members.
4. Once recognized by the Board President, ensure that each board member is allowed to speak without interruption.
5. Focus on an agenda item until is it resolved or until a specified time has been reached to resume the resolution process.
6. Say it once, say it well.
7. Model the behaviors the Board expects of students, staff, and community members.
8. Before committing to a position on an agenda item or issue make sure all relevant information has been presented, including the Superintendent's recommendation.

After Board Meetings, Members Will:

1. Support the decisions of the Board, and will not work to undermine Board decisions or encourage others to do so.
2. Abide by the confidentiality laws of executive session and ensure all documents, records, reports, etc. are treated in accordance with applicable laws, regulations, policies, etc.

17.02 Travel Reimbursement for Board Members (proposed 7:10)

Recommended Action: The Board of Education hereby approves the reimbursement of Board Members' travel expenses who attend out of District meetings for the 2018-2019 school year.
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

17.03 Approve Board Member to sign for Impartial Hearing Officers (proposed 7:15)

Recommended Action: As per Commissioner's Regulation §200.5 j ii The Board of Education approves the Board President as the Board of Education designee to approve Impartial Hearing Officers. In the absence of the Board President the Board of Education approves Vice President as the designee
Motioned: Trustee Ratcliff
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

17.04 MOA 07032018- PD Remuneration

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #07032018 between the Onteora Central School District and the Onteora Teachers Association regarding remuneration for professional development
Motioned: Trustee Ratcliff
Seconded: Trustee Osmond

- Board was reassured that there is high level of excitement for professional development
- This MOA is for 1 particular situation

Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

Following tech policies are from Questar or were created – all due to internal tech audit

17.05 First Reading of Policy 5672 Computer Resources

2018 5672 Non-Instructional Operations **COMPUTER RESOURCES , DATA MANAGEMENT AND CLOUD BASED COMPUTING**

The Board of Education recognizes that computers are a powerful and valuable education and research tool and as such are an important part of the instructional program. In addition, the district depends upon computers as an integral part of administering and managing the schools' resources, including the compilation of data and recordkeeping for personnel, students, finances, supplies and materials. This policy outlines the Boards expectations in regard to these different aspects of the district's computer resources.

General Provisions

The Director of Technology will oversee the use of district computer resources.

The Assistant Superintendent for Curriculum & Instruction will prepare in-service programs for the training and development of district staff in computer skills, appropriate use of computers and for the incorporation of computer use in subject areas.

The Superintendent, working in conjunction with the Assistant Superintendent for Business, Assistant Superintendent for Curriculum & Instruction, and the Director of Technology will be responsible for the approval of purchases and the distribution of computer software and hardware throughout the schools. They shall prepare and submit for the Board's approval a comprehensive multi-year technology plan which shall be revised as necessary to reflect changing technology and/or district needs.

The Superintendent, working with the Director of Technology, shall establish a regulation (6470R) governing the use and security of the district's computer resources (computer resources include all devices that process data, including but not limited to, desktops, laptops, Chromebooks, tablets, copiers and scanners). The security and integrity of the district computer network and data is a serious concern to the Board and the district will make every reasonable effort to maintain the security of the system. All users of the district's computer resources shall comply with this policy, as well as the district's policies 6470, Employee Acceptable Use of District Technology, 8271 Children's Internet Protection and 7314 Student Use of Computerized Information Resources. Failure to comply may result in disciplinary action, as well as suspension and/or revocation of computer access privileges.

All users of the district's computer resources must understand that use is a privilege, not a right, and that use entails responsibility. Users of the district's computer network must not expect, nor does the district guarantee, privacy for electronic mail (e-mail) or any use of the district's computer network. The district reserves the right to access and view any material stored on district equipment or any material used in conjunction with the district's computer network.

Management of Computer Records

The Board recognizes that since district data is managed by computer, it is critical to exercise appropriate control over computer records, including financial, personnel and student information. The Superintendent, working with the Director of Technology and the district's Assistant Superintendent for Business, shall establish procedures governing management of computer records taking into account whether the records are stored onsite on district servers or on remote servers in the "cloud". The procedures will address:

- passwords,
- system administration,
- separation of duties,
- remote access,
- encryption,
- user access and permissions appropriate to job titles and duties,
- disposal of computer equipment and resources (including deleting district data or destroying the equipment),
- inventory of computer resources (including hardware and software),
- data back-up (including archiving of e-mail),
- record retention, and
- disaster recovery plans and notification plans
- Downloading software/data
- Appropriate use of personal devices

If the district contracts with a third-party vendor for computing services, the Superintendent, in consultation with the Director of Technology**,** Assistant Superintendent for Business**,** Assistant Superintendent for Curriculum & Instruction and the School Attorney, will ensure that all agreements address the procedures listed above, as applicable.

Review and Dissemination

Since computer technology is a rapidly changing area, it is important that this policy be reviewed periodically by the Board and the district's internal and external auditors. The regulation governing appropriate computer use will be distributed annually to staff and students and will be included in both employee and student handbooks.

Cross-ref: 5670, School District Records
6470, Employee Acceptable Use of District Technology
8271, Internet Safety
7240, Student Records
7242 Directory Information
5510, Accounting of Funds
5410 , Purchasing
5250 , Sale and Disposal of District Property
5671, Information Security Breach and Notification

17.06 First Reading of Policy 5670 School District Records Management

~~2002~~5670 5670 Non-Instructional/Business Operations **SCHOOL DISTRICT RECORDS MANAGEMENT** ~~A records management officer shall be designated by the Superintendent, subject to the approval of the Board of Education. Such records management officer shall coordinate the development of and oversee a program for the orderly and efficient management of records, including the legal disposition or destruction of obsolete records, and be given the authority and responsibility to work with other local officials at all levels in the development and maintenance of the records management program.~~

Appropriate regulations and procedures shall be developed.

Retention and Disposition of Record~~s~~

~~The Superintendent shall retain records for such a period and dispose of them in the manner described in Records Retention and Disposition Schedule ED-1, established pursuant to Part 185, Title VIII of the Official Compilation of Codes, Rules and Regulations of the State of New York and Article 57-A of the Arts and Cultural Affairs Law.~~

~~8 New York Code of Rules and Regulations (NYCRR) Section 185~~

~~Local Government Records Act of 1987~~

It is the policy of the Board of Education to inform members of the public about the administration and operation of the public schools in accordance with the Freedom of Information Law of the State of New York.

The Superintendent of Schools shall develop regulations ensuring compliance with the Freedom of Information Law and setting forth the procedures to be followed to obtain access to district records. Such regulations shall address ensuring applicable confidentiality and security of district information. The Superintendent shall designate, with Board approval, a Records Access and Records Management Officer, pursuant to law.

Retention and Destruction of Records

The Board hereby adopts the Records Retention and Disposition Schedule ED-1 issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, which contains the legal minimum retention periods for district records. In accordance with Article 57-A, the district will dispose of only those records described in the schedule after they have met the minimum retention periods set forth in the schedule. The district will dispose of only those records that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond the established legal minimum periods.

The manner of destruction will be determined by the format of the record (i.e., paper, digital, etc.). In addition, destruction will be appropriately documented.

Litigation-Hold

The Superintendent will establish procedures in the event that the school district is served with legal papers. The Superintendent will communicate with applicable parties, including the school attorney and the records management official, to ensure that, when appropriate, a litigation-hold is properly implemented. The litigation-hold is intended to prevent the destruction or disposal of records that may need to be produced as part of discovery. It is the intention of the Board of Education to comply with applicable rules and regulations regarding the production of necessary documents, data, files, etc. The Board directs the Superintendent to institute such procedures to implement this policy.

The Superintendent or his/her designee, with assistance from the Records Management Officer, shall be responsible for developing and disseminating department-specific retention schedules and guidance to staff, as necessary, to ensure adherence to this policy.

Cross-ref: 5672, Computer Resources and Data Management

Ref: Public Officers Law §84 *et seq.* (Freedom of Information Law)
Education Law §2116
Arts and Cultural Affairs Law §57.11
Arts and Cultural Affairs Law Article 57-A (Local Government Records Law)
Federal Rules of Civil Procedure, 16, 26
8 NYCRR Part 185 (Appendix I) – Records Retention and Disposition Schedule ED-1

17.07 First Reading of Policy 6470 Employee Acceptable Use

2018 6470 Personnel **SUBJECT: EMPLOYEE ACCEPTABLE USE OF DISTRICT TECHNOLOGY**

Purpose

Onteora Central School District (OCSD) encourages use of the District Computing Systems (DCS) to explore educational topics, conduct research and engage in work-related professional communication to further the mission of OCSD. It is anticipated that access to various electronic information resources will expedite and enhance the performance of work related tasks and assignments.

Use of the DCS shall cease and the equipment returned to OCSD or the user's access revoked under any of the following circumstances:

1. A user separates from service as an employee of OCSD.
2. Status as a person authorized to access the DCS or use OCSD equipment terminates.
3. A user is assigned a new position and/or responsibilities pursuant to which use of the DCS, or a portion thereof, has not been authorized.
4. User violated this policy.

Anyone who is aware of any misuse or abuse of any software or electronic communication system owned or leased by OCSD shall notify his/her immediate supervisor or building principal.

An administrator who is aware of any misuse or abuse shall notify the Superintendent, Assistant Superintendent, or designee, and appropriate disciplinary action may occur based on the circumstances and in accordance with all applicable laws, bargaining agreements, Board policies, and administrative regulations.

User Responsibilities

Each user of the OCSD systems and/or services shall submit a signed Technology Acceptable Use Agreement Form to acknowledge the receipt of this policy and its accompanying regulation

With increased concern about identity theft, unwarranted invasion of privacy and the need to protect personally identifiable information, prior to students being directed by staff to use any cloud-based educational software/application, staff must get approval from the Building Principal and Director of Technology. The Building Principal and Director of Technology will determine if a formal contract is required or if the terms of service are sufficient to address privacy and security requirements, and if parental permission is needed.

See Regulation 6470R

17.08 Second Reading and Adoption of Policy 3120 School News Releases (proposed 7:30)

Recommended Action: The Board of Education hereby adopts Policy 3120 as written
Motioned: Trustee Ratcliff
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

~~2002~~2018 3120 Community Relations **SUBJECT: SCHOOL NEWS RELEASES ~~SPONSORED MEDIA~~**

As the official spokesperson, the Superintendent or their designee shall issue all news releases concerning the District. All statements of the Board will be released through the Office of the Superintendent and/or the District Clerk.

~~T~~he Principal of each building is responsible for the preparation of news releases **or announcements** concerning the activities within that building**.** ~~**, and for reviewing them with the Superintendent prior to release. Copies of all final news releases will be sent to the Superintendent's Office.**~~ **The Board accepts the funding obligation for the necessary staff and production costs.**

~~**In addition, a periodic newsletter may be prepared and mailed to each resident of the School District. Included in the newsletter will be information regarding school activities, a monthly calendar and other items of interest to the community. The Board accepts the funding obligation for the necessary staff and production costs.**~~

As the official spokesperson, the Superintendent or his/her designee shall issue all news releases concerning the District. All statements of the Board will be released through the Office of the Superintendent and/or the District Clerk~~**.**~~

17.09 Second Reading and Adoption of Policy 3281 Use of School Owned Materials & Equipment

Recommended Action: The Board of Education hereby adopts Policy 3281 as written
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

~~2002~~2018 3281 Community Relations **SUBJECT: USE OF SCHOOL-OWNED MATERIALS AND EQUIPMENT**

Except when used in connection with or when rented under provisions of Education Law Section 414, school-owned materials or equipment may be used by members of the community or by District employees and/or students for school related purposes only. Private and/or personal use of school-owned materials and equipment is strictly prohibited.

The Board will permit school materials and equipment to be loaned to staff members when such use is directly or peripherally related to their employment and loaned to students when the material and equipment is to be used in connection with their studies or extracurricular activities. Community members will be allowed to use school-owned materials and equipment only for educational purposes that relate to school operations.

~~Administrative regulations will be developed to assure the lender's responsibility for, and return of, all such materials and equipment.~~

Education Law Section 414

17.10 Second Reading and Adoption of Policy 3140 Senior Citizens

Motioned: Benn
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

Recommended Action: The Board of Education hereby adopts Policy 3140 as written

~~2002~~**2018** 3140 Community Relations **SUBJECT: SENIOR CITIZENS**

Senior citizens will be admitted to all school events, except group sponsored events, without charge**.** ~~**if they present a Senior Citizens Card.**~~

Education Law Sections 1502 and 1709(22)
Real Property Tax Law Section 467

17.11 Second Reading and Adoption of Policy 3150 Flag Display

Recommended Action: The Board of Education hereby adopts Policy 3150 as written
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

~~2002~~2018 3150 Community Relations **SUBJECT: FLAG DISPLAY**

In keeping with State Education Law and Executive Law, the Board of Education accepts its duty to display the United States flag upon or near each public school building during school hours, weather permitting, and such other times as the statutes may require or the Board may direct.

When ordered by the President, Governor, or local official, to commemorate a tragic event or the death of an outstanding individual, the flag shall be flown at half-staff. The Superintendent's approval shall be required for the flag to be flown at half-staff upon any other occasion. ~~**Regulations for seeking such approval shall be established in the Administrative Manual of the District.**~~

Education Law Sections 418 and 419
Executive Law Sections 402 and 403

17.12 Rescind Policy 8270 Instructional Technology

Recommended Action: The Board of Education hereby rescinds Policy 8270 Instructional Technology
Motioned: Trustee Shands
Seconded: Trustee Osmond

- Very old policy – covered in other technology policies

Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

2002 8270Instruction SUBJECT: INSTRUCTIONAL TECHNOLOGY
The Board of Education recognizes its responsibility to further the District's educational goals through the use of appropriate and high quality technological materials and equipment. For the purpose of this policy, technology refers to computers, interactive videodiscs, Compact Disc-Read Only Memory (CD-ROM) devices, local area networks, satellite transmission and other telecommunications equipment.
Continuing advances in technology are bringing about changes that have an increasing impact on the way we obtain, process, evaluate and use information. Therefore, the District is committed to:
a) A comprehensive staff development program to ensure appropriate and effective use of technology.
b) The preparation of students to utilize multiple types of technology.
c) The integration of technology within and across all curriculum areas.
d) The equitable distribution and access to technological equipment and materials for all students.
e) The promotion of technology as an alternative to traditional methods of gathering, organizing and synthesizing information.
f) The provision of sufficient funds, within the budgetary constraints of the Board, for the implementation of technology instruction.
The Board directs the Superintendent or their designee to assess the technological needs of the District's instructional program, research and review current materials and make recommendations to

18. Independent Contract Retainers

18.01 Approve all ICRs (proposed 7:35)

Recommended Action: The Board of Education approves the Independent Contract Retainers in items 18.02-18.08
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

18.02 ICR - Pimentel

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Joseph Pimentel, as a muralist effective October 9, 2018 to October 15, 2018 at a rate of $3500.00 to a maximum of $3500.00 and authorizes the Superintendent to sign such an agreement.

18.03 ICR - First Steps Half Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and First Steps Early Childhood Education Center, as a Universal Pre-K Provider, for the period beginning July 1, 2018 to June 30, 2019, at a rate of $304.48 per half day student/month, to a maximum of $60,896.00 and authorizes the Superintendent to sign such an agreement.

18.04 ICR - First Steps Full Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and First Steps Early Childhood Education Center, as a Universal Pre-K Provider, for the period beginning July 1, 2018 to June 30, 2019, at a rate of $875.00 per full day student/month, to a maximum of $131,250.00 and authorizes the Superintendent to sign such an agreement.

18.05 ICR - Woodland Playhouse - Half Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and Woodland Playhouse, as a Universal Pre-K Provider, for the period beginning July 1, 2018 to June 30, 2019, at a rate of $304.48 per half day student/month, to a maximum of $30,448.00 and authorizes the Superintendent to sign such an agreement.

18.06 ICR - Woodland Playhouse - Full Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and Woodland Playhouse, as a Universal Pre-K Provider, for the period beginning July 1, 2018 to June 30, 2019, at a rate of $695.00 per full day student/month, to a maximum of $69,500.00 and authorizes the Superintendent to sign such an agreement.

18.07 ICR - Beginnings Half Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and Beginnings PreSchool, as a Universal Pre-K Provider, for the period beginning July 1, 2018 to June 30, 2019, at a rate of $304.48 per half day

student/month, to a maximum of $30,448.00 and authorizes the Superintendent to sign such an agreement.

18.08 ICR - Beginnings Full Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and Beginnings Preschool, as a Universal Pre-K Provider, for the period beginning July 1, 2018 to June 30, 2019, at a rate of $750.00 per full day student/month, to a maximum of $75,000 and authorizes the Superintendent to sign such an agreement.

19. Consent Agenda

19.01 Approve Consent Agenda (proposed 7:40)

Recommended Action: The Board hereby approves item numbers 19.02 - 19.10
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

19.02 Personnel Agenda

APPOINTMENT: INSTRUCTIONAL
FULL-TIME PROBATIONARY APPOINTMENT
Be it hereby resolved that the Board appoints:
Terri Versace, certified in Special Education, to a 4 year probationary period in the tenure area of Special Education at a salary of 2MA (replaces Jeanenne Bennett) commencing on 8/1/18 and ending on 7/31/22.
Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received and APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

SUBSTITUTE

NAME	POSITION
Martin, Colleen	School Nurse
Panza, Marcia	School Nurse
Wright, Janet	Certified Instructional

TEMPORARY APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	SALARY
Rushford, Michael	Summer PE Credit Recovery	7/9/2018 – 7/19/2018	$39.00 Hr.

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Edelman, Lance	CIO for Student Management/Technology - Secondary	$7,500.00
Liverani, Michael	Football Modified – Assistant Coach	$2,439.00
Logan, Maris	Volleyball Varsity – Head Coach	$3,865.00
Rokitowski, Brian	Soccer JV – Head Coach (Boys)	$3,572.00
Allison, Bridget	Liaison – English	$3,424.00
Boyer, Erica	Chamber Ensemble Director	$1,826.00
Boyer, Erica	Commencement Orchestra Director	$334.00

Boyer, Erica	Liaison – Music	$2,055.00
Burkhardt, Jeannine	Liaison – Math	$3,424.00
Casey, Lisa	Class Advisor – Junior	$2,795.00
Casey, Lisa	Class Advisor – Freshman Split w/P.Colevas	$439.50
Colevas, Paul	Class Advisor – Freshman Split w/L.Casey	$439.50
Colevas, Paul	Class Advisor – Senior	$2,795.00
Colevas, Paul	Lyceum Club Advisor	$1,281.00
Condon-Krieger, Janet	Tufs Advisor #1	$1,270.00
Connolly, Brian	Yearbook Advisor – HS	$2,506.00
Connolly, Brian	Yearbook Business manager	$1,796.00
Curlew, Alicia	Debating Club – Model Congress Advisor	$1,386.00
Kenly, Maryanne	Math Coordinator Split w/V. Occhi	$2,381.50
Murphy, Steven	Marching Band Advisor	$4,945.00
Murphy, Steven	Jazz Ensemble Director	$1,493.00
Murphy, Steven	Theatre Technical Director Split w/TBD	$1,667.00
Occhi, Virginia	Math Coordinator Split w/M. Kenly	$2,381.50
Partridge, Hilary	Elementary Resource – Additional 1	$2,111.00
Perls-Shultis, Robin	Tufs Advisor #2	$1,270.00
Prutzman, Wilbur	Liaison – Occupational Education	$2,055.00
Stewart, Valerie	Liaison – Foreign Language	$3,424.00
Via, M. Scott	Liaison – Science	$3,424.00
Via, M. Scott	Computer Advisor - HS	$5,239.00
Wolfield, Dale	Liaison – Art	$2,055.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Lavelle, James	Part Time Bus Driver	06/20/18	Personal

APPOINTMENT: NON-INSTRUCTIONAL
TEMPORARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
*Blakely, Sabrina	Summer Academy Nurse	7/5/18 – 8/2/18	$39.00/hr	Sharing w/M.Panza and S.Elmendorf
*Elmendorf, Suellen	Summer Academy Nurse	7/5/18 – 8/2/18	$39.00/hr	Sharing w/M.Panza and S.Blakely
*Panza, Marcia	Summer Academy Nurse	7/5/18 – 8/2/18	$39.00/hr	Sharing w/S.Blakely and S.Elmendorf
VanLeuvan, Robert	Custodial Worker/District	7/5/18 – 8/31/18	$12.00/hr	Summer Position

*Date Adjustment

SUBSTITUTE

NAME	POSITION
Oster, Jackie	Uncertified TA

19.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #7/18, Confidential, as reviewed by Trustee Kurnit

19.04 Approve Extension of Capital Markets Advisors

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approve the extension of the contract between Onteora Central School District and Capital Markets Advisors, LLC for Financial Advisory Services for the 2018-19 school year and authorizes the Superintendent to sign such an agreement.

19.05 Approve Watershed Grant

Recommended Action: Resolved that the Board of Education is authorized and hereby directs the Superintendent of Schools to sign the contract with the Catskill Watershed Corporation for an education grant in the amount of $10,000 for a project titled "5th Grade Frost Valley Environmental Field Trip", and to ensure that activities and programs by said grant are carried out in accordance with grant requirements.

19.06 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare The Developing Child, World History and Life Skills Heath textbooks from the Middle School as surplus and authorizes the sale or disposal of these items.

19.07 Motion for District to Reimburse Fingerprint Fee

Recommended Action: BE IT RESOLVED, that the Board of Education hereby agrees to reimburse the fingerprinting fee for all prospective coaches hired on or after July 1, 2018 who are subject to the fingerprinting requirements of the Education Law and whose annual salary is less than $15,000 and

BE IT FURTHER RESOLVED, that the Board of Education hereby agrees to reimburse coaches hired on or after July 1, 2018 who are subject to the fingerprinting requirements of the Education Law, for the fingerprinting fees incurred by the coach after they have worked for the Onteora Central School District for one full sports season

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the expenditure of funds for the reimbursement of fingerprinting fees in accordance with this Resolution.

19.08 Approve Contract for Stand-By Ambulance

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Olive First Aid Unit, Inc. for stand by ambulance service and authorizes the Superintendent to sign such an agreement.

19.09 Adjust Budget for Shed replacement

Recommended Action: The Superintendent recommends approval to adjust the 2017-2018 budget for insurance recoveries received from Utica National Insurance for replacement of sheds due to the fire at Bennett Elementary School.
Utica National Insurance $41,819.66
H1620.293-03SHED Bennett Shed Replacement $23,475
A1620.466-17 Building Repair $18,344.66.66

19.10 Accept Bid for Sheds

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the Storage Sheds at the Bennett Elementary School based on the bid documents of June 26, 2018 to the lowest responsible bidder, Brads Barns & Gazebos, in the amount of $23,475.00 and authorizes the Superintendent to sign such an agreement.

20. Old Business

20.01 The Board will discuss Old Business (proposed 7:45)

Motion to create an Ad Hoc Committee to do literature review and research to better inform the Board on what other districts have done to mitigate the budget as health care costs continue to rise and enrollment continues to decline
Motioned: Trustee Osmond
Seconded: Trustee Ratcliff

- Needs more than just Board members to do strategic plan
    - Is not for strategic plan to suggestions, just research committee
    - Look only at NYS due to NY regulations
    - Resource for Board members to ask questions
- Trustee Ratcliff, Trustee Kurnit, Trustee Storey are Ad Hoc Committee

Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

21. New Business

21.01 The Board will discuss New Business

No New Business was discussed

22. Adjournment

22.01 Adjourn Meeting. Next meeting August 7, 2018 in the Middle School/High School (proposed 7:50)

Recommended Action: The meeting is adjourned at 7:05
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING
MINUTES 9:00 a.m.
WEDNESDAY, AUGUST 1, 2018
CENTRAL ADMINISTRATION CONFERENCE ROOM

1. Opening Items

1.01 Call to Order 9:00 am

1.02 Appoint Clerk Pro-Tem

Recommended Action: The Board of Education hereby appoints Monica LaClair as Clerk Pro Tem in the absence of the District Clerk
Motioned: Trustee Kurnit
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff
Not Present: Trustee Osmond, Trustee Shands, Trustee Warren

1.03 Roll Call

Present: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff
Not Present: Trustee Osmond, Trustee Shands, Trustee Warren

1.04 Tobacco Policy Statement

2. Policies

2.01 Waive First Reading

Recommended Action: The Board of Education hereby waives the first reading of Policies 5660, 7220 and 7222.
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff
Not Present: Trustee Osmond, Trustee Shands, Trustee Warren

2.02 Adopt Policy 5660

Recommended Action: The Board of Education hereby adopts Policy 5660 as written.
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff
Not Present: Trustee Osmond, Trustee Shands, Trustee Warren

2018 5660 Non-Instructional/Business Operations **SUBJECT: SCHOOL MEAL SERVICE PROGRAM (LUNCH AND BREAKFAST)**

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free or reduced price meal services to qualified district students.

Availability, Application and Notification

Notice of the availability of the free and reduced price meal programs will be sent to the homes of students, local media, the local unemployment office and large employers experiencing layoffs in the area from which the district draws its attendance. Any child who is a member of a family unit whose income is below the federally established scale shall be eligible to receive such services.

To apply for the free [or reduced price] meal program:

a. Application forms will be available in the main office of each school building and on the district web site http://www.onteora.k12.ny.us/domain/20 and can be completed and submitted at any time during the year.
b. Completed forms must be submitted to the main office of the school which the student attends prior to any determination of eligibility.
c. The parent or guardian will be informed of the determination within one week of receiving a properly completed application.

Applications will be kept confidential.

Upon written request, the Assistant Superintendent for Business will hear appeals of determinations regarding such services in compliance with federal regulations governing the National School Lunch Program.

In addition, in order to reach students who are categorically eligible for free [and reduced price] meals and to comply with state law, three times per school year the School Lunch Manager will review the list made available by the State Education Department of children ages three to 18 who are in households receiving federal food assistance, Medicaid benefits (for certain recipients), or Temporary Assistance for Needy Families (TANF) to identify students within the district. The district will send a notice to those families apprising them of their student's eligibility to participate in the school meal programs without further application. Parents may decline participation by informing the district in writing. If the service is declined, the student will be removed from the eligibility list.

Meal Charge Policy

The goal of the *Onteora Central School District* is to provide student access to nutritious no- or low-cost meals each school day and to ensure that a pupil whose parent/guardian has unpaid school meal fees is not shamed or treated differently than a pupil whose parent/guardian does not have unpaid meal fees. The intent of this policy is to establish procedures to address unpaid meal charges throughout the *Onteora Central School District* in a way that does not stigmatize, distress or embarrass students. The provisions of this policy pertain to regular priced school breakfast **and** lunch ~~**and snack (if applicable)**~~ meals only. The *Onteora Central School District* provides this policy as a courtesy to those students in the event that they forget or lose their lunch money. Charging of items outside of the reimbursable meals (a la carte items, adult meals, etc.) is expressly prohibited.

- Free Meal Benefit - Free eligible students will be allowed to receive a free breakfast and lunch each day. A la carte purchases must be paid/prepaid.
  Reduced Meal Benefit - Reduced eligible students will be allowed to receive a breakfast for *$.25* and lunch for *$.25* each day. ~~**A student will be allowed to charge a maximum of *5* meals to their account after the balance reaches zero.**~~ The charge meals offered to students will be reimbursable meals that are available to all students unless the student's parent or guardian has specifically provided written permission to the school to withhold a meal. A la carte items or other similar items must be paid/prepaid.
- Full Pay Students – Students will pay for meals at the school's published paid meal rate each day. If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. If financial hardship exists, parents and families are encouraged to apply for free or reduced price lunches for their child if applicable. ~~**A student will be allowed to charge a maximum of *5* reimbursable meals to their account after the balance reaches zero (grades 9-12 max $8.40, grades 5-8 max $7.65, grades K-3 max $6.90.)**~~ The charge meals offered to students will be reimbursable meals that are available to all students.
- Parents/Guardians are responsible for meal payment to the food service program. Discreet notices of ~~**low or**~~ deficit balances will be sent to parents/guardians at regular intervals during the school year.
- Students/Parents/Guardians may pay for meals in advance via *the Parent Portal* or with a check payable to *Onteora CSD Food Service*. Further details are available on our webpage at *Onteora.k12.ny.us*. Funds should be maintained in accounts to minimize the possibility that a child may be without meal money on any given day. Any remaining funds for a particular student may/will be carried over to the next school year.
- Refunds for withdrawn, and graduating students; a written or e-mailed request for a refund of any money remaining in their account must be submitted. Students who are graduating at the end of the year will **automatically be refunded any balance over $10.00 unless they have a sibling and then** ~~**be given the option to request a refund or**~~ it will automatically be transferred to a sibling's account.
- Unclaimed Funds must be requested within one school year. Unclaimed funds will then become the property of the *Onteora Central School District* Food Service Program.
- Balances Owed collection will follow the policies and procedures set by the school.

ONGOING STAFF TRAINING:

- Staff will be trained annually and throughout the year as needed on the procedures for managing meal charges using the NYSED Webinar or the school's training program.
- Staff training includes ongoing eligibility certification for free or reduced price meals.

PARENT NOTIFICATION:

- Parents/guardians will be notified that a student's ~~**meal card or**~~ account balance is exhausted every Wednesday and Sunday by email.
- Parents/guardians will be notified that a student has accrued meal charges every Wednesday and Sunday by email.

PARENT OUTREACH:

- Staff will communicate with parents/guardians with five or more meal charges to determine eligibility for free or reduced price meals.
- School staff will make two documented attempts to reach out to parents/guardians to complete a meal application in addition to the application and instructions provided in the school enrollment packet.
- School staff will contact the parent/guardian to offer assistance with completion of meal application to determine if there are other issues within the household causing the child to have insufficient funds, offering any other assistance that is appropriate.

MINIMIZING STUDENT DISTRESS:

- School will not publicly identify or stigmatize any student on the line or discuss any outstanding meal debt in the presence of any other students.
- Students who incur meal charges will not be required to wear a wristband or handstamp, or to do chores or work to pay for meals.
- Schools will not throw away a meal after it has been served because of the student's inability to pay for the meal or because of previous meal charges.
- Schools will not take any action directed at a pupil to collect unpaid school meal fees.
- Schools will deal directly with parents/guardians regarding unpaid school meal fees.

ONGOING ELIGIBILITY CERTIFICATION:

- School staff will conduct direct certification with NYSSIS or using NYSED Roster Upload at least monthly to maximize free eligibility.
- School staff will provide parents/guardians with free and reduced price application and instructions at the beginning of each school year in school enrollment packet.
- Schools using electronic meal application will provide an explanation of the process in the school enrollment packet and instructions on how to request a paper application at no cost.
- Schools will provide at least two additional free and reduced price applications throughout the school year to families identified as owing meal charges.
- Schools will coordinate with the foster, homeless, migrant, runaway coordinators at least monthly to certify eligible students.

National School Lunch Act of 1946, as amended, (42 U.S.C. §§1751-1760)
Child Nutrition Act of 1966, as amended, (42 USC §§1771 et seq.)
7 CFR Part 245 (245.2, Definitions; 245.5, public announcement; 245.6, categorical eligibility and direct certification/verification.)
Social Services Law §95(7)
Education Law Sections 915, 1709(22) and (23)
Policy 5661 District Health and Wellness Policy

2.03 Adopt Policy 7220

Recommended Action: The Board of Education hereby adopts Policy 7220 as written
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Shands, Trustee Warren

2002~~2~~2018 7220 Students **SUBJECT: GRADUATION REQUIREMENTS**

In order to graduate from Onteora Central School District, a student must complete or may exceed the requirements set forth in Part 100 of the Commissioner's Regulations.

~~8 New York Code of Rules and Regulations (NYCRR) Sections 100.1(i) and 100.5~~

Participation in the graduation exercises will be predicated on satisfactory completion of all graduation requirements, except as permitted by policy 7222**.**

Cross-ref: 7222**, Diploma and Credential Options for Students with Disabilities**

Ref: 8 NYCRR §§100.5; 100.6

Now Present

Trustee Osmond arrived at 9:10

2.04 Adopt Policy 7222

Recommended Action: The Board of Education hereby adopts Policy 7222 as written
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Osmond
Not Present: Trustee Shands, Trustee Warren

2008~~2~~2018 7222 Students**SUBJECT: DIPLOMA and CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES**

~~The Board of Education is committed to ensuring that students with disabilities are provided appropriate opportunities to earn a high school diploma in accordance with the provisions of Commissioner's Regulations Section 100.5. However, when necessary, the District may award high school individualized education program (IEP) diplomas to students with disabilities.~~

~~High School Diplomas~~

~~Students pursuing either a Regents or a local high school diploma must acquire a certain number of units of credit in specified courses and also meet subject sequence requirements. It is critical that students with disabilities be provided access to the required courses and testing programs needed for graduation with these awards.~~

~~High School Individualized Program (IEP) Diplomas~~

~~Each individualized education program (IEP) diploma awarded shall be accompanied by a written statement of assurance that the student named as its recipient shall continue to be eligible to attend school until the student has earned a high school diploma or until the end of the school year of such student's twenty-first birthday, whichever is earlier.~~

~~The Superintendent shall report to the State Education Department, within fifteen (15) days after the June graduation, the total number and the names of the students awarded IEP diplomas that school year.~~

~~Regents Competency Test (RCT) Safety Net and 55-64 Passing Score Option for Students with Disabilities~~

~~In October 2003, the Board of Regents approved an extension of the Regents Competency Test (RCT) "safety net" for students with disabilities who pursue a Regents or local high school diploma.~~

~~The following students qualify for the RCT safety net and the 55-64 passing score:~~

~~a) Students with disabilities identified through a Committee on Special Education (CSE). Specific language regarding the availability of the safety net does not have to be indicated on the student's IEP.~~

~~b) Students with disabilities identified through the Section 504 Multidisciplinary Team (MDT) if recommended and documented by the MDT on the student's Accommodation Plan.~~

~~c) Students with disabilities declassified while in grades 8 through 12 if recommended and documented by the CSE on the student's IEP.~~

~~RCT Safety Net~~

~~In order to earn a high school Regents diploma, all students need to take and pass five (5) specific Regents examinations with a score of 65 or higher. Vocational and Educational Services for Individuals with Disabilities (VESID) has developed a chart on the "Diploma Requirements Based on June 2005 Board of Regents Action to Phase in the 65 Graduation Standard on Required Regents Exams" which is available at: http://vesid.nysed.gov/specialed/publications/policy/chart-diploma.htm~~

~~The safety net allows students with disabilities who fail a required Regents exam to instead meet the requirements for a local diploma by passing the RCT in that subject or the Department approved alternative. The safety net is available to all eligible students with disabilities entering grade 9 through the 2009-10 school year. The school may administer the RCT before or after the Regents examination, but in all cases the student must take the required Regents examination in order to earn the local diploma. The RCT exams will be available until the student graduates or reaches the age of twenty-one (21).~~

~~55-64 Passing Score~~

~~For students with disabilities who first enter grade 9 in September 2005 and thereafter, a score by the student of 55-64 may also be met by achieving a passing score on any Regents examination (English, Mathematics, Science, Global History and U.S. History) required for graduation; and, in such event, the District may issue a local diploma to such student. The 55-64 passing score must be made available to students with disabilities and is no longer a District option. This provision shall apply only to students with disabilities who are entitled to attend school pursuant to Education Law Sections 3202 or 4402(5). Education Law Sections 3202 and 4402(5) 8 New York Code of Rules and Regulations (NYCRR) Sections 100.5(a-f) and 100.9~~

The Board of Education is committed to supporting all students so they are college- and career-ready upon graduation. The Committee on Special Education (CSE), which includes parents/guardians, will work with students with disabilities to attain the appropriate diploma or credential based on their Individualized Education Plan (IEP).

Regents Diploma or Regents Diploma with Advanced Designation

Students with disabilities are encouraged to work toward the completion of requirements for a Regents diploma or Regents diploma with an advanced designation, as established by New York State and the Board.

Local Diploma

Students with disabilities may work toward completion of the requirements of a local diploma. The local diploma may be earned by meeting the standards set forth in state regulations, including by Superintendent's determination.

Career Development and Occupational Studies Commencement Credential

Students with disabilities, who are not students with severe disabilities under Commissioner's Regulations, may be issued a New York State Career Development and Occupational Studies Commencement Credential (CDOS), pursuant to the requirements of those regulations. The student may pursue a CDOS either in addition to or instead of a high school diploma. The district shall ensure that such students have been provided with appropriate opportunities to earn a high school diploma.

Skills and Achievement Commencement Credential

A student who meets the state definition of a student with severe disabilities, who has taken the State assessment for students with severe disabilities, may be issued a skills and achievement commencement credential pursuant to the requirements of Commissioner's Regulations 8 NYCRR §100.6.

Continued Right to Educational Services

If a student receiving a Career Development and Occupational Studies Commencement Credential or a Skills and Achievement Commencement Credential is less than twenty-one years of age, the credential shall be accompanied by a written assurance of the student's continued right to attend public school until the end of the school year in which the student reaches the age of twenty-one or until the student has earned a high school diploma, whichever is earlier.

Graduation Ceremonies

Students with disabilities may participate in graduation ceremonies as permitted under state law.
Cross-ref: 7220**, Graduation Requirements; Ref: 8 NYCRR §§100.1; 100.5; 100.6; 100.9**

3. Independent Contract Retainers

3.01 Approve All Independent Contract Retainer

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 3.02-3.03
Motioned: Trustee Ratcliff
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Osmond
Not Present: Trustee Shands, Trustee Warren

3.02 ICR - Szakmary

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Linda Szakmary, as a Literacy Coach for the period beginning July 1, 2018 to June 30, 2019 at a rate of $400.00 per day, to a maximum of $32,000.00 and authorizes the Superintendent to sign such an agreement

3.03 ICR - Werner

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kathy Werner, as a Literacy Coach for the period beginning July 1, 2018 to June 30, 2019 at a rate of $400.00 per day, to a maximum of $32,000.00 and authorizes the Superintendent to sign such an agreement

4. Consent Agenda

4.01 Approve Consent Agenda

Recommended Action: The Board of Education hereby approves Consent Agenda Item Numbers 4.02-4.12
Motioned: Trustee Ratcliff
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Osmond
Not Present: Trustee Shands, Trustee Warren

4.02 MOA for Cross Country Track Assistant Coach

Recommended Action: The Board of Education hereby approves the Memorandum of Agreement number 08012018 between the Onteora Central School District and the Onteora Teachers Association for a cross country track assistant coach.

4.03 MOA for Cross Country Track Modified Coach

Recommended Action: The Board of Education hereby approves the Memorandum of Agreement number 08012018A between the Onteora Central School District and the

Onteora Teachers Association for a cross country track modified coach.

4.04 Personnel Agenda

RESIGNATIONS:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Donadio, Margaret	TA/Bennett	06/30/18	Retirement
Logan, Maris	Physical Education Teacher K/12	09/01/18	Personal

APPOINTMENT: INSTRUCTIONAL
RECALL FROM PREFERRED ELIGIBLE LIST: FULL-TIME PROBATIONARY APPOINTMENT

NAME	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
*Bergenson, Erika	Elementary	8/1/18 – 8/31/21	3MA	Recall

*Date Adjustment

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Rokitowski, Brian	Soccer JV – Head Coach (Boys)	Rescind
Logan, Maris	Volleyball Varsity – Head Coach	Rescind
Calinda, Jason	Track – Cross Country – Assistant Coach MOA# 08012018	$2,439.00
Groeters, Michael	Soccer JV – Head Coach (Girls)	$3,572.00
Rokitowski, Brian	Volleyball Varsity – Head Coach	$3,865.00
Schimmelpfennig, Dieter	Coordinator for the Dignity For All Students Act	$4,500.00

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY STEP	REMARKS
Galuska, Susan	12 Month 40 hr. Senior Typist	7/1/18 - 12/31/18	9	From 12 Month 37.5 hr. Typist
Tucker, Gina	12 Month 40 hr. Senior Typist	7/1/18 – 12/31/18	13	From 12 Month 37.5 hr. Typist
*Bennett, Joshua	Groundskeeper II/District	8/6/18 – 2/5/18	1	Replace N. VanLeuvan

*Pending pre-employment processing

TEMPORARY SUMMER APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	AMOUNT	REMARKS
Iapoce, Judy	Summer School Teacher Sub	7/19/18 – 8/3/18	$39.00/hr	Summer Academy
Kasprzyk, Christopher	Summer School Teacher	7/11/18 – 8/3/18	$39.00/hr	Summer Academy

4.05 Donation for Bennett Risers

Recommended Action: The Superintendent recommends acceptance of a donation totaling $9,054.18 CASH, from the Bennett ECA to apply towards the purchase of speakers and risers for the Bennett Music Department.
The Superintendent recommends approval to increase the 2018-2019 Budget per the following donations:
Bennett ECA
A2110.431.01-03 BN Supplemental $9,054.18

4.06 Revised Board Meeting Schedule

Recommended Action: The Board of Education hereby approves the revised Board Meeting Schedule for 2018-2019

4.07 Warrants

Recommended Action: The Board of Education has reviewed and hereby approves Warrant Schedule 1

4.08 Close Scholarship Account

Recommended Action: The Superintendent recommends the closing of the expendable trust account TE92.033 Scholarship Bruck and moving the remaining funds of $1.75 to the Scholarship General account of TE92.1000.

4.09 Create Position

Recommended Action: The Board of Education hereby creates the following position: 1.0 School Program Secretary

4.10 Bond Anticipation Notes

Recommended Action: WHEREAS, the qualified voters of the Onteora Central School District, New York, (the "District") at the annual District meeting of such voters duly held on the 15th day of May, 2018, duly approved a proposition authorizing the issuance of general obligation bonds in an aggregate principal amount not to exceed $175,000 to finance the purchase of two (2) school buses, the levy of a tax to be collected in installments in payment thereof and the expenditure of such sum for such purpose; now therefore,

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The District shall purchase two (2) school buses, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the District at the annual District meeting duly held on May 15, 2018.

Section 2. The District is hereby authorized to issue its general obligation bonds (the "Bonds") in the aggregate principal amount of not to exceed $175,000 pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 3. The class of objects or purposes to be financed pursuant to this Resolution (the "Purpose") is the purchase of two (2) school buses.

Section 4. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is $175,000 (b) no money has heretofore been authorized to be applied to the payment of the cost of the Purpose, and (c) the District plans to finance the cost of the Purpose entirely from funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to.

Section 5. It is hereby determined that the Purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is five (5) years.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 7. The power to further authorize the issuance of the Bonds and bond anticipation notes and to prescribe the terms, form and contents of the Bonds and bond anticipation notes, including the consolidation with other issues and the use of substantially level or declining debt service, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the District.

Section 8. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall be levied annually on all taxable real property of the District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable, taking into account aid received by the

District from the State of New York.
Section 9. This Resolution shall constitute the declaration of the District's official intent" to reimburse expenditures authorized by Section 1 with proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2.
Section 10. This Resolution shall be published in full by the District Clerk together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.
Section 11. This Resolution shall take effect immediately upon its adoption.

4.11 Stipulation of Settlement

Recommended Action: RESOLVED, that all claims asserted in the Impartial Hearing Complaint brought by the Parent(s) of Student No. 08012018 as well as any and all future claims be resolved in their entirety in accordance with the terms and conditions of the Stipulation to be entered into between the Board and the Parent(s), in a form satisfactory to the District's attorney.
BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent of Schools to execute the aforementioned Stipulation.

4.12 Increase Credit Card Limit

Recommended Action: The Board hereby authorized the Credit Card limit to be raised to $10,000.

5. Closing Items

5.01 Adjournment

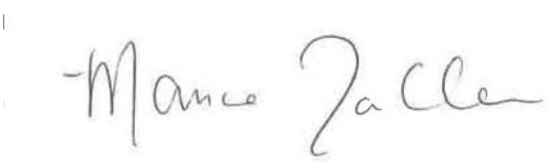
Recommended Action: The meeting is adjourned at 9:25
Motioned: Trustee Ratcliff
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Osmond
Not Present: Trustee Shands, Trustee Warren

Motion to re-open meeting
Motioned: Trustee Osmond
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Osmond
Not Present: Trustee Shands, Trustee Warren

Motion to appoint Rob Kurnit as an alternate signature in the absence of the Board President and Vice President
Motioned: Trustee Salem
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Osmond
Not Present: Trustee Shands, Trustee Warren

Motion to adjourn meeting at 9:36
Motioned: Trustee Ratcliff
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Osmond
Not Present: Trustee Shands, Trustee Warren

Minutes Recorded by Monica LaClair, Clerk Pro Tem



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
MINUTES 6:00 p.m.
TUESDAY, AUGUST 14, 2018
MIDDLE SCHOOL/HIGH SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands
Not Present: Trustee Ratcliff, Trustee Osmond

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)
Recommended Action: The Board of Education hereby accepts minutes of the July 3, 2018 and August 1, 2018 Board Meetings
Motioned: Trustee Kurnit
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands
Not Present: Trustee Ratcliff, Trustee Osmond

3. Superintendent District News

3.01 The Superintendent will report District News (proposed 6:10)

- Results of the Advanced Placement exams - a score of 3 or higher will often be accepted
  - Over 120 exams taken in June and the average score was 3.4
    - Average score for NYS was 2.97, and across US was 2.87
- Ordering new signs for this campus to make things clearer for visitors
  - Will show the location of Central Administration, the Student Drop Off, and the entrance for athletic events
- Buildings are being cleaned and prepped for the start of school
- Sports have begun and kids are on campus again
- Dr. DeLucia, Ms. Bishop and I attended a conference in Ithaca entitled the Diversity Symposium of Thought Leaders
  - Asking the Board to approve a contract with the NYU Metropolitan Center for Research on Equity and the Transformation of Schools to support the staff at the secondary level
- Raptor Visitor Management System - moving forward with a new visitor management system as an additional enhancement to school safety
- Tax Rates are finalized - the total assessed value of Onteora has increased by $20M
  - Tax rate in Hurley, Marbletown, Shandaken and Lexington increased by

0.59%
- Tax rate in Olive has increased by 1.58%; tax rate in Woodstock has increased by 5.38%

Now Present:
Trustee Osmond arrived at 6:05

4. Board District News
4.01 The Board will report District News (proposed 6:15)
No Board News was reported

5. Acknowledge Public Be Heard Comments
5.01 No comment was made at the last Board meeting

6. Public and Student Comment
6.01 Public and Students may comment on any agenda or non-agenda item. (proposed 6:20 duration 10 min or more)
No comment was made

7. Discussion and Possible Action/Policies
7.01 Approve Donation from Hannaford (proposed 6:30)
Recommended Action: The Superintendent recommends acceptance of a donation totaling $11.00 CASH, from Hannaford Helps Reusable Bag Program, to be used to support the middle school PBIS program and recommends approval to increase the 2018-2019 Budget line A2110.431.02 MS Supplemental by $11.00
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff

7.02 Approve Donation from New York State Correctional Officers & Police Benevolent Association
Recommended Action: The Superintendent recommends acceptance of a donation totaling $500.00 CASH, from NYSCOPBA, to be used to purchase athletic equipment for the high school football team and recommends approval to increase the 2018-2019 budget line A2855.431.18 Athletic Supplemental by $500.00
Motioned: Trustee Storey
Seconded: Trustee Shands
- Donations are not solicited, but are often targeted for a specific program

Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff

7.03 Approve CSE and CPSE Committee Members
Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of

Schools that the CPSE and CSE membership for the 2018-2019 School Year is hereby approved, as attached
Motioned: Trustee Storey
Seconded: Trustee Shands

- The county reps are the ones that will actually be working with District

Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff

7.04 Approve Contract with Mid-Hudson Valley Investigative Group
Recommended Action: RESOLVED, that the Board of Education approves the contract with the Mid-Hudson Valley Investigative Group, LLC, from 7/20/18 to 7/20/19 to investigate Title IX matters, as directed by the Superintendent, and authorizes the Superintendent to sign such contract.
Motioned: Trustee Shands
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff

7.05 Approve Contract with New York University for Professional Development
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the contract between Onteora Central School District and New York University on behalf of the Metropolitan Center for Research on Equity and the Transformation of Schools for professional development in the amount of $19,075.00 to a maximum of $19,075.00 and authorizes the Superintendent to sign such an agreement
Motioned: Trustee Osmond
Seconded: Trustee Storey

- Came out of Diversity Cadre work last year –recommended by Central Administrators
- Measure program's success through staff feedback
- Look into culture and climate survey
- No parent forums – only for staff

Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff

7.06 Second Reading and Adoption of Policy 5672 Computer Resources (proposed 6:40)
Recommended Action: The Board of Education hereby adopts Policy 5672 as written
Motioned: Trustee Kurnit
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee

Shands, Trustee Osmond
Not Present: Trustee Ratcliff

2018 5672 Non-Instructional Operations **COMPUTER RESOURCES , DATA MANAGEMENT AND CLOUD BASED COMPUTING**

The Board of Education recognizes that computers are a powerful and valuable education and research tool and as such are an important part of the instructional program. In addition, the district depends upon computers as an integral part of administering and managing the schools' resources, including the compilation of data and recordkeeping for personnel, students, finances, supplies and materials. This policy outlines the Boards expectations in regard to these different aspects of the district's computer resources.

General Provisions

The Director of Technology will oversee the use of district computer resources.

The Assistant Superintendent for Curriculum & Instruction will prepare in-service programs for the training and development of district staff in computer skills, appropriate use of computers and for the incorporation of computer use in subject areas.

The Superintendent, working in conjunction with the Assistant Superintendent for Business, Assistant Superintendent for Curriculum & Instruction, and the Director of Technology will be responsible for the approval of purchases and the distribution of computer software and hardware throughout the schools. They shall prepare and submit for the Board's approval a comprehensive multi-year technology plan which shall be revised as necessary to reflect changing technology and/or district needs.

The Superintendent, working with the Director of Technology, shall establish a regulation (6470R) governing the use and security of the district's computer resources (computer resources include all devices that process data, including but not limited to, desktops, laptops, Chromebooks, tablets, copiers and scanners). The security and integrity of the district computer network and data is a serious concern to the Board and the district will make every reasonable effort to maintain the security of the system. All users of the district's computer resources shall comply with this policy, as well as the district's policies 6470, Employee Acceptable Use of District Technology, 8271 Children's Internet Protection and 7314 Student Use of Computerized Information Resources. Failure to comply may result in disciplinary action, as well as suspension and/or revocation of computer access privileges.

All users of the district's computer resources must understand that use is a privilege, not a right, and that use entails responsibility. Users of the district's computer network must not expect, nor does the district guarantee, privacy for electronic mail (e-mail) or any use of the district's computer network. The district reserves the right to access and view any material stored on district equipment or any material used in conjunction with the district's computer network.

Management of Computer Records

The Board recognizes that since district data is managed by computer, it is critical to exercise appropriate control over computer records, including financial, personnel and student information. The Superintendent, working with the Director of Technology and the district's Assistant Superintendent for Business, shall establish procedures governing management of computer records taking into account whether the records are stored onsite on district servers or on remote servers in the "cloud". The procedures will address:

- passwords,
- system administration,
- separation of duties,
- remote access,
- encryption,
- user access and permissions appropriate to job titles and duties,
- disposal of computer equipment and resources (including deleting district data or destroying the equipment),
- inventory of computer resources (including hardware and software),
- data back-up (including archiving of e-mail),
- record retention, and
- disaster recovery plans and notification plans
- Downloading software/data
- Appropriate use of personal devices

If the district contracts with a third-party vendor for computing services, the Superintendent, in consultation with the Director of Technology**,** Assistant Superintendent for Business**,** Assistant Superintendent for Curriculum & Instruction and the School Attorney, will ensure that all agreements address the procedures listed above, as applicable.

Review and Dissemination

Since computer technology is a rapidly changing area, it is important that this policy be reviewed periodically by the Board and the district's internal and external auditors. The regulation governing appropriate computer use will be distributed annually to staff and students and will be included in both employee and student handbooks.

Cross-ref: 5670 School District Records; 6470 Employee Acceptable Use of District Technology; 8271 Internet Safety; 7240 Student Records; 7242 Directory Information; 5510 Accounting of Funds; 5410 Purchasing; 5250 Sale and Disposal of District Property; 5671 Information Security Breach and Notification

7.07 Second Reading and Adoption of Policy 5670 School District Records Management

Recommended Action: The Board of Education hereby adopts Policy 5670 as written
Motioned: Trustee Kurnit
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff

~~2002~~5670 Non-Instructional/Business; Operations **SCHOOL DISTRICT RECORDS MANAGEMENT**

~~**A records management officer shall be designated by the Superintendent, subject to the approval of the Board of Education. Such records management officer shall coordinate the development of and oversee a program for the orderly and efficient management of records, including the legal disposition or destruction of obsolete records, and be given the authority and responsibility to work with other local officials at all levels in the development and maintenance of the records management program.**~~

~~**Appropriate regulations and procedures shall be developed.**~~

~~**Retention and Disposition of Records**~~

~~**The Superintendent shall retain records for such a period and dispose of them in the manner described in Records Retention and Disposition Schedule ED-1, established pursuant to Part 185, Title VIII of the Official Compilation of Codes, Rules and Regulations of the State of New York and Article 57-A of the Arts and Cultural Affairs Law. 8 New York Code of Rules and Regulations; (NYCRR) Section 185; Local Government Records Act of 1987**~~

It is the policy of the Board of Education to inform members of the public about the administration and operation of the public schools in accordance with the Freedom of Information Law of the State of New York.

The Superintendent of Schools shall develop regulations ensuring compliance with the Freedom of Information Law and setting forth the procedures to be followed to obtain access to district records. Such regulations shall address ensuring applicable confidentiality and security of district information. The Superintendent shall designate, with Board approval, a Records Access and Records Management Officer, pursuant to law.

Retention and Destruction of Records

The Board hereby adopts the Records Retention and Disposition Schedule ED-1 issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, which contains the legal minimum retention periods for district records. In accordance with Article 57-A, the district will dispose of only those records described in the schedule after they have met the minimum retention periods set forth in the schedule. The district will dispose of only those records that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond the established legal minimum periods.

The manner of destruction will be determined by the format of the record (i.e., paper, digital, etc.). In addition, destruction will be appropriately documented.

Litigation-Hold

The Superintendent will establish procedures in the event that the school district is served with legal papers. The Superintendent will communicate with applicable parties, including the school attorney and the records management official, to ensure that, when appropriate, a litigation-hold is properly implemented. The litigation-hold is intended to prevent the destruction or disposal of records that may need to be produced as part of discovery. It is the intention of the Board of Education to comply with applicable rules and regulations regarding the production of necessary documents, data, files, etc. The Board directs the Superintendent to institute such procedures to implement this policy.

The Superintendent or his/her designee, with assistance from the Records Management Officer, shall be responsible for developing and disseminating department-specific retention schedules and guidance to staff, as necessary, to ensure adherence to this policy.

Cross-ref:5672 Computer Resources and Data Management; Ref: Public Officers Law §84 *et seq.* (Freedom of Information Law); Education Law §2116; Arts and Cultural Affairs Law §57.11; Arts and Cultural Affairs Law Article 57-A (Local Government Records Law); Federal Rules of Civil Procedure, 16, 26; 8 NYCRR Part 185 (Appendix I) – Records Retention and Disposition Schedule ED-1

7.08 Second Reading and Adoption of Policy 6470 Employee Acceptable Use

Recommended Action: The Board of Education hereby adopts Policy 6470 as written
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff

2018 6470 Personnel **SUBJECT: EMPLOYEE ACCEPTABLE USE OF DISTRICT TECHNOLOGY**

Purpose

Onteora Central School District (OCSD) encourages use of the District Computing Systems (DCS) to explore educational topics, conduct research and engage in work-related professional communication to further the mission of OCSD. It is anticipated that access to various electronic information resources will expedite and enhance the performance of work related tasks and assignments.

Use of the DCS shall cease and the equipment returned to OCSD or the user's access revoked under any of the following circumstances:

1. A user separates from service as an employee of OCSD.
2. Status as a person authorized to access the DCS or use OCSD equipment terminates.
3. A user is assigned a new position and/or responsibilities pursuant to which use of the DCS, or a portion thereof, has not been authorized.
4. User violated this policy.

Anyone who is aware of any misuse or abuse of any software or electronic communication system owned or leased by OCSD shall notify his/her immediate supervisor or building principal.

An administrator who is aware of any misuse or abuse shall notify the Superintendent, Assistant Superintendent, or designee, and appropriate disciplinary action may occur based on the circumstances and in accordance with all applicable laws, bargaining agreements, Board policies, and administrative regulations.

User Responsibilities

Each user of the OCSD systems and/or services shall submit a signed Technology Acceptable Use Agreement Form to acknowledge the receipt of this policy and its accompanying regulation

With increased concern about identity theft, unwarranted invasion of privacy and the need to protect personally identifiable information, prior to students being directed by staff to use any cloud-based educational software/application, staff must get approval from the Building Principal and Director of Technology. The Building Principal and Director of Technology will determine if a formal contract is required or if the terms of service are sufficient to address privacy and security requirements, and if parental permission is needed.

See Regulation 6470R

7.09 Discuss Board Self Evaluation (proposed 6:45 duration 15 min)

- Great starting point for Board retreat with emphasis on problematic areas
- Almost unanimous in knowing procedure but not necessarily following procedure
- Board goals – be more specific
- Continue to be transparent about intention on policies
- Discuss how to structure first retreat of year
- Next year look at new evaluation tool that gives more definitive answers
- Check in on Board Norms

7.10 Discussion Calendar Revision for an 8th Snow Day (proposed 7:00 duration 15 min)

Recommended Action: The Board of Education hereby approves the revised calendar for the 2018-2019 school year
Motioned: Trustee Storey
Seconded: Trustee Osmond

- Originally had Easter Monday as part of spring break, as in 17-18
  - Had to take that day back and change last days of school to be full days to be in compliance with State
- Great to do this early so people can plan

Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff

8. Independent Contract Retainers

8.01 Approve all ICRs

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Item numbers 8.02-8.04
Motioned: Trustee Shands
Seconded: Trustee Osmond

- Third Literacy Coach for Elementary

Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff

8.02 ICR- Chaikin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Steven Chaikin, as an Impartial Superintendent's Hearing Officer for Superintendent Hearings for the period beginning September 1, 2018 to June 30, 2019 at a rate of $425.00 per hearing, and authorizes the Superintendent to sign such an agreement

8.03 ICR - Mad Science

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mad Science of the Mid Hudson to present a Science Program at the Phoenicia Elementary School on March 13, 2019 at the rate of $450.00 per performance to a maximum of $450.00 and authorizes the Superintendent to sign such an agreement.

8.04 ICR - Barton

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Lindsay Barton as a Literacy Coach for the period beginning July 1, 2018 to June 30, 2019 at a rate of $400.00 per day, to a maximum of $32,000 and authorizes the Superintendent to sign such an agreement.

9. Consent Agenda

9.01 Approve Consent Agenda (proposed 7:15)

Recommended Action: The Board hereby approves item numbers 9.02 - 9.12
Motioned: Trustee Shands
Seconded: Trustee Storey

- Many staff members have multiple stipends – takes a lot of time
- Most surplus items are not salvageable
- Need a HS government advisor

Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff

9.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL (Addendum)

APPOINTMENT: INSTRUCTIONAL
FULL-TIME PROBATIONARY APPOINTMENT
Be it hereby resolved that the Board appoints:
Rondeau, Brittany, certified in Music, to a 4 year probationary period in the tenure area of Music at a salary of 5BA (replaces Eldridge, Jonathan) commencing on 9/1/18 and ending on 6/30/22.
Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.
Kothe, Cassandra, certified in Pre-Kindergarten, Kindergarten and Grades 1 - 6 to a 3 year probationary period in the tenure area of Elementary Education at a salary of 11MA (replaces Brower, Carol) commencing on 9/1/18 and ending on 6/30/21.
Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received an APPR rating of effective or highly effective in two of the three probationary years and must not receive an ineffective in the third year.

RESIGNATION:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Persons, Jacqueline	Teaching Assistant/Phoenicia	08/24/18	Retirement

APPOINTMENT: INSTRUCTIONAL

PART-TIME

NAME	POSITION/SCHOOL	FTE	EFFECTIVE DATE FROM - TO	SALARY
Colevas, Paul	Social Studies/HS	0.4 FTE	9/1/2018 – 6/30/2019	6 MA
Harrington, Brooke	Physical Education/HS	0.4 FTE	9/1/2018 – 6/30/2019	1 MA
Morganstern-Perl, Lisa	Science/HS	0.6 FTE	9/1/2018 – 6/30/2019	5 MA

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Rokitowski, Brian	Volleyball Varsity – Head Coach	Rescind
Rokitowski, Brian	Soccer JV – Head Coach (Boys)	$3,752.00
Harrington, Brooke	Volleyball Varsity – Head Coach	$3,865.00
Babcock, Alyssa	Science Fair Coordinator - MS	$569.00
Babcock, Alyssa	Science Olympiad Assistant Coach – MS	$1,371.00
Conroy, Elaine	School Newspaper Advisor	$1,281.00
Curlew, Alicia	Gay – Straight Alliance Club advisor 2	$1,003.00
D'Aprile, Debra	Belleayre Bash Advisor	$2,004.00
Douglas, Jean	DECA Advisor	$4,462.00
Cavallaro, Corey	National Jr. Honor Society (Split w/B. Schaffer)	$1,006.50
Cavallaro, Corey	MS Cabinet 1	$3,424.00
Connolly, Denise	Liaison – PPS	$3,424.00
Connolly, Denise	PPS Coordination – HS	$4,109.00
Formont, Cheryl	Computer Advisor – Bennett	$5,239.00
Formont, Cheryl	Elementary Resource – Bennett 2	$2,111.00
Formont, Cheryl	Elementary Resource – Bennett 1	$2,111.00
Frandino, Megan	Computer Advisor – MS	$5,239.00
Frandino, Megan	Yearbook Advisor – MS	$1,710.00
Frandino, Megan	MS Cabinet 4	$3,424.00
Haug, Margaret	Liaison – Health	$2,055.00
Haug, Margaret	SADD Advisor 1	$839.00
Haug, Margaret	SAVI Club Advisor	$2,004.00
Knoche, Stephen	Liaison – Social Studies	$3,424.00
Kocher, Michael	MS Cabinet 2	$3,424.00
Laster, Elizabeth	Gifted/Talented Advisor – MS (Split w/A. Weisz)	$1,183.00
Loheide, Laura	National Honor Society Advisor #1	$697.00
Maltese, Denise	Student Affairs council Advisor – MS	$2,013.00
Matteson, Lori	Seventh Grade Trip Coordinator	$498.00
Nelson-Epstein, Christi	French Club Advisor	$1,756.00
Nelson-Epstein, Christi	Gay-Straight Alliance Club Advisor 1	$1,003.00
Samuelsen-Grimm, Karen	TUFS Advisor – MS	$1,270.00
Schaffer, Brian	National Jr. Honor Society (Split w/C. Cavallaro)	$1,006.50
Stewart, Valerie	MS Cabinet 3	$3,424.00
Turck, Sarah	Department Chairs – Guidance	$7,137.00
Turck, Sarah	Department Chairs – Guidance Per Counselor	$276.00
Turck, Sarah	National Honor Society Advisor #2	$697.00
VanBaren, Kathleen	Science Olympiad Coach – MS	$1,917.00
Weisz, Amy	Gifted/Talented Advisor – MS (Split w/B. Lastner)	$1,183.00
Wentland, Jennifer	Art Club Advisor – HS	$1,756.00
*Wiswall, Virginia	Belleayre Bash Assistant Advisor	$669.00
Wolfield, Dale	Art Club Advisor – MS	$1,187.00

*pending pre-employment processing

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/ STEP	REMARKS
Hilty, Michele	School Monitor/District	9/4/18 – 3/3/19	4	35.0 hrs to replace F. Ravetier

PERMANENT APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/ STEP	REMARKS
Bonestell, Bernice	School Monitor/District	9/4/18	4	Return to F/T (32.5 hrs) to replace R. Anderson

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Sebald, Katy	Custodial Worker	2/12/18	8/11/18

SUBSTITUTE

NAME	POSITION
Lane, Kaitlin	Non-Instructional
Anderson, Rose	Non-Instructional

9.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/18, Confidential, as reviewed by Trustee Osmond

9.04 ECA Report

Recommended Action: The Board of Education hereby approves the Extra Curricular Account report for the third quarter.

9.05 Claims Auditor Report

Recommended Action: The Board of Education hereby accepts the Claims Auditor Report for the 2017-2018 school year

9.06 Reimburse Fingerprinting fees for Non-Employee Club Advisors and Coaches

Recommended Action: BE IT RESOLVED, that the Board of Education hereby agrees to reimburse the fingerprinting fee for all prospective coaches/club advisors hired on or after July 1, 2018 who are subject to the fingerprinting requirements of the Education Law and whose annual salary is less than $15,000 and
BE IT FURTHER RESOLVED, that the Board of Education hereby agrees to reimburse coaches/club advisors hired on or after July 1, 2018 who are subject to the fingerprinting requirements of the Education Law, for the fingerprinting fees incurred by the coach/club advisor after they have worked for the Onteora Central School District for one full sports season/full school year.
BE IT FURTHER RESOLVED, that the Board of Education hereby approves the expenditure of funds for the reimbursement of fingerprinting fees in accordance with this Resolution.

9.07 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following attached list of books as surplus and authorizes the sale

or disposal of these books.

9.08 Surplus Items

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following items as surplus and authorizes the sale or disposal of these items:

24 TI-83 Plus Calculators
16 TI-84 Calculators
30 TI-82 Calculators
1 – Lowel DP Halogen Lamp
1 – Lowel OMNI Halogen Lamp
1 – Honeywell Strobonab Camera
1 – Model 200 Powelite Strips
20 – Plastic Developing Tanks
1 – Light Stand
4 – Tripods
1 – Deka Draw & Iron Pencil
1 – Box of Air Brush Equipment.

9.09 Surplus Buses

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following buses as surplus and authorizes the trade in of these buses to offset the purchase price of the new buses:

1) Bus # 60 VIN #1FDWE35P94HA84003
2) Bus # 61 VIN #1FXE45P75HB39267
3) Bus # 63 VIN #4DRBYAAN05984605

9.10 Award Pellet Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Wood Pellets for the Phoenicia Elementary School based on the bid documents of July 31, 2018 to the lowest responsible bidder, Vincent's Heating & Fuel Service LLC., in the amount of $235.00 per ton and authorizes the Superintendent to sign such an agreement

9.11 Approve Tax Warrant

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve and sign the TAX WARRANT authorizing the school district to levy property taxes in the amount not to exceed $42,571,819 for the 2018-2019 school year.

9.12 Approve Inter-School Transfer

Recommended Action: The Board of Education hereby approves the Inter-School Transfer from Phoenicia to Woodstock for a 3rd grader

10. Old Business

10.01 The Board will discuss Old Business (proposed 7:20)

No Old Business was discussed

11. New Business

11.01 The Board will discuss New Business

- Real time App for parents to be able to find where their child's bus is
  - Installed like a GPS on the bus
- Hierarchical procedure for complaints is nowhere on website
- Enrollment numbers – schools with vigorous marketing do not have declining enrollment- Ad Hoc committee to check into other schools that might have had success with this
- Universal Pre-K Program – how is it advertised?
  - Perhaps flyers in supermarkets
- Working on new school website
- Non-employees can take stipend positions

RFI – How do we advertise the UPK program- Trustee Shands
Trustee Osmond – at beginning of budget – list of stipends to analyze them

12. Adjournment

12.01 Adjourn Meeting. Next meeting August 28, 2018 in the Middle School/High School (proposed 7:25)

Recommended Action: The meeting is adjourned at 6:55
Motioned: Trustee Storey
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

WORKSHOP MEETING
6:00 p.m.
TUESDAY, AUGUST 28, 2018
Middle School/High School

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Storey, Trustee Warren

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)
Recommended Action: The Board of Education hereby accepts minutes of the August 14, 2018 Board Meeting
Motioned: Trustee Ratcliff
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Storey, Trustee Warren

3. Superintendent District News

3.01 The Superintendent will report District News (proposed 6:10)

- The date for Homecoming conflicts with the date of the PSATs
  - The PSATs will be administered October 10th during the school day
    - Allows the District to utilize the results to inform instruction and pay for the exams, making it accessible to students that might not otherwise have been able to take the exam due to financial or transportation constraints
- There was a Board question regarding the communication of the changes the Board made to the Dress Code Policy in December and to the section of the Code of Conduct that references the dress code
  - Board policies are not sent to students, parents and guardians, a letter will be sent to all of our families covering a variety of topics and will include a section discussing the changes that were made as well as the intent of the changes
  - The student hand books for each building include information related to the Code of Conduct and the dress code and this is the tool used by each building to communicate expectations to students and families
  - The other topics in the letter include:
    - our snow day procedure
    - the additional snow day added to the calendar (In session Easter Monday)
    - the changes made by NYS Education Dept. that no longer allow

a three-hour delay schedule to count for a full day of school
- an invitation to provide suggestions for information to be added to our website
- a reminder to check the parent portal to ensure that the contact information for each family is current

- We are excited to welcome our new teaching staff to Onteora and Dr. DeLucia has planned an orientation for them tomorrow
  - Working closely with the OTA leadership and the OTA is sponsoring the lunch
- Our first day of school for staff is Tuesday and we welcome back our students on Wednesday
  - Buildings and grounds staff have been working to get the buildings and grounds ready - this has been a particularly trying summer due to the heat and rain
- One of our Trustees has requested that we provide additional explanation regarding the disparity in the increases of taxes between towns

Assistant Superintendent for Business, Monica LaClair:

- 2.9% is tax levy increase but tax rate is different due to the equalization rate and assessments
  - increase of $20 million in assessments in district, due to new construction and addition to homes, expanding businesses
  - Individual and residence assessments are measured
    - If too low- equalization rate kicks in and taxes increase
  - Woodstock and Olive have a lower assessment rate than rest of District towns, so equalization rate equals out taxes
    - Woodstock will do a town re-assessment in 2019-2020
    - Office of Real Property in NYS dictates equalization rates
- Shandaken has not done reassessment in 20 or 30 years, homes could be assessed too low so equalization rate equals out with other towns
- Tax bills out Thursday, accepting credit card payments

4. Presentation

4.01 Facilities Update by Director of Facilities Jared Mance (proposed 6:15 duration 20 min)

- Largest part of summer jobs is classroom cleaning: breakdown every classroom – pull all furniture out - check for safety and is cleaned – rooms are then cleaned top to bottom
  - Hats off to the great custodial staff and summer staff - start right after graduation and continues until first day back to school
- Radon mitigation in Phoenicia – started right after graduation
  - Had to break out concrete floor for ventilation – had hard time getting concrete to dry – got floor down on Monday
- Ready for classes next week
- Painted 12 instructional spaces, back wing of Woodstock
- General work orders – 173 completed and closed from July 1st to today
- Parking lot lines were freshened in all buildings
- Minor paving repairs at MS/HS
- New Football scoreboard went up today
- New stage curtains at Bennett completed today

- Mulch added to playgrounds
- Mention hard work Don Clark does in Inventory Warehouse – 1500 instructional items ordered, processed and delivered to the buildings
- Issues with geese on football field, also affecting soccer/field hockey fields
    - Assistant Director of Facilities found coyote decoys that were reasonably priced- almost immediate that geese were gone

Discussion:

- Bennett partition- rejected bids in late spring, working with architects to put out for new bid
    - Hope to have work done spring break
- Facilities priorities: press box, science lab renovation

5. Board District News

5.01 The Board will report District News (proposed 6:35)

- Woodstock Library has been dealing with what to do with library – demolish and build new or repair
    - Independent group forced a referendum vote to change political organization behind library– options:
        - Become an association library, school district library, or give facility to town to run
- Onteora had "Soccer Friendly" with Margaretville- showed what can be done with the Onteora Booster Club; many people were there
- Tip hat to local businesses who hire so many of our students in the summer
    - Try to give every student a great education – makes them good employees

6. Acknowledge Public Be Heard Comments

6.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made at the last meeting

7. Public and Student Comment

7.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:40 duration 10 min or more)

No comment was made

8. Policies/Discussion

8.01 Waive First Reading of Policy 3260 Booster Club

Recommended Action: The Board of Education hereby waives the first reading of Policy 3260

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

- Insurance company said that since the policy lays out that the Booster Club is under direct control of the District, and if Booster dissolves money goes to District, they are covered under our insurance

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Warren

8.02 Adoption of Policy 3260 Booster Club

Recommended Action: The Board of Education hereby adopts Policy 3260 as written
Motioned: Trustee Ratcliff
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Storey, Trustee Warren

2018 3260 Community Relations **SUBJECT: BOOSTER CLUBS**

Purpose

The Board of Education recognizes and appreciates the cooperation and support given by booster clubs and parent organizations The Board of Education, the administration and all other personnel of the district shall each endeavor to foster a positive and productive relationship with booster clubs and parent organizations.

Guidelines

In order for this process to flow appropriately, the following guidelines are put in place by the Board:

Organization

1. The Board shall provide booster clubs and parent organizations opportunities to support local school athletic, extracurricular, and student club efforts. Each booster club and parent organization must maintain current by-laws. Booster clubs and parent organizations shall also follow the district policies and Code of Conduct regulations.
2. The district's Athletic Director shall be the administrative liaison for booster clubs and parent organizations that support district athletic programs.
3. Building principals shall be the administrative liaison for building-based booster clubs and parent organizations that support district extracurricular and student club activities. The Superintendent shall designate the administrative liaison for all nonathletic district-wide booster clubs.
4. Each booster club and parent organization shall yearly submit a listing of its officers to the appropriate district administrative liaison after the annual organizational meeting of the booster club or the parent organization.

Other Guidelines and Restrictions

1. The following classifications of individuals are not eligible for membership in booster clubs or parent organizations:
    a. District students.
2. Coaches of district athletics or teacher activity sponsors/advisors should, when possible, attend the meetings of booster clubs and parent organizations in an advisory capacity.
3. When using any school facility for meetings, fundraising, socials, banquets, and other activities, booster clubs and parent organizations must make a request in writing as per Board Policy 3280
4. Booster clubs and parent organizations are not permitted to use the district's name or logo without license or express permission granted in writing by the Superintendent. If an organization desires to use a logo other than the designated district logo for use by the club or organization on merchandise or for any other reason, such use must be approved in writing by the Superintendent..

Financial Records

1. All booster clubs and parent organizations must elect or otherwise designate a Treasurer.
2. a) Financial records must be maintained and made available, upon request, for Board and/or public inspection;

Concerns

1. Concerns or issues of individual members of booster clubs regarding the organization should be made following the chain of command as indicated below:
    a. **Step 1** – Organization officers.
    b. **Step 2** –Director of Athletics, PE, Health & Dean of Students
    c. **Step 3** – Superintendent.
    d. **Step 4** – Board of Education

Fundraising

1. All fundraising activities shall comply with Policy #7450.
2. Parents/Guardians should be given the option to participate, donate money of equal value, or not participate in any fundraiser. In other words, mandatory fundraisers are not permitted.

Improvements to the District Buildings and Grounds

1. Proposed improvements to the district buildings and grounds being made by the booster club or parent organization must have the approval of the Superintendent. Paid consultants to the boosters clubs or parent organizations for various projects, including but not limited to construction, should not be engaged without School Board approval.

Recognition Functions (Banquets)

Each booster club or parent organization may sponsor athletic, extracurricular, or club banquets to which all participating students shall be invited either with or without charging admission to such students.

Printed Programs

Booster clubs and parent organizations which print programs for any reason shall follow the procedures as outlined in the administrative regulation related to this policy in regard to such printed programs.

Expenditures for Equipment, Supplies, Etc.

1. All game uniforms shall be purchased by the district.
    a. The "game uniform" includes any clothing that Is worn during the athletic contest and that:
    b. Displays the school colors or logo (except shoes) and
    c. Is purchased by the district and
    d. Is intended to be collected by the school at the conclusion of the season.
2. Ancillary gear and apparel such as coaching aid equipment items, bags, totes, etc., may be purchased and/or donated by booster clubs, parent organizations, corporate sponsors, or other nonschool sanctioned entities to the district for use by the district team or student club.
3. Items purchased or donated other than by the district must meet the criteria as established in Policies 3271 and 5220 on donations.

Disbanding Booster Clubs or Parent Organizations

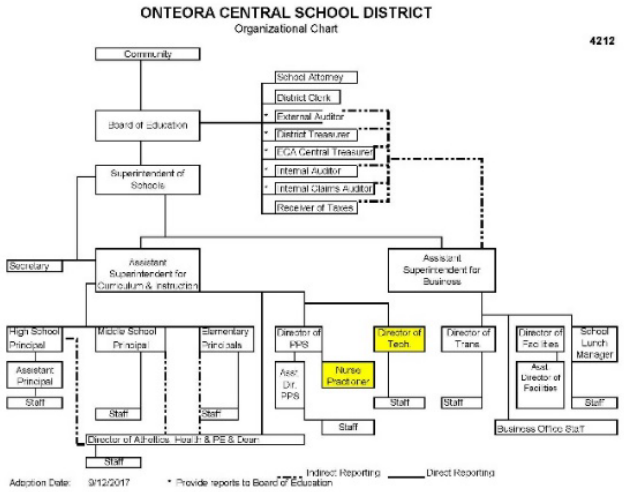
A booster club or parent organization may disband on its own accord by submitting a written notice to the designated administrative liaison. All monies remaining in the organization's account must be turned over to the district for use in connection with the team or activity which the organization had supported to the extent permitted by law, with any residual amount going to support district athletics or other student activities generally.

~~**Exclusion From Liability**~~

~~**The district and its Board of Education does not assume any financial responsibility for booster clubs or parent organizations, and it also excludes itself from any liability such organizations may incur.**~~

Compliance

1. No booster club or parent organization shall engage in any activity outside established Board policies and administrative regulations.
2. Violation of Board policy, Board administrative regulation, Title IX of the U.S. Code, as well as any other applicable state or federal laws and regulations may lead to revocation of a booster club's or parent organization's function in district activities.
3. Should any issues of compliance regarding this or other district policy or administrative regulation emerge between a booster club or parent organization and the district, the Superintendent shall resolve the situation.



8.03 First Reading of Policy 4212 Organizational Chart

- Under Nurse Practioner – staff
- Discussion on school counselors' hierarchy- work under direction of Principal
    - Will be guidance plan – principal is accountable

8.04 First Reading of Policy 3412 Threats of Violence in School

- Last sentence crossed out as regulations are not needed
- Need policy references and citations

~~2002~~2018 3412 Community Relations **SUBJECT: THREATS OF VIOLENCE IN SCHOOL**

The School District is committed to the prevention of violence against any individual or property in the schools or at school activities whether such acts and/or threats of violence are made by students, staff, or others. Threats of violence against students, school personnel and/or school property will not be tolerated whether or not such threats occur on school grounds or during the school day.

Any acts and/or threats of violence, including bomb threats, whether made orally, in writing, ~~or~~ by e-mail, or on any social media platform, shall be subject to appropriate discipline in accordance with applicable law, District policies and regulations, as well as the *Code of Conduct* ~~*for the Maintenance of Order on School Property*~~ and collective bargaining agreements, as may be necessary.

While acknowledging an individual's constitutional rights, including applicable due process rights, the District refuses to condone acts and/or threats of violence which threaten the safety and well-being of students, staff~~,students~~ and the school environment. Employees and students shall refrain from engaging in threats or physical actions which create a safety hazard for others.

All staff who are made aware of physical acts and/or threats of violence directed to students or staff are to report such incidents to the Building Principal/designee, who shall report such occurrences to the Superintendent. Additionally, the Building Principal/designee will also report occurrences of violence, whether involving an actual confrontation or threat of potential violence, to the school psychologist and/or Director of Special Education if applicable. Local law enforcement agencies may be called as necessary upon the determination of the Superintendent/designee.

Students are to report all acts and/or threats of violence, including threats of suicide, of which they are aware by reporting such incidents to the staff, a faculty member, or the Building Principal.

The District reserves the right to seek restitution, in accordance with law, from the parent/guardian and/or student for any costs or damages which had been incurred by the District as a result of the threats or acts of violence in the schools.

This policy will be enforced in accordance with applicable laws and regulations, as well as collective bargaining agreements and the *Code of Conduct* as may be necessary. Additionally, this policy will be disseminated, as appropriate, to students, staff, and parents and will be available to the general public upon request.

~~**Regulations will be developed to address safety concerns in the schools, and appropriate sanctions for violations of this policy by students will be addressed in the *Code of Conduct*.**~~

8.05 First Reading of Policy 3290 Operation of Motor-Driven Vehicles on District Property

- Sentence struck because we do not have a system of registering vehicles and no staff to enforce it
- Language in policy is ambiguous

Information ~~2002~~2018 3290 Community Relations **SUBJECT: OPERATION OF MOTOR-DRIVEN VEHICLES ON DISTRICT PROPERTY**

The use of motor-driven vehicles, including cars, snowmobiles, mini-bikes, motorcycles, all-terrain vehicles (ATV's) and other such vehicles is prohibited on any school grounds or authorized areas except for authorized school functions or purposes.

~~**All student vehicles are to be registered with the High School Administrator and parked in authorized areas only.**~~

Vehicle and Traffic Law Section 1670

8.06 Reviewed 2002 Policy - no changes

2018 3320 Community Relations

SUBJECT: CONFIDENTIALITY OF COMPUTERIZED INFORMATION

The development of centralized computer banks of educational data gives rise to the question of the maintenance of confidentiality of such data while still conforming to the New York State Freedom of Information Law. The safeguarding of confidential data from inappropriate use is essential to the success of the District's operation. Access to confidential computerized data shall be limited only to authorized personnel of the School District.

It shall be a violation of the District's policy to release confidential computerized data to any unauthorized person or agency. Any employee who releases or otherwise makes improper use of such computerized data shall be subject to disciplinary action.

However, if the computerized information sought is available under the Freedom of Information Law and can be retrieved by means of existing computer programs, the District is required to disclose such information.

Public Officers Law Sections 84 et seq.

8.07 Discuss Process for Establishing 2018-2019 Board Goals (proposed 6:45 duration 20 min)

7:00

- Have specific goals instead of umbrella goals – limit to a few
- Trustee Osmond to collect ideas from trustees into Google Docs
- Trustee Ratcliff to find NYSSBA materials on setting Board Goals

9. Independent Contract Retainers

9.01 ICR- Kitty Jones

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kitty Jones as an Interactive Theater Performer at the Phoenicia Elementary School on April 24, 2019 at the rate of $750.00 per day to a maximum of $750.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Warren

10. Consent Agenda

10.01 Approve Consent Agenda (proposed 7:10)

Recommended Action: The Board hereby approves item numbers 10.02 - 10.06

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

- Civil Service has a 6 month probationary appointment
- Need to approve BAN resolution a second time because need super majority to borrow funds
    - Typo in BAN resolution – passed with the addition of the word “no” to last paragraph

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Warren

10.02 Personnel Agenda

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Rosenbloom, Patti	Social Worker/Phoenicia	08/17/18	Retirement

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT

Adler, Marianne	DECA Assistant Advisor	$1,228.00
Casey, Lisa	Class – Advisor – Freshman (Revision)	$879.00
Colevas, Paul	Class Advisor - Freshman	Rescind
Colevas, Paul	Class Advisor - Sophomore	$879.00
Mayone-Allison, Joan	Elementary Resource – Additional 2	$2,111.00

SUBSTITUTE

NAME	POSITION
LaFever, Diane	Non-Instructional
Zindulka, Kim	Food Service

Addendum

PART-TIME: INSTRUCTIONAL

NAME	POSITION/SCHOOL	FTE	EFFECTIVE DATE	REMARKS
Pellegrini, Teresa	Art Teacher - Phoenicia & Woodstock	0.4	9/4/18 – 6/28/19	Fill Vacancy

TEMPORARY APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	REMARKS
Weidner, Sandra	Business Teacher/High School	9/5/18 – 1/25/19	Leave Replacement

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Katz, Emma	Field Hockey – JV – Asst. Coach- Prorated	$2,605
Kim, Hayley	JV Field Hockey	Volunteer

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Perry, Janelle	10 Month Typist/District	9/1/18 – 2/28/19	Step 7	Fill Vacancy
Ryan, Lisa	40 Hr. Monitor/District	9/4/18 – 3/3/19	Step 2	Fill Vacancy
Silver, Lauren	32.5 Hr. Monitor/District	9/4/18 – 3/3/19	Step 2	Fill Vacancy
Smith, Leah	12 Month Typist/District	9/1/18 – 2/28/19	Step 12	Fill Vacancy
Lapinski, Lois*	35 Hr. Monitor/District	9/4/18 – 3/3/19	Step 1	Fill Vacancy

* Pending Pre-employment Processing

APPOINTMENT: NON-INSTRUCTIONAL
PROVISIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY	REMARKS
Wood, Sharon	School Program Secretary	8/29/18	$42,000.00	New Position Pending Exam

10.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/18, Confidential, as reviewed by Trustee Osmond

10.04 Approve Bond Anticipation Note (BAN)

Recommended Action: WHEREAS, the qualified voters of the Onteora Central School District, a school district of the State of New York, located in counties of Ulster and Greene, New York (the "School District"), adopted a proposition on May 15, 2018 to authorize the purchase of two (2) school buses at a maximum cost of $175,000 to be financed through the issuance of serial or bond anticipation notes issued in anticipation of the issuance of serial bonds; and

WHEREAS, the Board of Education of the School District (the "School District"), pursuant to the Local Finance Law, hereby determines that it is in the public interest to finance the costs of the acquisition of school buses, in and for the School District, including any preliminary and incidental costs related thereto, in the amount of $175,000;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Onteora Central School District, located in the counties of Ulster and Greene, State of New York, as follows:

Section 1. There is hereby authorized to be issued serial bonds of the School District, and/or bond anticipation notes issued in anticipation of the issuance of such serial bonds, in the aggregate principal amount not to exceed $175,000, pursuant to the Local Finance Law, in order to finance the costs of the acquisition of two (2) school buses, in and for the School District, including any preliminary and incidental costs related thereto (the "Project").

Section 2. The Board of Education of the School District has ascertained and hereby states that (a) the estimated maximum costs of the Project are not to exceed $175,000; (b) no money has heretofore been authorized to be applied to the payment of the costs of the Project; (c) the Board of Education of the School District plans to finance the costs of the Project from the proceeds of the serial bonds, and/or bond anticipation notes issued in anticipation of the issuance of such serial bonds, as authorized by the qualified voters of the School District on May 15, 2018, and as authorized herein, except to the extent of New York State aid received by the School District, which shall reduce the principal amount of such obligations pro tanto and (d) the maturity of such serial bonds authorized herein shall not be in excess of five (5) years.

Section 3. It is hereby determined that the Project is a specific object or purpose, or of a class of object or purpose, as described in subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law, the period of probable usefulness of the Project is five (5) years, and the serial bonds authorized and issued pursuant to this bond resolution shall have a maximum maturity of five (5) years computed from the earlier of (a) the date of the first issue of such serial bonds, or (b) the date of the first issue of bond anticipation notes issued in anticipation of the issuance of such serial bonds.

Section 4. Subject to the terms and conditions of this bond resolution and the Local Finance Law, including the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 60.00, inclusive, the power to authorize the serial bonds authorized herein, and/or bond anticipation notes issued in anticipation of the issuance of such serial bonds, including renewals thereof, the power to prescribe the terms, form and contents of such serial bonds and such bond anticipation notes, and the power to issue, sell and deliver such serial bonds and such bond anticipation notes, are hereby delegated to the President of the Board of Education, as chief fiscal officer of the School District. The President of the Board of Education of the School District is hereby authorized to execute by manual or facsimile signature on behalf of the School District, all serial bonds issued pursuant to this bond resolution, and all bond anticipation notes issued in anticipation of the issuance of such serial bonds, and the School District Clerk is hereby authorized to impress the seal of the School District (or to have imprinted a facsimile thereof) on all such serial bonds and all such bond anticipation notes and to attest such seal. Each interest coupon, if any, representing interest payable on such serial bonds shall be authenticated by the manual or facsimile signature of the President of the Board of Education of the School District.

Section 5. If this bond resolution is adopted on or before August 16, 2018, the School District Clerk shall cause the same, or a summary thereof, to be published, together with a notice in substantially the form prescribed by Section 81.00 of the Local Finance Law, in the Daily Freeman, a newspaper having a general circulation in the School District. The validity of the serial bonds authorized herein, and of bond anticipation notes issued in anticipation of the issuance of such serial bonds, may be contested only if such obligations are authorized for an object or purpose, or class of object or purpose, for which the School District is not authorized to expend money, or the provisions of law, which should have been complied with as of the date of the publication of this bond resolution, were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or if such obligations were authorized in violation of the provisions of the Constitution of the State of New York.

Section 6. The faith and credit of the School District are hereby and shall be irrevocably pledged for the punctual payment of the principal of and interest on all obligations authorized and issued pursuant to this bond resolution as the same shall become due and payable.

Section 7. Prior to the issuance of the serial bonds authorized herein, and of bond anticipation notes issued in anticipation of the issuance of such serial bonds, the Board of Education of the School District shall comply with all relevant provisions prescribed in Article 8 of the Environmental Conservation Law, all regulations promulgated there under by the New York State Department of Environmental Conservation, and all applicable Federal Laws and Regulations in connection with environmental quality review relating to the Project (collectively, the "environmental compliance proceedings"). In the event that any of the environmental compliance proceedings are not completed or require amendment or modification subsequent to the date of adoption of this bond resolution, the Board of Education of the School District will re-adopt, amend or modify this bond resolution prior to the issuance of any obligations authorized herein upon the advice of bond counsel. It is hereby determined by the Board of Education of the School District that the Project will not have significant effect on the environment.

Section 8. The School District hereby declares its intention to issue the serial bonds authorized herein, and/or bond anticipation notes issued in anticipation of the issuance of such serial bonds (collectively, the "obligations"), to finance the costs of the Project. The School District hereby covenants for the benefit of the holders of such obligations that it will not make any use of the proceeds of such obligations, any funds reasonably expected to be used to pay the principal of or interest on such obligations or any other funds of the School District, and will not make any use of the Project, which would cause the interest on such obligations to become subject to federal income taxation under the Internal Revenue Code of 1986, as amended (the "Code") (except for the federal alternative minimum tax imposed on corporations by Section 55 of the Code), or subject the School District to any penalties under Section 148 of the Code, and that it will not take any action or omit to take any action with respect to such obligations, the proceeds thereof or the Project financed thereby, if such action or omission would cause

the interest on such obligations to become subject to federal income taxation under the Code (except for the federal alternative minimum tax imposed on corporations by Section 55 of the Code), or subject the School District to any penalties under Section 148 of the Code. The foregoing covenants shall remain in full force and effect notwithstanding the defeasance of the serial bonds authorized herein or any other provision hereof, until the date which is sixty (60) days after the final maturity date or earlier prior redemption date thereof. The proceeds of any obligations authorized herein may be applied to reimburse expenditures or commitments made in connection with the Project on or after a date which is not more than sixty (60) days prior to the date of adoption of this bond resolution by the Board of Education of the School District.

Section 9. For the benefit of the holders and beneficial owners from time to time of the serial bonds authorized herein, and of bond anticipation notes issued in anticipation of the issuance of such serial bonds, the School District agrees, in accordance with and as an obligated person with respect to such obligations under, Rule 15c2-12 (the "Rule") promulgated by the Securities Exchange Commission pursuant to the Securities Exchange Act of 1934, to provide or cause to be provided such financial information and operating data, financial statements and notices, in such manner as may be required for purposes of the Rule. In order to describe and specify certain terms of the School District's continuing disclosure agreement for that purpose, and thereby implement that agreement, including provisions for enforcement, amendment and termination, the President of the Board of Education of the School District is authorized and directed to sign and deliver, in the name and on behalf of the School District, the commitment authorized by subsection 6(c) of the Rule (the "Commitment"), to be placed on file with the School District Clerk, and which shall constitute the continuing disclosure agreement made by the School District for the benefit of holders and beneficial owners of the obligations authorized herein in accordance with the Rule, with any changes or amendments that are not inconsistent with this bond resolution and not substantially adverse to the School District and that are approved by the President of the Board of Education on behalf of the School District, all of which shall be conclusively evidenced by the signing of the Commitment or amendments thereto. The agreement formed collectively by this paragraph and the Commitment shall be the School District's continuing disclosure agreement for purposes of the Rule, and its performance shall be subject to the availability of funds and their annual appropriation to meet the costs the School District would be required to incur to perform thereunder. The President of the Board of Education of the School District is further authorized and directed to establish procedures in order to ensure compliance by the School District with its continuing disclosure agreement, including the timely provision of information and notices. Prior to making any filing in accordance with the agreement or providing notice of the occurrence of any material event, the President of the Board of Education of the School District shall consult with, as appropriate, the School District attorney and bond counsel or other qualified independent special counsel to the School District, and shall be entitled to rely upon any legal advice provided by the School District attorney and such bond counsel or other qualified independent special counsel in determining whether a filing should be made.

Section 10. This bond resolution shall take effect immediately upon its adoption by the Board of Education of the School District. A bond resolution adopted by the Board of Education of the School District on August 1, 2018 for the purpose set forth herein is hereby repealed, revoked and rescinded and shall be of [no] force and effect whatsoever.

10.05 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following items as surplus and authorizes the sale or disposal of these items:

SURPLUS BOOKS FROM THE HIGH SCHOOL

13 Tuesdays with Morrie
2 British Literature
33 Much Ado About Nothing
1 Short Story
11 Intro to Shakespeare
1 Our Town
67 Richard the Third
1 Earth Science
90 10 Short Plays
4 Vocabulary
14 3 Plays about Crime & Criminals
5 King Lear
80 When Legends Die
27 Tempest
54 Grapes of Wrath
12 Plays from the 1940's
33 Twelfth Night
47 Romeo and Juliet

SUPPLIES & EQUIPMENT FROM THE ATHLETIC DEPARTMENT

These items are unsafe, not usable, rotted or broken.

Soccer balls
Pitching Machine
Backstop
Cross Country Ski Poles
Uniforms
Softball Catching Gear
Balls
Shopping Cart
Plastic Bins
Softball Gear Bags
Sneakers
Track Shoes
Volleyball Standards
Metal Brackets
Archery Bows
Storage Cages

10.06 Approve Inter-School Transfer

Recommended Action: The Board of Education hereby approves the following Inter-School Transfer: Woodstock Kindergartner to Phoenicia

11. Old Business

11.01 The Board will discuss Old Business (proposed 7:15)

- Remind Board that they created an Ad Hoc Committee but have not met
  - A member should attend the NYSSBA 2030 Summit
    - Dr. DeLucia went in Poughkeepsie in May
    - Summit had wonderful, motivational speech by Commissioner Elia, followed by vendor presentations
  - Malverne, NY has a lower decline in enrollment than other districts
    - Look for any correlation between social media advertising and steady enrollment
- Remind Board about writing a more general resolution about opposing PILOTS

12. Request For Information

12.01 Discuss Requests for Information

Trustee Ratcliff asked what PILOTS are currently in District

13. New Business

13.01 The Board will discuss New Business

- NYSSBA resolutions to all Board members to review
- Board goals on next agenda

14. Adjournment

14.01 Adjourn Meeting. Next meeting September 11, 2018 in the Woodstock School (proposed 7:25)

Recommended Action: The meeting is adjourned at 7:30
Motioned: Trustee Shands
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Storey, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
6:00 p.m.
TUESDAY, SEPTEMBER 11, 2018
WOODSTOCK SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)

Recommended Action: The Board of Education hereby accepts minutes of the August 28, 2018 Board Meeting
Motioned: Trustee Ratcliff
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

3. Presentation

3.01 Mike Rossi from West & Co will present the findings of the External Audit (proposed 6:10 duration 20 min)

- Onteora has a dedicated staff, that is why there is a clean opinion
  - Highest opinion they could give
- Audit Committee spent 1.5 hours going over the report and recommend that the Board accept it

Discussion:

- Full and Modified Accrual Basis - difference is how liabilities are paid
  - Health insurance we will pay in future on full accrual basis
    - Calculated by an Actuary for current and future employees
  - Audit Committee discussed having the Actuary come in to explain calculations
    - Actuary should speak to Board
- Thanked District Treasurer for her hard work

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District accept the External Audit Report for the 2017-2018 School Year.
Motioned: Trustee Ratcliff
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

4. Welcome

4.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 6:30 duration 10 min)

- Great to have Kindergarteners come in the first day with their parents on the bus to give sense of calm and understanding of what will happen
  - Never saw that in another district
- Custodial staff worked hard this summer to clean and paint
  - Children noticed and commented
- Retirees' replacements are great teachers – do miss the retirees
  - Spoke about each new teacher: Teresa Pelligrini- Art, Cassandra Kothe – 1st grade, Heather Kight – School Nurse, Erica Parisian – 3rd grade; Terry Versace – Special Ed
- Tower gardens are almost ready to be harvested – inside building
- Goal of improved culture and climate – using School Safety Patrol in an area of the building with an adult, to assist children to get to class with heavy bags, help in the cafeteria, greet each person that comes in
  - Ended last year with 7 patrollers, this year will have 10-15
    - Officer Sharon meets with them once a month
- 3rd grade news program will be back this year
  - District purchased equipment for the program this year

5. Superintendent District News

5.01 The Superintendent will report District News (proposed 6:40)

- Opening day visited every classroom with Dr. DeLucia
  - Saw Kindergarten Orientation
- Our Director of Transportation worked diligently over the summer to analyze the bus runs and try to find efficiencies where possible
  - There were some minor bus delays in the first few days but nothing out of the ordinary
- Activities in every building all through this month and our sports calendar is equally busy
- Express gratitude to our families, administrators and staff for their support during the incident that preceded the opening of school
  - Specifically, Dr. DeLucia, Mr. Edelman and Deputy Sharon for their assistance through this situation
- Dr. DeLucia presented to the entire staff the instructional priorities identified by our Administrative Cabinet this summer

5.02 Instructional Priorities by Assistant Superintendent for Curriculum & Instruction (proposed 6:45 duration 20 min)

Instructional Priorities

- District-wide focus on improving literacy instruction for all students
  - Discussed the components of a balanced literacy program
- K-6 Mathematics: Workshop Model – Nikki Newton working with K-6 teachers on conference day
- Equity and Inclusivity – secondary teachers will be working with a group from NYU on conference day- Implicit Bias

    - How does who we are and how were raised influence how we teach
- New York State Science Standards, New York State Social Studies Framework, NYS Next Generation Standards in ELA and Mathematics – modified from common core standards – much more user friendly, created introduction for all educators to understand
    - Important teachers all hear the same message about the standards
    - In 2021 all assessments will be aligned to the new standards
    - Shift to learning by inquiry - pedagogy is more important than content
    - Social Studies standards define civic mindedness
    - Standards lend themselves to interdisciplinary learning
- Response to Intervention – Future's report –focus on a plan to look across buildings and across district to have common assessments and common interventions
    - Do RTI with fidelity before being recommending a student to Special Education
- Professional Development state requirements changed– must maintain 100 hours of Continuing Teacher and Leader Education (CTLE) within 5 years if you have anything but a Permanent Certification
    - 3 categories that will count toward hours: Content, Pedagogy, ESL
    - Not all professional development will count – must be from approved provider
- Guidance Plan – regulations have changed – new ones in effect 9/1/19 to increase opportunities for all students to be successful- give access to certified counselor in early years- plan must be K-12
    - Team of administrators, social workers, and counselors will follow timeline to create a new plan
    - Also looking at consistency among school counselors
    - Plan provides oversight – building principal oversees the counselors
    - Principals need oversight so students reach the requirements for graduation
    - Team will define the guidance work, including K-6
        - Build common understanding of requirements, assess current reality and identify gaps
    - Will report in February

Discussion:

- Science will not be in the textbooks- we may still need to purchase textbooks- the way we use them will start to shift
    - Textbooks are defined not only as books, but can be kits with text and manipulatives for reference
    - Inquiry process will be used for students to find answers on their own
- State ELA and Math tests – reports to parents and district were supposed to be released earlier – not released yet
- Trying to find ways to have the time for Professional Learning Communities
    - Not possible with current schedule
    - Schedule makes teachers' ability to be creative difficult
- NYS standards are based on the Common Core Standards
- Social Studies framework is K-12, assessed in 9th grade

- Geography is embedded in the Global curriculum
- Civic mindedness – embedded into framework – any topic can help students draw a civic minded conclusion
- Professional development requirements– as per professional development plan, will offer opportunities for teachers
- Definition of “access to certified counselors” is defined in the regulation
- No plans to change staffing under new Guidance Requirements
- Important that school counselors are under the building principals in the best interest of the students’ education
    - Building leaders do not feel that supervising counselors are a burden, but would be a burden to not have that oversight
    - Have a stipended position for head of guidance

6. Board District News

6.01 The Board will report District News (proposed 7:05)

No Board news was reported

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made at the last meeting

8. Public and Student Comment

8.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:10 duration 10 min or more)

No comment was made

9. Policies/Discussion and Possible Action

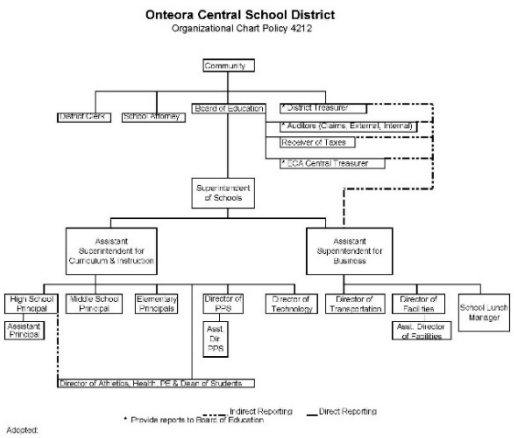
9.01 Second Reading and Adoption of Policy 4212 Organizational Chart (proposed 7:15)

Recommended Action: The Board of Education hereby adopts Policy 4212 as written

Motioned: Trustee Kurnit

Seconded: Trustee Storey

- School Lunch Manager is civil service title
- Look at other districts to see where guidance falls
- Trustee Ratcliff argued that the Head of Guidance should be elevated and on this chart
    - Not administrators
    - Discussed having Director of Athletics, PE, Health & Dean under all principals, but Dean is under HS
- Guidance Team will not change organization of Guidance Dept.



Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren

Nay: Trustee Ratcliff

9.02 Second Reading and Adoption of Policy 3290 Operation of Motor-Driven Vehicles on District Property

Recommended Action: The Board of Education hereby adopts Policy 3290 as written
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

~~2002~~2018 3290 Community Relations **SUBJECT: OPERATION OF MOTOR-DRIVEN VEHICLES ON DISTRICT PROPERTY**

The use of motor-driven vehicles, including cars, snowmobiles, mini-bikes, motorcycles, all-terrain vehicles (ATV's) and other such vehicles is prohibited on any school grounds or areas, except ~~for~~ authorized for school functions or purposes.

All student vehicles are to be registered with the High School Administrator and parked in authorized areas only.

Student vehicles must be parked in authorized areas only.

Vehicle and Traffic Law Section 1670

9.03 Second Reading and Adoption of Policy 3412 Threats of Violence in School

Recommended Action: The Board of Education hereby adopts Policy 3412 as written
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

~~2002~~2018 3412 Community Relations **SUBJECT: THREATS OF VIOLENCE IN SCHOOL**

The School District is committed to the prevention of violence against any individual or property in the schools or at school activities whether such acts and/or threats of violence are made by students, staff, or others. Threats of violence against students, school personnel and/or school property will not be tolerated whether or not such threats occur on school grounds or during the school day.

Any acts and/or threats of violence, including bomb threats, whether made orally, in writing, ~~or~~ by e-mail**, or on any social media platform**, shall be subject to appropriate discipline in accordance with applicable law, District policies and regulations, as well as the *Code of Conduct* ~~*for the Maintenance of Order on School Property*~~ ~~and collective bargaining agreements, as may be necessary~~.

While acknowledging an individual's constitutional rights, including applicable due process rights, the District refuses to condone acts and/or threats of violence which threaten the safety and well-being of **students,** staff~~,students~~ and the school environment. Employees and students shall refrain from engaging **in** threats or physical actions which create a safety hazard for others.

~~All staff who are made aware of physical acts and/or threats of violence directed to students or staff are to report such incidents to the Building Principal/designee, who shall report such occurrences to the Superintendent. Additionally, the Building Principal/designee will also report occurrences of violence, whether involving an actual confrontation or threat of potential violence, to the school psychologist and/or Director of Special Education if applicable. Local law enforcement agencies may be called as necessary upon the determination of the Superintendent/designee.~~

Students, staff and parents shall be encouraged to bring their concerns to any district employee. If a district employee becomes aware of a threat to the school community, the Building Principal shall be informed and he/she will convene the threat assessment team. The Building Principal may request the participation of the following additional individuals who may have specific knowledge of the potential perpetrator: supervisors, teachers, students and parents. The Building Principal is responsible for keeping the Superintendent informed about the activities of the threat assessment team (Policy 5681, School Safety Plans.)

Students are to report all acts and/or threats of violence, including threats of suicide, of which they are aware by reporting such incidents to the staff, a faculty member, or the Building Principal.

The District reserves the right to seek restitution, in accordance with law, from the parent/guardian and/or student for any costs or damages which had been incurred by the District as a result of the threats or acts of violence in the schools.

This policy will be enforced in accordance with applicable laws and regulations, ~~as well as collective bargaining agreements~~ and the *Code of Conduct* as may be necessary. Additionally, this policy will be disseminated, as appropriate, to students, staff, and parents and will be available to the general public upon request.

Regulations will be developed to address safety concerns in the schools, and appropriate sanctions for violations of this policy by students will be addressed in the ~~*Code of Conduct*.~~

Ref: Policy 5681, School Safety Plans
Code of Conduct

9.04 First Reading of Policy 1510 Board Meetings

- NYSSBA sent a separate policy for Notice of Meetings, so NYSSBA's policy was added to the current Board Meetings Policy

~~2015~~ 2018 1510 By-Laws1 of ~~32~~**SUBJECT: BOARD MEETINGS**

All Board of Education meetings must be open to the public except those portions of the meetings which qualify as executive sessions. A "meeting" is defined as an official convening of a public body for the purpose of conducting public business and a "public body" is defined as an entity which requires a quorum to conduct public business, including committees and subcommittees.

Whenever such a meeting is to take place, there must be at least seventy-two (72) hours advance notice in accordance with the provisions of the Open Meetings Law. Notice of other meetings shall be given as soon as is practicable in accordance with law~~.~~

If a meeting is scheduled at least a week in advance, notice will be given to the public and news media at least 72 hours prior to the meeting. A special meeting may be called upon 24-hour notice to Board members~~.~~

~~**Board members are permitted to participate in board meetings via videoconferencing, in accordance with state law. Any site where videoconferencing is to take place must be open to the public. The district will comply with applicable notice requirements (see policy 2340).**~~

Regular meetings of the Board of Education of Onteora Central School District shall take place on the day and time designated by the Board at the Annual Organizational Meeting, except as modified at subsequent meetings of the Board.

The District Clerk shall notify the members of the Board of Education in advance of each regular meeting. Such notice, in writing, shall include an agenda and the time of the meeting.

In the event that a meeting date falls on a legal holiday, interferes with other area meetings, or there is an inability to attend the meeting by Board members to the extent that a quorum would not be present, the Board shall select a date for a postponed meeting at the previous regular meeting, and shall direct the Clerk to notify all members.

Any meeting of the Board may be adjourned to a given future date and hour if voted by a majority of the Board present.

The Superintendent shall attend all meetings of the Board. The Superintendent shall attend all executive session meetings of the Board except those that concern his/her evaluation and salary determination. The Board may request the attendance of such additional persons as it desires.

Recording and Broadcasting Public Portions of Meetings:

a. The Board of Education will video/audio record each Board meeting and broadcast it on the District TV Station and well as post it on the District website.
b. The public portion of any meeting of a public body may be photographed, recorded and broadcast.
c. There is no privacy interest in statements made during public portions of meetings of public bodies. Distaste or embarrassment shall not constitute a basis for prohibiting or limiting the photographing, recording or broadcasting of those present at a meeting.
d. Operation of equipment to photograph, record or broadcast a meeting is permitted unless it is obtrusive, disruptive, or interferes with the deliberative process or the right of persons in attendance to observe or listen to the proceedings.
e. Use of equipment necessary to photograph, record or broadcast is permitted without notice to or express permission from the public body or those in attendance at the meeting.
f. Use of equipment necessary to photograph, record or broadcast is permitted in a supervised or unsupervised manner.

g. Use of special lighting or large equipment necessary to photograph, record or broadcast a meeting is permitted unless it is obtrusive or disruptive to the deliberative process.
h. Personnel who operate equipment necessary to photograph, record and/or broadcast a meeting shall be permitted to move about the room, as long as such movement does not disrupt or interfere with the deliberative process, and remains within or behind the public seating area
a. If any provision of these guidelines or the application thereof to any person or circumstances is adjudged invalid by a court of competent jurisdiction, such judgment shall not affect or impair the validity of the other provisions of these regulations or the application thereof to other persons and circumstances

Public notice

The recording and broadcasting of public meetings shall comply with sections a-h of this policy and will be made available at a designated location. Written copies of such rules shall be provided upon request, to those in attendance at or who seek to attend a meeting.

Notice of Meetings

For all regular and scheduled special meetings of the Board of Education, the District Clerk shall give adequate notice to all members and to the community, including posting notice of the time and place of meetings on the district website.

If a meeting is scheduled at least a week in advance, notice will be given or electronically transmitted to the public and news media at least 72 hours prior to the meeting. A special meeting may be called upon 24-hour notice to Board members.

When a meeting is scheduled less than a week in advance the Board shall provide or electronically transmit public notice to the extent practicable. Said notice shall be conspicuously posted in one or more designated public locations, including the district's website.

If a board member intends to participate in a board meeting via videoconference, the public notice of the meeting will indicate that videoconferencing will be used, specify the location(s) for the meeting and state that the public may attend at any of the locations.

If a meeting will be streamed live over the internet, notice will indicate the internet address of the website streaming the meeting.

Public Officers Law Article 7; Education Law Section 1708

NOTE: Refer also to Policy #1520 -- Special Meetings of the Board of Education; Policy 1710 Quorum Policy 1511 Agenda Preparation and Dissemination; **Open Meetings Law, Public Officers Law §§100 et seq.; Education Law §§1606; 1708; 2504; 2563**

9.05 MOA for Professional Development Costs

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #09112018A regarding the cost of professional development
Motioned: Trustee Storey
Seconded: Trustee Shands

- Working with OTA to review ways we are compensating teachers for professional development – inconsistencies identified
  - Now have clear language

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

9.06 MOA for Olympics of the Visual Arts

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #09112018B regarding a stipend for Olympics of the Visual Arts
Motioned: Trustee Storey
Seconded: Trustee Shands

- Advisor readies and takes students to Olympics of Visual Arts – stipend needed to be increased due to the amount of work needed
  - Found that work was more in line with stipends that were higher

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee

Shands, Trustee Ratcliff, Trustee Warren

10. **Break**

10.01 The Board of Education will take a break at 8:10

The Board took a break at 8:10

11. Discussion and Possible Action (cont'd)

11.01 The Board will discuss the NYSSBA Resolutions (proposed 8:05 duration 15 min) 8:30

1 RESOLVED, that the New York State 1 School Boards Association opposes any legislative and regulatory mandates that would impose new unfunded or underfunded mandates.

Yes_7____ No __0_____

2 RESOLVED, that the New York State School Boards Association supports legislation at the state level to hold school districts financially harmless whenever they experience the unanticipated, significant loss of revenue due to tax certiorari cases or the unexpected loss of a significant portion of the value of their taxable property.

Yes_7____ No __0_____

3 RESOLVED, that the New York State School Boards Association supports legislation to improve school safety by reducing access to guns.

Yes_6____ No __1_____

4 RESOLVED, that the New York State School Boards Association supports legislative proposals that would allow districts to adopt an earlier start to the instructional year with those dates being eligible for state aid.

Yes_7____ No __0_____

5 RESOLVED, that the New York State School Boards Association supports preserving Medicaid funding to school districts.

Yes_7____ No __0_____

6 RESOLVED, that the New York State School Boards Association supports proposals making kindergarten attendance mandatory.

Yes_7____ No __0_____

7 RESOLVED, that the New York State School Boards Association oppose any legislative or regulatory effort to grant tenure status to non-instructional school employees.

Yes_7____ No __0_____

8 RESOLVED, that the New York State School Board Association shall seek legislation to streamline the tenured teacher hearing process set forth in Education Law §3020-a in a way that preserves due process while addressing spiraling costs and the extraordinary length of time to conduct hearings.

Yes_5____ No __2_____

9 RESOLVED, that the New York State School Boards supports legislation that allows the date of the annual reorganizational meeting to be on or before the Monday following the 20th of July.

Yes_7____ No __0_____

10 RESOLVED, that the New York State School Boards Association supports legislation to exempt expenditures related to school safety from the tax cap.

Yes_1____ No __6_____

9.07 Discuss 2018-2019 Board Goals (proposed 7:30 duration 30 min) 8:40

The Board discussed goals for the school year, will continue at next Board meeting

12. Independent Contract Retainers

12.01 Approve all ICRs (proposed 8:20)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 12.02-12.06
Motioned: Trustee Shands
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

12.02 ICR - Neden

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Terianne Neden (“Super Food Girl”), for a Nutrition Residency from October 23, 2018 through October 26, 2018 at a rate of $87.50 per hour, plus cost of food, handout and materials to a maximum of $1,500.00, at Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

12.03 ICR - Savatgy for Woodstock

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy as an Environmental Scientist in Residence at Woodstock Elementary School for the period beginning September 24, 2018 to May 31, 2019 at a rate of $1,500.00 per residency, to a maximum of $1,500.00, and authorizes the Superintendent to sign such an agreement

12.04 ICR - Savatgy for Bennett

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy as an Environmental Scientist in Residence at Bennett Elementary School for the period beginning September 24, 2018 to May 31, 2019 at a rate of $3,000.00 per residency, to a maximum of $3,000.00, and authorizes the Superintendent to sign such an agreement.

12.05 ICR - Yonker

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Theresa Yonker, MD, for Psychiatric Evaluations from July 1, 2018 through June 30, 2019 at a rate of $350.00 per hour, to a maximum of $8,400.00 and authorizes the Superintendent to sign such an agreement

12.06 ICR - Maliha

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and William E. Maliha, M.D. FAAFP as School Physician for the period beginning September 15, 2018 to December 31, 2018 at a rate of $5,000.00 per month, to a maximum of $17,500.00, and authorizes the Superintendent to sign such an agreement.

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 8:25)

Recommended Action: The Board hereby approves item numbers 13.02-13.07
Motioned: Trustee Shands
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

13.02 Personnel Agenda

RESIGNATIONS:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Hynes, Tanjia	Supervising Nurse Practitioner	9/14/18	Personal Reasons

APPOINTMENT: INSTRUCTIONAL
FULL-TIME PROBATIONARY APPOINTMENT
Be it hereby resolved that the Board appoints:
Schwarz, Laura, certified School Social Worker, to a 4 year probationary period in the tenure area of School Social Worker at a salary of 1MA commencing on 10/01/18 and ending on 09/30/22.
Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.
FULL-TIME PROBATIONARY APPOINTMENT

NAME	Tenure Area	Probationary Dates FROM - TO	Salary
Hill, Dylan	Teaching Assistant	9/12/18 – 9/11/22	Step 2

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Battista, Lynn	Diversity Club Advisor 1– PBIS	$699.00
Ferrarro, Aubree	Diversity Club Advisor 2 – PBIS	$699.00
Polacco, Nicole	Peer Mediation Advisor 1	$2,934.00
Loheide, Laura	ELA Coordinator	$4,763.00
Vail, Andrew	Elementary Resource – Woodstock 2	$2,111.00
VanBaren, Kathleen	Robotics/computer Club Advisor – MS	$1,187.00

TEMPORARY APPOINTMENT: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Bachor, Margaret	School Nurse /District	10/01/18 – 01/04/19	Step 3

APPOINTMENT: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Becker, Kari	School Monitor/District	9/4/18	Increase hours to 35 from 32.5

SUBSTITUTE

NAME	POSITION
Rutledge, Amy	Non-instructional

13.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #9/18, Confidential, as reviewed by Trustee Ratcliff

13.04 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Quarterly Financial Report ending June 30, 2018

13.05 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 2

13.06 SEQRA for Press Box/Bleachers

Recommended Action: WHEREAS, the Board of Education of the Onteora Central School District ("District") proposes a capital improvement project to remove and replace the press box and bleachers with a new grandstand and press box, reconstruct various site improvements around track/football field, including ADA-compliant parking and paving work to access the field and fiber network and water and sewer line upgrades and incidental and related work items at the Onteora High School/Middle School ("Project"); and

WHEREAS, the proposed Project involves the replacement, rehabilitation or reconstruction of an existing facility that qualifies as a Type II action set forth in 6 NYCRR Part 617.5, State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the Board has considered the information and documentation, which describes the design and intent of the proposed Project;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that:

a. The proposed Project is classified as a Type II Action; and

b. In accordance with Article 8 of the New York State Environmental Conservation Law, the Board is not obligated to conduct any further environmental review of the Project.

13.07 Re-Appoint District Medical Director

Changed from Reorg:

District Medical Director	William Maliha	$5000/month to 12/31/18

14. Committee Reports

14.01 Audit Committee: Trustee Salem to report. Next meeting is at 9:30 at Central Administration on 12/10/18

- Met with Mike Rossi, from West & Company, as per report tonight
- Will schedule Actuary to explain their predictions of future obligations

14.02 Policy Committee: Trustee Salem to report. Next meeting is TBD

- Spending a lot of time incorporating NYSSBA policies into our policy manual created by Erie 1 BOCES

- Many of the old policies do not exist with NYSSBA
- What will they give us in the end?

NYSSBA Compliance Review

- This is a general review of your current manual. We do not re-create your entire manual, but we do go through each policy and determine whether it is perfectly fine, needs revisions or should be rescinded.
- We also provide NYSSBA sample policies when we believe you are missing essential or required policies, or if we believe your policy needs enough revision that you may want to compare your policy to ours in order to make the necessary adjustments.
- If you believe you have a decent manual, but it might be slightly outdated, this could be a good option for you.
- This service is billed at an hourly rate of $100/hour with a cap at 35 hours.

15. New Business

15.01 The Board will discuss New Business (proposed 8:30)

- NYSSBA article about a 360 Superintendent evaluation of School Board
  - Find where the boundaries are crossed

16. Old Business

16.01 The Board will discuss Old Business

- Ad Hoc Committee to meet

17. Request For Information

17.01 Discuss Requests for Information

Trustee Osmond asked why has the ELL Coordinator Stipend not been filled?

Trustee Kurnit asked Theater club has $20k listed – will there be a theater production every year? – was plan- in interviews for replacement for HS chorus, asked about a production

18. Adjournment

18.01 Adjourn Meeting. Next meeting September 25, 2018 in the Bennett School (proposed 8:35)

Recommended Action: The meeting is adjourned at 9:20
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING
Minutes 6:00 p.m.
TUESDAY, SEPTEMBER 25, 2018
BENNETT SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)
Recommended Action: The Board of Education hereby accepts minutes of the September 11, 2018 Board Meeting
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

3. Welcome

3.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 6:10 duration 10 min)

- Very smooth opening – want to thank Transportation for their hard work
- Staggered Open House for parents with multiple-aged children
- PTA cancelled picnic
- Getting ready for Conference day on Friday

Discussion:

- Shade structure currently on property was chosen by students
- Basketball hoops will be installed in next few weeks
- Open House attendance at the MS/HS was down, Bennett was well attended but always have more parents at the elementary level
- The Board asked Mr. Buono for his help in instituting the new Association of Student Government policy

4. Superintendent District News

4.01 The Superintendent will report District News (proposed 6:20)
Attended the fall conference for NYS School Superintendents (NYSOSS)

- Attended a number of both informative and inspiring workshops
- Closing keynote address by the Commissioner of Education- main topics:
  - State is looking to create a new APPR (Annual Professional Performance Review) system that will include teachers, principals and Superintendents in the design

- She remains firm in her stance that teachers should never be asked to carry guns in schools and Federal Funds may not be used in this way

Coxsackie Virus

- The Coxsackie Virus is appearing in multiple districts throughout the state, and while we have some diagnosed cases, our attendance rate is similar to our attendance rate from this time last year
  - Nursing staff is monitoring the situation; night staff cleaned and disinfected each of the lockers and cleaned the locker room
  - Thank you to our Medical Director who helped with the communication to the community

First Supt Conference Day on Friday – Assistant Superintendent for Curriculum & Instruction, will Dr. Delucia share the plan

- Carrying over some of the work began last year- lost some opportunities to snow
  - Every elementary instructional staff member who teaches math to work with Dr. Nicki Newton on math workshops - building common language, what does good instruction in math workshop look like, running records in math
- Literacy specialists will be working with literacy coaches on building common language about what we believe is good literacy instruction
- Certain Dept. meetings, working collaboratively
- Equity and inclusivity- every MS/HS staff member will be participating, also learning new website
- Basic Life Support training for staff that need that training
- Anyone responsible for door answering will be working with SRO Sharon

Discussion:

- Deep cleaning for the virus followed instructions recently given on Opening Day by Safety Officer, Dr. Michael O'Rourke
  - Used cleaner in stock
  - Medical Director was not overly alarmed by the outbreak – not serious
- Commissioner Elia will be making plans public in a month
- MS/HS teachers will be trained in the new website on Conference Day, elementary teachers will be given an after-school workshop
- Will get the Board a timeline on when the website will be fully functional
- No information yet on a student rep

5. Board District News

5.01 The Board will report District News (proposed 6:25)

Trustee Shands reported that the Varsity Volleyball Team won their first set for the first time - attribute to Coach Harrington

Trustee Ratcliff attended literary meeting with an author who is an Onteora graduate, pleased to see 3 retired teachers come to support their former student

- Retirees feel supported by District

6. Acknowledge Public Be Heard Comments

6.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made at the last meeting

7. Public and Student Comment

7.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:30 duration 10 min or more)

No comment was made

8. Policies/Discussion and Possible Action

8.01 Second Reading and Adoption of Policy 1510 Board Meetings

Recommended Action: The Board of Education hereby adopts Policy 1510 as written

First: Trustee Shands

Second: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

2015 1510 By-Laws 1 of 3~~2~~ SUBJECT: BOARD MEETINGS

All Board of Education meetings must be open to the public except those portions of the meetings which qualify as executive sessions. A "meeting" is defined as an official convening of a public body for the purpose of conducting public business and a "public body" is defined as an entity which requires a quorum to conduct public business, including committees and subcommittees.

Whenever such a meeting is to take place, there must be at least seventy-two (72) hours advance notice in accordance with the provisions of the Open Meetings Law. Notice of other meetings shall be given as soon as is practicable in accordance with law~~.~~

If a meeting is scheduled at least a week in advance, notice will be given to the public and news media at least 72 hours prior to the meeting. A special meeting may be called upon 24-hour notice to Board members~~.~~

~~Board members are permitted to participate in board meetings via videoconferencing, in accordance with state law. Any site where videoconferencing is to take place must be open to the public. The district will comply with applicable notice requirements (see policy 2340).~~

Regular meetings of the Board of Education of Onteora Central School District shall take place on the day and time designated by the Board at the Annual Organizational Meeting, except as modified at subsequent meetings of the Board.

The District Clerk shall notify the members of the Board of Education in advance of each regular meeting. Such notice, in writing, shall include an agenda and the time of the meeting.

In the event that a meeting date falls on a legal holiday, interferes with other area meetings, or there is an inability to attend the meeting by Board members to the extent that a quorum would not be present, the Board shall select a date for a postponed meeting at the previous regular meeting, and shall direct the Clerk to notify all members.

Any meeting of the Board may be adjourned to a given future date and hour if voted by a majority of the Board present.

The Superintendent shall attend all meetings of the Board. The Superintendent shall attend all executive session meetings of the Board except those that concern his/her evaluation and salary determination. The Board may request the attendance of such additional persons as it desires.

Recording and Broadcasting Public Portions of Meetings:

a. The Board of Education will video/audio record each Board meeting and broadcast it on the District TV Station and well as post it on the District website.

b. The public portion of any meeting of a public body may be photographed, recorded and broadcast.

c. There is no privacy interest in statements made during public portions of meetings of public bodies. Distaste or embarrassment shall not constitute a basis for prohibiting or limiting the photographing, recording or broadcasting of those present at a meeting.

d. Operation of equipment to photograph, record or broadcast a meeting is permitted unless it is obtrusive, disruptive, or interferes with the deliberative process or the right of persons in attendance to observe or listen to the proceedings.

e. Use of equipment necessary to photograph, record or broadcast is permitted without notice to or express permission from the public body or those in attendance at the meeting.

f. Use of equipment necessary to photograph, record or broadcast is permitted in a supervised or unsupervised manner.

g. Use of special lighting or large equipment necessary to photograph, record or broadcast a meeting is permitted unless it is obtrusive or disruptive to the deliberative process.

h. Personnel who operate equipment necessary to photograph, record and/or broadcast a meeting shall be permitted to move about the room, as long as such movement does not disrupt or interfere with the deliberative process, and remains within or behind the public seating area

a. If any provision of these guidelines or the application thereof to any person or circumstances is adjudged invalid by a court of competent jurisdiction, such judgment shall not affect or impair the validity of the other provisions of these regulations or the application thereof to other persons and circumstances

~~Public notice~~

The recording and broadcasting of public meetings shall comply with sections a-h of this policy and will be made available at a designated location. Written copies of such rules shall be provided upon request, to those in attendance at or who seek to attend a meeting.

Notice of Meetings

For all regular and scheduled special meetings of the Board of Education, the District Clerk shall give adequate notice to all members and to the community, including posting notice of the time and place of meetings on the district website.

If a meeting is scheduled at least a week in advance, notice will be given or electronically transmitted to the public and news media at least 72 hours prior to the meeting. A special meeting may be called upon 24-hour notice to Board members.

When a meeting is scheduled less than a week in advance the Board shall provide or electronically transmit public notice to the extent practicable. Said notice shall be conspicuously posted in one or more designated public locations, including the district's website.

If a board member intends to participate in a board meeting via videoconference, the public notice of the meeting will indicate that videoconferencing will be used, specify the location(s) for the meeting and state that the public may attend at any of the locations.

If a meeting will be streamed live over the internet, notice will indicate the internet address of the website streaming the meeting.

Public Officers Law Article 7; Education Law Section 1708; NOTE:Refer also to Policy #1520 -- Special Meetings of the Board of Education; Policy 1710 Quorum; Policy 1511 Agenda Preparation and Dissemination; Open Meetings Law, Public Officers Law §§100 et seq.; Education Law §§1606; 1708; 2504; 2563

8.02 First Reading of Policy 5321 Use of the District Credit Card

- Need to raise the limit of credit card - conventions and other events need payment by credit card

Information **2016**2018 5321 Non-Instructional/Business Operations **SUBJECT: USE OF THE DISTRICT CREDIT CARD**

The Trustees of the Onteora Central School District do recognize the need for a District credit card for District use for miscellaneous expenses, such as conference registration and hotel reservations in the event that a facility does not hold a reservation with a Purchase Order. The District credit card is maintained in Central Administration under the care and control of the Assistant Superintendent for Business. The credit card has a maximum credit limit of **~~$3,000~~$10,000**.

The Trustees of the Onteora Central School District also recognize the need for a gas card for use on long trips to purchase fuel for District vehicles. The Transportation Department maintains an account with Sunoco Suntrak that has five (5) cards associated with the account. Four (4) cards are under the care and control of the Director of Transportation, and one (1) card is under the care and control of the Assistant Superintendent for Business to be used only in the absence of the Director of Transportation. The credit card account has a maximum credit limit of $500 in total, not per card.

8.03 First Reading of Policy 3411 Unlawful Possession of a Weapon Upon School Grounds

- Deputy Sharon updated the references to the laws

Information ~~2002~~2018 3411 Community Relations **SUBJECT: UNLAWFUL POSSESSION OF A WEAPON UPON SCHOOL GROUNDS**

It shall be ~~unlawful~~ It is a violation of School District Policy and the Code of Conduct for any person to knowingly possess any air-gun, spring-gun or other instrument or weapon in which the propelling force is a spring, air, piston or CO2 cartridge upon school grounds or in any District building without the express written authorization of the Superintendent or his/her designee. **Unlawful possession of a weapon upon school grounds may be a violation of the New York State Penal Law, and is a violation of School District policy and the Student Discipline Code of Conduct.**

The term "weapon" means a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or bodily injury.

Additionally, the possession of any weapon, as defined in the New York State Penal Code, on school property or in school buildings is prohibited, except by law enforcement personnel or upon written authorization of the Superintendent/designee.

Unlawful possession of a weapon upon school grounds may be a violation of the New York State Penal Law, and is a violation of School District policy and the Student Discipline Code of Conduct.

Penal Law Sections 220.00(14), 265.01, 265.0~~42(4)~~,; 265.03, 265.05, ~~and~~ 265.06**, 265.01-a, and 265.01-b**

NOTE: Refer also to Policies #7360 -- Weapons in School; #7361 -- Gun-Free Schools

8.04 First Reading of Policy 3421 Sexual Harassment

- New Policy – This policy replaces 7551 and 6121
- Whistleblower paragraph taken out – get council's guidance

2018 3421 Community Relations **SUBJECT: SEXUAL HARASSMENT**

The Board of Education recognizes that harassment of students, staff and certain "non-employees" (which includes contractors, subcontractors, vendors, consultant and other persons providing services pursuant to a contract, or their employees) on the basis of sex, gender and/or sexual orientation is abusive and illegal behavior that harms targets and negatively impacts the school culture by creating an environment of fear, distrust, intimidation and intolerance. The Board further recognizes that preventing and remedying such harassment in schools is essential to ensure a healthy, nondiscriminatory environment in which students can learn and employees and "non-employees" can work productively.

Sex-based harassment can be comprised of two types of behavior: sexual harassment and/or gender-based harassment. Sexual harassment is unwelcome conduct of a sexual nature, which can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Gender-based harassment includes verbal, nonverbal or physical aggression, intimidation or hostility that is based on actual or perceived gender and sexual stereotypes. Sexual or gender-based harassment of a student can deny or limit that student's ability to participate in or to receive benefits, services, or opportunities from the school's program.

The Board is committed to providing an educational and working environment that promotes respect, dignity and equality and that is free from all forms of sexual harassment. To this end, the Board condemns and strictly prohibits all forms of sexual harassment on school grounds, school buses and at all school-sponsored activities, programs and events including those that take place at locations outside the district, or outside the school setting if the harassment impacts the individual's education or employment in a way that violates their legal rights.

Under various state and federal laws, students, employees and "non-employees" have legal protections against sexual harassment in the school environment as described above. The district's Code of Conduct also addresses appropriate behavior in the school environment. Sexual harassment can occur between persons of all ages and genders.

In order for the Board to effectively enforce this policy and to take prompt corrective measures, it is essential that all targets of sexual harassment and persons with knowledge of sexual harassment report the harassment immediately. The district will promptly investigate all complaints of sexual harassment, either formal or informal, verbal or written. The District will make every effort to ensure that all complaints will be treated in a confidential manner. Limited disclosure may be necessary to complete a thorough investigation. If the complainant reports that they feel unsafe at school due to the nature of the complaint, the district will determine if accommodations need to be made until the issue is resolved.

If, after appropriate investigation, the district finds that a student, an employee, "non-employee" or a third party has violated this policy, prompt corrective action will be taken in accordance with the applicable collective bargaining agreement, contract, district policy and state law. Individual nondisclosure agreements may only be used as permitted by law, described in the accompanying regulation. Mandatory arbitration clauses are prohibited in all district contracts and agreements.

All complainants and those who participate in the investigation of a complaint of sexual harassment have the right to be free from retaliation of any kind.

The Superintendent of Schools will develop and implement regulations for reporting, investigating and remedying allegations of sexual harassment. These regulations are to be attached to this policy. In addition, training programs shall be established for students and employees to raise awareness of the issues surrounding sexual harassment and to implement preventative measures to help reduce incidents of sexual harassment. Age-appropriate instructional materials will be incorporated into the curriculum to educate students so that they can recognize and reduce the incidence of sexual harassment.

This policy shall be posted in a prominent place in each district facility, on the district's website, and shall also be published in student registration materials, student, parent and employee handbooks, and other appropriate school publications.

The Board of Education and Superintendent will review this policy annually.

Ref: Education Amendments of 1972, Title IX, 20 U.S.C.§1681 *et seq.* Title VII of Civil Rights Act (1964), 42 U.S.C. §2000-e; 34 CFR §100 *et seq.*
Executive Law §296-d (prohibition of sexual harassment of non-employees)
Labor Law §201-g (required sexual harassment policy and training)
Civil Practice Law and Rules §§5003-b (nondisclosure agreements optional); 7515 (mandatory arbitration prohibited)
General Obligations Law §5-336 (nondisclosure agreements optional)
Davis v. Monroe County Board of Education, 526 U.S. 629, 652 (1999)
Gebser v. Lago Vista Independent School District, 524 U.S, 274 (1998)
Faragher v. City of Boca Raton, 524 U.S. 775 (1998)
Burlington Industries v. Ellerth, 524 U.S. 742 (1998)
Oncale v. Sundowner Offshore Services, Inc., 523 U.S. 75 (1998)
Franklin v. Gwinnett County Public Schools, 503 U.S. 60 (1992)

Meritor Savings Bank, FSB v. Vinson, 477 U.S. 57 (1986)
Office for Civil Rights *Revised Sexual Harassment Guidance (January 19, 2001)*
Office for Civil Rights, *Dear Colleague Letter: Sexual Harassment Issues (2006)*
Office for Civil Rights, *Dear Colleague Letter: Bullying (October 26, 2010)*

8.05 First Reading to Rescind Policy 6121 Sexual Harassment of Personnel

SUBJECT: SEXUAL HARASSMENT OF DISTRICT PERSONNEL

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District employees an environment that is free of sexual harassment, including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place at locations off school premises and in another state. Since sexual violence is a form of sexual harassment, the term "sexual harassment" as used in this policy will implicitly include sexual violence even if it not explicitly stated.

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

a) Submission of such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment;

b) Submission to or rejection of such conduct by an individual is used as a basis for employment decisions affecting such individuals; and

c) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Sexual violence is defined as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence as defined by New York Penal Law includes but is not limited to acts such as:

a) Rape; b) Sexual assault; c) Sexual battery; d) Sexual coercion.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances should be evaluated. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from co-workers as well as supervisors, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any employee who believes he/she has been a victim of sexual harassment in the work environment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, immediately report such alleged harassment to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly, thoroughly and equitably investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the employee should report his/her complaint to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a thorough, prompt and equitable investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or reasonably should know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. All procedures developed by the District will provide for the prompt and equitable resolution of the sexual harassment.

To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee has violated the terms of this policy and/or Regulation 1400P, immediate corrective action will be taken, as warranted, up to and including termination of the offender's employment in accordance with legal guidelines, District policy and regulation, the District's Code of Conduct, and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or Regulation 1400P will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this

determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or Regulation 1400P and/or pursuing other legal avenues of recourse.

However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of students and staff, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Dissemination of Administrative Regulations

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees, express the District's condemnation of such conduct, and explain the sanctions for harassment. Training programs will be established for employees to help ensure awareness of the issues pertaining to sexual harassment in the workplace, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

A copy of this policy and Regulation 1400P will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published in appropriate school publications such as teacher/employee handbooks and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a) 29 Code of Federal Regulations (CFR) Section 1604.11(a) Civil Service Law Section 75-B Education Law Section 2801(1) Executive Law Sections 296 and 297 Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq. Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq. 34 Code of Federal Regulations (CFR) Section 100 et seq. Onteora Regulation 1400P

8.06 First Reading to Rescind Policy 7551 Sexual Harassment of Students

Information 2014 7551 Students **SUBJECT: SUBJECT: SEXUAL HARASSMENT OF STUDENTS**

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District students an environment that is free of harassment on the basis of sex, gender (including gender identity or expression and non-conformity to gender stereotypes) and/or sexual orientation, including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place on a school bus at locations off school premises or those that take place in another state. Since sexual violence is a form of sexual harassment, the term, "sexual harassment" in this policy will implicitly include sexual violence even if it is not explicitly stated.

Sex-based harassment can comprise of two types of behavior: sexual harassment and/or gender-based harassment. Sexual harassment is unwelcome conduct of a sexual nature, which can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Gender-based harassment includes verbal, nonverbal or physical aggression, intimidation or hostility that is based on actual or perceived gender and sexual stereotypes. Sexual or gender-based harassment of a student can deny or limit the student's ability to participate in or to receive benefits, services, or opportunities from the school's program.

Sexual Harassment

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, bullying because of sexual orientation (means heterosexuality, homosexuality, bisexuality or asexuality, whether actual or perceived) and other verbal or physical conduct or communication of a sexual nature.

Gender-based harassment' means verbal, non-verbal, or physical aggression, intimidation or hostility that is based on actual or perceived gender identity, gender expression, or failure to conform to stereotypical notions of masculinity and femininity.

Sexual or gender-based harassment occurs when:

a. Submission to or rejection of such sexually harassing conduct and/or communication by a student affects decisions regarding any aspect of the student's education, including participation in school-sponsored activities;

b. Conditions exist within the school environment that allow or foster obscene pictures, lewd jokes, sexual advances, requests for sexual favors or other harassing activities of asexual nature; and

c. Such conduct and/or communication has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular activity, or creating an intimidating, hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit.

Sexual Violence

Sexual violence is defined by New York Penal Law as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence includes but is not limited to acts such as:

c. Rape; b) Sexual assault; b)Sexual battery; c)Sexual coercion.

A person may be unable to consent to a sexual act due to his/her age, use of drugs or alcohol or due to intellectual or other disability. In order to encourage victims of sexual violence to come forward, a District must inform students that the District's primary concern is with their safety. The school should assure victims that any broken rules or violations made by them will be addressed separately from the sexual harassment allegation. For example, victims need to know that their use of alcohol or drugs never makes them at fault for sexual violence.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances, expectations, and relationships should be evaluated including, but not limited to, the ages of the offender and the victim; the number of individuals involved; and the type, frequency and duration of the conduct. A single incident of sexual harassment may be sufficiently severe to create a hostile environment in the school and a student may experience the continuing effects from off- campus sexual harassment when in the school setting. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. Sexual harassment may occur from student-to-student, from staff-to-student, from student-to-staff, as well as staff-to-staff. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any student who believes he/she has been a victim of sexual harassment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, should immediately report such alleged harassment. Such report shall be directed to or forwarded to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the report will be directed to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a prompt, equitable, and thorough investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or has reason to know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, immediate corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with District policy and regulation, the Code of Conduct, and applicable laws and/or regulations. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, the Code of Conduct and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Sexual Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or regulation and/or pursuing other legal avenues of recourse. However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Development and Dissemination of Administrative Regulations

Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Compliance Officer(s).

Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to sexual harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

Age-appropriate instructional materials will be incorporated into the curriculum to educate students so that they can recognize and reduce the incidence of sexual harassment.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published on the district's website, and in appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a); Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.; Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

34 Code of Federal Regulations (CFR) Section 100 et seq.; 29 Code of Federal Regulations (CFR) Section 1604.11(a); Civil Service Law Section 75-B; Education Law Section 2801(1)

Executive Law Sections 296 and 297; New York State Human Right Law Cross Ref: Policy 7380 Bullying; NOTE: Refer to District Regulation 1400P

8.07 MOA for Community Mentor Program

Recommended Action: The Board of Education hereby approves the Memorandum of Agreement #09252018A between the Onteora Central School District and the Onteora Teachers Association for the Community Mentor Program Coordinator stipend.

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

- This is a new stipend with the actual title – used other stipends in the past

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

8.08 MOA for Literary Magazine

Recommended Action: The Board of Education hereby approves the Memorandum of Agreement between the Onteora Central School District and the Onteora Teachers Association for the Literary Magazine Advisor stipend.

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

8.09 Donation of Photographic Dark Room Equipment

Recommended Action: The Board of Education hereby accepts the donation of complete dark room equipment including: Bessler Enlarger, Paper Safe, Developing Trays, Safe Lights, Timer, Lenses, Frames, Print Dryer, Dry Mounting Press, dodgers, paper, magnifiers, frames, etc. from Suzy and David Motzkin

First: Trustee Shands

Second: Trustee Kurnit

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

8.10 Donation from Hannaford

Recommended Action: The Superintendent recommends acceptance of a donation totaling $11.00 CASH, from The Hannaford Helps Reusable Bag Program, to be used to support the Middle School PBIS program.
The Superintendent recommends approval to increase the 2018-2019 Budget code A2110.431.02 (Middle School Supplemental) by $11.00 from the Hannaford Helps Schools donation
Motioned: Trustee Shands
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

8.12 The Board will discuss the NYSSBA Resolutions (proposed 7:15 duration 15 min)

#11 RESOLVED, that the New York State School Boards Association supports additional state and federal funding which would be dedicated for school safety programs, staff, and equipment.
7 yes and 0 no
#12 RESOLVED, that the New York State School Boards Association 1 supports proposals establishing additional dedicated funding for student health and mental health services. 7 yes and 0 no
#13 RESOLVED, that the New York State School Boards Association supports legislation that would allow for “piggybacking” transportation services. 7 yes and 0 no
#14 RESOLVED, that the New York School Boards Association opposes shifting financial responsibility for pre-school special education from counties to school districts. 7 yes and 0 no
#15 RESOLVED, that the New York School Boards Association 1 pursue an amendment to Penal Law Article 240 entitled Falsely Reporting an Incident to criminalize falsely threatening use of a gun or making threats of mass violence on public school property. 7 yes and 0 no
#16 RESOLVED, that the New York School Boards Association supports state legislation that would allow school districts, by vote of the school board, the option to hold their school district elections at publicly accessible locations within their district boundaries based on security concerns.
7 yes and 0 no
#17 RESOLVED, that the New York School 1 Boards Association supports legislation that would substantially increase the earning limitations for retired police and other law enforcement officers who are serving as school resource or safety officers. 4 yes 2 no 1 abstain
#18 RESOLVED, that the New York State School Boards 1 Association supports legislation that would require the Smart Schools Review Board ("SSRB") to meet monthly and promptly acknowledge, review and act on all school district submissions. 7 yes and 0 no
#19 RESOLVED, that all school board members complete at 1 least one required training session on cultural competency, inclusive of, but not limited to, the examining of and strategizing about formulating intentional actions to address disproportionality in the education workforce and in student outcomes as it relates to diverse backgrounds. 7 yes and 0 no
#20 RESOLVED, that the New York State School Boards Association 1 supports legislation that changes the date that a student is eligible to attend kindergarten to September 1 of the school year the student turns 5, with the option for a superintendent waiver if the student will be 5 before September 15 of that school year. 2 yes 5 no

8.11 Discuss 2018-2019 Board Goals (proposed 6:45 duration 30 min)

Draft Goals:

1. Support the development of a long-term, district-wide plan that strategically addresses educational goals, declining enrollment, facilities, community impact, budget and cost-saving measures. Accomplish this through input from

Superintendent recommendations, Board Ad Hoc committee, Shared Decision Making committee and community outreach.

2. Support efforts to foster a more positive culture and climate within the District; including the exploration of a Culture and Climate survey, initiatives to increase school spirit, ongoing diversity education for students and staff, commitment to furthering restorative justice training and practices, and a sustained effort to better publicize the district's accomplishments and reach the community through social media.

3. Increase student knowledge and engagement in civics, grades K-12

4. Support the continued review of homework reform, including the revision of Board's Homework Policy with input from all stakeholders

The Board of Education took a break at 8:05

8.13 Policy Review Discussion (proposed 7:30 duration 10 min)

Recommended Action: The Board of Education hereby approves NYSSBA Policy Services to conduct a review of the Onteora Policy Manual at a cost not to exceed $3500.

NOTE: How it will work with NYSSBA: We will work with a Policy Consultant who will review our manual and generally they will send sections back to you with tracked changes and notes. They will also include any policies that may be missing and are required or recommended. Because they work closely with their districts, we can always let our consultant know if we prefer your manual to be reviewed in a different manner.

Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

9. Independent Contract Retainer

9.01 ICR - Mobile Life Support Services (proposed 7:40)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mobile Life Support Services, Inc. for CPR courses for the period beginning July 1, 2018 to June 30, 2019 at the rate of $460.00 per 8 students to a maximum of $1840.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Shands
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

10. Consent Agenda

10.01 Approve Consent Agenda (proposed 7:45)

Recommended Action: The Board hereby approves item numbers 10.02-10.05

Motioned: Trustee Storey
Seconded: Trustee Shands

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

10.02 Personnel Agenda

LEAVE OF ABSENCES:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	9/17/18 – 9/20/18	Paid Medical
3239	9/21/18 – 10/15/18	Unpaid Medical
2121	9/20/18 – 10/05/18	Paid Medical - FMLA

SUBSTITUTE

NAME	POSITION
Koller, Bonnie	Uncertified Instructional
*Nolan, Jamie	Non-Instructional
*Stoutenburgh, Cassia	Uncertified TA/Non-Instructional
VanBuren, Jessica	Certified Instructional

*Pending Pre-employment processing

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Chartrand, Louis	6th Teaching Assignment – CADD/Creativity & Innovation	$8,010.00
Conroy, Elaine	Literary Magazine Advisor	$1,281.00
Burkhardt, Patrick	Track – Cross Country – Modified (Split with A.Gallin)	$989.00
Elmendorf, Suellen	District Nursing Coordinator	$2,581.00
Galin, Anne	Track – Cross Country – Modified (Split with P. Burkhardt)	$989.00
Lustberg-Goldbeck, Kay	Community Mentor Coordinator	$25,580.00
Wentland, Jennifer	Olympics of the Visual Arts Advisor	$1,756.00

APPOINTMENT: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Hapeman, Deborah	School Monitor/District	9/17/18	Increase hours to 40 from 32.5

10.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #9/18, Confidential, as reviewed by Trustee Ratcliff

10.04 Approve Revised 2018-2019 Calendar

Recommended Action: The Board of Education hereby approves the revised 2018-2019 Calendar

10.05 Extra Curricular Activity Fund End of Year report

Recommended Action: The Board of Education hereby accepts the end of school year 2017-2018 report for the Extra Curricular Activity Funds

11. Committee Reports

11.01 Facilities Committee: Trustee Storey to report. Next meeting is 11/5/18

- Facilities committee will approve the minutes, then send to Board
- Planned out future meetings- will discuss for goals for this year
- Discussed the radon and summer work - science classroom going to bid soon, hopefully done over next summer

- Sheds are installed at Bennett
- Discussed press box and bleacher project
- Discussed building tours
- Discussing priority list from 5 year Building Condition Survey
- Radon will continue to be tested to be sure mitigation was successful
    - Waiting until windows are closed in early winter

12. New Business

12.01 The Board will discuss New Business (proposed 7:50)

- Home schooled parents feel that District does not treat them as Onteora students
    - Encouraged them to speak to Board directly
    - They are taxpayers and vote on budget, they make a choice to home-school
    - Should include them in achieving the Board goals

13. Old Business

13.01 The Board will discuss Old Business

No old business was discussed

14. Request For Information

14.01 Discuss Requests for Information

Trustee Osmond asked to get an approximate date as to when the website will be current

Trustee Kurnit asked:

- On Schedule U PPS director is amending CSE decision - outside process of whole CSE deliberation
- Do we have staff in our District that is servicing pre-K students and being paid by the county?
    - We have a 2 year contract with the county that lists the services the county will reimburse the District for, if our staff provide services
- People would like to be on committees but can't because time conflicts with work schedules

Trustee Storey - rotate board members at policy committee

15. Adjournment

15.01 Adjourn Meeting. Next meeting October 9, 2018 in the Phoenicia School (proposed 7:55)

Recommended Action: The meeting is adjourned at 8:40
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
Minutes 6:00 p.m.
TUESDAY, OCTOBER 9, 2018
PHOENICIA SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call:
Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff
Not Present: Trustee Shands, Trustee Warren

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)
Recommended Action: The Board of Education hereby accepts minutes of the September 25, 2018 Board Meeting
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff
Not Present: Trustee Shands, Trustee Warren

3. Welcome

3.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 6:10 duration 10 min)

Results of Goals for 17-18 School Year

- Goal was to increase ELA scores by 10% over 3 years
  - Each grade improved their ELA scores
- 85% of students will increase, meet or exceed national average for scores on Northwest Evaluation Association (NWEA)
  - Did not meet goal, but students did improve their scores on NWEA

Goals for 18-19

- 90% of students will increase their individual scores on NWEA – different amount for each grade level
- Increase math scores
- Improve school/home partnership through mutual participation in school activities

Discussion:

- Summer Academy helps the slippage of concepts during the summer
- Presentation before meeting should be on agenda – get beforehand

Now Present

Trustee Warren arrived at 6:05

4. Superintendent District News

4.01 The Superintendent will report District News (proposed 6:20)

- New regulation regarding instructional days – not only number of minutes of instruction, but added an annual hours requirement
    - Schools can only delay opening or release early for up to two hours or the day will not count as a day in session, but it counts as a day of work for the teachers – we could end up with not enough instructional days, but the teacher contract will not allow more days
    - Waiting for further clarification from the State
- Three years ago we stopped using our old vote machines and began renting from the Ulster County Board of Elections
    - The county sent all districts a letter informing us that if the county is not allowed to utilize the schools as polling places for general elections, they would no longer rent their machines to Districts
    - Preliminary estimates are that each machine costs approximately $8,500 and we would need four machines – Dr. Khoury will investigate options
        - If we buy the machines through BOCES, no State aid
    - The other option is to vote by paper ballot
- Recently there has been a Board request for additional information regarding the IEPs on Schedule U changing without the process of a full CSE meeting
    - The Commissioner approved the process of using "agreement without meeting" or "agreement no meeting" as a means of changing anything on a student's IEP without a full or sub Committee on Special Education
    - On rare occasions, it is used it to change one course from co-taught to Regents Intensive, or maybe to add a related service session, but never more than that
        - It becomes an agreement between the parent and the District
            - An effective way to make minor changes to IEPs without disrupting the schedules of students, parents or staff
- Homecoming is this weekend – the entire week is spirit week
    - Homecoming Court will be announced at the pep rally on Friday
    - Saturday will be full of activities starting at 9am

Discussion:

- Goal on early dismissal days is to give lunch before children are sent home
- Penalty for violation of minimum time in school– loss of 1 day of State Aid
    - amount of penalty for us is $31,844 per day
    - also do not meet the State minimum instructional time required
- Regulation starts this school year
- Look for democracy grant for voting machines
- Good to think of paper ballots for vote
- Need to lobby to stop the State from pushing the rigor of education

5. Board District News

5.01 The Board will report District News (proposed 6:25)

6:55

Trustee Kurnit reminded the Board that Thursday is the 1st meeting of the UCSBA at 6pm

6. Acknowledge Public Be Heard Comments

6.01 The Board will acknowledge the public be heard comments from the last meeting
No comment was made at the last meeting

7. Public and Student Comment

7.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:30 duration 10 min or more)

Gabriel Buono - President of Onteora Administrators Association and Bennett Principal – Personnel matters as related to Board of Education policies and laws. Grateful to the Board for volunteering time. During the Board's Request for Information about the ELL stipend, a statement was made by Board member. Want to collaborate, don't understand intention of statement. Recuse yourself for statements made about Special Ed as per Code of Conduct to be respectful and courteous.

8. Policies/Discussion and Possible Action

8.01 First Reading of Policy 1611 Procedure for Annual Elections (proposed 6:35 duration 15 min)

~~2002~~2018 1611By-Laws **SUBJECT: PROCEDURE FOR THE ANNUAL DISTRICT ELECTION**

Voting will be conducted by voting machines at the four (4) Poll Centers between the hours of 2 p.m. – 9 p.m.

The machines are to be arranged for a write-in vote. When a write-in vote is used, it automatically nullifies any other vote that is made on the machine for that particular candidate or issue.

If a voter is challenged, in order to vote they must complete a Challenge Statement at the Registrar's desk. ~~His~~ their name and the name of the Challenger will be recorded on a Challenge list.

Only those voters who are registered will be eligible to vote.

Inspectors of Election are to receive the votes cast, canvass same, and report the results of the voting following the closing of Polls.

Location of Polls

Voting on the budget and election of Board of Education members shall take place at the following District Poll Centers:

DISTRICTS	POLL CENTERS
#1 – Town of Shandaken and that part of Lexington in our District	Phoenicia Elementary School Phoenicia, New York
#2 – Town of Olive and that part of Marbletown in our District	Bennett Elementary School Boiceville, New York
#3 – Town of Woodstock Woodstock, New York	Woodstock Elementary School
#4 – Town of Hurley	West Hurley ~~Elementary~~ ~~School~~Fire House West Hurley, New York

Closing of Poll Centers

After every voter present has had a chance to vote and Polls are closed, the Inspectors are authorized to ~~telephone~~ send the results of the voting to the ~~Central~~ ~~Building~~District Clerk in Boiceville. The results of the election will be made public at that time. A special meeting of the Board of Education is to be called within 24 hours following the closing of the Polls to certify the voting results submitted by the Chairman.

Education Law Sections 1716 and 2025

8.02 First Reading of Policy 8370 Animals in the School

- Policy needs to be changed, due to a potential therapy dog in one of the schools
  - If therapy dog in school – give Board presentation

~~2008~~2018 8370 Instruction **SUBJECT: ANIMALS IN THE SCHOOL (INSTRUCTIONAL PURPOSES)**

The Board of Education, in recognizing the educational uses of animals in the classroom, requires that permission be obtained from the Building Principal before animals are brought into the school or classrooms. It is the Principal's responsibility to ensure that there is an appropriate educational purpose if

any animal is housed in a classroom. Animals are not to be transported on school buses with the exception of animals certified to assist persons with disabilities.

With prior approval of the Building Principal and Superintendent, therapy dogs are permitted in school.

Study and Care of Live Animals

Any school which cares for or uses animals for study shall ensure that each animal in the school be afforded the following:

a) Appropriate quarters;
b) Sufficient space for the normal behavior and postural requirements of the species;
c) Proper ventilation, lighting, and temperature control;
d) Adequate food and clean drinking water; and
e) Quarters, which shall be cleaned on a regular basis and located in an area where undue stress and disturbance are minimized.

Only the teacher or those students designated by the teacher are to handle the animals.

It shall be the responsibility of the Principal or ~~his/her~~ their designee to develop a plan of care for those animals housed in school in the event of an emergency school closing or in the event the animals remain in the classroom on days when school is not in session.

Dissection of Animals

Any student expressing a moral or religious objection to the performance or witnessing of the dissection of an animal, either wholly or in part, shall be provided the opportunity to undertake and complete an alternative project approved by the student's teacher; provided, however, that such objection is substantiated in writing by the student's parent or legal guardian. Students who perform alternative projects shall not be penalized.

Instruction in the Humane Treatment of Animals

Students in elementary school must receive instruction in the humane treatment and protection of animals and the importance of the part they play in the economy of nature as well as the necessity of controlling the proliferation of animals that are subsequently abandoned and caused to suffer extreme cruelty.

This instruction may be joined with work in literature, reading, language, nature study, or ethnology.

Americans with Disabilities Act. 42 United States Code (USC) Section 12101 et. Seq.
Education Law Section 809
8 New York Code of Rules and Regulations (NYCRR) Section 100.2(c)(8)

8.03 Second Reading and Adoption of Policy 5321 Use of the District Credit Card

Recommended Action: The Board of Education hereby adopts Policy 5321 as written
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

201~~6~~2018 5321 Non-Instructional/Business Operations **SUBJECT: USE OF THE DISTRICT CREDIT CARD**

The Trustees of the Onteora Central School District do recognize the need for a District credit card for District use for miscellaneous expenses, such as conference registration and hotel reservations in the event that a facility does not hold a reservation with a Purchase Order. The District credit card is maintained in Central Administration under the care and control of the Assistant Superintendent for Business. The credit card has a maximum credit limit of ~~$3,000~~$10,000.

The Trustees of the Onteora Central School District also recognize the need for a gas card for use on long trips to purchase fuel for District vehicles. The Transportation Department maintains an account with Sunoco Suntrak that has five (5) cards associated with the account. Four (4) cards are under the care and control of the Director of Transportation, and one (1) card is under the care and control of the Assistant Superintendent for Business to be used only in the absence of the Director of Transportation. The credit card account has a maximum credit limit of $500 in total, not per card.

8.04 Second Reading and Adoption of Policy 3411 Unlawful Possession of a Weapon Upon School Grounds

Recommended Action: The Board of Education hereby adopts Policy 3411 as written
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

Information ~~2002~~2018 3411 Community Relations **SUBJECT: UNLAWFUL POSSESSION OF A WEAPON UPON SCHOOL GROUNDS**

It shall be ~~unlawful~~ It is a violation of School District Policy and the Code of Conduct for any person to knowingly possess any air-gun, spring-gun or other instrument or weapon in which the propelling force is a spring, air, piston or CO2 cartridge upon school grounds or in any District building without the express written authorization of the Superintendent or his/her designee. **Unlawful possession of a weapon upon school grounds may be a violation of the New York State Penal Law, and is a violation of School District policy and the Student Discipline Code of Conduct.**

The term "weapon" means a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or bodily injury.

Additionally, the possession of any weapon, as defined in the New York State Penal Code, on school property or in school buildings is prohibited, except by law enforcement personnel or upon written authorization of the Superintendent/designee.

Unlawful possession of a weapon upon school grounds may be a violation of the New York State Penal Law, and is a violation of School District policy and the Student Discipline Code of Conduct~~.~~

Penal Law Sections 220.00(14), 265.01, 265.0~~12(4)~~,; 265.03, 265.05, ~~and~~ 265.06**, 265.01-a, and 265.01-b**

NOTE: Refer also to Policies #7360 -- Weapons in School; #7361 -- Gun-Free Schools

8.05 Second Reading and Adoption of Policy 3421 Sexual Harassment

Recommended Action: The Board of Education hereby adopts Policy 3421 as written
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

New Policy – This policy replaces 6121 and 7551 Community Relations

SUBJECT: SEXUAL HARASSMENT

The Board of Education recognizes that harassment of students, staff, school volunteers, and certain "non-employees" (which includes contractors, subcontractors, vendors, consultant and other persons providing services pursuant to a contract, or their employees) on the basis of sex, gender and/or sexual orientation is abusive and illegal behavior that harms victims and negatively impacts the school culture by creating an environment of fear, distrust, intimidation and intolerance. The Board further recognizes that preventing and remedying sexual harassment in schools is essential to ensure a healthy, nondiscriminatory environment in which students can learn and employees and "non-employees" can work productively.

Sexual harassment is a form of sex discrimination and is unlawful under federal, state, and (where applicable) local law. Sexual harassment includes harassment on the basis of actual or perceived or self-identified sex, sexual orientation, gender identity, gender expression, and transgender status. Sexual or gender-based harassment of a student can deny or limit the student's ability to participate in or to receive benefits, services, or opportunities from the school's program.

The Board is committed to providing an educational and working environment that promotes respect, dignity and equality and that is free from all forms of harassment based on gender and sexual orientation. To this end, the Board condemns and strictly prohibits all forms of sexual harassment on school grounds, school buses and at all school-sponsored activities, programs and events including those that take place at locations outside the district, or outside the school setting if the harassment impacts the individual's education or employment in a way that violates their legal rights.

Under various state and federal laws, students, employees, school volunteers and "non-employees" have legal protections against sexual harassment in the school environment as described above. Additionally, local laws (e.g., county, city, town, village) may apply to the district. The district's Code of

Conduct also addresses appropriate behavior in the school environment. Sexual harassment can occur between persons of all ages and genders.

In order for the Board to effectively enforce this policy and to take prompt corrective measures, it is essential that all victims of sexual harassment and persons with knowledge of sexual harassment report the harassment immediately.

The district will promptly investigate all complaints of sexual harassment, either formal or informal, verbal or written. To the extent possible, all complaints will be treated in a confidential manner. Limited disclosure may be necessary to complete a thorough investigation. If the complainant reports that they feel unsafe at school due to the nature of the complaint, the district will determine if accommodations need to be made until the issue is resolved.

If, after appropriate investigation, the district finds that a student, an employee, school volunteer, "non-employee" or a third party has violated this policy, prompt corrective action will be taken in accordance with the applicable collective bargaining agreement, contract, district policy and state law.

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

The Superintendent of Schools is directed to develop and implement regulations for reporting, investigating and remedying allegations of sexual harassment. These regulations are to be attached to this policy. In addition, training programs shall be established for students and annually for employees to raise awareness of the issues surrounding sexual harassment and to implement preventative measures to help reduce incidents of sexual harassment. Age-appropriate instructional materials will be incorporated into the curriculum to educate students so that they can recognize and reduce the incidence of sexual harassment.

This policy shall be posted in a prominent place in each district facility, on the district's website, and shall also be published in student registration materials, student, parent and employee handbooks, and other appropriate school publications.

The Superintendent and the Board of Education will review this policy annually.

Ref:

- Education Amendments of 1972, Title IX, 20 U.S.C.§1681 *et seq.*
- Title VII of Civil Rights Act (1964), 42 U.S.C. §2000-e; 34 CFR §100 *et seq.*
- Executive Law §296-d (prohibition of sexual harassment of non-employees)
- Labor Law §201-g (required sexual harassment policy and training)
- *Davis v. Monroe County Board of Education*, 526 U.S. 629, 652 (1999)
- *Gebser v. Lago Vista Independent School District*, 524 U.S. 274 (1998)
- *Faragher v. City of Boca Raton*, 524 U.S. 775 (1998)
- *Burlington Industries v. Ellerth*, 524 U.S. 742 (1998)
- *Oncale v. Sundowner Offshore Services, Inc.,* 523 U.S. 75 (1998)
- *Franklin v. Gwinnett County Public Schools,* 503 U.S. 60 (1992)
- *Meritor Savings Bank, FSB v. Vinson*, 477 U.S. 57 (1986)
- Office for Civil Rights *Revised Sexual Harassment Guidance (January 19, 2001)*
- Office for Civil Rights, *Dear Colleague Letter: Sexual Harassment Issues (2006)*
- Office for Civil Rights, *Dear Colleague Letter: Bullying (October 26, 2010)*

8.06 Second Reading to Rescind Policy 6121 Sexual Harassment of Personnel

Recommended Action: The Board of Education hereby rescinds Policy 6121

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands SUBJECT: SEXUAL HARASSMENT OF DISTRICT PERSONNEL

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District employees an environment that is free of sexual harassment, including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events,

programs and activities including those that take place at locations off school premises and in another state. Since sexual violence is a form of sexual harassment, the term "sexual harassment" as used in this policy will implicitly include sexual violence even if it not explicitly stated.

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

a) Submission of such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment;

b) Submission to or rejection of such conduct by an individual is used as a basis for employment decisions affecting such individuals; and

c) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Sexual violence is defined as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence as defined by New York Penal Law includes but is not limited to acts such as:

a) Rape; b) Sexual assault; c) Sexual battery; d) Sexual coercion.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances should be evaluated. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from co-workers as well as supervisors, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any employee who believes he/she has been a victim of sexual harassment in the work environment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, immediately report such alleged harassment to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly, thoroughly and equitably investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the employee should report his/her complaint to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a thorough, prompt and equitable investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or reasonably should know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. All procedures developed by the District will provide for the prompt and equitable resolution of the sexual harassment.

To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee has violated the terms of this policy and/or Regulation 1400P, immediate corrective action will be taken, as warranted, up to and including termination of the offender's employment in accordance with legal guidelines, District policy and regulation, the District's Code of Conduct, and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or Regulation 1400P will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or Regulation 1400P and/or pursuing other legal avenues of recourse.

However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of students

and staff, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Dissemination of Administrative Regulations

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees, express the District's condemnation of such conduct, and explain the sanctions for harassment. Training programs will be established for employees to help ensure awareness of the issues pertaining to sexual harassment in the workplace, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

A copy of this policy and Regulation 1400P will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published in appropriate school publications such as teacher/employee handbooks and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a) 29 Code of Federal Regulations (CFR) Section 1604.11(a) Civil Service Law Section 75-B Education Law Section 2801(1) Executive Law Sections 296 and 297 Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq. Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq. 34 Code of Federal Regulations (CFR) Section 100 et seq. Onteora Regulation 1400P

8.07 Second Reading to Rescind Policy 7551 Sexual Harassment of Students

Recommended Action: The Board of Education hereby rescinds Policy 7551

Motioned: Trustee Ratcliff

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands Information 2014 7551 Students **SUBJECT: SUBJECT: SEXUAL HARASSMENT OF STUDENTS**

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District students an environment that is free of harassment on the basis of sex, gender (including gender identity or expression and non-conformity to gender stereotypes) and/or sexual orientation, including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place on a school bus at locations off school premises or those that take place in another state. Since sexual violence is a form of sexual harassment, the term, "sexual harassment" in this policy will implicitly include sexual violence even if it is not explicitly stated.

Sex-based harassment can comprise of two types of behavior: sexual harassment and/or gender-based harassment. Sexual harassment is unwelcome conduct of a sexual nature, which can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Gender-based harassment includes verbal, nonverbal or physical aggression, intimidation or hostility that is based on actual or perceived gender and sexual stereotypes. Sexual or gender-based harassment of a student can deny or limit the student's ability to participate in or to receive benefits, services, or opportunities from the school's program.

Sexual Harassment

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, bullying because of sexual orientation (means heterosexuality, homosexuality, bisexuality or asexuality, whether actual or perceived) and other verbal or physical conduct or communication of a sexual nature.

Gender-based harassment' means verbal, non-verbal, or physical aggression, intimidation or hostility that is based on actual or perceived gender identity, gender expression, or failure to conform to stereotypical notions of masculinity and femininity.

Sexual or gender-based harassment occurs when:

a. Submission to or rejection of such sexually harassing conduct and/or communication by a student affects decisions regarding any aspect of the student's education, including participation in school-sponsored activities;

b. Conditions exist within the school environment that allow or foster obscene pictures, lewd jokes, sexual advances, requests for sexual favors or other harassing activities of asexual nature; and

c. Such conduct and/or communication has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular activity, or creating an intimidating, hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit.

Sexual Violence

Sexual violence is defined by New York Penal Law as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence includes but is not limited to acts such as:

c. Rape; b) Sexual assault; b)Sexual battery; c)Sexual coercion.

A person may be unable to consent to a sexual act due to his/her age, use of drugs or alcohol or due to intellectual or other disability. In order to encourage victims of sexual violence to come forward, a District must inform students that the District's primary concern is with their safety. The school should assure victims that any broken rules or violations made by them will be addressed separately from the sexual harassment allegation. For example, victims need to know that their use of alcohol or drugs never makes them at fault for sexual violence.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances, expectations, and relationships should be evaluated including, but not limited to, the ages of the offender and the victim; the number of individuals involved; and the type, frequency and duration of the conduct. A single incident of sexual harassment may be sufficiently severe to create a hostile environment in the school and a student may experience the continuing effects from off- campus sexual harassment when in the school setting. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. Sexual harassment may occur from student-to-student, from staff-to-student, from student-to-staff, as well as staff-to-staff. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any student who believes he/she has been a victim of sexual harassment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, should immediately report such alleged harassment. Such report shall be directed to or forwarded to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the report will be directed to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a prompt, equitable, and thorough investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or has reason to know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, immediate corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with District policy and regulation, the Code of Conduct, and applicable laws and/or regulations. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, the Code of Conduct and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Sexual Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or regulation and/or pursuing other legal avenues of recourse. However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Development and Dissemination of Administrative Regulations

Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Compliance Officer(s).

Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to sexual harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

Age-appropriate instructional materials will be incorporated into the curriculum to educate students so that they can recognize and reduce the incidence of sexual harassment.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published on the district's website, and in appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a); Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.; Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

34 Code of Federal Regulations (CFR) Section 100 et seq.; 29 Code of Federal Regulations (CFR) Section 1604.11(a); Civil Service Law Section 75-B; Education Law Section 2801(1)

Executive Law Sections 296 and 297; New York State Human Right Law Cross Ref: Policy 7380 Bullying; NOTE: Refer to District Regulation 1400P

8.08 Consensus to Finalize 2018-2019 Board Goals (proposed 6:50)
7:05

- Unanimous consensus

1. Support the development of a long-term, district-wide plan that strategically addresses educational goals, declining enrollment, facilities, community impact, budget and cost-saving measures. Accomplish this through input from Superintendent recommendations, Board Ad Hoc committee, Shared Decision Making committee and community outreach
2. Support efforts to foster a more positive culture and climate within the District; including the exploration of a Culture and Climate survey, initiatives to increase school spirit, ongoing diversity education for students and staff, commitment to [furthering] restorative justice training and practices, and a sustained effort to better publicize the district's accomplishments and reach the community through social media.
3. Increase student knowledge and engagement in civics, grades K-12
4. Support the continued review of homework reform, including the revision of Board's Homework Policy with input from all stakeholders

8.09 MOA to Change the Name of Stipends

Recommended Action: The Board of Education hereby approves the Memorandum of Agreement #10092018 between the Onteora Central School District and the Onteora Teachers Association to rename existing stipends to "Student Advocacy Club" and Association of Student Government"

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

- STEP program has not been in use in many years
- Student Government stipend got renamed for Association of Student Government earlier than the Advocacy Club
    - Association of Student Government will have fewer meetings (more at the grade level) than the Student Advocacy Club
- Student Advocacy HS Club is being formed - will get back to Board with goals
- Association of Student Government should be providing a student representative

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

8.10 Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling $50.00 CASH, from Community Bank Business Edition Visa Rewards Program, to be used to enhance climate and culture at the high school.
The Superintendent recommends approval to increase the 2018-2019 Budget in budget code A2110.431.01 (HS Supplemental) for the donation from Hannaford Helps Schools for $50.00
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

9. Independent Contract Retainer

9.01 Approve All Independent Contract Retainer (proposed 6:55)
7:15

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 9.02-9.06
Motioned: Trustee Storey
Seconded: Trustee Osmond

- Some ICRs are starting before this meeting that are not Special Education
- We use Center for Spectrum services as needed for specific students, not necessarily special education

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

9.02 ICR- Brueckner

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Roy Brueckner for photography services for the period beginning October 13, 2018 to October 13, 2018 at the rate of $100 per hour to photograph and $50 per hour for editing to a maximum of $1600 and authorizes the Superintendent to sign such an agreement.

9.03 ICR - Center for Spectrum Services

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and the Center for Spectrum Services for consultation services for the period beginning September 27, 2018 to June 30, 2019 at the rate of $200 per hour to a maximum of $8000 and authorizes the Superintendent to sign such an agreement.

9.04 ICR- Lewis-Harris

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School

District approves the Independent Contractor Retainer between the Onteora Central School District and Donna Lewis-Harris as a mentor in song writing the period beginning October 3, 2018 to June 30, 2019 at the rate of $250 to a maximum of $250 and authorizes the Superintendent to sign such an agreement.

9.05 ICR - Strand

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Sophie Strand as a mentor for Written Expression for the period beginning July 1, 2018 to June 30, 2019 at the rate of $250 to a maximum of $250 and authorizes the Superintendent to sign such an agreement.

9.06 ICR - Maliha (revised)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the revised Independent Contractor Retainer between the Onteora Central School District and William E. Maliha, M.D. FAAFP as School Physician for the period beginning September 15, 2018 to December 31, 2018 at a rate of $5,000.00 per month, to a maximum of $17,500.00, and authorizes the Superintendent to sign such an agreement.

10.00 Consent Agenda

10.01 Approve Consent Agenda (proposed 7:00)

Recommended Action: The Board hereby approves item numbers 10.02-10.08
Motioned: Trustee Storey
Seconded: Trustee Ratcliff

- $450 difference between Association of Student Government and Student Advocacy Club stipends; Advocacy Club will meet more frequently
  - Send more information to the Board including intent
- Explain stipend process to Board
- Instead of creating new stipends and adding to the stipend list, we renamed the stipends and used the dollar amount

  Motion to remove the Student Advocacy Club stipend
  Motioned: Trustee Salem
  Seconded: Trustee Osmond
- The club will not move forward without approval

  Result: Passed
  Yea: Trustee Salem, Trustee Osmond, Trustee Warren
  Nay: Trustee Storey, Trustee Kurnit
  Abstain: Trustee Ratcliff
  Not Present: Trustee Shands

Result: Passed
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren
Abstain: Trustee Ratcliff
Not Present: Trustee Shands

10.02 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON

2573	10/3/18 – 10/29/18	Paid Medical FMLA

SUBSTITUTE

NAME	POSITION
Alfano, Julia	Uncertified TA/Clerical
Beaulieu, Robert	Uncertified Teacher/TA
Hoffman, Carol	Certified Teacher

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Bucher, Donald	Science Olympiad Assistant Coach – HS	$1,371.00
Garcia-McWhinnie, Elena	Spanish Club Advisor – HS	$1,756.00
Keenan, Brian	Science Olympiad Coach – HS	$1,917.00
Nelson-Epstein, David	Theatre Technical Director (split w/S. Murphy)	$1,667.00
Rondeau, Brittany	Sounds of Jazz Director	$1,493.00
Colevas, Paul	Association of Student Government	$2013.00
~~Connolly, Brian~~	~~Student Advocacy Club~~	~~$2472.00~~

10.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations
Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/18, Confidential, as reviewed by Trustee Warren

10.04 Accept Grant
Recommended Action: The Superintendent recommends acceptance of a grant totaling $3,320.00, CASH, from the Catskill Watershed Corporation to be used for the Bennett Intermediate School – Round 21 Watershed Education Grant.
The Superintendent recommends approval to increase the 2018-2019 budget code A2110.431.03 (Supplemental) for the grant from The Catskill Watershed Corporation for $3,320.00

10.05 Financial Report - July 2018
Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Management report from July 2018

10.06 Financial Report - August 2018
Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Management report from August 2018

10.07 Inter-School Transfer
Recommended Action: The Board of Education hereby approves the Inter-School Transfer from Phoenicia to Woodstock for a first grade student

10.08 Approve Corrective Action Plan
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Corrective Action Plan to the Management Letter for the Independent Audit for the 2017-18 school year.

The Board took a break at 7:35

11. Committee Reports

11.01 Board Ad-Hoc Committee Report - Trustee Ratcliff reported

- Met on Oct 2nd with Trustee Kurnit, Trustee Storey
- Overarching goal – find best practices in school districts with declining enrollment and increasing budgets
- Collect information from Rural Schools Association, NYSSBA, 2020 Group, BOCES, State Ed, National School Board Association and individual experts
- Will meet monthly, report to the Board on 3/19/19

11.02 Facilities Committee - Trustee Storey to report. Next meeting is in the Central Conference Room at 3:30 on 11/5/18

- Went through Building Condition Survey – toured HS and MS to see if feasible to do a Capital Project

12. New Business

12.01 The Board will discuss New Business (proposed 7:05 duration 10 min)
7:50
BOCES visit – look at special education program during the tour in Port Ewen and during classroom visits

13. Old Business

13.01 The Board will discuss Old Business (proposed 7:15 duration 10 min)
No old business was discussed

14. Request For Information

14.01 Discuss Requests for Information
Trustee Storey asked if a therapy dog is in a school, to give a Board presentation (from item 8.02)

15. Adjournment

15.01 Adjourn Meeting. Next meeting October 23, 2018 in the MS/HS School (proposed 7:25)

Recommended Action: The meeting is adjourned at 7:50
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

Minutes Recorded by Fern Amster,
District Clerk



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING
MINUTES 6:00 p.m.
TUESDAY, OCTOBER 23, 2018
Middle School/High School

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call:
Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Osmond, Trustee Kurnit, Trustee Warren

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 15 min)
Recommended Action: Motion to enter into executive session to discuss matters leading to the appointment of a particular employee
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Osmond, Trustee Kurnit, Trustee Warren

Now Present
Trustee Kurnit arrived at 6:03

2.02 Exit Executive Session and Return to Public Session (proposed 6:15)
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit
Not Present: Trustee Osmond, Trustee Warren

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 6:20)
Recommended Action: The Board of Education hereby accepts minutes of the October 9, 2018 Board Meeting
Motioned: Trustee Ratcliff
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit
Not Present: Trustee Osmond, Trustee Warren

4. Welcome

4.01 Middle School Principal, Jennifer O'Connor will welcome the Board (proposed 6:25 duration 10 min)

- Mural created with Artist Joe Pimentel – teaching artist, first did mural in 2012, this was his 29th mural
  - Has done murals all over NY, CT and NJ
  - On Oct 1st talked to all MS students
    - Was a doodler – showed the kids his doodles and how it progressed over time
    - His point was that if you work very hard, will get far in life
  - Put students in groups of mixed grades to work every period with Joe
  - Took 5 full days
  - Mural gave MS school spirit, collaboration and pride
- Student government has some nice things going on

5. Superintendent District News

5.01 The Superintendent will report District News (proposed 6:30)

- This is School Board Appreciation Week - Our school is supported by seven individuals that are committed to improving the lives of every one of our Onteora students with obvious dedication
- The Pep Rally and Homecoming were wonderful events despite the weather
  - Thank you to Mr. Edelman, Ms. Pilla, Mr. Mance and his staff, the coaches that participated in both days events, all of the HS staff that participated in the Pep Rally and Homecoming, the Boosters and all of the students that participated, attended and manned booths
- The Field Hockey team won their game against Pine Plains 2-1
  - Will move on to play in the finals for the Section IX championship
- The Association of Student Councils has had several meetings so far and are working through the process of establishing themselves
  - They have decided that they need an additional officer position to serve as Board rep - the position has been created, but they have not yet determined who should fill that role – will be a senior
  - The High School Principal has volunteered to attend the next meeting to provide additional support and guidance
    - Will also explain the role and intention of the new Advocacy club and how the club can work with and support the work of the student council
- I have received an invitation to attend a meeting related to the Greater Catskill Region Comprehensive Recreation Plan
  - A targeted outreach to stakeholders to share the draft plan's overarching goals, discuss recommendations and learn about agency and group needs
    - Olive Town Hall on October 30th from 3 – 4:30
- Inaugural issue of school newspaper, "The Talon" has gone to print

6. Board District News

6.01 The Board will report District News (proposed 6:35)

Trustee Kurnit reported about the UCSBA meeting – guest speaker was Patrick Longo, Member Relations Manager, spoke on Board' s role in dealing with poverty , which can

give children PTSD and other trauma-related disorders
Meeting is Board professional development
More speakers at next meeting and legislative panel in January

Trustee Shands reported - Homecoming was a great community event- well attended
Congratulations to athletes and seniors
Students said best pep rally and homecoming in years

Trustee Ratcliff reported that parents told him that Homecoming was the best in years and the Athletic Director was great
Kudos to Athletic Department

Trustee Salem reported uptick of school spirit – congratulations to administrators, coaches and students
Varsity soccer girls lost to an undefeated team

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting
Gabriel Buono

8. Public and Student Comment

8.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:40 duration 10 min or more)
No comment was made

9. Policies/Discussion and Possible Action

9.01 Second Reading and Adoption of Policy 1611 Procedure for Annual Elections (proposed 6:45 duration)

Recommended Action: The Board of Education hereby adopts Policy 1611 as written
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit
Not Present: Trustee Osmond, Trustee Warren

~~2002~~**2018** 1611 By-Laws SUBJECT: PROCEDURE FOR THE ANNUAL DISTRICT ELECTION

Voting will be conducted by voting machines **or paper ballot** at the four (4) Poll Centers between the hours of 2 p.m. – 9 p.m.

The machines are to be arranged for a write-in vote. When a write-in vote is used, it automatically nullifies any other vote that is made on the machine for that particular candidate or issue.

If a voter is challenged, in order to vote they must complete a Challenge Statement at the Registrar's desk. Their name and the name of the Challenger will be recorded on a Challenge list.

Only those voters who are registered will be eligible to vote.

Inspectors of Election are to receive the votes cast, canvass same, and report the results of the voting following the closing of Polls.

Location of Polls

Voting on the budget and election of Board of Education members shall take place at the following District Poll Centers:

DISTRICTS	POLL CENTERS
#1 – Town of Shandaken and that part of Lexington in our District	Phoenicia Elementary School Phoenicia, New York
#2 – Town of Olive and that part of Marbletown in our District	Bennett Elementary School Boiceville, New York

#3 – Town of Woodstock	Woodstock Elementary School Woodstock, New York
#4 – Town of Hurley	West Hurley ~~**Elementary School**~~**Fire House** West Hurley, New York

Closing of Poll Centers

After every voter present has had a chance to vote and Polls are closed, the Inspectors are authorized to ~~**telephone**~~ **send** the results of the voting to the ~~**Central Building**~~**District Clerk** in Boiceville. The results of the election will be made public at that time. A special meeting of the Board of Education is to be called within 24 hours following the closing of the Polls to certify the voting results submitted by the Chairman.
Education Law Sections 1716 and 2025

9.02 Second Reading and Adoption of Policy 8370 Animals in the School
Recommended Action: The Board of Education hereby adopts Policy 8370 as written
Motioned: Trustee Ratcliff
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit
Not Present: Trustee Osmond, Trustee Warren

~~**2008**~~**2018** 8370 Instruction **SUBJECT: ANIMALS IN THE SCHOOL (INSTRUCTIONAL PURPOSES)**

The Board of Education, in recognizing the educational uses of animals in the classroom, requires that permission be obtained from the Building Principal before animals are brought into the school or classrooms. It is the Principal's responsibility to ensure that there is an appropriate educational purpose if any animal is housed in a classroom. Animals are not to be transported on school buses with the exception of animals certified to assist persons with disabilities.

With prior approval of the Building Principal and Superintendent, therapy dogs are permitted in school.

Study and Care of Live Animals

Any school which cares for or uses animals for study shall ensure that each animal in the school be afforded the following:

a) Appropriate quarters;
b) Sufficient space for the normal behavior and postural requirements of the species;
c) Proper ventilation, lighting, and temperature control;
d) Adequate food and clean drinking water; and
e) Quarters, which shall be cleaned on a regular basis and located in an area where undue stress and disturbance are minimized.

Only the teacher or those students designated by the teacher are to handle the animals.

It shall be the responsibility of the Principal or their designee to develop a plan of care for those animals housed in school in the event of an emergency school closing or in the event the animals remain in the classroom on days when school is not in session.

Dissection of Animals

Any student expressing a moral or religious objection to the performance or witnessing of the dissection of an animal, either wholly or in part, shall be provided the opportunity to undertake and complete an alternative project approved by the student's teacher; provided, however, that such objection is substantiated in writing by the student's parent or legal guardian. Students who perform alternative projects shall not be penalized.

Instruction in the Humane Treatment of Animals

Students in elementary school must receive instruction in the humane treatment and protection of animals and the importance of the part they play in the economy of nature as well as the necessity of controlling the proliferation of animals that are subsequently abandoned and caused to suffer extreme cruelty.

This instruction may be joined with work in literature, reading, language, nature study, or ethnology.

Americans with Disabilities Act. 42 United States Code (USC) Section 12101 et. Seq.
Education Law Section 809
8 New York Code of Rules and Regulations (NYCRR) Section 100.2(c)(8)

9.03 Approve Science of Survival Overnight Trip

Recommended Action: The Board of Education hereby approves the Science of Survival Overnight Trip for High School students. The Board of Education authorizes spending $100 plus transportation for this trip.
Motioned: Trustee Kurnit
Seconded: Trustee Shands

- Looks really interesting

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit
Not Present: Trustee Osmond, Trustee Warren

10. Independent Contract Retainer

10.01 Approve All Independent Contract Retainer (proposed 6:55)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 10.02-10.05
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit
Not Present: Trustee Osmond, Trustee Warren

10.02 ICR - Center for Photography

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Center for Photography at Woodstock as a mentor in photography for the period beginning October 16, 2018 to May 29, 2019 at a rate of $250.00 per stipend, to a maximum of $250.00, and authorizes the Superintendent to sign such an agreement

10.03 ICR- Rivest

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Robert Rivest as presenter of “Literacy Alive” at Woodstock Elementary School on November 16, 2018 at a rate of $500.00 per program, to a maximum of $500.00, and authorizes the Superintendent to sign such an agreement

10.04 ICR- Panza

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Marcia Panza as a mentor in fashion design for the period beginning October 16, 2018 to May 29, 2019 at a rate of $250.00 per stipend, to a maximum of $250.00, and authorizes the Superintendent to sign such an agreement

10.05 ICR- Savatgy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy as Phoenicia Nature Trail Scientist in Residence at Phoenicia Elementary School for the period beginning September 24, 2018 to June 14, 2019 at a rate of $1,500.00 per residency, to a maximum of $1,500.00, and authorizes the Superintendent to sign such an agreement

11. Consent Agenda

11.01 Approve Consent Agenda (proposed 7:00)

Recommended Action: The Board hereby approves item numbers 11.02-11.07
Motioned: Trustee Shands
Seconded: Trustee Storey

Motion to remove Student Advocacy Club Stipend
Motioned: Trustee Salem
Second: Trustee Ratcliff

- Why remove when students want this and Board received the information requested- defeats empowering students
- Confusion among students as to difference between Association of Student Council and the Advocacy Club – need clarification
- Get clear definitions to students by Administration
- Intent is not to stop it, but wait until the students understand
- Student wanted to be in government and signed up for Advocacy Club

Result: Passed
Yea: Trustee Salem, Trustee Ratcliff, Trustee Shands, Trustee Kurnit
Nay: Trustee Storey
Not Present: Trustee Osmond, Trustee Warren

- DEHIC agreement is renewal periodically - Superintendent is representative and Assistant Superintendent for Business is alternate

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit
Not Present: Trustee Osmond, Trustee Warren

11.02 Personnel Agenda

SUBSTITUTE

NAME	POSITION
Woodard, Lindsay	Uncertified Instructional/Noninstructional

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
~~Connolly, Brian~~	~~Student Advocacy Club~~	~~$2472.00~~
Allison, Mike	Wrestling Volunteer	Unpaid
Burkhart, Patrick	Track Winter Volunteer	Unpaid
Calinda, Jason	Track - Winter - Head Coach	$3,126.00
Cytryn, Herb	Skiing Varsity - Head Coach Girls (Split w/B.Harrington)	$1,563.00
Guest, Sam	Basketball Varsity – Head Coach Boys	$5,058.00
Harrington, Brooke	Skiing Varsity - Head Coach Girls (Split w/H.Cytryn)	$1,563.00
Kaspryzyk, Christopher	Basketball – JV – Head Coach Boys	$3,865.00

King, Thomas	Track Winter Volunteer	Unpaid
Matteson, Lori	Basketball – Modified – Head Coach Girls	$2,570.00
Mckenzie, Dustin	Wrestling – JV – Assistant Coach	$3,572.00
Occhi, Andrew	Basketball Varsity – Head Coach Girls	$5,058.00
Perez, Brian	Skiing Varsity Head Coach Boys	$3,126.00
Pezzello, Eric	Wrestling – Varsity – Head Coach	$5,058.00
Thomas, Doris	Basketball – JV – Head Coach Girls	$3,865.00
Willens, Mark	Basketball – Modified – Head Coach Boys	$2,570.00

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	09/21/18 – 11/15/18	Extend Unpaid Medical

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Murphy, Carol	Custodial Worker/District	11/28/18	Retirement

11.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/18, Confidential, as reviewed by Trustee Warren

11.04 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the books listed below as surplus and authorizes the sale and/or disposal of these items:

33 Textbooks "World History: Patterns of Interaction"
Social Studies MacMillan/McGraw Hill
Grade 2
90 Textbooks
49 Practice & Activity Books
Grade 3
86 Textbooks
16 Practice & Activity Books
Grade 1
29 Practice & Activity Books
Science Scott Foreman
Grade 2
114 Textbooks
91 Workbooks
91 Activity Books
3 Assessment Books
Grade 1
38 Textbooks
8 Books Levels 3-B, 3-G, & 3-Y

11.05 Surplus Athletic Gear

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the items on the attached list as surplus and authorizes the sale and/or disposal of these items.

11.06 DEHIC Trust Agreement

Recommended Action: WHEREAS, Onteora Central School District is a Participant in the Dutchess Educational Health Insurance Consortium ("DEHIC"); and
WHEREAS, the Board of Trustees of DEHIC has approved a revised Trust Agreement, to clarify certain provisions in the original Trust Agreement and ensure the continued effective operation of DEHIC.
NOW, THEREFORE, due deliberation having been had, BE IT RESOLVED:
1. That the Onteora Central School District hereby agrees to the amendment of the DEHIC Trust Agreement, as proposed by DEHIC's Board of Trustees.

2. That Victoria McLaren be and is hereby authorized to execute attached Amended Trust Agreement, effective as of January 1, 2019.
3. That a certified copy of this Resolution be prepared and sent, along with the executed Trust Agreement to DEHIC's attorneys at the following address:
Gleason, Dunn, Walsh & O'Shea
40 Beaver Street
Albany, New York 12207
ATTN: Thomas F. Gleason, Esq.

11.07 Health Insurance Buy-Out

Recommended Action: The Board of Education approves a one-time health insurance buy-out for the 2018-2019 school year of $2500 for Sharon Wood prorated to August 29, 2018

12. New Business

12.01 The Board will discuss New Business

Trustee Shands – Volleyball senior night – no administrators there - maybe discuss with Booster Club

13. Old Business

13.01 The Board will discuss Old Business

Trustee Ratcliff – Discussed during the facilities walk-through making schools look better – thanks for hearing that and doing mural

14. Request For Information

14.01 Discuss Requests for Information

Trustee Storey asked why MS students don't have 1-1 devices anymore

15. Adjournment

15.01 Adjourn Meeting. Next meeting November 6, 2018 in the Woodstock School (proposed 7:20)

Recommended Action: The meeting is adjourned at 6:45
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit
Not Present: Trustee Osmond, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
MINUTES 6:00 p.m.
TUESDAY, NOVEMBER 6, 2018
WOODSTOCK SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)
Recommended Action: The Board of Education hereby accepts minutes of the October 23, 2018 Board Meeting
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

3. Welcome

3.01 In absence of Woodstock Principal, Scott Richards, Superintendent Victoria McLaren welcomed the Board (proposed 6:10 duration 10 min)

- In its fifth week in operation, Kidstock classes have been wide and varied, including but are not limited to:
  - Fairy Tale Plays (Acting), Field Hockey, 2 baking classes, Karate, Sewing, Art Attack
- Safety patrol currently has about 15 third grade student volunteers
  - They make sure everyone is being safe and provide a friendly hello in the morning or a friendly goodbye and a wave in the afternoon
  - Program has been a huge success
- Third grade students are provided with many ways in which they can be the "Big Kids" and helpers in the school
  - being tray and lunch helpers during the K/1 lunch periods, are peer mediators, receive additional science enrichment
- New "Science Room" contains hands on materials that support the current science curriculum, engineering kits, teacher resources, open work spaces, tower gardens, etc.
  - Open to all teachers that are looking for some space to spread out when doing projects of any kind
- Our soon to be retired Ms. Brower has been working to align non-fiction books with each of our science units

- We wish Ms. Brower all the best in retirement and thank her for her many years of service in the Onteora Central School District

4. Superintendent District News

4.01 The Superintendent will report District News (proposed 6:20)

- October was National Principals month- although belated- thank all of our Principals for their leadership and for the many ways they support our students and families, both directly and indirectly
- Met with the Town Supervisors and shared the Board's goals for the 2018-2019 school year, will do the same with the PTAs
  - Begin the discussion regarding the creation of a long term plan, one of the cornerstones being the grade expansion of the middle school
  - Two separate committees researched the best middle school configuration for Onteora, both recommended expanding the grade configuration, but that recommendation has not been acted upon yet
  - Current elementary parents may not be aware of the work that was done
- Ask the Trustees to consider approving the hiring of a consultant to assist us in the creation and communication of a long term plan
- 1:1 iPads that had been utilized in the Middle School are still used, although they do not go home with students
  - High School has transitioned to Chromebooks, the Middle School is also transitioning
- Created a document on the website titled "Guide for Addressing School Concerns"
- HS students held an election today, the following candidates won:
  - Governor: Andrew Cuomo
  - Lt. Governor: Kathy Hochul
  - Congressman: Antonio DelGado
  - Ulster County Sheriff: Juan Figueroa

4.02 Award Tenure (proposed 6:25 duration 10 min)

- PPS Director Cindy Bishop, spoke on behalf of herself and Scott Richards recommending Deb Zygmunt for tenure

Recommended Action: The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York and provisions of the Commissioner's Regulations, and having received continuing satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.
Debra Zygmunt certified as a Teaching Assistant with a probationary period in the tenure area of Teaching Assistant 11/11/15 - 11/10/18 hereby receives tenure on November 10, 2018
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

5. Board District News

5.01 The Board will report District News (proposed 6:35)

Trustee Shands gave a shout-out to businesses in community that donated to Homecoming

Trustee Kurnit reported on the NYSSBA Convention:

- Attended day-long Law Conference before convention with Trustee Storey
- Went to 8 sessions during the convention mostly on teacher collaboration or social-emotional learning
    - STEAM education called eSTEAM for empathy and STEAM

Before next Board meeting, type up notes from NYSSBA Convention to share with all Board members

6. Acknowledge Public Be Heard Comments

6.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made

7. Public and Student Comment

7.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:40 duration 10 min or more)

No comment was made

8. Policies/Discussion and Possible Action

8.01 Second Reading and Adoption of Policy 8370 Animals in the School

Recommended Action: The Board of Education hereby adopts Policy 8370 as written

Motioned: Trustee Storey

Seconded: Trustee Shands

- When policy was reviewed, did not use the most recently updated policy

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

~~2012~~ 2018 **8370 Instruction** SUBJECT: ANIMALS IN THE SCHOOL (INSTRUCTIONAL PURPOSES)

Animals and Pets on School Property

It is the policy of the Board of Education for health and safety reasons, to prohibit animals and pets of any kind in school buildings and on school district property (including playing fields, school buses) except:

- For purposes of the instructional program with the prior approver of the building administrator
- Animals under the control of public safety officers with the prior approval of the Superintendent of Schools or designee; and
- Animals trained to assist individuals with disabilities (e.g. service dogs) in compliance with federal and state law.
- **With prior approval of the Building Principal and Superintendent, therapy dogs are permitted in school.**

Study and Care of Live Animals

Observation and experimentation with living organisms and animals gives students unique perspectives of life processes. Animals and animal materials should be used respectively and for the purpose of meeting course objectives.

Any school which cares for or uses animals for study shall ensure that each animal in the school be afforded the following:

a. Appropriate quarters;
b. Sufficient space for the normal behavior and postural requirements of the species;
c. Proper ventilation, lighting, and temperature control;
d. Adequate food and clean drinking water; and
e. Quarters, which shall be cleaned on a regular basis and located in an area where undue stress and disturbance are minimized.

Only the teacher or those students designated by the teacher are to handle the animals.

It shall be the responsibility of the Principal or their designee to develop a plan of care for those animals housed in school in the event of an emergency school closing or in the event the animals remain in the classroom on days when school is not in session. If the Building Principal or designee determines that this policy has been violated, they are authorized to contact the Superintendent of Schools, the County Health Department, Animal Control and/or the Police Department to request assistance to enforce this policy.

Dissection of Animals

The Board of Education recognizes that animal dissection is an integral part of the study of living things and instruction in the life sciences. The Board also recognizes that some students have a moral or religious objection to dissection or otherwise harming or destroying animals. In accordance with Section 809 of the Education Law, any student who objects to dissecting animals may opt-out of dissection activities, provided that the student performs an alternative project through which they can learn and be assessed on material required by the course. An alternative project may include, but is not limited to: computer programs, internet simulations, plastic models, and movies, and is subject to approval by the student's teacher. The student's objection must be substantiated in writing by the student's parent/guardian.

Effective July 1, 2011, the District will give reasonable notice to all students enrolled in a course that includes the dissection of an animal and students' parent(s)/legal guardian(s) about their rights to seek an alternate project to dissection. Such notice shall be made available upon request at the school and distributed to parents and students enrolled in a course that includes dissection at least once at the beginning of the school year.

No Student shall be discriminated against based upon their decision to exercise the right to opt-out of animal dissection.

Instruction in the Humane Treatment of Animals

Students in elementary school must receive instruction in the humane treatment and protection of animals and the importance of the part they play in the economy of nature as well as the necessity of controlling the proliferation of animals that are subsequently abandoned and caused to suffer extreme cruelty. Such instruction shall be for a period of time as specified by the Board of Regents and may be joined with work in literature, reading, language, nature study, or ethnology.

Americans with Disabilities Act, 42 United States Code (USC) Section 12101 et. seq. Education Law Section 809

8 New York Code of Rules and Regulations (NYCRR) Section 100.2(c)(8)

9. Independent Contract Retainer

9.01 Approve All Independent Contract Retainer (proposed 6:45)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 9.02-9.06

Motioned: Trustee Kurnit

Seconded: Trustee Ratcliff

- 2 volunteers that are professional musicians– Phoenicia 3rd graders will go to Woodstock for the event

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

9.02 ICR- Mohonk Preserve

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mohonk Preserve, Inc. for the Pond Keepers Program at Phoenicia Elementary School for the period beginning November 29, 2018 to December 10, 2018 at a rate of $295.00 per program, to a maximum of $295.00, and authorizes the Superintendent to sign such an agreement

9.03 ICR- Health Quest- Maverick

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Health Quest Medical Practice as a mentor in medicine for the period beginning November 1, 2018 to May 29, 2019 at a rate of $0.00 per stipend, to a maximum of $0.00, and authorizes the Superintendent to sign such an agreement

9.04 ICR- Seskin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Steve Seskin as a mentor in music at Woodstock Elementary School on November 14, 2018 at a rate of $0.00 per program, to a maximum of $0.00, and authorizes the Superintendent to sign such an agreement

9.05 ICR- Rich

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Harvey Rich as an assistant to the mentor in music at Woodstock Elementary School on November 14, 2018 at a rate of $0.00 per program, to a maximum of $0.00, and authorizes the Superintendent to sign such an agreement

9.06 ICR- Rosenzweig

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Ulysses Rosenzweig as a mentor in veterinary medicine for the period beginning October 19, 2018 to May 29, 2019 at a rate of $250.00 per stipend, to a maximum of $250.00, and authorizes the Superintendent to sign such an agreement.

10. Consent Agenda

10.01 Approve Consent Agenda (proposed 6:50)

Recommended Action: The Board hereby approves item numbers 10.02-10.07
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous

- Nice to see a change order that gives money back to the district

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

10.02 Personnel Agenda

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGES (INSTRUCTIONAL) effective September 1, 2018:

			Current			Added	Added	After Advancement		
Name	Position	School	Step	Credits	Salary	Credits	Salary	Step	Credits	Salary
Bruck, Jennifer L	Elem	BN	20M	30	$106,231.00	6	$840	20M	36	$107,071.00
Corsitto, Elizabeth	Elem	BN	6M	6	$74,401.00	6	$840	6M	12	$75,241.00
Countryman, Kristina	Reading	BN	13M	0	$86,235.00	12	$1,680	13M	12	$87,915.00
Darling, Michele A	OT	WD	22B+31L	30	$114,406.00	6	$438	22B+31L	36	$114,844.00
Downs, Kelly L	Elem	BN	18M	48	$102,757.00	6	$840	18M	54	$103,597.00
Evers-Parker, Monir M	Guidance	HS	22M	24	$125,258.10	6	$924	22M	30	$126,182.10
Fields, Dominique	ENL	PH	5M	36	$76,744.00	12	$1,680	5M	48	$78,424.00
Hallock, Robert	Elem	PH	11M	18	$85,288.00	6	$840	11M	24	$86,128.00
Heekin, Molly	Elem	WD	12M	6	$85,337.00	6	$840	12M	12	$86,177.00
Horan, Roseann	Speech	MS/HS	12M	0	$84,497.00	6	$840	12M	6	$85,337.00
Katz, Emily	ENL	MS/HS	4B	0	$66,243.00	6	$438	4B	6	$66,681.00
Kelly, Brigid	Spec Ed	BN	7M	6	$76,247.00	6	$840	7M	12	$77,087.00
Kothe, Cassandra*	Elem	WD	11M	0	$82,768.00	42	$5,880	11M	42	$88,648.00
McGrath, Ariel	Speech	PH	4M	42	$75,787.00	6	$840	4M	48	$76,627.00
McKenna, Karen	Music	BN	22M	36	$115,551.00	6	$840	22M	42	$116,391.00
Merritt, Cathy A	Spec Ed	MS/HS	22M+32L	48	$124,891.00	6	$840	22M+32L	54	$125,731.00
Millman, Jacob	Spec Ed	WD	3M	6	$69,012.00	6	$840	3M	12	$69,852.00
Polacco, Nicole	Reading	WD	9M	36	$84,135.00	6	$840	9M	42	$84,975.00
Rivera, Stephanie	Math	MS/HS	4B	0	$66,243.00	6	$438	4B	6	$66,681.00
Ryan, Matthew M	PE	BN	22M	6	$111,351.00	6	$840	22M	12	$112,191.00
Ryan, Nicole	Spec Ed	PH	13M	42	$92,115.00	12	$1,680	13M	54	$93,795.00
Samuelsen-Grimm, Karen	FACS	MS/HS	9M	12	$80,775.00	6	$840	9M	18	$81,615.00
Schwarz, Laura*	Social Worker	PH	1M	0	$64,195.00	24	$3,360	1M	24	$67,555.00
Sorbellini, Tamika	Elem	WD	20M	48	$108,751.00	6	$840	20M	54	$109,591.00
Tervenski, Lauryn	Elem	WD	13M	42	$92,115.00	6	$840	13M	48	$92,955.00
Thomas, Doris L	Social Studies	MS/HS	19M	12	$99,475.00	6	$840	19M	18	$100,315.00
Ziemba, Roberta	Art	BN	17M	36	$99,417.00	6	$840	17M	42	$100,257.00

* Credits obtained before hired

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Condon-Krieger, Janet	Guidance Counselor/High School	1/12/19	Retirement

LEAVE OF ABSENCES

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3190	11/08/18 – 11/20/18	Paid Medical FMLA

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Link, Margaret	Typist/Building & Grounds	11/13/18 – 5/12/19	3	Replace MKarolys

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Bennett, Aaron	Basketball – Modified (Boys) Volunteer	Unpaid
*Faulkner, Todd	Wrestling – Modified – Assistant Coach	$2,054.00
Gaus, Jamie	Cheerleading Advisor – Winter	$1,826.00
*Speck, Terry	Basketball (Boys) Volunteer	Unpaid

*Pending pre-employment processing

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Stanton, Steve	Custodial Worker	3/5/18	9/5/18

10.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/18, Confidential, as reviewed by Trustee Storey

10.04 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 3

10.05 Financial Report - September

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report from September 2018

10.06 Change Order

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #002 decreasing the contract between Nicky Diggs Excavation and the Onteora Central School District for the Radon Mitigation Project in the amount of $5,500 and authorizes the Superintendent to sign such a change order.

10.07 Waiver of Potential Conflict of Interest

Recommended Action: 1. BOARD OF EDUCATION OF THE ONTEORA CENTRAL SCHOOL DISTRICT ("Onteora") and BOARD OF EDUCATION OF THE HIGHLAND CENTRAL SCHOOL DISTRICT ("Highland") (jointly "the Parties") understand that the firm of Thomas, Drohan, Waxman, Petigrow and Mayle, LLP ("TDWPM") is currently representing both parties as counsel.
2. TDWPM has informed Onteora and Highland that a potential conflict of interest has arisen because of its role as counsel to Onteora and Highland regarding an intermunicipal agreement relating to their gymnastics teams.
3. Onteora and Highland request that TDWPM continue to represent them under the following conditions, which both parties expressly understand and agree to:
a. The sole purpose of this waiver is to allow TDWPM, as counsel to Onteora and Highland, to review an intermunicipal agreement relating to the Parties' gymnastics teams.
b. Neither of the Parties is required or obligated to be represented by TDWPM in this or any other matter, and either Party can seek to employ its own attorney now or at anytime hereafter.
c. The attorney-client privilege is specifically not waived.

d. TDWPM will not use or disclose any information that has been or will be received by TDWPM from either Party in any form, verbal or written, to or for the benefit of either Party without first obtaining written consent from the Parties, which consent may be granted or withheld at the sole discretion of the parties.
e. The Parties and TDWPM will each notify the other promptly of any concerns that may arise concerning TDWPM's representation of both parties at any time following the date of this agreement.
f. TDWPM will promptly notify both Parties if any further potential conflict becomes an actual conflict.
g. TDWPM will promptly notify both Parties if any actual or potential conflict arises that is not disclosed herein.

11. New Business

11.01 The Board will discuss New Business

No New Business was discussed

12. Old Business

12.01 The Board will discuss Old Business

No Old Business Was Discussed

13. Request For Information

13.01 Discuss Requests for Information

Trustee Storey asked if all amendments to IEPs need to be Board approved

Trustee Kurnit asked the Superintendent report or present all the programs in district in social-emotional development

14. Adjournment

14.01 Adjourn Meeting. Next meeting November 20, 2018 in the Bennett School (proposed 7:00)

Recommended Action: The meeting is adjourned at 6:25
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

WORKSHOP MEETING
6:00 p.m.
TUESDAY, NOVEMBER 20, 2018
BENNETT SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call:
Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands
Not Present: Trustee Ratcliff, Trustee Warren

2. Welcome

2.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 6:40 duration 10 min)

- PTA representative Rebecca Barry worked with the Golden Notebook to bring author and illustrator of the "Baby Mouse" series to Bennett as part of Book Fair
  - Demonstrated how to illustrate and write
  - Library Media Specialist Robin Renahan had the students write own graphic organizers
- Today is Carol Murphy's last day as a Custodial Worker; 16 years at Bennett, 22 years in District
  - Thanked Ms. Murphy for her dedicated service
- Open House was new format- gave parents access to teachers for the whole time instead splitting the time between grades
- OTA donated funds so students could decorate pumpkins of heroines in themes of their books
- 3rd school district visiting Bennett in 3 years to see at how they deliver math and ELA instruction, due to state exam scores
- Food Service Manager, Chris Downs and the Bennett PTA helped prepare the Thanksgiving Luncheon for Senior Citizens
  - 5th & 6th grade jazz band and orchestra played
- 4th graders hosted veterans in community for Veteran's Day

Now Present:
Trustee Warren arrived at 6:10

3. Executive Session

3.01 Enter executive session (proposed 6:00 duration 30 min)
Recommended Action: Motion to enter into executive session to discuss the employment record of a particular person
Motioned: Trustee Osmond
Seconded: Trustee Storey

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

3.02 Exit Executive Session and Return to Public Session (proposed 6:30)
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

4. Acceptance of Minutes

4.01 Acceptance of Minutes (proposed 6:35)
Recommended Action: The Board of Education hereby accepts minutes of the November 6, 2018 Board Meeting
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

5. Superintendent District News

5.01 The Superintendent will report District News (proposed 6:50)

- Today is School Related Professionals day
  - Recognize the work that is done every day by all of those people who help ensure that our students and our instructional staff have everything they need
- SRO Deputy Sharon has been selected for a promotion, can no longer serve as the SRO
  - The Sheriff's office has agreed to allow us to participate in the selection process for our next SRO in the same way that we participated in the selection of Deputy Sharon
    - Also willing to work with us on a transition plan
- Beginning budget discussions - budget calendar on next agenda
  - Already starting meeting with Cabinet members
  - Appears at this time that the CPI will over 2% so our tax levy limit increase factor will be set at 2%
- The flag pole dedication was a wonderful event – Middle School Principal Jennifer O'Connor noted that our students were amazing and incredibly respectful to the veterans that attended
  - Veterans sent a thank you letter commending the students and thanking the various employees that participated in the day
  - Wonderful community interaction
- Assistant Superintendent for Business, Monica LaClair reported that the capital project for the press box/bleacher project got approval yesterday

    - Will work on science room and press box/bleachers this summer
- Assistant Superintendent for Curriculum & Instruction, Jodi DeLucia reported on Computer Based Testing (CBT)
    - Part of process for future exams- will be required next year
    - Will take advantage this year- student scores do not impact teacher evaluation
    - Piloted CBT at Bennett last year – went well
    - Will provide teacher training after-school for teachers to prepare technology lessons for any students that may need the skills
    - Test participation rates increased – got important student data – better for instruction
    - Already use computer-based diagnostics in the schools
- Have a wonderful Thanksgiving - December has a number of wonderful holiday musical performances

Discussion:

- Scores were late this year because difference in exams, everything had to be "norm-referenced"
- Computer Based Testing has a testing "window" so all are not at the same time
- Will do simulation given by State in February and March
    - Computers currently in-district will work
    - Data gets pulled from State's data-management system, so it is secure

6. Board District News

6.01 The Board will report District News (proposed 6:55)

Trustee Kurnit reported that at the next UCSBA meeting, the head of Governmental Relations Program at NYSSBA will speak

- Asked her to speak about how State is moving forward after elections and what issues will be discussed at Capital Conference

Trustee Shands reported on the Booster Club meeting – made just under $1,000 in Onteora gear – gear is still available

- Possibly hosting a seasonal banquet dinner so all athletes can be recognized instead of each team doing their own dinner
- Possibly senior recognition and awards evening for all athletes
- Discussed condition of the fields

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made at the last meeting

8. Public and Student Comment

8.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:00 duration 10 min or more)

No comment was made

9. Independent Contract Retainer

9.01 Approve All Independent Contract Retainer (proposed 7:05)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 9.02-9.03
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

9.02 ICR- Mannino

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Sage Mannino as a mentor in rapping, performing, & music production for the period beginning November 8, 2018 to May 29, 2019 at a rate of $250.00 per stipend, to a maximum of $250.00, and authorizes the Superintendent to sign such an agreement.

9.03 ICR - Sheth

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Snehal R. Sheth, MD as an Independent Child & Adolescent Psychiatrist for the period beginning November 20, 2018 to June 30, 2019 at a rate of $375.00 per hour not to exceed $15,000.00 and authorizes the Superintendent to sign such an agreement.

10. Consent Agenda

10.01 Approve Consent Agenda (proposed 7:10)

Recommended Action: The Board hereby approves item numbers 10.02-10.09
Motioned: Trustee Shands
Seconded: Trustee Osmond

- Amount of unpaid taxes decreased over the years
- State is now requiring separate reports of health insurance for retirees and employees – need budget transfers to put in proper budget lines

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

10.02 Personnel Agenda

SUBSTITUTE
RESCISSION:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Weisberg, Judd	Uncertified Substitute Teacher, TA and Monitor	11/2/2018

SUBSTITUTE

NAME	POSITION
Guzman, Daniel	Certified TA/Non-Instructional

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Connolly, Brian	AIS/Instructor After School: PPS Regents Prep	$2,004.00
Knoche, Stephen	U.S. History Regents Prep (After School)	$2,004.00
Schenker, Maegan	Tufs Advisor 1 (Replacing J. Krieger)	$711.20

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEENUMBER	EFFECTIVE DATE FROM - TO	REASON
3604	11/28/18 – 1/28/19	Paid Medical FMLA
3239	09/21/18 – 1/15/19	Extend Unpaid Medical
3190	11/15/18 – 11/30/18	Revise Dates Paid Medical FMLA

10.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/18, Confidential, as reviewed by Trustee Storey

10.04 Unpaid Tax Warrants

Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of $2,480,316.29 for Ulster County and agree by signing such warrant.
BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of $216,188.22 for Greene County.

10.05 Certify Lead Evaluators for APPR

Recommended Action: BE IT RESOLVED THAT Lance Edelman, Jennifer O'Connor, Gabriel Buono, Linda Sella, Scott Richards, Dieter Schimmelpfennig, Kimberly Pilla, Cynthia Bishop, Elizabeth Fallo are hereby certified as a Qualified Lead Evaluator of teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b): 1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions; 2. Evidence-based observation techniques that are grounded in research; 3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2; 4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building, including training on the effective application of such rubric to observe a principal's practice; 5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc. 6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals; 7. The scoring methodology utilized by the Department and the school district to evaluate a building principal under 8 NYCRR

§30-2, including: a. how scores are generated for each subcomponent and the composite effectiveness score of building principals, and
b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and 8. Specific considerations in evaluating building principals of English language learners and students with disabilities 9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training. 10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

10.06 Approve Inter-School Transfer
Recommended Action: The Board of Education hereby approves the Inter-School Transfer for a Kindergarten and second grade student to attend Woodstock instead of Phoenicia.

10.07 Inter-Municipal Agreement for Gymnastics
Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the Intermunicipal Agreement between Onteora Central School District and the Highland Central School District relating to student participation in the interscholastic sport of gymnastics.

10.08 Transfer of Funds for Retiree Health Insurance
Recommended Action: The Superintendent recommends the transfer of funds to retiree health medicare for NYSED budgeting requirements and tracking.
Transfer Amount From Budget Code Description To Budget Code Description
$4,400,000.00 A9060.800-10 Health Insurance A9060.875-10 Health Insurance-Retirees

10.09 Transfer of Funds for Unemployment Insurance
Recommended Action: The Superintendent recommends the transfer of funds from the Unemployment Reserve to the Unemployment Insurance budget code to pay for NYS Unemployment Insurance billing. This expense is not budgeted in the general fund due to the existence of the reserve funds designated for this purpose.
Transfer Amount From Reserve Description To Budget Code Description
$2,359.47 A815 Unemployment Reserve A9050.800-10 Unemployment Insurance

11. Committee Reports

11.01 Facilities Committee - Trustee Storey to report. Next meeting is in the Central Conference Room at 4:00 on 12/10/18 (proposed 7:15)
7:25

- Topics discussed:
  - Current capital projects: science room, press box, EPC contract – on track to save on fuel oil and electricity
  - Possibly install an electric vehicle charging station
  - Budget transfers to capital project
  - Drainage in fields for next year’s budget
  - Lighting for football field – getting numbers for that

- Future capital projects at high school/ middle school

11.02 Health and Wellness Committee - Trustee Shands to report. Next meeting is in the MS/HS Conference Room at 2:45 on 1/17/19

- Discussed Well-Stats score – review of policy and education of health and wellness – scored 100
- Does the Board want the committee to focus on anything in particular?
  - Perhaps school start times

12. New Business

12.01 The Board will discuss New Business

- Drainage of fields
- What can district do to promote having tournaments here?
  - Make the football field multi-purpose and promote district as an athletic center to draw people here
  - Talk to Margaretville about sharing sports fields - partnership
- Facilities Committee has discussed other uses for the football field

13. Old Business

13.01 The Board will discuss Old Business

No old business was discussed

14. Request For Information

14.01 Discuss Requests for Information

15. Adjournment

15.01 Adjourn Meeting. Next meeting December 4, 2018 in the Phoenicia School (proposed 7:25)

Recommended Action: The meeting is adjourned at 7:35
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
MINUTES 6:00 p.m.
TUESDAY, DECEMBER 4, 2018
PHOENICIA SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren
Not Present: Trustee Shands, Trustee Ratcliff

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 30 min)
Recommended Action: Motion to enter into executive session to discuss the employment record of a particular person, the sale of real property and OTA negotiations
Motioned: Trustee Osmond
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren
Not Present: Trustee Shands, Trustee Ratcliff

Now Present:
Trustee Shands arrived at 6:05
Trustee Ratcliff arrived at 6:15

2.02 Exit Executive Session and Return to Public Session (proposed 6:30)
6:45
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Osmond
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 6:35)
Recommended Action: The Board of Education hereby accepts minutes of the November 20, 2018 Board Meeting
Motioned: Trustee Ratcliff
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

4. Presentation

4.01 Ulster BOCES Superintendent, Dr. Charles Khoury will present to the Board (proposed 6:40 duration 40 min)

6:50

- Introduced Onteora Representative on BOCES Board, Robert Curran
- Went over Onteora's purchasing and use history in BOCES programs
  - $3.9 million in 17-18, usually $3.4 million- glad Onteora is taking advantage of the services
  - Of the $3.4 million, $1.4 not eligible for BOCES aid, received over $500,000 in aid from BOCES particiation
    - Special Education, English Language Learner and Transportation aided differently, so these areas do not qualify for BOCES aid
- Most services will increase 2% or less in cost next year
- 1 student in New Visions Health – 12 grade only
- 2 students in Phoenix Academy (alternative HS)
- 1 student in P-Tech program
- Opening Intensive Day Treatment program in January
  - Contracted with Astor psychiatric services
- Managed needs program for MS and elementary next year
- Contract with Teachers College
- Working with Special Education directors to determine the needs of districts
- Bringing experts from around the country to Ulster for teachers
  - Build more programs so students do not have to go out of county to other BOCES

Discussion:

- Districts from Ulster and surrounding area are buying seats for 45 teachers to go to California to learn Project Based Learning
  - Onteora not participating
- Salary cap for BOCES Superintendent Legislation report to be released to Governor before Dec. 31st
- The BOCES funds for post-retirement benefits that are being refunded to Districts will be complete with the 2019-2020 school year refund
- Look into Ulster BOCES pairing with Omega Institute

5. Welcome

5.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 7:20 duration 10 min)

7:15

- Focusing on community out-reach – food baskets, children's toys donated
  - Shandaken Police Dept. have been very generous this year
- Successful Senior Citizen Luncheon – served over 40 meals
  - Students entertained with song and dance
  - Sponsored by PTA
- PTA Holiday Boutique will begin soon
- Google Docs Training – facilitated by Special Ed teacher Nicole Ryan

    - Convert data on shared drive to a Google Doc and be able to access from home
- Library Media Specialist Shelley Savatgy is bringing in musician to host a series of micro-assemblies –story tellers singing with kindergarten children
- PTA will host Holiday Craft Fair – arts and crafts for holiday giving

6. Superintendent District News

6.01 The Superintendent will report District News (proposed 7:30)

- Begin concert series with a HS Concert tomorrow evening, the MS Concert next week on Wednesday and the Bennett 5th and 6th grade concert next week on Thursday
- Between Thanksgiving and Christmas, our staff will be assisting families by providing gifts for hundreds of our students in all grades and younger siblings through gift and toy donations
- Attending the PTA meetings at each of the elementary schools this month to review the Board goals and provide the PTAs with some history related to our enrollment and the changes we have seen in our student demographics
    - Also shared some information related to the work that has been done in the past by various committees – not rushing a long term plan
- Facilities Committee is developing plans for projects that can be included in the budget, will be bringing this to the PTAs as well
    - These projects may be included in the budget vote so we want to ensure that our community has information about them before May vote
- As was requested at a prior Board meeting, there will be a presentation on our programs that address the social emotional health of our students on February 19th
    - Will also provide an update on the status of our Guidance Plan
- Our agenda tonight contains a proposed French Club trip to Paris- will be a rich cultural experience for our students
    - There will be many fundraising opportunities to support this trip in the coming months
- Our agenda also includes a couple more mentors for our community mentor program
    - Grateful for those community members that step up and accept these positions
- Our budget calendar on the agenda shows that we will begin our discussions at the Board table in January

7. Board District News

7.01 The Board will report District News (proposed 7:35)

Trustee Storey reported that she attended the Belleayre Bash Pancake Breakfast to support the students raising money for Belleayre Bash on Graduation night

Trustee Ratcliff went to Woodstock Artist Association & Museum to see the children's artwork on display

- Commend art department for their commitment to help align community and schools

Trustee Kurnit reported that student artwork is also on display at Ulster BOCES Conference Center

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
No comment was made

9. Public and Student Comment

9.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:40 duration 10 min or more)
No comment was made

10. Discussion and Possible Action

10.01 French Club Trip
Recommended Action: The Board of Education hereby approves the French Club Trip to France
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

10.02 Donation - Kreko (proposed 7:50)
Recommended Action: The Superintendent recommends acceptance of a donation totaling $100.00 CASH, from Douglas and Susan Krecko to be used towards the Levon Helm Memorial Scholarship. The Superintendent recommends approval to increase the 2018-2019 Budget line TE92.037 (Levon Helm Scholarship) by $100
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

10.03 Donation - Ventures
Recommended Action: The Superintendent recommends acceptance of a donation totaling $421.00 CASH, from Ventures at Rock City Rd, LLC to be used towards the Levon Helm Memorial Scholarship. The Superintendent recommends approval to increase the 2018-2019 Budget line TE92.037 (Levon Helm Scholarship) by $421.00
Motioned: Trustee Osmond
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

10.04 MOA- Guidance Counselor Sick Days
Recommended Action: The Board of Education hereby approves Memorandum of Agreement #12042018 regarding sick days for the guidance counselors.
Motioned: Trustee Kurnit
Seconded: Trustee Storey

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

10.05 Discuss Hiring a Consultant to Help Create a Long Term Plan (proposed 7:55 duration 30 min)

Superintendent Victoria McLaren asked the Board to discuss this to be sure that no one is left out of process – not looking to bring someone in who will lead us to an end that is uncomfortable for the District

- Need someone that has gone through this process before and can guide us to be sure we are engaging with all stakeholders
- Since 2004-2005 school year have lost 850 students-significant number
  - Some districts have taken action a few years ago - such as closing schools and restructuring
- Restructure in way that will be most beneficial to students; provide them with the best program we can with the best use of our resources and staff
- Want to be in communication with as many groups as possible
- Board receive communication from the public
- Responsibilities of consultant are: helping us to work though process of laying out a timeline, finding a reasonable process to engage everyone, give us a framework as to how to structure communications
  - Overwhelming the community with information is as bad as too little communication
- A consultant will help address the all the needs of the students and community
  - Will also guide communication
- Assistant Superintendent for Business, Monica LaClair's former District recently went through this process to find solutions to declining enrollment

Next – Superintendent will come up with candidates for consultants

11. Independent Contract Retainer

11.01 Approve All Independent Contract Retainer (proposed 8:25)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 11.02-11.03
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

11.02 ICR- Hurley Medical

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Hurley Avenue Family Medicine as a mentor in medicine for the period beginning November 2, 2018 to May 30, 2019 at a rate of $250.00 per stipend, to a maximum of $250.00, and authorizes the Superintendent to sign such an agreement.

11.03 ICR - Nolan

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kathleen Nolan, MD, MSL as a mentor in environmental science for the period beginning November 14, 2018 to May 29, 2019 at a rate of $250.00 per stipend, to a maximum of $250.00, and authorizes the Superintendent to sign such an agreement.

12. Consent Agenda

12.01 Approve Consent Agenda (proposed 8:30)

Recommended Action: The Board hereby approves item numbers 12.02-12.06
Motioned: Trustee Ratcliff
Seconded: Trustee Warren
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

12.02 Personnel Agenda

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Burkhardt, Jeannine	AIS Regents Prep (After school 1) Split w/J Morra	$1,002.00
Burkhardt, Patrick	Track – Winter Assistant Coach Split w/T King	$1,396.00
Edelman, Lance	Math Club Advisor – HS Split w/ J Morra	$878.00
King, Thomas	Track – Winter Assistant Coach Split w/P Burkhardt	$1,396.00
Morra, Jessica	AIS Regents Prep (After school 1) Split w/J Burkhardt	$1,002.00
Morra, Jessica	Math Club Advisor – HS Split w/ L Edelman	$878.00

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Benjamin, Stewart	FT School Bus Driver	12/5/18 – 6/4/19	15	
*Fisher, Jared	Custodial Worker/District	12/17/18 – 6/16/19	1	Replaces C.Murphy

*Pending pre-employment processing

12.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/18, Confidential, as reviewed by Trustee Salem

12.04 Approve 2019-2020 Budget Calendar

Recommended Action: The Board of Education hereby approves the Budget Calendar for the 2019-2020 School Year

12.05 Approve Warrant Schedule

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 4

12.06 Surplus Items

Recommended Action: The Board of Education hereby approves the disposal of 44 athletic participation trophies, which are broken and unsafe

The following was removed from Consent Agenda

12.07 SEQRA for West Hurley Building well

Recommended Action: WHEREAS, by resolution dated February 7, 2017, the Board of Education of the Onteora Central School District ("District") entered into a Contract of Sale for the sale of the former West Hurley Elementary School property to Kerry Danenberg (the "Purchaser"); and

WHEREAS, the Purchaser has advised the District that, as part of its pursuit of governmental approvals for the proposed development of the Property, the Purchaser desires to have access to, and use of, a portion of the Property in order to drill an additional public water supply well on the Property; and

WHEREAS, the District is desirous of granting a revocable license to the Purchaser (the "Proposed Action") for the purpose set forth above; and

WHEREAS, the Proposed Action constitutes a routine activity of the District and/or the extension of utility distribution facilities that qualifies as a Type II action set forth in 6 NYCRR Part 617.5 of the implementing regulations of the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Proposed Action includes no other potential agencies that have been identified with regard to the Proposed Action; and

WHEREAS, the Board has considered the information and documentation, which describes the design and intent of the Proposed Action:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Proposed Action and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that:

a. The Proposed Action is classified as a Type II Action; and

b. In accordance with Article 8 of the Environmental Conservation Law, the Board is not obligated to conduct any further environmental review of the Project.

12.08 Approve License and Use Agreement for West Hurley Well

Recommended Action: WHEREAS, by resolution dated February 7, 2017, the Board of Education of the Onteora Central School District ("District") entered into a Contract of Sale for the sale of the former West Hurley Elementary School property to Kerry Danenberg (the "Purchaser"); and

WHEREAS, the Purchaser has advised the District that, as part of its pursuit of governmental approvals for the proposed development of the Property, the Purchaser desires to have access to, and use of, a portion of the Property in order to drill an additional public water supply well on the Property; and

WHEREAS, the District is desirous of granting a revocable license to the Purchaser for the purpose set forth above; and

WHEREAS, the District determined that the granting of a revocable license for such purpose is a Type II action as set forth in 6 NYCRR Part 617.5 of the implementing regulations of the State Environmental Quality Review Act (SEQRA) because it constitutes a routine activity of the District and/or the extension of utility distribution facilities:

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Education of the Onteora Central School District approve a revocable license with the Purchaser

under the terms and conditions set forth in the License and Use Agreement annexed hereto as Exhibit "A;" and
BE IT FURTHER RESOLVED THAT, the Board President is authorized to execute such License and Use Agreement, a fully executed copy of which shall be placed on file with the District Clerk.

Motion to postpone items 10.07-10.08
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

13. Committee Reports - No Committees have met

14. New Business

14.01 The Board will discuss New Business
No New Business to Discuss

15. Old Business

15.01 The Board will discuss Old Business

16. Request For Information

16.01 Discuss Requests for Information
Trustee Salem requested declining enrollment report- how many left in each grade level by year

17. Adjournment

17.01 Adjourn Meeting. Next meeting December 18, 2018 in the MS/HS (proposed 8:40)
Recommended Action: The meeting is adjourned at
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING
Minutes 6:00 p.m.
TUESDAY, DECEMBER 18, 2018
MIDDLE SCHOOL/HIGH SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren
Not Present: Trustee Shands, Trustee Ratcliff

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)
Recommended Action: The Board of Education hereby accepts minutes of the December 4, 2018 and December 13, 2018 Board Meetings
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren
Not Present: Trustee Shands, Trustee Ratcliff

Now Present:
Trustee Shands arrived at 6:05

3. Presentation

3.01 Athletic Director, Kim Pilla will give an Update on Athletic Program (proposed 6:10 duration 30 min)

- Showed a slide presentation set to music of Onteora athletes
- Booster Club in full swing - have by-laws and financials set up
  - 11 Board members representing all the townships in Onteora
  - Mission is to support athletics and promote school spirit through sports
  - Parent representatives are welcome
- Switching from 11 to 8 man football team
  - Designed for smaller schools in county
  - Modified and varsity will be 8 player
  - Width of field is narrower
- Recognized senior athletes, coaches and outstanding athletes in each sport
- Winter Senior Athletic Recognition Nights: Wrestling-Jan. 16th; Boys Basketball- Feb. 5th; Girls Basketball- Feb. 14th; Spirit team- Feb. 14th or 15th
- Worked with Olive Rec to create Youth Basketball Night –Feb. 1st
- Onteora Athletic Awards Night - May 30th

Discussion:

- Have had Mixed Competition Football in past years - allows females to play
- Differences with 8 vs 11 Man Football: 3 man offensive and different formations for defense
    - Field is 40 yards wide instead of 50 yards
    - Compete only with smaller school districts, more like Onteora
- Thanked Ms. Pilla, coaches and all community for dedication to students
- In conversation with Student Government to survey students about Homecoming to get more input

4. Welcome

4.01 HS Principal, Lance Edelman will welcome the Board (proposed 6:40 duration 10 min)

6:50

- Have 25 clubs running with 143 students participating
- Going to use Student Government to promote clubs
- Tonight highlighting Science Olympiad Team – achieve so many awards with 24 students
    - Run practice Monday through Thursday
- Bryan Keenan and Don Bucher are advisors- introduced Bryan Keenan
- Science Olympiad participates in 25 competitions every year- 440 teams in State
    - Students study for college-level science exams, lab events and performance events then go in to compete against other schools
    - Build Event example design a device that will hold a certain amount of weight
- Introduced student James Davis who explained more:
    - Been in Science Olympiad since 7th grade – enjoys building
    - Use 3-D Printing – will be in future work force - gives real world skills
        - Pairs older and younger students
    - For students who want to learn more about different areas of science
        - For example: Built an instrument from scratch
- Very difficult to make top 10 – against very competitive schools
    - Top accomplishments – last 4 out of 6 years placed in top 10 in several categories
- Feeder program from Middle School allows program to continue its success

Discussion:

- Required to do all 25 events – team of 15, not more than 7 seniors on team

5. Superintendent District News

5.01 The Superintendent will report District News (proposed 6:50)

- Holiday concerts were wonderful this year – good turn out
    - Thank you to our fantastic music department for the guidance and support that they provide to our students
    - The success of our program is evident in the number of students that participate as well as the skills they display
    - High and Middle School concert videos are on the School websites
- Including in the five week reports will be a letter informing parents of the new protocols that will be in place at the MS/HS when we return from break
    - Have been communicated to students during this week

  - Use of bus passes was suspended this year to see if it would increase student participation in afterschool activities and athletics and if it would make it easier for students to support their peers by attending afterschool events and games
    - Found that it generates concerns regarding supervision and safety
  - Loading dock entrance has historically been unlocked after dismissal, now will be locked and we will maintain an employee at the desk to monitor the door until the second late bus departs at 5:15
  - Any members of the public that want to attend an athletic contest must enter through the gymnasium entrance
  - Will be securing hallways after the second late bus departs each day to minimize the ability of visitors to access many areas of the building
  - Struggle between welcoming in community and keeping students safe
- New signage now on the entrances to Central Administration, the student entrance by the loading dock and the gymnasium
  - Thank you to Assistant Superintendent for Business, Monica LaClair and Director of Facilities Mr. Mance for making that happen
  - One more sign will be installed once the ground thaws to replace the white wooden sign that is in the lawn area outside the high school
- Met with all three elementary PTAs this month and shared information related to the Board goals
- Will be going to future meetings with updates on our work in this area and budget related updates to review the various projects that are being proposed by the Facilities committee for inclusion in our budget
  - There may be a large number of projects to be funded in different ways
- Assistant Superintendent for Business, Monica LaClair give some information on a few areas that the Facilities Committee is considering proposing so that our parents know about the work we are doing
  - Field Hockey/Baseball Field is an issue due to large amount of rain
    - Cannot fix with in-house staff - waiting for architecture plan
  - Football field - looking to see if it can be used for other sports – problem for soccer – would need to modify field
  - Cross Country track – walked course in spring – needs work –
    - Cannot do with in-house staff- looking to incorporate improvements in 2019-2020 budget
  - Thank you to Facilities Director, Jared Mance for emergency phone at the Emerson Soccer field
    - There is no cell service at the field – nothing we can do
  - Facilities Committee always wants to hear about facilities issues – meetings are open to public
- Providing a presentation on our various programs that address the social emotional health of our students on February 19th
  - BOCES has launched a new educational and clinical service program for students that are experiencing a mental health trauma or crisis that puts them at risk for hospitalization, also provides them a transition to acclimate them back into their home district.
- Thank the Elementary Principals for hosting Board classroom visits last week and this week – teachers were very gracious

Lastly, I want to wish everyone a wonderful holiday season. I'm sure everyone will thoroughly enjoy the winter break and we will return ready to take on 2019.

Discussion:

- Students will not be able to leave the building after school
    - No way to account for them once they leave the building

6. Board District News

6.01 The Board will report District News (proposed 6:55)

Trustee Shands reported on Varsity Girls Basketball Spaghetti Dinner - raised some money for Carnival and Coaches vs. Cancer

Trustee Kurnit reported:

- UCSBA meeting– Julie Marlette spoke about things happening at State level
- Attended a webinar on legislative priorities – was beneficial
- Attended all 3 elementary visits – pleasure to see the students with staff
    - Would like to spend more time in one room

Trustee Storey attended the elementary visits – thanked the teachers and administration – good reminder of why we are on the Board

Trustee Salem reported that the Marist Study sent to the Board outlines what drives declining enrollment; District Clerk setting up appointments with legislature to discuss bringing more jobs into the area, fill technology gaps (cell phone service) and education funding

Meet with Mike Hein on voting machines taken away by the county

7. Student Representative Report

7.01 Student Representative, Satch Sumner-Waldman will report to the Board

- Student Government meetings do not have good turn out and are poorly run – very hard to get grades 6-12 at one meeting, usually just 11th and 12th graders and a few underclassmen
    - Don't understand objective of Student Government
    - Working on by-laws – they change every year
        - Not enough people there to pass by-laws – need 12 votes
- Not running as smoothly as in the past – things aren't getting done
- Don't understand what should be, meetings are not productive

Discussion:

- Discussed ways to help Student Government run more smoothly

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
No comment was made

9. Public and Student Comment

9.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:00 duration 10 min or more)

7:40

Rita Vanacore – Very excited to have Kim Pilla in district– brought school spirit and excitement to school – starts with athletics. Is the president of Imagine Onteora – foundation for school district – now part of Booster Club. Consider possibility that the maintenance of the sports fields should be a separate line in budget – not part of facilities

Heather Roberts – Reiterate the concern for the athletic facilities – and make the football field a multi-use field

The Board took a break at approximately 7:50

10. Consent Agenda

10.01 Approve Consent Agenda (proposed 7:10)

Recommended Action: The Board hereby approves item numbers 10.02-10.09
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands
Not Present: Trustee Ratcliff

10.02 Personnel Agenda

APPOINTMENT: INSTRUCTIONAL
FULL-TIME PROBATIONARY APPOINTMENT
Be it hereby resolved that the Board appoints:
Sam Smith certified in School Counseling, to a 4 year probationary period in the tenure area of School Counselor at a salary of 1MA commencing on 1/14/19 and ending on 1/13/23. Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Phillips, Carol	Teaching Assistant/High School	2/1/19	Retirement

SUBSTITUTE

NAME	POSITION
Collins, Kaitlin	Uncertified TA – Non-Instructional
Smith, Sam	Certified Teacher

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Bergenson, Erika	Elementary Resource Additional 3 Split w/M.Heekin	$1,055.50
Heekin, Molly	Elementary Resource Additional 3 Split w/E.Bergenson	$1,055.50

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2615	11/13/18 – As needed	FMLA Medical

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY START DATE	PERMANENT DATE
Casey, Lisa	Senior Typist	7/1/18	1/1/19

Galuska, Susan	Senior Typist	7/1/18	1/1/19
Tucker, Gina	Senior Typist	7/1/18	1/1/19

10.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/18, Confidential, as reviewed by Trustee Salem

10.04 Abolish Positions

Recommended Action: The Board of Education hereby abolishes the following positions: 1.0 FTE ESL and 3.0 FTE Typist

10.05 Create Position

Recommended Action: The Board of Education hereby creates the following position: 0.6 FTE ESL

10.06 Award Bid for Bennett Partition

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the Folding Partition at the Bennett Elementary School Gym based on the bid documents of November 27, 2018 to the lowest responsible bidder, Tri-State Folding Partition, for the amount of $78,250.00 and authorizes the Superintendent to sign such an agreement.

10.07 Memorandum of Agreement for Medical Director

Recommended Action: The Board of Education hereby approves MOA #12182018 regarding the medical director

10.08 Contract for Medical Director

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Suellen Elmendorf, as District Medical Director effective January 1, 2019 to June 30, 2019 at a rate of $9,882.50 to a maximum of $9,882.50 and authorizes the Superintendent to sign such an agreement.

10.09 Appoint Medical Director

Recommended Action: The Board of Education hereby approves Other Appointments: Suellen Elmendorf as District Medical Director at $9,882.50

11. Committee Reports

11.01 Audit Committee - Trustee Salem to report. Next meeting is at Central Administration on 3/4/19 (proposed 7:15)

8:00

- Reviewed internal Audit recommendations for risk factors
- Revised Audit Committee Charter

Recommended Action: The Board of Education hereby approves the revised Charter of the Audit Committee as attached

Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands
Not Present: Trustee Ratcliff

11.02 Facilities Committee - Trustee Storey to report. Next meeting is in the Central Conference Room at 4:00 on 1/7/19

Discussed potential future Capital Projects (See Assistant Superintendent for Business, Monica LaClair's report in Item 5.01)

12. New Business

12.01 The Board will discuss New Business

New federal school food regulations – Onteora will maintain same level of high quality ingredients

13. Old Business

13.01 The Board will discuss Old Business

Send Shared Decision Making Plan to Board

14. Request For Information

14.01 Discuss Requests for Information

Trustee Kurnit asked:

- Why district is not participating in BOCES California trip?
  - Not in a place to take advantage of that –need to follow the Professional Development Plan
  - Will be an ongoing program and when our teachers are ready, they will attend
- Why do you have to give license at each school rather than once for the District?

Trustee Storey asked for each building's staff counts

Trustee Salem asked about Onteora students full time at who BOCES don't get student pictures taken – BOCES do not take pictures

Trustee Osmond asked if we could create a coalition of photographers from community that could take senior pictures to save students money

Discussion: Lifetouch creates the yearbook and subsidizes it

15. Adjournment

15.01 Adjourn Meeting. Next meeting January 8, 2019 in the Woodstock School - Happy New Year! (proposed 7:25)

Recommended Action: The meeting is adjourned at 8:20
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands
Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

MINUTES

TUESDAY, JANUARY 8, 2019
WOODSTOCK SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Salem, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Storey, Trustee Osmond, Trustee Ratcliff

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)
Recommended Action: The Board of Education hereby accepts the minutes of the December 18, 2018 Board Meeting
Motioned: Trustee Shands
Seconded: Trustee Warren
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Storey, Trustee Osmond, Trustee Ratcliff

Now Present
Trustee Osmond arrived at 6:05

3. Welcome

3.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 6:10 duration 10 min)

- Showed videos of 4 events at the schools
  - Students worked with a visiting musician– wrote a song with them
  - Parade in building after hearing the book, “Balloons Over Broadway”
    - Made their own balloon floats
  - Gave Carol Brower a surprise dance party on her last day before retirement
  - Micro-assemblies – Librarian Shelley Savatgy is working with local organizations to come in to work with each grade level (retired teachers, staff, author visits, etc.)
- Bringing in a therapy dog (Tank) – still working out logistical details

4. Superintendent District News

4.01 The Superintendent will report District News (proposed 6:20)

- In the second week with new after-school procedures
  - Thanks to the administrators, staff and students for working through this process together
  - The safety of our students and our facility is one of our main priorities
  - Principals were very thoughtful when they were working on the logistics and planning for this transition

- This is an adjustment for our students, but we are trying to provide options and opportunities while maintaining a safe environment
- Auditions for our musical will be held this week
- Ms. LaClair will be providing a presentation on Capital Projects this evening
  - Presented this to the Facilities Committee last night, and will be scheduling with the PTAs to review it with them
- The Woodstock PTA is advocating for an additional staff member to be assigned to Math AIS in Woodstock
  - Asked Dr. DeLucia to provide the Board with an update on the many initiatives undertaken by the Curriculum and Instructions office

Assistant Superintendent for Curriculum & Instruction, Dr. Jodi DeLucia:

RTI/AIS - Future's Report - Have met every other week with Cabinet since September

- On the agenda at almost every meeting
- Reviewed the NY State Blueprint for Improved Results for Students with Disabilities and New York State's Continuum of Special Education Services for School Age Students with Disabilities
- Reviewed many of our programs as they relate to service delivery
- Discussed the programs that do and do not align with least restrictive environment
- Discussed what service delivery models are being delivered with fidelity
- Will be reviewing the District Response to Intervention Document in the spring
- Thanks to Cindy Bishop, our Director of PPS for her work
- Will be meeting with elementary AIS teachers and administrators to assess the efficacy of our AIS program, delivery models, and the fidelity to the delivery of service
- RTI committee will analyze student numbers, eligibility and exit criteria, models of delivering AIS services, elementary schedules, and professional development for staff to ensure that there is common language and a clear understanding of expectations

Equity and Inclusivity

- Partnership with the NYU MetroCenter's Center for Strategic Solutions to offer professional development on equity and inclusivity work in the Middle and High School
- Thanks to MS Principal Jen O'Connor and HS Principal Lance Edelman
- Kick-off to this work was in September on the Superintendent's Conference Day
- Have had the opportunity to build on our initial work, but need more time, more training, and more opportunity
  - Four more sessions scheduled this year
- Planning to expand this work next year to the elementary buildings

Committees

- A committee of teachers and administrators will meet about Summer Skills Academy
  - Will reflect on the efficacy of the program, and discuss what a highly effective Summer Academy Curriculum might look like
- Professional Development Planning Committee will complete the new Professional Development Plan
  - Current plan expires this June
- Guidance Plan Committee has been meeting and will continue to meet

    - Will report to the Board on Feb. 19th
- Will be working with K-6 teachers to complete a Mathematics Curriculum Audit, and are planning to complete a facilitated Curriculum Map review over the summer

Professional Development

- Every teacher responsible for students that will participate in 3-8 Computer Based Testing will be trained this year by February 19th
    - Teachers have the opportunity to explore the online exams, and create opportunities for students to engage in technology
- Literacy Intensives will continue so that every teacher of reading K-6 has the opportunity to build common language and engage in coaching
- Been utilizing the support of an Ulster BOCES Mathematics Specialist to expand on the Dr. Nicki Newton work and to align the work to the shifts in mathematical practices outlined by the New York State Next Generation Mathematics Standards
- Working with a BOCES Science Specialist to build on and expand understanding of the New York State Science Standards, the Inquiry Process, and the Power of Phenomenon in the classroom
- Continuing Growth Mindset work after school, with many teachers participating

Discussion:

- Should have been a presentation, but is the prelude to presentation in Feb

5. Board District News

5.01 The Board will report District News (proposed 6:25)

Trustee Salem reported that the Board has been taking their tours of the schools in session – they have been illuminating and appreciated

Trustee Warren reported that there is a free workshop at the Woodstock Day School called Transgender 101 at 6:00 on Monday

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting
Rita Vanacore, Heather Roberts

8. Public and Student Comment

8.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:35 duration 10 min or more)

Natalie Acker-Raymond – Students are not getting as much help as they need. Need another AIS Math teacher at Woodstock

9. 2019-2020 Budget Update

9.01 Assistant Superintendent for Business, Monica LaClair will give an update on the 2019-2020 Budget (proposed 6:30 duration 30 min)

Capital Projects:

- Specialized Building Code set by State Education Department (SED) and prevailing wages drives up the cost of school construction (as compared to private construction)
- Maximum $750,000 currently in draft budget for projects
    - Field Hockey Field/Baseball Field Drainage

    - HS Doors/Security Entrance
    - Alternates to the Press Box/Bleacher Project
- Repair Reserve very limited in scope
    - Requires a Public Hearing
    - Requires approval of 2/3 of the Board of Education
    - Not eligible for Building Aid
- Repair Reserve Potential Projects
    - Repointing Bricks
    - HS Roof
    - Drainage under the Track and Football field
    - Modifications to field to allow for uses other than football
    - Estimated cost up to $1 million
- Capital Project Funding Options
    - Capital Reserve – outside of budget and reserve
        - $6.1 million currently in Capital Reserve account
    - Bonding
        - Debt from Bennett project payments ending in 2022-2023
        - Replacing current debt would keep Building Aid payments stable
        - Allows us to hold on to Reserve to use for future planning
    - Both Require Voter Approval
- Capital Project Components
    - ADA Commitment Letter to State Education Department for projects
        - Approx. $1.1 Million
        - HS/MS Bathrooms
        - HS/MS Locker Rooms
        - Still to be determined
    - Replacing Bennett Roof (partial)
        - Approximately $1.0 Million
    - Incorporating new requirements for a school building roof project
- Debt and Building Aid
    - Little less than half the debt is covered by building aid
    - Additional debt brings additional aid
- Summary
    - In 2019-2020 Budget
        - FH Field/Baseball Field
        - Doors
        - Lower Level Safety
    - Repair Reserve
        - Repointing Bricks
        - MS/HS Roof
        - Drainage Lining Repair
    - ADA Capital Project
        - Commitment Letter to SED
        - MS/HS Locker rooms
        - MS/HS Bathrooms
        - Bennett Roof (partial)

Discussion:

- Science Room bids come in tomorrow

- Tax cap is effected because you can take out the where the debt is higher than the aid and taxpayers have to pay
- Capital Project work – hoping for on ballot this spring
- 2020 is the next building condition survey – using one from 2015
- MS & HS locker rooms boys and girls will be brought up to ADA compliance

6. Student Representative Report

6.01 Student Representative, Satch Sumner-Waldman will report to the Board

Association of Student Government

- Correction in statement made at the last meeting - have a simple majority established
- Problem to get the attendance to conduct a simple majority – 4 people at the meeting today – need 8 or more
- Last meeting they voted that no quorum was needed temporarily
- Have not had a 2/3 majority yet at a meeting– will keep working on bylaws – have some from other schools
- Working with Google Docs and group chat for better communications

National Honor Society

- A productive fall semester serving community
    - Students did warm weather gear drive for Family of Woodstock
    - Blood drive successful
    - Spearheaded “Helping Hand” – purchased gift cards for families in need
    - Kicking off “Canuary” campaign – collecting can goods for Reservoir Food Pantry
    - February collecting items for victims of domestic violence in shelters
- Planning Quiz Bowl for the spring– redesigned as Bennett Family Fun Night and was well received

Philosophy Club

- Accepting submissions for academic journal
- Club is trying to build interest in the journal, similar to magazine and school newspaper

Brought copies of the “Talon” – school newspapers

New After School Rules

- Students are complaining that they are too strict

Discussion:

- The Board offers their encouragement to keep going with Student Government
- 2 issues of School newspaper so far
- After school rules – use Student Government
    - Perfect thing for Student Government to “negotiate” with Principal
    - No penalty for sharing a thoughtful and important opinion
    - Board members feel students did not hear the reasons and were not given an opportunity for input
    - Need to find middle ground in the future not so extreme
    - Make decisions collaboratively with students, not top-down

10. Discussion & Possible Action

10.01 ICR - Goldin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and David Goldin as a mentor in Art & Design for the period beginning December 17, 2018 to May 31, 2019 for a stipend in the amount of $250.00 and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Shands
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Shands, Trustee Warren, Trustee Osmond
Not Present: Trustee Storey, Trustee Ratcliff

10.02 Donation from Clark Patterson Lee

Recommended Action: The Superintendent recommends acceptance of a donation totaling $100.00 CASH, from Clark Patterson Lee to support the Onteora School Lunch Fund.
The Superintendent recommends approval to increase the 2018-2019 budget line C2860.431-10 (Supplemental) by $100.00
Motioned: Trustee Shands
Seconded: Trustee Warren
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Shands, Trustee Warren, Trustee Osmond
Not Present: Trustee Storey, Trustee Ratcliff

10.03 Donation from Alliance Energy

Recommended Action: The Superintendent recommends acceptance of a grant donation totaling $500.00 CASH, from Alliance Energy, LLC / Exxon Mobil Corporation to support the Onteora Middle/High School STEM program.
The Superintendent recommends approval to increase the 2018-2019 budget line A2110.431.10 (Supplemental) by $500.00
Motioned: Trustee Shands
Seconded: Trustee Warren
- Olive Country Store put the school district name in for this grant

Result: Unanimous
Motioned: Trustee Shands
Seconded: Trustee Warren
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Shands, Trustee Warren, Trustee Osmond
Not Present: Trustee Storey, Trustee Ratcliff

10.04 Discuss Revising the Code of Conduct (proposed 7:05 duration 30 min)

Superintendent Victoria McLaren:
Considering prohibiting banning swastika and confederate flag except when used for instructional purposes

- At first determined that banning it was not the first solution
  - The Board passed a resolution denouncing the flag

- Began with creating a committee that provided input on some of the work that needed to be done to create a more tolerant and accepting environment for our students
    - One committee member volunteered provide lessons at the primary level based on the Southern Poverty Law Center Teaching Tolerance curriculum
    - Recognized that instructional staff need tools in dealing with these very difficult and polarizing conversations
        - Began equity and implicit bias work with the staff at the Middle/High School this school year, and plan to roll it out more widely next year to elementary staff
- Been looking at our student body and how it has changed over the years
    - Student population is less affluent and more diverse
        - Still overwhelmingly white, which creates a significant imbalance of power
- In Onteora, the individuals that are in the minority are so extremely in the minority, that an open forum to allow all opinions to be expressed so that everyone could hear and understand the many viewpoints on the issue may not be successful
    - Those that are so disproportionately out-numbered cannot feel free to express opposing viewpoints
- Being a small rural District the staff is able to make personal connections with the students but if students know that nothing will be done if they express their frustration and intimidation, they may choose to remain silent
- The presence of the confederate flag is intimidating to some of the students, and causes them to be unable to focus on instruction
    - While they may not speak up, they should be protected
- Based on these thoughts, I am in support of amending the Code of Conduct to prohibit both the confederate flag and the swastika from our school except for the purposes of instruction
- At the next Board meeting there will be a hearing to give the public a chance to comment on the proposed change to the Code of Conduct
    - Then the Board can discuss and approve the Code of Conduct

Discussion:

- Board is grateful for the support of the Superintendent
- Board did resolution last year as to how they felt because were told that cannot ban the confederate flag
    - Guidance has not changed – disruption to educational environment looks different at Onteora – not an outward symptom as at other places

11. Consent Agenda

11.01 Approve Consent Agenda (proposed 7:35)

Recommended Action: The Board hereby approves item numbers 11.02-11.03
Motioned: Trustee Shands
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Shands, Trustee Warren, Trustee Osmond

Not Present: Trustee Storey, Trustee Ratcliff

11.02 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

NAME	EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
Goho, Colette	3235	11/27/18 – 3/31/19	Extend Unpaid Parental Leave

SUBSTITUTE

NAME	POSITION
Phillips, Carole	Certified TA

TEMPORARY APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	REMARKS
Bachor, Margaret	School Nurse /District	10/1/18 – 1/11/19	Extend appointment
Weidner, Sandra	Business Teacher/High School	9/5/18 – 3/29/19	Extend Leave Replacement

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Wall, William	Weightlifting Advisor (1/14/19 – 3/8/19 8 weeks)	$1,414.67

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	09/21/18 – 1/22/19	Extend Unpaid Medical

APPOINTMENT:
NON-INSTRUCTIONAL – PART-TIME

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Collins, Kaitlin	School Monitor/District	1/9/19	Step 1	

11.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1/19, Confidential, as reviewed by Trustee Kurnit

12. Committee Reports

12.01 Facilities Committee - Trustee Kurnit to report in absence of Trustee Storey. Next meeting is in the Central Conference Room at 4:00 on 2/25/19

- Discussed approved capital work status – Bennett partition, science lab, press box and bleachers
- Discussed possibly having an electric charging station, but no long range plan as where it would be in the District
- Short tour of Bennett School looking at areas of interest

Discussion:

- Clarification of what the issue is with multiple uses of football field
  - Need to employ architects and engineers to do a ground study– once assessment is done will know more
  - Sports fields are based on MHAL recommendations – must have certain dimensions and access
  - Being discussed with serious intention
  - Have looked into the idea of lighting the field – very expensive

13. New Business

13.01 The Board will discuss New Business

No new business was discussed

14. Old Business

14.01 The Board will discuss Old Business

No old business was discussed

15. Request For Information

15.01 Discuss Requests for Information

Trustee Shands asked if it is feasible to put a student lounge in for students

Trustee Kurnit asked:

Nurse Practitioner – will still be a school nurse- how will those duties be handled?

- Trying it out – must work for both parties

Some autistic students in district, some out of district, can we do more in-house, like the former ASPIE program?

- Need concentration of students at same grade level with same level of needs
  - Don't have critical mass to build program

When someone leaves the District, are they part of the hiring committee for their replacement?

- Usually have someone in a like-capacity on committee
- People are chosen by the unions

16. Adjournment

16.01 Adjourn Meeting. Next meeting January 22, 2019 in the Bennett School (proposed 7:45)

Recommended Action: The meeting is adjourned at 7:20
Motioned: Trustee Shands
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Kurnit, Trustee Shands, Trustee Warren, Trustee Osmond
Not Present: Trustee Storey, Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING
MINUTES 6:00 p.m.
TUESDAY, JANUARY 22, 2019
BENNETT SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

2. Public Hearing

2.01 The Board of Education President will open the hearing on revising the Code of Conduct to ban the confederate flag and swastika

Added language to Attachment C Prohibited Conduct: "Using, wearing, depicting, possessing or displaying a swastika, or the Confederate flag or its likeness, except when they are used as part of the curriculum and approved by a teacher or administrator"

Tony Fletcher- supportive of this, would hope students would not bring these items into school. Recounted incident where horrific events occurred that were related to the Confederate flag and soon after saw a student wear Confederate flag on fingernails - that will be disruptive to students of color; in India the swastika is a symbol of religion
Jeff Bailey - Full support of measure. Anything but the kindness, thoughtfulness and safety of educational place should be eliminated. These symbols have no necessity here.
Elaine Conroy- Teacher in the HS - Oppression looks like: student of color in class sees a student wearing a confederate flag on their fingernails, on book, etc. and they don't know if they can speak up and be heard because they are so in the minority. Much more comfortable to explain why this was passed than why it failed.
Snedha Kapadia - Parent at Onteora, business owner, person of color, grew up in the south and is an attorney. Fully support measure – has taken too long.
Lisa Phillips – As journalism professor, would err on side of freedom of speech, but is very concerned about the prominence of the Confederate flag in the HS. Daughter has reported that it is on notebooks, belt buckles, etc. Wish we didn't need ban, want to hear more about how educators and Superintendent came to this
Stephanie Gindele – not debatable that the symbols have been used with violent acts. Children of color may associate the Confederate flag t-shirt with violent acts.

Now Present:
Trustee Ratcliff arrived at 6:05

2.02 Close Hearing of the Code of Conduct

Recommended Action: The Board of Education hereby adopts the Code of Conduct with revisions.

Motioned: Trustee Shands

Seconded: Trustee Osmond

- Attorney's opinion has not changed – it is against the first amendment
- Board is here for all the students – to be sure they are safe, secure and supported
- Objective truth is that the Confederate flag was conceived as a symbol that people can own other people
- Students don't know the intent of students wearing the Confederate flag – that is a disruption of education
- Student Rep is in support of ban, does not know of any students that would object to it
- Voted to support freedom of speech through a resolution, but it didn't work
- Need to correctly teach the purpose of the Confederate flag
- This is Board of Education and Administration job – don't let the students decide everything – need to make the school a safe place for everyone to learn
- Give teachers the authority and expect them to enforce it
- Since the Confederate flag is not banned, do not know how many times the flag has been seen
- Students need to be taught that these kind of symbols depict hatred and should not be in school
- Hope to educate everyone to white privilege– a mindset to majority

Result: Passed

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

Nay: Trustee Storey

3. Executive Session

3.01 Enter executive session (proposed 6:25 - or whenever hearing is finished- duration 30 minutes)

6:45

Recommended Action: Motion to enter into executive session to discuss the discipline of a particular employee

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

3.02 Exit Executive Session and Return to Public Session (proposed 6:55)

Recommended Action: Motion to exit executive session and return to public session at 7:04

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

Motion to Change agenda
Motioned: Trustee Shands
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

8. Student Representative Report

8.01 Student Representative, Satch Sumner-Waldman will report to the Board
Read letter from Mr. Colevas to make clear some confusion

Student Government is having difficulties for these reasons:

1. *Cannot find time to meet with a group of 17 people, all with different schedules and when meetings are scheduled, attendance is low*
    a. *Not all students understood that when they ran for Class Officer, they would be part of Student Government*
    b. *Students don't want to miss class/clubs/athletics, or teachers won't dismiss them*
2. *Difficult to take another school's bylaws and make them our own*
    a. *Model set out by the Board is unique and logistics of the policy do not work*
3. *Scheduled a meeting on Saturday to write constitution and bylaws and address some business*
4. *Continue to empower students– real empowerment takes time – maybe in 5 years will work*
    a. *Agree the Student Government is vital*

- Brought the newest edition of The Reservoir - HS literary magazine published this week – on sale for $5
    - Great way to spread the creative talents students have to offer
- Have been talking about after school rules – Student Government will address at Saturday meeting

Discussion:

- Inappropriate for Satch to read Mr. Colevas letter
- Consider Satch a colleague of Board
- Appreciate unflinching honesty

4. Acceptance of Minutes

4.01 Acceptance of Minutes (proposed 6:55)

Recommended Action: The Board of Education hereby accepts the minutes of the January 8, 2019 Board Meeting
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

5. Welcome

5.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 7:00 duration 10 min)

- Display of art work in front of school is from art teacher Roberta Ziemba partnering with teachers in studies of Egypt, as per Common Core
- Sending Library Media Specialist Robin Renahan to Institute of Writing Comics
    - Will teach lessons of graphic novels
- Third quarter starts new after-school program by teacher Joan Mayone called "Loser's Club" - after the book by the same name
    - Many students have signed up
- Building Level Shared Decision Making Team came up with idea to have day of workshops for students called "Greater Sense of Self" – surveyed students
    - Mindfulness activity, growth mindset activity, hike, indoor snow ball fight
    - End of March

6. Superintendent District News

6.01 The Superintendent will report District News (proposed 7:10)

- Thanks to the Director of Transportation, who wakes up way before dawn when there is a forecast that is inclement
    - Thanks to all of the drivers that safely transport students around the very large district in changing conditions
- Last week we spent some time planning for the next session of Equity and Implicit Bias work at the secondary level
- There was training for classroom teachers and teaching assistants for the computer based testing for ELA and Math for grades 3-8 for this spring
- At the end of this week, our Instructional Cabinet will be viewing a webinar for a culture and climate survey.
    - Can be purchased through BOCES
    - Currently both New Paltz School District and Ulster BOCES are using this survey

6.02 The Superintendent will present Enrollment Projections and History (proposed 7:15 duration 15 min**)**

- Enrollment projection report is now from a different company
- Shandaken, Olive and Hurley lowered in population but number of housing units increased
    - Woodstock has lost almost 100 housing units, but population stayed the same
- Leveling out in K-6 with 80 students per grade
    - Still fluctuation at HS – in 2024 9^{th} - 99 10^{th} – 86 11^{th} - 134
- District enrollment will stabilize at about 80 students per grade level, unless something changes

Discussion:

- Cornell University Applied Data online – shows enrollments in all neighboring districts – will send link to District Clerk
- The stabilization is based on trends and live birth data
- Housing unit loss in Woodstock due to 2^{nd} home owners? Air B & B?
- Live birth is by resident zip code
- More effort to build something, "Build it and they will come."
    - Could add to population by letting people know the kind of job the District is doing
    - Use exit interviews to find out why people leave District

7. Board District News

7.01 The Board will report District News (proposed 7:30)

Trustee Storey reported that the 10th anniversary of the Modified Wresting Tournament in memory of long time PE teacher, Joe Freidel is on Saturday

- Over 100 wrestlers from around the area

Trustee Kurnit reported that meetings with legislators have been beneficial

- This Thursday UCSBA meeting is with NYS legislators

Trustee Salem reported:

- Meetings with legislators been encouraging
- Finished building tours - thank teachers, principals, Assistant Superintendent for Curriculum & Instruction and Superintendent
    - Very impressed by MS Student Government – active group

9. Acknowledge Public Be Heard Comments

9.01 The Board will acknowledge the public be heard comments from the last meeting

Natalie Acker-Raymond

10. Public and Student Comment

10.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:40 duration 10 min or more)

No comment was made

11. 2019-2020 Budget Update

11.01 Assistant Superintendent for Business, Monica LaClair will give an update on the 2019-2020 Budget (proposed 7:50 duration 15 min)

7:45

Fund Balance

- Been able to keep 20-30% of budget in fund balance
    - Helps keep district working while waiting for taxes in September
- Increased assigned fund balance for transfer to capital
- Unassigned – 4% can be used to fund emergencies
- Use Repair Reserve and Capital Reserve – will decrease fund balance to 21%
- Have a good credit score, so get low interest bonds
- Reduce assigned fund balance in coming years

State Aid

- State Aid is based on expenses
    - 2019-2020 aid is based on estimates for spending in 2018-2019 school year even though only half way through year, projection is high
- High Cost Aid (Special Ed) projection says 14 private school students but actually have 7 private school students
- Legislative budget comes out in March and is a little more accurate
- BOCES aid works the same - get aid from BOCES or from the State
- Building Aid has effect on projection because of work just finished – have not paid all bills so not a true projection of cost
    - $9.4 million from Governor's budget, increase of $275,000 but actual aid almost $100,000 less
    - Biggest gain is building aid

- If don't get in building aid, get in taxes – use capital exemption in tax cap calculation
- Budgeting $75,000 for State Aid
- Foundation aid is the only aid not based on expenses, got $17,000

Discussion:

- State has formulas to determine number of students in High Cost Aid
- Onteora revenue is 80% taxes and 20% aid
- Still working on closing the projects so building aid increases
  - Dept. of Labor has a case against one of our vendors
- Foundation Aid: law suit caused formula to be frozen due to Gap Elimination – held harmless at that time, but enrollment is down since then – should have received less State aid and other districts should have gotten more
- Reduce assigned fund balance means to reduce expenses and find areas historically over budgeted- allows you to free up what you have assigned to a reserve

12. Discussion & Possible Action

12.01 Approve New Members of the Professional Development Committee (proposed 8:05)

Recommended Action: The Board of Education hereby approves the membership of the Professional Development Committee as listed below.

Name	Building	Position
Jodi DeLucia	Central	Asst. Supt. For Curriculum & Instruction
Gabriel Buono	Bennett	Principal, President OAA
Jeannine Burkhardt	HS	Math teacher
Jane Wolfrom	Phoenicia	Grade 2 teacher
Laura Loheide	HS	English Teacher, ELA Coordinator 7-12
Brigid Kelly	Bennett	Special Education teacher
Doreen Erlwein	Bennett	Grade 5 teacher
Corey Cavallaro	MS	Social Studies teacher
Megan Frandino	MS	Special Education teacher
Lori Matteson	MS	Special Education teacher
Lance Edelman	HS	Principal
Pam Ciaccio	Phoenicia	Special Education teacher
Cynthia Bishop	Central	Director of Pupil Personnel Services
Jennifer O'Connor	MS	Principal
		Teaching Assistant
		Parent Representative
Dr. Robin Jacobowitz		SUNY New Paltz

Motioned: Trustee Shands
Seconded: Trustee Ratcliff

- No representatives from Woodstock on committee
  - Union assigns members
  - Had people from Woodstock that have resigned
- Trying to still get teachers, parents and a teaching assistant
  - May come back with more members
  - State regulations dictate who should be on committee and that unions choose people
  - Meet 4-6 times

- Rolling 5 year plan – can update annually
- Must send plan and professional development providers to State

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

12.02 Donation from Community Foundation

Recommended Action: The Superintendent recommends acceptance of a donation totaling $1,955.00, CASH, from the Community Foundations of the Hudson Valley to be awarded to Bennett Intermediate School for the grant entitled, “I want my Mummy!”
The Superintendent recommends approval to increase the 2018-2019 Budget line A2110.431.03 (Supplemental) by $1,955.00
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

12.03 Donation - Lifetouch

Recommended Action: The Superintendent recommends acceptance of a donation totaling $306.00 CASH, from Lifetouch National School Studios to support PBIS at the Woodstock Elementary School.
The Superintendent recommends approval to increase the 2018-2019 Budget code A2110.431-07 (Supplemental) by $306.00
Motioned: Trustee Shands
Seconded: Trustee Storey

- Group that is the student photographer

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

12.04 Donation - Art Supplies

Recommended Action: The Board of Education hereby approves the donation of various art supplies for the art teachers from Robert Selkowitz
Motioned: Trustee Shands
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

12.05 ICR - Scherry

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Cynthia Scherry as a Colonial Trade Fair Consultant to the 4th Grade Team for the period beginning January 10, 2019 to May 31, 2019 at a rate of $50.00 per hour to a maximum of $3,200.00 and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Storey

Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 8:10)

Recommended Action: The Board hereby approves item numbers 13.02-13.08
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

13.02 Personnel Agenda

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP
*Brower, Alison	Registered Professional School Nurse/Phoenicia	1/23/19 – 9/22/19	1

*Pending Pre-employment Processing

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
McCarthy, Victoria	Musical Director	$3,984.00
Rondeau, Brittany	Musical Coordinator	$498.00
Rondeau, Brittany	Musical Vocal Coach	$1,162.00
Rondeau, Brittany	Production Account Manager	$530.00

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY STEP	REMARKS
Bennett, Joshua	Groundskeeper II/District	2/6/19 – 8/5/19	1	Extended Probation

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2299	1/10/19 – 1/22/19	Paid Administrative

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY START DATE	PERMANENT DATE
Kight, Heather	Registered Professional Nurse	8/1/18	2/1/19

SUBSTITUTE

NAME	POSITION
Hagan, Laura	Non-Instructional
Phillips, Carole	Clerical

13.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special

Education (CPSE) Recommendations, Schedule U, #1/19, Confidential, as reviewed by Trustee Kurnit

13.04 Financial Report - October
Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for October 2018

13.05 Financial Report - November
Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for November 2018

13.06 Warrant Schedule 5
Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 5

13.07 Surplus Books
Recommended Action: BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of Library Books from the Middle High School as surplus and authorizes the sale or disposal of these books.

13.08 Stipulation of Settlement
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Stipulation of Agreement between the District and employee #01222019

14. Committee Reports

14.01 Health & Wellness Committee - Trustee Shands to report. Next meeting is in the Central Conference Room at 4:00 on TBD
Will report next meeting

15. New Business

15.01 The Board will discuss New Business
No New Business was discussed

16. Old Business

16.01 The Board will discuss Old Business

- Board should send a resolution to the legislators that the Board of Elections in Ulster is the only one in the State not allowing school districts to use machine
    - Vote machines may be used by the county for the county executive election – depends on the date the current executive is confirmed by NY Senate
        - This year, resigned to use paper ballots
        - May effect calendar for 2019-2020, since Board of Elections wants to use school districts for election day
            - Would schedule staff development day

17. Request For Information

17.01 Discuss Requests for Information
No discussion occurred

18. Adjournment

18.01 Adjourn Meeting. Next meeting February 5, 2019 in the Phoenicia School (proposed 8:20)

Recommended Action: The meeting is adjourned at 8:20
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
MINUTES 6:00 p.m.
TUESDAY, FEBRUARY 5, 2019
PHOENICIA SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff
Not Present: Trustee Shands, Trustee Warren

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)
Recommended Action: The Board of Education hereby accepts the minutes of the January 22, 2019 Board Meeting
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff
Not Present: Trustee Shands, Trustee Warren

3. Welcome

3.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 6:10 duration 10 min)

- New nurse, Alison Brower, getting acclimated to working with young children
- Assistant Superintendent for Business, Monica LaClair was Mystery Reader
  - Read to students during lunch to promote literacy
- Shout out to Director of Food Services, Chris Downs, who provided healthy snacks for kids on 2 hour delay
- Valentine's Day party – inviting kindergarten and 1st grade children
  - In past only have with 2nd and 3rd grade
- Feb 19-22 is Spirit Week – related to PBIS program
  - Through data collection found that January and February attendance is low, so created a week to improve attendance and has worked
- 100 day celebration – celebrate 100 days of teaching and learning – whole school event including parents
- Started map assessment to inform teaching
- Getting ready for Computer Based Testing

4. Superintendent District News

4.01 The Superintendent will report District News (proposed 6:20)

- Delay, early dismissal and snow days interruptions to our schedule have upset a number of plans

- Will reschedule the District SDM meeting from last week
    - Discussing choosing a consultant to help us with our long range planning process
- Met with the Town Supervisors, with the Director of Facilities, for the second time this year
    - Provided them with an update on our budget process
    - Discussed the projects we are proposing
- Met with the Phoenicia PTA last night to review our budget status and the capital projects that we are contemplating in conjunction with the budget
    - Staying in touch with the PTAs this year to share budget progress and long term plan process
- Instructional Cabinet viewed a web based demo of the Panorama Survey tool on school culture that is available through a BOCES coser last week for students, staff and family, and a Social Emotional Learning survey that is for students and staff
- West Hurley buildings sale- Director of Facilities is working on getting the remaining items still housed in those buildings onto the on-line auction website for sale
- The food service program is no longer utilizing plastic straws – they are using paper straws in the K-3 buildings and in the other buildings they are available upon request
- School Lunch Manager and Assistant Superintendent for Business will be attending a workshop on composting food waste to see if that is something that would be viable for us
- Snow day or delay notifications from the Onteora App are in English and Spanish
    - If Infinite Campus indicates that your home language is Spanish your text notification or call will be in Spanish
    - If you use the website as your source of information, the notice will appear in whichever language you have set as your preference
- Community basketball event last Friday at the Varsity Boys basketball game
    - The Olive Youth basketball program came in and participated in some relays during halftime
    - The Booster Club had a good variety of food available that seemed to be selling well
- There was a fire alarm in the bus garage last night due to an outlet malfunction- no damage other than the outlet which needs to be replaced

5. Board District News

5.01 The Board will report District News (proposed 6:25)

Trustee Storey reported on the Freidel Wrestling Tournament - was well attended and a good deal of teams participated; raised a good deal of money

Trustee Kurnit reported:

- UCSBA Meeting
    - Trying to set up streaming meetings live that can be accessed on the web
    - Legislators came to the meeting- Senator Seward, Senator Metzger,

Representative Valle, Assemblyman Cahill, Assemblyman Jacobson
- Announced State budget problems

- Capital Conference has 7 people from Ulster committed to attend
  - Good to be in front of legislators all the time
  - Trying to generate more interest in UC School Boards

6. Student Representative Report

6.01 Student Representative, Satch Sumner-Waldman will report to the Board

- Mr. Colevas asked him to read statement because too long for Public Be Heard
- Important points discussed today:
  - Constitution has been typed up, but not complete – language to be formalized and ordered logically – then will present to Board
  - Peace and Reconciliation assembly – after school forums for issues at school, such as Confederate flag ban
  - Set up anonymous survey about Confederate flag
  - Want a Student Lounge – a place for students to have alone time

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting

No one spoke at the last meeting

8. Public and Student Comment

8.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:35 duration 10 min or more)

No comments were made

9. 2019-2020 Budget Update

9.01 Assistant Superintendent for Business, Monica LaClair will give an update on the 2019-2020 Budget (proposed 6:45 duration 30 min)

- Tax Cap is due March 1st
- Tax base growth factor has increased– brick and mortar growth within district
- No more carryover – when didn't meet tax cap, have carryover
- CPI is greater than 2%
- Don't have exact number on PILOTs
- Max allowable levy at 2.36% increase
- Tax levy and tax rate
  - Levy is what we collect, tax rate is decided after assessments are done,
  - Tax rate is well below any other school district in Ulster County, has been for last 3 years
- Looking at 3.8% increase in expenses
  - Biggest expenses: employee benefits, transportation, debt service
  - Debt service- pay off bus, add it to tax cap calculation
- $750,0000 transfer to capital – adjusting how it will be expended
  - Science lab came in above projection – add money there, pull out baseball/field hockey work and put in budget
  - If budget doesn't pass, over $500,000 left over in Capital Fund can be used by the Board for current projects

- Science lab –needs to be redesigned and rebid- came in over $500,000
- Repair reserve – ADA capital project (separate proposition)
- Projected gap $4.2 million, subtract appropriated fund balance is $936,000
- Won't have health insurance information until March
- Don't have transportation contract for 2019-2020
    - If did RFP, would be higher than current contract
- Don't know Special Education needs
- Staff retirements – Teachers must decide by March 1st
- Will have transportation at next meeting, but no other information until March

Discussion:

- Not sure about bidding transportation contract- will have conversation with Superintendent and Transportation Director
- Health benefits – based on estimated health insurance number
    - If teachers retire, employee line will decrease, but insurance will go up
    - Pay 100% health insurance of retiree and 80% of new employees
- Lights for the field estimate was $750,000
- Science Lab will get done summer of 2020
    - Put floor back so can be used as classroom space

Now Present

Trustee Warren arrived at 6:30

10. Discussion & Possible Action

10.01 Approve Science Lab Agreement

Recommended Action: WHEREAS the Onteora Central School District is situated within Ulster County or the 103rd assembly district of the State of New York;
AND WHEREAS the Onteora Central School District has agreed to participate in the Science Lab Initiative II, which aims to encourage scientific curiosity and creativity, build student interest in science, and promote science education in elementary schools in the 103rd Legislative Assembly District and Ulster County through the creation of state-of-the-art science labs;
AND WHEREAS the Science Lab Initiative II will allow school districts to purchase equipment toward the creation of such a science lab, and funds can be used for the purchase of science-related equipment;
AND WHEREAS The Benjamin Center at SUNY New Paltz will coordinate this effort and be the liaison to all school districts;
AND WHEREAS The Benjamin Center at SUNY New Paltz is responsible for purchasing all equipment related to the Science Lab Initiative II and thus SUNY New Paltz maintains ownership over said equipment;
NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Onteora Central School District understands this arrangement and agrees to participate in the Science Lab Initiative II.

Motioned: Trustee Storey

Seconded: Trustee Kurnit

- Assistant Superintendent for Curriculum & Instruction, Jodi DeLucia and Superintendent Victoria McLaren attended a meeting at BOCES where Assemblyman Cahill discussed giving funds for science labs at elementary level in conjunction with SUNY New Paltz Benjamin Center
    - Purchased $50,000 worth of science equipment for the HS
    - Will purchase $20,000 per elementary building
    - After 5 years, equipment becomes property of district

- Common practice with purchases from BOCES

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

10.02 Memorandum of Agreement about Renaming Stipend

Recommended Action: The Board of Education hereby approves MOA #02052019A between the Onteora Central School District and the Onteora Teachers Association regarding the renaming of the Weightlifting stipend.
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

10.03 Memorandum of Agreement about Creating 2 Stipends

Recommended Action: The Board of Education hereby approves MOA #02052019B regarding the creation of 2 Fitness Room stipends
Motioned: Trustee Storey
Seconded: Trustee Ratcliff

- Component of after school program – students can go to Fitness Room as an option for after school activities
  - Weightlifting stipend was used differently over the years
  - Now open 4 days a week for 3-10 week sections
  - Program is currently running

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

10.04 Approve Professional Development Committee with Additional Members

Recommended Action: The Board of Education hereby approves the membership of the full Professional Development Committee as listed below
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

PDC Committee		
Name	**Building**	**Position**
Jodi DeLucia	Central	Asst. Supt. For Curriculum & Instruction
Gabriel Buono	Bennett	Principal, President OAA
Jeannine Burkhardt	HS	Math teacher
Jane Wolfrom	Phoenicia	Grade 2 teacher
Laura Loheide	HS	English Teacher, ELA Coordinator 7-12
Brigid Kelly	Bennett	Special Education teacher

Doreen Erlwein	Bennett	Grade 5 teacher
Corey Cavallaro	MS	Social Studies teacher
Megan Frandino	MS	Special Education teacher
Lori Matteson	MS	Special Education teacher
Lance Edelman	HS	Principal
Pam Ciaccio	Phoenicia	Special Education teacher
Cynthia Bishop	Central	Director of Pupil Personnel Services
Jennifer O'Connor	MS	Principal
		Teaching Assistant
Hal Denton*		Parent Representative
Dr. Robin Jacobowitz		SUNY New Paltz
Valerie Stewart*	MS	World Languages Teacher
Denise Connolly*	HS	Special Education Teacher

* Added since last Board meeting

11. Consent Agenda

11.01 Approve Consent Agenda (proposed 7:30 duration 20 min)

Recommended Action: The Board hereby approves item numbers 11.02-11.09
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

11.02 Personnel Agenda

APPOINTMENT: INSTRUCTIONAL
PART-TIME

NAME	POSITION/SCHOOL	FTE	EFFECTIVE DATE FROM - TO	SALARY
Jenkins, Evan	ENL/HS	0.6 FTE	3/4/2019 – 6/30/2019	Step 4

SUBSTITUTE

NAME	POSITION
Hall, Raymond	Custodial

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3604	11/28/18 – 2/14/19	Extend Paid Medical FMLA
3239	09/21/18 – 3/11/19	Extend Unpaid Medical

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY STEP	REMARKS
Perry, Janelle	10 Month Typist	3/1/19 – 10/31/19	7	Extended Probation

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Track – Spring – Head Coach (Girls)	$5,058.00
Calinda, Jason	Track – Spring – Head Coach (Boys)	$5,058.00
Harder, William	Baseball – Varsity – Head Coach	$4,165.00
Harrington, Brooke	Softball – Modified – Head Coach	$1,266.00
Kasprzyk, Chris	Softball – Varsity – Head Coach	$4,165.00

King, Thomas	Track – Spring – Assistant Coach	$3,423.00
Occhi, Andrew	Golf – Varsity Head Coach (Girls)	$3,126.00
Rider, Christina	Track – Spring – Assistant Coach	$3,423.00
Rokitowski, Brian	Baseball Modified – Head Coach	$1,266.00
Warnes, Carsten	Track – Modified – Assistant Coach	$1,523.00

11.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #2/19, Confidential, as reviewed by Trustee Shands

11.04 Approve Budget Transfers

Recommended Action: The Superintendent recommends the transfer of $729,529.17 in payroll funds to re-align negative salary codes due to ESSA requirements.

	From		To	
Amount	Budget Code		Budget Code	
$14,493.51	A2020.160-00-BN	Supervision Regular School. Salaries-BN	A2020.160-00-PH	Supervision Regular School. Salaries-PH
$9,555.00	A2110.122-00	Teaching Regular School.Homework Salary	A2110.122-00-BN	Teaching Regular School.Homework Salary-BN
$20,551.00	A2110.125-00	Teaching Regular School.Homework Salary	A2110.125-00-BN	Teaching Regular School.Homework Salary - BN
$9,856.00	A2110.125-00	Teaching Regular School.Stipend Salaries	A2110.125-00-PH	Teaching Regular School.Stipend Salary-PH
$10,679.00	A2110.125-00	Teaching Regular School.Stipend Salaries	A2110.125-00-WD	Teaching Regular School.Stipend Salary-WD
$3,510.00	A2110.126-00	Teaching Regular School.Summer Salaries	A2110.126-00-BN	Teaching Regular School.Summer Salary-BN
$81,067.50	A2110.130-00-HS	Teaching Regular School.Salaries 7-12 HS	A2110.130-00	Teaching Regular School.Salaries 7-12
$36,661.70	A2110.130-00-HS	Teaching Regular School.Salaries 7-12 HS	A2110.130-00-MS	Teaching Regular School.Salaries 7-12 MS
$5,869.50	A2110.132-00	Teaching Regular School.Homework Salary	A2110.132-00-HS	Teaching Regular School.Homework Salary HS
$5,625.75	A2110.132-00	Teaching Regular School.Homework Salary	A2110.132-00-MS	Teaching Regular School.Homework Salary MS
$3,321.75	A2110.133-00	Teaching Regular School.Supervision Salary	A2110.133-00-HS	Teaching Regular School.Supervision Salary HS
$304.44	A2110.134-00	Teaching Regular School.Chaparone Salary	A2110.134-00-MS	Teaching Regular School.Chaparone Salary MS
$18,655.60	A2250.151-00-HS	Programs for Students with Disabilities.Salaries Teaching Assistants HS	A2110.131-00-HS	Teaching Regular School.Salaries Teaching Assistants HS
$17,587.70	A2250.151-00-MS	Programs for Students with Disabilities.Salaries Teaching Assistants MS	A2110.131-00-MS	Programs for Students with Disabilities.Salaries Teaching Assistants MS
$9,350.60	A2270.150-00-MS	Reading.Salaries Instructional MS	A2250.150-00	Programs for Students with Disabilities.Salaries Instructional
$7,292.70	A2270.150-00-MS	Reading.Salaries Instructional MS	A2250.150-00-BN	Programs for Students with Disabilities.Salaries Instructional BN

Amount	From Budget Code		To Budget Code	
$8,974.30	A2270.150-00-MS	Reading.Salaries Instructional MS	A2250.150-00-PH	Programs for Students with Disabilities-Salaries Instructional PH
$49,137.10	A2820.150-00-HS	Psychological Services.Salaries Instructional HS	A2820.150-00-PH	Psychological Services.Salaries Instructional PH
$733.40	A2820.150-00-WD	Psychological Services.Salaries Instructional WD	A2820.150-00-PH	Psychological Services.Salaries Instructional PH
$5,000.00	A2825.150-00-BN	Social Work Services.Salaries Instructional BN	A2825.150-00-MS	Social Work Services.Salaries Instructional MS
$15,729.50	A2825.150-00-HS	Social Work Services.Salaries Instructional HS	A2825.150-00-MS	Social Work Services.Salaries Instructional MS
$39,706.10	A2820.150-00-MS	Social Work Services.Salaries Instructional MS	A2820.150-00-PH	Social Work Services.Salaries Instructional PH
$7,450.40	A2110.120-00	Teaching Regular School.Salaries K-6	A2610.150-00-PH	School Library & Audiovisual.Salaries Instructional PH
$30,319.60	A2110.120-00	Teaching Regular School.Salaries K-6	A2610.150-00-WD	School Library & Audiovisual.Salaries Instructional WD
$16,007.00	A2610.150-00	Teaching Regular School.Salaries K-6	A2610.150-00-MS	School Library & Audiovisual.Salaries Instructional MS
$40,744.67	A2810.150-00-HS	Guidance.Salaries - Instructional - HS	A2810.150-00-MS	Guidance.Salaries - Instructional - MS
$22,642.50	A2810.160-00-HS	Guidance.Salaries - Noninstructional HS	A2810.160-00	Guidance.Salaries Noninstructional
$22,642.50	A2810.160-00-MS	Guidance.Salaries - Noninstructional MS	A2810.160-00	Guidance.Salaries Noninstructional
$152,574.80	A2110.135-00	Teaching Regular School.Salaries Stipends	A2110.135-00-HS	Teaching Regular School.Salaries Stipends HS
$33,468.00	A2110.135-00	Teaching Regular School.Salaries Stipends	A2110.135-00-MS	Teaching Regular School.Salaries Stipends MS
$1,131.00	A2110.136-00	Teaching Regular School.Salaries Summer	A2110.136-00-HS	Teaching Regular School.Salaries Summer HS
$6,207.50	A2110.164-00	Teaching Regular School.Salaries Substitutes	A2110.164-00-BN	Teaching Regular School.Salaries Substitutes BN
$3,872.50	A2110.164-00	Teaching Regular School.Salaries Substitutes	A2110.164-00-HS	Teaching Regular School.Salaries Substitutes HS
$7,114.96	A2110.164-00	Teaching Regular School.Salaries Substitutes	A2110.164-00-PH	Teaching Regular School.Salaries Substitutes PH
$6,128.34	A2110.164-00	Teaching Regular School.Salaries Substitutes	A2110.164-00-WD	Teaching Regular School.Salaries Substitutes WD
$3,838.25	A2815.164-00	Health Services.Salary Substitutes	A2815.164-00-HS	Health Services.Salary Substitutes -HS
$1,092.50	A2815.164-00	Health Services.Salary Substitutes	A2815.164-00-PH	Health Services.Salary Substitutes PH
$632.50	A2815.164-00	Health Services.Salary Substitutes	A2815.164-00-WD	Health Services.Salary Substitutes WD

11.05 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for the quarter ending 12/31/18

11.06 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 6

11.07 Award Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the High School Press Box/Bleachers and Bennett Site Work projects based on the bid documents of January 16, 2019 to the lowest responsible bidder, Kingston Equipment Rental, Inc., for the amount of $908,345.00 and authorizes the Superintendent to sign such an agreement.

11.08 Reject Bids

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District reject the High School Chemistry Lab project bids submitted on January 9, 2019.

11.09 Surplus Books, Tapes and Laminator

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of library books from Phoenicia Elementary School and VHS tapes along with Laminator Model 2700 W/Shutoff Timer Tag ID 15518 from Woodstock Elementary School as surplus and authorizes sale and/or disposal of these items.

12. Committee Reports

12.01 Health & Wellness Committee - Trustee Shands to report. Next meeting is in the Central Conference Room at 4:00 on TBD (proposed 7:40)

In the absence of Trustee Shands, Trustee Salem gave report

- Meet, Greet and Eat will be April 29th
- Discussed Sella Rega, former student who wants to break record for jump rope
- No feedback on policy submitted as part of food service review
    - Any board member questions, email Trustee Shands

12.02 Facilities Committee - Trustee Storey to report. Next meeting is in the Phoenicia School at 4:00 on 2/25/19

- Discussed capital projects, chemistry lab going out to bid again, bleachers and press box

13. New Business

13.01 The Board will discuss New Business

- Would like to see graduating seniors walking in elementary schools in June

- NOVO Foundation has a Social Emotional Learning grant – popular one in third year open to school district, teachers, schools
- Have a BOCES grant writer, need to give them information on what we need

14. Old Business

14.01 The Board will discuss Old Business

No old business was discussed

15. Request For Information

15.01 Discuss Requests for Information

Trustee Storey asked:

- For the staffing levels at each building (2nd time asked)
- Schedule BOCES visit, include Special Education
- How much do we spend on state testing?
    - No cost to give the test, but pay to score through BOCES

16. Adjournment

16.01 Adjourn Meeting. Next meeting February 19, 2019 in the Middle/High School (proposed 7:30)

Recommended Action: The meeting is adjourned at 7:00
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING
MINUTES 6:00 p.m.
TUESDAY, FEBRUARY 19, 2019
MIDDLE SCHOOL/HIGH SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)
Recommended Action: The Board of Education hereby accepts the minutes of the February 5, 2019 Board Meeting
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

3. Welcome

3.01 Middle School Principal, Jennifer O'Connor will welcome the Board (proposed 6:10 duration 10 min)
MS Government Officers could not be present, so Ms. O'Connor gave their report to the Board

- Changed some things with student government after the Board visit
- English Teacher, Denise Maltese is the advisor
- It is the newest MS club
- In October – students campaigned and wrote speeches, then voted and 8 students got elected – election was so close made advisory council with candidates that were not elected
- They have 3 goals
    - Provide a voice for the students
    - Act as a liaison between teachers and principal
    - Provide school service to community and to larger community
- Accomplishments:
    - Planned lunchtime "Mix It Up" as part of National Mix Up Day – students sit with different people for lunch to meet other students
    - Planned holiday party
    - Mirrors in boys bathroom
    - Washed, dried and folded all lost and found clothing in time to be claimed by parents at the Holiday Concert with the National Junior

Honor Society
    - Wrote and administered survey on midterms
- Thanks to Board for support

4. Superintendent District News

4.01 The Superintendent will report District News (proposed 6:20)

- The NYS Commissioner of Education changed their original guidance, and now a 3 hour delay day will count as an instructional day
    - Will provide a waiver for 2 hours, so will give up 1 hour of instructional time against the minimum amount of time required
- Earlier today, Instructional Cabinet viewed a second web based demo of a culture and climate survey
- Working with BOCES to enhance communications beginning with a communications survey to the community to ascertain whether we are communicating in the ways they want to receive information, and to find out what else we can do to ensure that our community feels informed
    - Also looking to create a consistent image to use across the district on items like letterhead and forms

Now Present

Trustee Shands arrived 6:10

5. Student Representative Report

5.01 Student Representative, Satch Sumner-Waldman will report to the Board 6:10

- Krispy Kreme fundraiser – senior class sold 151 boxes, raised almost $1000 to lower cost of prom
    - May do another one with Kraus' chocolate
- Opened a suggestion box for Student Government so every student has a say in policies implemented by Association of Student Government

6. Board District News

6.01 The Board will report District News (proposed 6:30)

Trustee Shands reported:

- Senior Night at girls basketball varsity game honored Juliette Patterson and Ashley Bernhardt
- Acknowledge athletic photos up in the hallway of the HS

Trustee Kurnit reported on the Capital Conference that he attended with Trustee Salem and Trustee Storey:

- Sunday were beneficial sessions
- Commissioner was refreshingly straight forward
- Reporter Roundtable was very good
- Following day went to meet with legislators or their representative
    - If not repeatedly in front of them they do not pay attention

Trustee Salem reported on a rumor that the Board is closing a building but there has not been such a discussion by the Board

- Board is advocating with the legislators and researching ways to deal with declining enrollment

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting
No comments were made

8. Public and Student Comment

8.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:35 duration 10 min or more)
No comment was made

9. 2019-2020 Budget Discussion

9.01 Assistant Superintendent for Business, Monica LaClair will lead a discussion on the Transportation part of the 2019-2020 Budget (proposed 6:40 duration 30 min)
6:20

- Do not have contract in place for transportation
- Met with Mulligan and representatives, discussed what was driving costs - new contract has a 35% increase ($800,000)
    - When contract was approved 5 years ago – different economy
    - Requirements for bus drivers changed
    - lack of drivers caused Mulligan pay more and give other incentives
- Information from State Ed is that if want to extend more than a year, would not have to be within CPI, one year would be within CPI; if just extend, needs to be at CPI every year
    - No mention of multi-year extensions – see if any extension can be over CPI
- Makes sense to go out to bid

Discussion:

- No consensus for 1 year extension – they will not do 1 year- can't afford it
- Rationale: Mulligan is losing money on our contract this year due to difficulty with getting drivers – started paying premiums and minimum wage increased, also offering more benefits
- Built in 2% increases in current contract due to CPI
- Limited by what we can do – can't share transportation due to size of district
    - Can look to limit runs
    - 1 run for whole district would not reduce bus contract amount
    - Look at 4-12 grade on 1 run
        - People are nervous about this, but can be a mentoring experience and other districts do it successfully
    - Look at fewer bus stops
- Very difficult to get a new bus company in this area – got very few bids last time
- Paying off buses purchased last year in next budget
    - Owning buses requires more full time people
- Can there be an agreement with UCAT or is it a law that children must take school buses?

- Drivers are regulated by State Ed; students must be transported on a school bus- will double check the law
- Every child must be assigned a bus - if dismissed for emergency
- State Ed does not allow us to opt out of their bus assignment

- Decision will be made soon

Transportation Director, Nicole Sommer:

- Routed away 3 MS/HS and 3 elementary runs
- Piloted a run where buses picked up Woodstock and Phoenicia students, then met at an area to take to schools

10. Break

10.01 The Board of Education will take a break at 6:55

11. Presentation on the Guidance Plan and Social Emotional Learning

11.01 Assistant Superintendent for Curriculum & Instruction, Dr. Jodi DeLucia will present the new Guidance Plan & Social Emotional Learning in the District (proposed 7:15 duration 50 min)

7:00

- Thanked Guidance Department Chair Sarah Turck and PPS Director Cindy Bishop for their work
- Pockets of great things happening in the District

Sarah Turck presented the Guidance Plan

- State changed the regulations
  - Shifted the title from Guidance Counselor to School Counselor
  - Tier 1 support services must be given by school counselors K-12
  - Moved a counselor to Bennett in anticipation of the new regulations
  - Annual review changed from 7-12 to 6-12
    - Making sure they are taking the right courses at the MS/HS and taking courses of interest and in their strengths at 6th grade
  - Stakeholder advisory group must review plan twice a year
- Revamped Counseling plan in 2015 with 9 objectives from the American School Counseling Association related to academic, social-emotional and career planning linked to student competencies – all programs aligned in curriculum map with these objectives
- Lessons and activities for grades K –3 are being added to the comprehensive school counseling program.
- Delivery of new lessons and activities are contingent upon interpretation of “access” to a school counselor at the primary level
- Staffing requirements are being assessed with special attention to the three unique responsibilities of school counselors, school psychologists, and school social workers
  - Counselors provide tier 1 support – short term counseling for life’s stresses and classroom lessons
  - Psychologists provide tier 2 and 3 support - perform psychoeducation testing and individual/group counseling for targeted groups of students identified as needing additional support
  - Social Workers provide tier 2 and 3 support – provide individual/group

counseling for targeting groups of students and provide prevention, intervention, and crisis response for at-risk students by linking supports within the school, family, and community
    - Counselors, Social Workers and Psychologists work together in each specialty
    - Social Workers and Psychologists do mandated counseling from IEPs

Discussion:

- State Ed has been unclear as to how much staff time "access" requires
- Pregnancy and other health situations are not specific in the Guidance Plan
- School Counselors use standard practices in counseling and benchmarks to go over with students, also use Naviance Program heavily to help students find what their path should be to ensure students get equal experience with counselors
    - Specific to student's needs, if students feel a connection to a counselor to which they are not assigned, they are not turned away
- Director of Guidance is not an administrative position – do not oversee, evaluate or supervise guidance staff – do some administrative work, but work closely with building principal
    - Principals are in charge of all programs in their buildings
    - Director of Guidance should be an administrative position
- Go to a college and career fair – hoping to bring a larger group next year
- Past students come back to update counselors - ask alumni to some back to speak to students
- Counselors will help a student through college application and interview
    - Students need to ask for the help
    - Seniors take most of the time for counselors

Assistant Superintendent for Curriculum & Instruction, Dr. Jodi DeLucia presented on Social Emotional Learning

- Social Emotional Learning is the process through which children and adults acquire and effectively apply the knowledge, attitudes, and skills necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions
- Research shows that students who have positive SEL experiences have better:
    - Classroom behavior
    - Attitudes about themselves, others, and their school
    - Anxiety and stress
    - Academic achievement
- In response to research, State Education released Social Emotional Benchmarks - 3 goals through K-12
    - Develop self-awareness and self-management skills essential to success in school and in life
    - Use social awareness and interpersonal skills to establish and maintain positive relationships
    - Demonstrate ethical decision-making skills and responsible behaviors in personal, school, and community contexts

- Are currently doing programs that hit these benchmarks

Pupil Personnel Director Cindy Bishop presented the "Pockets of Excellence" in Social Emotional Learning currently in District

- K-3 programs: PBIS, Incredible Flexible You, Bucket Fillers (full bucket feel confident, secure, calm, patient, and friendly and positive), Restorative Discipline, yoga techniques
- K-6 programs: PBIS, Too Good For Drugs (1-6)
- Too Good for Drugs builds on five essential life skills:
    - Goal Setting
    - Decision Making
    - Bonding with Pro-social Others
    - Identifying and Managing Emotions
    - Communicating Effectively
- 4-6 – Social Thinking - more for direct counseling services - teaches students the process by which we interpret the thoughts, beliefs, intentions, emotions, knowledge and actions of others along with the context of situations
- School counselor in the 4-6 building works to implement Too Good For Drugs, monitors student attendance, works on promotion of PBIS
- At the 7-12 level, SEL mostly done by School Counselors - Support Diversity Day for middle school students, Promote PBIS ONE-teora values each month, provide individual and group counseling to promote personal and social development, Support No Name Calling week at the high school, crisis intervention, work with Social Workers and Psychologists on crisis prevention and responsive services, meet with every student

Dr. DeLucia presented the SEL perception survey results:

- Asked teachers to complete a survey on SEL in 5 categories:
    - Routines and Environment
    - Classroom Social Emotional Climate
    - Student Engagement and Voice
    - Emotionally Intelligent Self-Practice
    - Explicit SEL Instruction
- Received a good response
- Teachers have not received professional development or resources to provide SEL in their instruction
    - Some teachers have done things on their own very well
- Learned from survey:
    - Pockets of excellence and best practice
    - Teachers are comfortable in their own understanding
    - Teachers do not feel that students have been engaged in the practice uniformly
    - Teachers do not express and discuss a full range of emotion with students uniformly
    - Teachers do not feel students can apply SEL best practice uniformly
- Next Steps
    - Need for explicit SEL professional development
    - Continuity: need for common language and programming across

buildings
- Building teachers awareness, common language, and self efficacy
- Need for a deep understanding of how to integrate SEL into curriculum

Discussion:

- Need to help teachers have the important conversations in the classrooms about SEL in lock down drills
- What does this look like in the classroom? Can we see books used?
  - In elementary school – social worker teaches curriculum
    - Bucket fillers – read book and then discuss ways students can express how they are feeling
  - Not uniform in all classrooms, happening in pockets
- The survey was a perception survey – not what is really happening
  - 90% felt that they were using it in classroom in different ways
- Began with Social Thinking curriculum many years ago, but it seemed repetitive through the grades – staff was trying to make it relevant
  - State mandated to teach drug & alcohol awareness at Kindergarten
    - Revised McGruff Crime Dog curriculum
  - Found "Too Good For Drugs" and piloted in 6th grade
    - Wonderful program K-6
- Plan to roll out SEL practices is in development
  - Teachers who use SEL in the classroom are empowered through their principals
  - Teachers are out of the classroom too much this year already for professional development
- Restorative Discipline/Practice – looking at implementing K-12
  - Being used more in some classrooms K-3 to manage behaviors
- Are the practices connected to our students' social and emotional well-being?
  - Need to discuss stresses of school, stresses of today's world and give students and teachers (especially at secondary) tool to minimize stress
  - Equity work addressed social climate in country – race and social climate and foster conversation amongst students with different ideas
- Will get more information from the Culture and Climate survey to be done before the end of the school year
- How do we know that PBIS is effective?
  - Students eager participation is some data
  - Don't have referral data at this meeting
- Embedding SEL into curriculum – detail information on how that will happen – what is your vision for a district that is excellent and innovative and not just compliant in terms of curriculum?
  - Start by finding the experts and getting information
  - Common theme in all professional development: Inquiry, engagement and enduring issues and learning through phenomenon
    - Every teacher K-6 has participated in literacy intensive
    - Teachers are now talking vertically in grades
    - Every teacher K-6 has received training on the core subject standards
      - Now expect to see these in the classroom

- Instead of just purchasing a new math textbook, created a Math Audit Committee to be sure the Math Workshop Model method recently adopted is being implemented in the classroom
- Identify priorities, then be sure every teacher knows about it

12. Donations

12.01 Hannaford Helps Donation (proposed 8:05)

Recommended Action: The Superintendent recommends acceptance of a donation totaling $10.00 CASH, from The Hannaford Helps Reusable Bag Program, to be used to support the Middle School PBIS program.
The Superintendent recommends approval to increase the 2018-2019 Budget code A2110.431.02 (Middle School Supplemental) by $10.00
Motioned: Trustee Shands
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren, Trustee Shands

12.02 Donations for Scholarships

Recommended Action: The Superintendent recommends acceptance of donations totaling $5,575.00 CASH, from various donors as scholarship awards for the Class of 2019.
The Superintendent recommends approval of the following donations: $200.00 Jessica Morra; $500.00 Paul and Karen Wereszynski; $100.00 Deborah Cease; $3,000.00 Quaranda Family; $25.00 Maureen Duffy; $100.00 Debra Manfredonio; $1,000.00 William Beesmer; $650.00 Jessica Morra
Motioned: Trustee Kurnit
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren, Trustee Shands

13. Independent Contract Retainers

13.01 Approve all ICRs (proposed 8:10)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in item numbers 13.02-13.06
Motioned: Trustee Osmond
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren, Trustee Shands

13.02 ICR- American Made Monsters Studio

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and American Made Monster Studios for the period beginning January 25, 2019 to May 29, 2019 at a rate of $250.00 to a maximum of $250.00, as a mentor in prop making and authorizes the Superintendent to sign such an agreement.

13.03 ICR - Zukor

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Ronald Zukor for the period beginning February 7, 2019 to May 29, 2019 at a rate of $250.00, to a maximum of $250.00, as a mentor in jewelry making and authorizes the Superintendent to sign such an agreement.

13.04 ICR - Center for Creative Education- WD

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Center for Creative Education for the period beginning March 5, 2019 to March 28, 2019 at a rate of $208.33 per session, to a maximum of $2500.00, as an Artist in Residence at the Woodstock Elementary School and authorizes the Superintendent to sign such an agreement.

13.05 ICR - Center for Creative Education - PH

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Center for Creative Education for the period beginning April 8, 2019 to April 12, 2019 at a rate of $250.0 per session, to a maximum of $1250.00, as an Artist in Residence at the Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

13.06 ICR- Woodstock Artists Association - PH

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Woodstock Artists Association and Museum for the period beginning February 11, 2019 to May 17, 2019 at a rate of $1,273.00 per residency, to a maximum of $1,273.00, as Visiting Artist at the Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 8:15)

Recommended Action: The Board hereby approves item numbers 14.02-14.06
Motioned: Trustee Storey
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren, Trustee Shands

14.02 Create Position

Recommended Action: The Board of Education hereby creates the following position:
1.0 FTE Monitor

- For an IEP student

14.03 Personnel Agenda

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Rushkoski, Sharon	Teaching Assistant/Woodstock	3/1/19	Retirement

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1165	2/12/19 – 4/15/19	Paid Medical FMLA

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	STEP	REMARKS
Bishop, Ashley	Monitor	3/5/19 – 11/4/19	4	New Position
Hilty, Michelle	Monitor	3/4/19 – 11/3/19	1	Extend Probation
Lapinski, Lois	Monitor	3/4/19 – 11/3/19	1	Extend Probation

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Ryan, Lisa	Monitor	09/04/18	03/03/19
Silver, Lauren	Monitor	09/04/18	03/03/19
Smith, Leah	Typist	09/01/18	02/28/19

14.04 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #2/19, Confidential, as reviewed by Trustee Shands

14.05 Approve Transportation Proposal

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the contract between the Onteora Central School District and Transportation Advisory Services for the development of a Request For Proposal and the management of the bid process for the contracted bus runs for the amount of $11,610.00 plus expenses capped at $1,500.00 and authorizes the Superintendent to sign such an agreement.

14.06 Surplus Items

Recommended Action: BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of items as surplus and authorizes the sale, public auction and/or disposal of these items

- Can contact Director of Facilities to see equipment

15. Committee Reports

15.01 Policy Committee - Trustee Salem to report. Next meeting is at Central – TBD

Received first batch of policies reviewed by NYSSBA – will schedule a meeting to go over them – policies on next agenda

16. New Business

16.01 The Board will discuss New Business

No new business was discussed

17. Old Business

17.01 The Board will discuss Old Business

Thanked Trustee Storey for finding that the Rural Schools Network opened application process

18. Request For Information

18.01 Discuss Requests for Information

Trustee Osmond asked about an opportunity for funding an electric car charging station

- Discussed at Facilities Meeting, found that it is very slow and don't want public on school grounds, District would have to maintain it and not charge for the electric

19. Adjournment

19.01 Adjourn Meeting. Next meeting March 5, 2019 in the Woodstock School (proposed 8:30)

Recommended Action: The meeting is adjourned at 9:35
Motioned: Trustee Osmond
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren, Trustee Shands

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
6:00 p.m.
TUESDAY, MARCH 5, 2019
WOODSTOCK SCHOOL

MINUTES

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 30 min)
Recommended Action: Motion to enter into executive session to discuss the discipline of an employee
Motioned: Trustee Osmond
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

2.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Ratcliff
Seconded: Trustee Warren
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 6:35)
Recommended Action: The Board of Education hereby accepts the minutes of the February 19, 2019 Board Meeting
Motioned: Trustee Ratcliff
Seconded: Trustee Warren
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

4. Welcome

4.01 Woodstock School Principal, Scott Richards will welcome the Board (proposed 6:40 duration 10 min)

6:20

- Physical Education Teacher Patrick Burkhardt worked with students to tap maple trees to make syrup
- The students are enjoying having Tank the dog at school as much as Tank is enjoying school
- Had a Read-A-Thon organized by the Reading AIS teachers which included sight word bingo, computer read aloud, guest reader, buddy reading
- Kidstock Starts today
- Professional Development Cycle is 1/2 ELA and 2/3 Science

5. Superintendent District News

5.01 The Superintendent will report District News (proposed 6:50)

- Ulster county Board of Elections won't allow districts to use their machines for the vote
    - District Clerks got together to discuss, verified information received with attorney
    - Board can reduce the number of polling places by resolution to eliminate election districts
        - Maybe too fast a decision for this year
        - Use only the current elementary buildings
- Discussed paper ballot vs. machine vote and to keep or eliminate election districts to reduce number of polling places
- If use paper ballots, results won't be ready for 24 or 48 hours
    - Would move Board meeting to Wednesday or Thursday
- Meeting with Commissioner of Elections on Friday
- Will discuss and vote next meeting on eliminating election districts
- Contact the newly elected majority leader, Jonathan Heppner
- Contact county legislature, who appoints the Board of Elections
    - Have spoken to some of them, Assemblyman Cahill is aware

6. Student Representative Report

6.01 Student Representative, Satch Sumner-Waldman will report to the Board

- Want to change the budget to get more money for the smaller clubs – Art Olympiad had to pay for their event
- Girls asked for better restocking of tampons
- Get foam soap back
- Still discussing anonymous readings about the ban of the Confederate Flag
- Want to change prom voting, instead of teachers voting for prom king and queen, students should vote
    - Discussing starting a petition to see if all students agree

7. Board District News

7.01 The Board will report District News (proposed 7:00)

7:10

In the absence of Trustee Shands, Trustee Salem reported:

- Registered child for UPK online – found it difficult to find the link on the webpage
- First sectional game for girls basketball – great spirit at the game

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
No comments were made

9. Public and Student Comment

9.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:05 duration 10 min or more)
Robert Curran – voting in West Hurley busiest time is 2-4 – parking is an issue at WH Firehouse, not enough parking at Woodstock for all voters - older population uses the vote as a social time

10. Board Discussion

10.01 The Board will Discuss Selected Topics (proposed 7:10 duration 10 min)

- Include discussion at every meeting on a selected topic
  - Many topics Board feels strongly about are not discussed
- Function better as governance if we know each other better – by discussion
- Have a discussion with next steps for action
- Ask constituents what is on their mind for the board to discuss
- Discuss topics relevant to Board work
- Hope to help develop better Board goals
- Agreed upon amount of time – 20 min
- Trustee Salem to make a schedule

11. 2019-2020 Budget Discussion

11.01 Assistant Superintendent for Business, Monica LaClair will present a 2019-2020 Budget Update (proposed 7:20 duration 30 min)
7:25

- Tax cap calculation – filed tax cap that has a maximum levy of $43,887,763, which is a maximum increase of 2.95%
  - PILOT is Full Moon
- Last year levy increase 2.94%, tax rate increased by .5%
- Have not received legislative budget
- Use left over money from projects as revenue in 2019-2020 budget
  - Projects closed with money leftover – once project is closed remaining money goes to the general fund
  - Capital reserve is voter approved, once being used for projects, goes into capital fund
- Expense increase 4.29%
  - 25% increase for transportation
  - Do not have health insurance rates
  - Athletics budget has been separated from the High School
- Budget gap of $555,589
  - Purchasing 1 small bus instead of 2
- $50,000 reduction in building repair
- Reduced transfer to school lunch
- Reduction to instructional cost- 9 retirements
  - Replacing at least 7 of these retirements
- Budget is worst case scenario

- Transfer to capital will be for science lab and press box/bleacher projects
- Items not finalized:
  - Health Insurance Rates
  - Contractual Transportation Costs
  - Final Staff Retirements
  - Final Special Education Placements
  - Final State Aid Revenue
- Transportation bid will open 3/28/19
- Capital proposition
  - Up to $6.17million
  - No additional tax impact to the voters
  - Project to include:
    - ADA upgrades at the MS/HS
    - MS/HS girls and boys locker rooms
    - 11 Multi-user toilet rooms
    - 7 Single-user toilet rooms
    - ADA accessible public entrance for gymnasium
    - Partial replacement of damaged roof at Bennett
    - Upgrade to Field Hockey/Baseball field
- Potential changes by NY State:
  - Building aid rate for any project voted on after July 1st
    - Could be reduced by 10%
  - STAR exemption – will be same rate every year, if on tax return then will increase by 2% each year
  - Combine Library Aid, Software Aid, BOCES Aid, High Tax Aid, and 7 other aids into one category and limiting the allowed increases
    - If capped, won't get more BOCES aid for more services requested

12. Policies

12.01 First Reading of Policy 1310 Powers and Duties of the Board (proposed 7:50)

Motion to waive second reading of policy 1310
Motioned: Trustee Storey
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

Motion to adopt policy 1310 as written
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

The Board of Education shall have powers and duties as set forth in New York State Education Law, principally Articles 35 and 37, and other applicable Federal and State laws and regulations. In general, the Board shall have in all respects the superintendence, management and control of the educational affairs of the District and shall have all the powers necessary to exercise these powers expressly granted to it by the laws of New York State and the Commissioner of Education.

Duties and responsibilities of the Board of Education include, but are not limited to, the following:

a. Perform all duties and exercise all powers granted to it by the rules of the Board of Regents and the regulations of the Commissioner of Education.
b. Prescribe regulations and by-laws necessary ~~to~~ **for** the effective conduct of all proceedings which include general management, operation, control **of**and discipline ~~of~~ **in** the schools, and all other educational, social or recreational activities**,** and other interests under its charge or direction.
c. Establish and maintain such free schools for children and adults as ~~such~~ **the Bb**~~B~~oard shall deem necessary to meet the demands of the District.
d. May maintain public libraries, and shall establish and equip playgrounds and recreation centers **on District property** ~~as they deem proper~~.
e. Authorize the general courses of study which shall be given in the schools and shall approve the content of such courses before they become operative.
f. Determine where each pupil will attend, determine textbooks to be used, and regulate the admission and grade placement of pupils.
g. Create, maintain or abolish such positions and divisions as in its judgment may be necessary for the proper and efficient administration and management of its schools.
h. Prescribe rules and regulations for the care, control and safekeeping of all school property.
a. Provide all equipment, books, furniture, and supplies for the proper and efficient management of all schools.
j. In its discretion, conduct, authorize and maintain ~~such~~ extra classroom activities, ~~including the operation of cafeterias for pupils and teachers, as the Board from time to time shall deem proper~~. Prescribe rules and regulations to govern moneys received or derived from carrying on extra classroom activities.
k. Provide transportation, home teaching or special classes for students with disabilities and delinquent children in accordance with law and regulation, irrespective of the school they legally attend.
l. Call special elections ~~of the qualified voters of the District~~ when deemed necessary and ~~shall~~ give **public** notice of special or annual elections ~~to such voter~~.
m. Appoint a School District Clerk who shall also be clerk of the Board of Education, and a School District Treasurer.
n. Visit the physical plant once a year and report at the next regular meeting of the Board of Education on the conditions thereof.
o. Visit each school in session and report at the next regular meeting of the Board of Education on the educational program.

Policy 2210 Education Law Sections 1604, 1709 and 1804; NOTE: Refer also to Policy #6540 Defense and Indemnification of Board Members and Employees

12.02 First Reading of Policy 1321 Duties of the President and Vice President

Motion to waive second reading of policy 1321
Motioned: Trustee Ratcliff
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

Motion to adopt policy 1321 as written
Motioned: Trustee Warren
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee

Warren, Trustee Ratcliff
Not Present: Trustee Shands

~~2002~~ **2019** 1321 By-Laws DUTIES OF THE PRESIDENT AND VICE PRESIDENT OF THE BOARD OF EDUCATION

The President's duties include the following:

a. Preside~~s~~ at all meetings of the Board;
b. Call~~s~~ special meetings as necessary or on request;
c. Appoint~~s~~ members to all committees of the Board;
d. Serve~~s~~ ex-officio as a member of all committees;
e. Execute~~s~~ documents on behalf of the Board;
f. Perform~~s~~ the usual and ordinary duties of the office.

The Vice President has the power to exercise the duties of the President in case of the absence or disability of the President.

Education Law Section 1701

12.03 First Reading of Policy 1610 Annual District Election & Budget Vote

Motion to waive the second reading of policy 1610
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

Motion to adopt policy 1610 as written
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

2019 1610 By-Laws **ANNUAL DISTRICT ELECTION AND BUDGET VOTE**

The district shall hold an annual election and budget vote at which the district's authorized voters will elect members of the Board of Education and vote on the district budget for the coming school year. The annual district election and budget vote will be held on the third Tuesday in May, unless, due to a conflict with religious observance, the Board requests that the Commissioner approve changing the election date to the second Tuesday in May. The request is due to the Commissioner by March 1st.

The District Clerk shall publish a notice of the time and place of the annual election and budget vote at least four times within the seven weeks prior to the election, in two newspapers having general circulation within the district. The first publication of the notice shall be at least 45 days prior to the election. The notice shall also contain notice of any other matter required by law.

Copies of the budget to be voted upon at the annual election and budget vote will be available upon request in each district school building, at the school district offices, and at any public library or free association library within the district, for district residents at the time of the annual election and budget vote and the 14 days preceding (other than Saturday, Sunday and holidays), as well as on the school district's website.

The Board shall appoint assistant clerks and election inspectors necessary for the annual election and budget vote at a Board meeting held before the annual election and budget vote.

Propositions

The Board has the authority, under the Education Law, to adopt reasonable rules and regulations concerning the submission of petitions to the Board to place propositions on the ballot which may amend the budget. Pursuant to those provisions, the Board establishes the following guidelines:

1. Unless otherwise provided by the Education Law, petitions for the submission of a proposition must contain a minimum of [insert the number/percent of signatures the district requires; for example, 25 signatures of qualified voters of the district or 5 percent of the eligible voters who voted in the previous annual election of the members of the Board of Education, whichever is greater.]
2. Petitions must be filed with the District Clerk at least 30 days prior to the annual election, except for petitions relating to a proposition which must be included in the notice of the annual election (e.g., changing the number of board members). Such petitions must be submitted 60 days in advance of the annual election to facilitate the preparation and printing of the ballots.
3. Propositions must include the specific appropriations necessary for the purposes listed.
4. Wording of a petition must comply with legal requirements. If the wording does not comply, it may be changed or altered by the Board, or the Board may reject a petition for failure to comply.

Propositions received in accordance with these specifications will be placed on the ballot as amendments and will be voted upon by the voters in the same manner as the proposed budget, except that the Board shall not be required to place any proposition on the ballot which is within the exclusive province of the Board, or otherwise forbidden by law. No proposition involving the budget may be submitted to the voters more than twice within a twelve month period.

The Board may also, on its own motion, submit propositions.

Improper Advocacy

The district may provide informational material to the voters concerning budgets, propositions, or other matters before the electorate. However, school district funds and resources may not be used to exhort voters to support a particular position. For example, the district will not engage in activities including, but not limited to, sending flyers supporting the budget home with students, providing mailing labels for materials supporting a proposition or using the district e-mail to deliver promotional material for candidates.

Ref: Education Law §§416(3); 1608(2); 1716(2) 1804(4); 1906(1); 2002(1); 2003(1)(2); 2004(1)-(7); 2009; 2021;2022(1), (4)-(5); 2035(2); 2601-a(2); General Construction Law §60

Phillips v. Maurer, 67 N.Y.2d 672 (1986); *Appeal of the Bd. of Educ. of the Greenwood Lake UFSD*, 47 EDR 446 (2008); *Matter of Hebel*, 34 EDR 319 (1994); *Matter of Martin*, 32 EDR 567 (1993); *Matter of Como*, 30 EDR 214 (1990)

12.04 First Reading of Policy 1240 Vacancy on the Board

Motion to waive the second reading of policy 1240
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

Motion to adopt policy 1240 as written
Motioned: Trustee Ratcliff
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

- Green was added at the meeting

2019 1240 **By-Laws** VACANCY ON THE BOARD OF EDUCATION: RESIGNATION AND DISMISSAL

~~**Board members may resign at any Board meeting, at which time the resignation shall be automatically accepted and reflected in the Board minutes.**~~ **A member of the Board of Education may resign their office by filing their resignation with the District Clerk. A Board member may also resign** ~~**In districts under the supervision of a District Superintendent, a Board member may also resign**~~ by filing a written resignation with the District Superintendent of the Supervisory District (BOCES Superintendent). The District Superintendent shall approve the resignation and file it with the District Clerk.

The effective date of the resignation must be within 30 days after the date of filing.

~~**In districts not under the jurisdiction of a District Superintendent, a Board member may also resign by filing a written resignation with the District Clerk.**~~

~~**The resignation shall take effect upon the date specified in the letter of resignation; however, if no effective date is specified, it shall take effect on the date of delivery to or filing with the District Clerk. If an effective date is specified in the letter of resignation, such date shall not be more than thirty (30) days subsequent to the date of its delivery or filing.**~~

It shall be the duty of each member of the Board of Education to attend all meetings of the Board and, if any member shall refuse to attend three (3) consecutive meetings of the Board after having been regularly notified and a satisfactory cause for each non-attendance is not shown, the Board ~~**will**~~ **may** proceed to declare that office vacant.

A Board member may be removed from office by the Commissioner of Education for willful violation of any provision of law, neglect of duty, or willfully disobeying any decision, order or regulation of the Commissioner.

In the event of death, resignation, refusal to serve, or any disqualification of a Board member, the Board may appoint a new member to fill such a vacancy. If the Board chooses to fill the vacancy, it shall be only for a term ending with the next annual election of the School District at which time such vacancy shall be filled in a regular manner for the balance of the unexpired term. The Board, at its own option, may also elect to call a special election within ninety (90) days to fill the unexpired term. If not so filled, the District Superintendent of the Supervisory District may appoint a competent person to fill the vacancy until the next annual election of the District. The Commissioner of Education may order a special election for filling a vacancy. When such special election is ordered the vacancy shall not be filled otherwise.

A Board member who has been removed from office shall be ineligible to appointment or election to any office in the District for a period of one (1) year from the date of such removal.

Education Law Sections 306, 1706, 1709(17)(18),2103(2), 2109, 2111, 2112, and 2113
Public Officers Law Sections 30, 31 and 35

12.05 First Reading of Policy 1220 Board of Education Members: Candidates and Campaigning

- Green was added at the meeting

2019 1220 By-Laws **BOARD OF EDUCATION MEMBERS: CANDIDATES AND CAMPAIGNING**

Nominations

Candidates for the office of member of the Board of Education shall be nominated by petition. Such petition shall be directed to the District Clerk, shall contain the signatures and addresses of at least 25 qualified voters of the district or two percent of the voters who voted in the previous election, whichever is greater, and shall state the name and residence of the candidate. Each petition shall be filed with the District Clerk not later than 30 days preceding the Annual Meeting and Election at which the candidates so nominated are to be elected.

The District Clerk will supervise the procedure used to establish the order of names on the ballot. The Board may reject nominations if the candidate is ineligible or has declared an unwillingness to serve.

Reporting Expenditures

If a candidate's campaign expenditures exceed $500, the candidate must file a sworn statement with both the district clerk and the commissioner of education itemizing their expenditures and contributions received. The statement must list the amounts of all money or other valuable things paid, given, expended or promised by the candidate, or incurred for or on the candidate's behalf with his or her approval.

A candidate who spends $500 or less is only required to file a sworn statement with the district clerk indicated this to be the case. No other campaign expenditure statement is required.

An initial statement must be filed at least 30 days before the election, a second statement must be filed on or before the fifth (5th) day preceding the election and a final statement must be filed within 20 days after the election.

Election

a. The hours of voting shall be as indicated by Board resolution.
b. The candidates receiving the largest number of votes or, in the alternative, the largest number of votes for each specific vacancy, shall be declared elected in accordance with Education Law.
c. At least ten (10) days prior to the election, the Board shall appoint at least two (2) inspectors of election for each voting machine/ballot box, and set their salary.
d. The District Clerk or their designee shall attend the election and record the name and legal residence of each voter. The Clerk shall give notice immediately to each person declared elected to the Board, informing their of the election and their term of office.

e. Only qualified voters as determined by Education Law (Section 2012) may vote at any District meeting or election.
f. No electioneering will be allowed within one hundred (100) feet of the polling place.
g. When a term of office expires at the end of a school year and the office has become vacant at the time of election, the person elected to fill the new full term vacancy also fills the remaining days of the previous term, beginning their term of office immediately upon completion of vote tally.
h. Provision shall be made for the election by "write-in-vote" of any candidate not previously nominated.

Electioneering

Electioneering during the hours of any vote is prohibited within the polling place or within 100 feet of any such polling place. Electioneering includes the display or distribution of any banner, poster, placard, button, or flyer, on behalf of or in opposition to any candidate or issue to be voted upon.

Cross-ref: 1610 Annual District Meeting and Election/Budget Vote; 5120, School District Budget Hearing; Ref: Education Law §§2018; 2031-a Education Law Sections 2004, 2013, 2018, 2025, 2029, 2031-a, 2032, 2034(7)(d), 2105(14), and 2121

12.06 First Reading of Policy 1110 Board of Education Legal Status

Motion to waive second reading of policy 1110
Motioned: Trustee Kurnit
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

Motion to adopt policy 1110 as written
Motioned: Trustee Kurnit
Seconded: Trustee Ratcliff
Result:
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

2019 1110 By-Laws **BOARD OF EDUCATION LEGAL STATUS**

The Board of Education is a seven-member Board elected by district residents. Each member of the Board serves for three years. The terms of office of Board members shall not all expire in the same year. Board members are responsible for school district management, policy-making and all matters related to the employment of the Superintendent.

Complete and final authority on all district educational matters, except as restricted by law, will be vested in the Board.

The legal status of the Board is that of a corporate body established pursuant to the laws of New York State. Any liability of the district is a liability of the Board of Education as a corporation and not that of the members of the Board as individuals.

Members of the Board of Education have legal authority for the conduct of the district schools only when acting as a body in a properly convened session. Board members acting as individuals have no authority over personnel or school affairs.

The Board will not be bound in any way by any individual's statement or action unless the Board, through an adopted policy or by a majority vote of Board membership, has delegated this authority to the individual member.

The Board is entrusted with the responsibility of developing policies under which the district is managed. In addition, the Board has all the powers and duties stated in the Education Law and other applicable New York State law.

Complete and final authority on all district educational matters, except as restricted by law, will be vested in the Board.

Ref: Education Law §§1604; 1604-a; 1701; 1702; 1703; 1708; 1709; 1710; 1804(1); 2101(2); 2105

12.07 Policies to Rescind

Motion to rescind policies: 1120, 1130, 1322, 1610, 1650
Motioned: Trustee Kurnit
Seconded: Trustee Storey

- Next meeting 1230

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

12.08 Policies reviewed and unchanged

2019 1210 By-Laws BOARD OF EDUCATION MEMBERS: QUALIFICATIONS

A Board of Education member of the Onteora Central School District must meet the following qualifications:

1. must be a qualified voter of the district; that is, a citizen of the United States, at least 18 years of age or older, and not adjudged to be an incompetent;
   (Note: a convicted felon is barred from running for a seat on a board of education if their maximum prison sentence has not expired or if they have not been pardoned or discharged from parole)
2. Able to read and write;
3. A legal resident one (1) year prior to the election;
4. Cannot be an employee of the Onteora Central School District;
5. The only member of their family (that is, cannot be a member of the same household) on the Onteora Central School District Board;
6. May not simultaneously hold another, incompatible public office;
7. Must not have been removed from a School District office within one (1) year preceding the date of election to the Board.

Education Law Section 2102, 2103, 2103-a and 2502(7) Public Officers Law Section 3
Adopted: 5/5/15 Reviewed 2/25/19

13. Independent Contract Retainers

13.01 Approve ICR for Aaron Dias

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Aaron Dias for the period beginning March 6, 2019 to March 13, 2019 at a rate of $100.00 per day, to a maximum of $600.00, as a Yoga Instructor at the Bennett Elementary School and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 8:00)

Recommended Action: The Board hereby approves item numbers 14.02-14.06
Motioned: Trustee Storey

Seconded: Trustee Osmond

- Overnight trip – kids have to use $50 for meals- teachers get reimbursed for meals
- Why do athletics get hotel rooms and meals but some of clubs do not?
    - Will research that

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

14.02 Personnel Agenda

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGES (INSTRUCTIONAL) effective February 1, 2019:

Name	Position	School	Step	Credits	Salary	Credits	Add'l	Step	Credits	Salary
Blake, Courtney	Social Worker	WD	4M	0	$69,907	6	$840	4M	6	$70,747
Lim, Rachel	Elementary Teacher	WD	10M	42	$86,828	6	$840	10M	48	$87,668
Rondeau, Brittany	Music Teacher	MS/HS	5B	0	$67,882	Master's	$3,822	5M	0	$71,704

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Cook, Debra	Teacher/High School	6/30/19	Retirement
Fraser, Mary Ann	Speech/Language Pathologist/Bennett	6/30/19	Retirement
Hartmann, Hayden	School Psychologist/MS/HS	6/26/19	Retirement
Haug, Margaret	Teacher/High School	6/30/19	Retirement
Kuhn, Claudia	Teaching/Woodstock	6/30/19	Retirement
McGurgan, Erin	Teacher/High School	6/30/19	Retirement
Parness, Elisa	Teacher/Woodstock	6/30/19	Retirement
White, Lucas	Teacher/Bennett	6/30/19	Retirement
Wolfield, Dale	Teacher/High School	10/1/19	Retirement

FULL-TIME PROBATIONARY APPOINTMENT

NAME	Tenure Area	Probationary Dates FROM - TO	Salary
Guzman, Daniel	Teaching Assistant	3/6/19 – 3/5/23	Step 5

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
DeRuvo, Richard	Fitness Room Advisor II (Split w/William Wall)	$1,061.00
Wall, William	Fitness Room Advisor II (Split w/Richard DeRuvo)	$1,061.00
Gallin, Anne	Track – Spring- Assistant Coach	$3,423.00
*Nerp, Kathleen	Tennis – Varsity – Head Coach (Boys)	$2,792.00

*Pending Fingerprinting

14.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #3/19, Confidential, as reviewed by Trustee Osmond

14.04 Approve Stipulation of Agreement

Recommended Action: The Board of Education hereby approves the Stipulation of Agreement between the Onteora Central School District and Employee #03052019 pending the employee's signature on the agreement.

14.05 Approve Overnight Trip

Recommended Action: The Board of Education hereby approves the overnight trip for the Science Olympiad Team to attend the State Championship March 15, 2019 - March 16, 2019 in Syracuse

14.06 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of library books from Phoenicia Elementary School as surplus and authorizes the sale and/or disposal of these books.

15. Committee Reports

15.01 Audit Committee - Trustee Salem to report. Next meeting is at Central Administration on 5/13/19

- Had conference call with Capital Region BOCES- went through calculations and some other information on retiree benefits

15.02 Facilities Committee - Trustee Storey to report. Next meeting is at 4:00 on 4/1/19

- Met in Phoenicia – had tour
- Clark Patterson Lee was there to go over adjustments to science lab and look for ways to save money, then went over ADA compliance projects

15.03 Health and Wellness Committee - Trustee Shands to report. Next meeting is in the MS/HS Conference Room at 2:45 on TBD

Trustee Shands was not present to give the report

16. New Business

16.01 The Board will discuss New Business

- Trustee Salem will send letter about the vote machines to county legislature
- Trustee Ratcliff sent email about the vote machines to Representative Jonathan Heppner
    - Send to Kathy Nolan
    - Very late for this year

17. Old Business

17.01 The Board will discuss Old Business

- March 15th the Harvard Center for Education policy will put out applications to join a special group of rural schools network
    - Join special group of 60 rural districts from Ohio and New York to discuss rural school issues
- Future agenda – talk about curriculum – general direction that is being planned
    - What is happening in classrooms, what may change, how it will change and what are we hoping for

18. Request For Information

18.01 Discuss Requests for Information

- Trustee Storey asked why athletics get hotel rooms and meals but some of clubs do not?
    - How is it decided who gets paid for or not? (from Item 14.05)

19. Adjournment

19.01 Adjourn Meeting. Next meeting March 19, 2019 in the Bennett School (proposed 8:20)

Recommended Action: The meeting is adjourned at 8:20
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Ratcliff
Not Present: Trustee Shands

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

WORKSHOP MEETING
6:00 p.m.
TUESDAY, MARCH 19, 2019
BENNETT SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 30 min)
Recommended Action: Motion to enter into executive session to discuss the tenure of certain employees and the employment history of particular employees
Motioned: Trustee Storey
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

2.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Ratcliff
Seconded: Trustee Kurnit
Result:
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 6:35)
Recommended Action: The Board of Education hereby accepts the minutes of the March 5, 2019 Board Meeting
Motioned: Trustee Osmond
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

4. Welcome

4.01 Bennett School Principal, Gabriel Buono will welcome the Board (proposed 6:40 duration 10 min)

- Decision made to change 6th grade graduation from a formal ceremony to an interactive picnic
    - 2/3 of 6th grade signed a petition to change the decision and majority of parents wanted it changed back
    - Reversed decision, will be Tuesday, June 25th in MS/HS auditorium
    - Don't approve of the negative comments made on social media about principal and teachers, spectrum news ran report with incorrect facts
    - Applaud students, teachers and some parents in how they expressed desire to reverse decision
- March 22nd is "Greater Sense of Self" at Bennett- many activities available
    - Julia Rose, parent – helpful in organizing the day of life activities that they would not learn in the regular curriculum
    - Snow hiking – got snow shoes
    - Idea prompted by Building Level Shared Decision Making Team
        - Teachers came up with the idea for a mental health day
    - Incorporate some of the practices being learned into the classrooms
- Date for spring concert is still being decided
- Hope to have this event every year

6. Student Representative Report

6.01 Student Representative, Satch Sumner-Waldman will report to the Board
Student Representative was not present to give his report

7. Board District News

7.01 The Board will report District News (proposed 7:00)
Trustee Kurnit reported on the UCSBA – speaker was Dan Shorenstein from the Ashokan Center

Trustee Ratcliff reported that the Center for Education Resource has applications open for Rural Schools Network – 60 school districts in Ohio and NY to discuss issues of rural schools

Trustee Salem reported that the HS Science Olympiad team – highest ever placement at States

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
Robert Curan

5. Superintendent District News

5.01 The Superintendent will report District News (proposed 6:50)

- If we do not use any additional snow days, Memorial Day Weekend will be extended using May 23, 24 and May 28
    - If we use another snow day, we would then remain in session on Tuesday, May 28th
    - If we use two additional snow days, we will be in session on Thursday May 23rd and Tuesday, May 28th
    - This schedule is for students and ten month employees
- The Ulster County Board of Elections, has granted us 3 voting machines for

the current year
    - Reason for reducing support is the work the extra primaries are putting on a small staff
        - Convenience over helping voter turnout
    - They will be tracking our numbers at each location and are highly likely to revisit the number of machines next year based on voter turnout
    - Will be able to vote at any of the 3 locations
- Hudson Valley Magazine publishes a list of the top 3 school districts in each Hudson Valley county according to Niche each year
    - Onteora is number 2
- Statement Regarding Sale of West Hurley Property

We are aware that there are questions circulating regarding the sale of the West Hurley property.

The sale of this property will:

- Bring additional housing into our school community
- Generate tax revenue for the town and the school with a property that has been tax exempt
- Eliminate the cost to the taxpayers of maintaining a vacant property.

Given the number of proposed units, the traffic impact is likely to be significantly less than it was when the school was operating.

This entire process has been guided by the attorney for the school district to ensure that the District follows all appropriate laws and regulations. Sale of real property is not required to be completed through a sealed bid process or a public auction as are supplies and/or equipment. The property was placed on the open market and the Board entertained any offers with the goal of obtaining the best offer available. The school district placed this property on the market with a broker in the fall of 2014. Through that broker, we identified a purchaser, but that sale did not end up coming to a closing. The property was then listed with a different broker in summer of 2016. A contract of sale was approved by the Board of Education in February of 2017. The sale of the property was reported in the Woodstock Times, and the Daily Freeman on with details of the contract. As the purchaser has been working through their due diligence, there has been little to report, and this sale has in no way been conducted in any fraudulent manner. There were also two articles in the Daily Freeman in December of 2018 regarding the well drilling on the property. The purchaser is working with the Town and the County and when they reach the appropriate stage, we anticipate that a closing date will be set, but there is no reason to believe that the sale will not close successfully.

9. Public and Student Comment

9.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:05 duration 10 min or more)

Jana Martin – Reconsider selling West Hurley to current purchaser. He has many violations in NYC apartment buildings. Read letter from a person in Brooklyn affiliated with the building department about the terrible condition of purchaser's buildings.

Sue Bard – Concerned about new tenant because of his negative impact on properties in NYC. Read letter from building association from one of the purchaser's buildings about his mismanaged buildings. Ranked among worst landlords in NYC

Eric Amaral – is a local realtor. Board has a responsibility to the public. Used commercial realtor; should have put out on MLS because of land behind it. Sale being pushed by a developer that is not reputable.

Rick Ronald – How did buyer become aware of the property? Concerns because children were not able to drink water – make sure buyer goes through all environmental studies required. Buyer's reputation, outstanding fines in NYC; almost like asking criminal to buy property in our neighborhood when can't handle other property's problems. Also handling of sewage, he drilled a well before closed on deal- doesn't seem right.

Kristin Bergstrom – children in neighborhood will be affected by the buyer – will come back to school district. School Board should use power to help
Andrew Shapiro – Townspeople, town board very concerned –Board will hear from town board – town's job to protect townspeople. May not be able to do development they want because of the town. If well was dug after the purchase it may have been denied, so was dug before to evade permits.
Michael Passo – Articles about Brooklyn apartments – 4 government agencies went through his building – had to shut off gas to building and do stop work order. Charged with false filing of documents. Trying to side step his responsibilities. Don't trust him to follow the rules.

10. Board Discussion

10.01 The Board will Discuss Selected Topics, led by Trustee Kurnit (proposed 7:10 duration 20 min)

7:30

Topic: Professional Learning Communities (PLC)

- Defining tool to set on positive path for the future
- Should not be teaching, students should be learning
- PLCs are a district wide system that function with small groups
- Society is in adversarial relationship – PLCs can help change rigid roles in schools
- Requires come sort of positive restructure of hierarchy
- Educators have opportunities to come together with a specific process to work together to promote student learning
- Purpose is to maintain a continual process of improvement
    - Onteora has some groups that function as a PLC
- Before including a big change like PLCs in Board goals, need to do research on process

11. Discussion & Possible Action

11.01 Eliminate Personal Registration and Election Districts (proposed 7:30 duration 10 min)

Recommended Action: BE IT RESOLVED that, pursuant to its authority under Section 2014[3] of the New York Education Law, the Board of Education hereby revokes the provisions for personal registration of voters, with regard to any future annual meeting, budget vote and election and/or special meeting and election duly noticed and held in accordance with the provisions of Article 41 of the New York Education Law.

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

- Can go back to the 4 voting places even if this resolution is passed
- Beginning of taking the election into our own hands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

12. ** Break **

12.01 The Board will take a break at 8:05

11.02 Discussion on Middle School Configuration Options (proposed 7:40 duration 20 min**)**
8:20

Superintendent Victoria McLaren began discussion

- All research found by committees on MS configurations is on Board Docs
- Discuss what information Trustees need to make a decision about reconfiguring MS
- Not for 2019-2020 school year – requires careful planning

Discussion:

- Is a change that needs to happen
- Been hearing that curriculum is 6-8 – see a document that says that
- Documents from early 2000 – find documents from last 5 years
    - Find the most current thinking
- See configuration of neighboring districts
- Main reasons take place- curricular or enrollment
    - What percentage is our reason?
- Research is important, do same with later start times for secondary schools
    - Be sure comes into any conversation about reconfiguration
- Impact on social emotional factors

13. 2019-2020 Budget Discussion

13.01 2019-2020 Budget Update (proposed 8:05 duration 30 min)
8:30

- Health Insurance rate increase down from 10% to 6.04%
    - Increase of $600,000 instead of $1 million
- TRS (Teacher Retirement System) rate of contribution decreased from 9.5% to 8.86%
    - Approximately $50,000 savings
- Increase in Special Education Costs for out of District placements
    - Approximately $100,000
- Budget gap of $66,000
- Biggest unknown is contract for transportation – 35% increase
- Also unknown: Final staffing requirements; final special education; placements; final state aid revenue
- Program Enhancements:
    - Move K-1 & 2-3 self-contained classes from Phoenicia to Woodstock to provide a continuum of services
        - 12 students in these classes
        - If students need to be moved to a less or more restrictive environment, they won't have to change schools
        - This is in alignment with Future's report about continuum of services
        - Not an enhancement – don't take kids out of their community school because they will not be with their peers
            - Adds time on the bus
            - Perceived as an intentional drain on Phoenicia population
    - Align ENL students with their home building to enhance access to the educational program for families- half of ELL students attending

Phoenicia live in Woodstock
    - 12 students are being bussed from Woodstock to Phoenicia
  - Align Co-Teaching model K-6 to provide equitable and appropriate programming
    - K-3 is half day, 4-6 is full day
    - For students who need a less restrictive environment
    - IEPs are written for a specific subject, but in Bennett co-teachers are in the classroom all day, so students get it for all subjects
      - Does not create independence for students, use staff differently
      - Sometimes 4 teachers are in the room - is not best for children
  - Creation of Resource Room Program K-6 – additional time in teachers' schedules due to alignment of co-teaching– provide supplemental, direct, explicit instruction in reading, writing, math, organizational skills, etc. - is a Special Ed Service
  - Support special projects in all 3 elementary buildings to commence second round of Science Lab Initiative
    - Acquire technology or products
    - Implement a plan in beginning of school year to help integrate into curriculum, including training and support
  - Will be working on RTI plan in the spring- currently not in compliance
  - Use current staff, some may have to move
- Staffing changes:
  - 3rd grade has 63 students – 3 sections
  - 6th grade currently 120, next year 70 – 3 sections
- Capital Projects
  - Separate proposition on the ballot
  - Up to $6.17million out of Capital Reserve
    - No additional tax impact on the voters
  - Building Aid of 31% - back as revenue
  - High School/Middle School (78% of the cost)
    - Renovate and upgrade 4 locker rooms
    - Renovate and upgrade 11 multi-use restroom
    - Renovate and upgrade 7 single use restroom
    - Improve ADA accessibility at the gymnasium entrance
  - Bennett (12% of the cost)
    - Restore and/or replace the front section of the roof
  - Athletics (10% of the cost)
    - Improve Field Hockey/Baseball Field
    - Re-grade field
    - Redo infield
    - Add new backstop
    - Add new portable bleachers
    - Replace deteriorated and insecure fencing
    - Improve dugout
    - Improve soccer field drainage
  - Incidentals – asbestos, other testing
    - What is not spent will stay in capital reserve

14. Policies

14.01 Second Reading and Adoption of Policy 1220 Board of Education Members: Candidates and Campaigning (proposed 8:35)

Recommended Action: The Board of Education hereby adopts Policy 1220 as written.
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

2019 1220 By-Laws **BOARD OF EDUCATION MEMBERS: CANDIDATES AND CAMPAIGNING**

Nominations

Candidates for the office of member of the Board of Education shall be nominated by petition. Such petition shall be directed to the District Clerk, shall contain the signatures and addresses of at least 25 qualified voters of the district or two percent of the voters who voted in the previous election, whichever is greater, and shall state the name and residence of the candidate. Each petition shall be filed with the District Clerk not later than 30 days preceding the Annual Meeting and Election at which the candidates so nominated are to be elected.

The District Clerk will supervise the procedure used to establish the order of names on the ballot. The Board may reject nominations if the candidate is ineligible or has declared an unwillingness to serve.

Reporting Expenditures

If a candidate's campaign expenditures exceed $500, the candidate must file a sworn statement with both the district clerk and the commissioner of education itemizing their expenditures and contributions received. The statement must list the amounts of all money or other valuable things paid, given, expended or promised by the candidate, or incurred for or on the candidate's behalf with his or her approval.

A candidate who spends $500 or less is only required to file a sworn statement with the district clerk indicated this to be the case. No other campaign expenditure statement is required.

An initial statement must be filed at least 30 days before the election, a second statement must be filed on or before the fifth (5th) day preceding the election and a final statement must be filed within 20 days after the election.

Election

a. The hours of voting shall be as indicated by Board resolution.
b. The candidates receiving the largest number of votes or, in the alternative, the largest number of votes for each specific vacancy, shall be declared elected in accordance with Education Law.
c. At least ten (10) days prior to the election, the Board shall appoint at least two (2) inspectors of election for each voting machine**/ballot box**, and set their salary.
d. The District Clerk or their designee shall attend the election and record the name and legal residence of each voter. The Clerk shall give notice immediately to each person declared elected to the Board, informing their of the election and their term of office.
e. Only qualified voters as determined by Education Law (Section 2012) may vote at any District meeting or election.
f. No electioneering will be allowed within one hundred (100) feet of the polling place.
g. When a term of office expires at the end of a school year and the office has become vacant at the time of election, the person elected to fill the new full term vacancy also fills the remaining days of the previous term, beginning their term of office immediately upon ~~**election**~~**completion of the vote tally**.
h. Provision shall be made for the election by "write-in-vote" of any candidate not previously nominated.

Electioneering

Electioneering during the hours of any vote is prohibited within the polling place or within 100 feet of any such polling place. Electioneering includes the display or distribution of any banner, poster, placard, button, or flyer, on behalf of or in opposition to any candidate or issue to be voted upon.

Cross-ref: 1610 Annual District Meeting and Election/Budget Vote
5120, School District Budget Hearing

Ref: Education Law §§2018; 2031-a Education Law Sections 2004, 2013, 2018, 2025, 2029, 2031-a, 2032, 2034(7)(d), 2105(14), and 2121

14.02 First Reading of Policy 1330 Board Organizational Meeting

Motion to waive second reading of Policy 1330
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

Motion to adopt Policy 1330 as written
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

2019 1330 By-Laws **BOARD ORGANIZATIONAL MEETING**

The Board of Education recognizes its obligation to hold an annual organizational meeting. The purpose of the organizational meeting is to elect officers of the Board and make the proper appointments and designations of other district employees for the proper management of the school district during the school year.

The Board will hold its annual organizational meeting on the first Tuesday in July. If that day is a legal holiday, the Board will hold the meeting on the first Wednesday in July. The Board may alternately hold the meeting on a date during the first 15 days in July that is not a legal holiday. The Board will choose this date by resolution at a Board meeting before July.

The District Clerk shall call the meeting to order, and shall preside until the election of a new president. The order of business to be conducted at the organizational meeting shall include items required or implied by state law and/or regulation. The Board may also conduct general district business, including properly entering into executive session, if necessary, at the end of the meeting before adjourning.

Oath of Office

The District Clerk shall administer and countersign the oath of office to newly-elected Board members. The oath shall conform to Article XIII-1 of the New York State Constitution, and Section 10 of the Public Officers Law. No new Board member shall be permitted to vote until he/she has taken the oath of office.

Election of Board Officers

The Board shall elect a president and vice-president for the ensuing year, and administer the oath of office to them. A majority of all members of the Board shall be necessary for a valid election.

The Board shall appoint and the oath of office shall be administered to the following district officers:

District Treasurer
District Clerk
Claims Auditor
Deputy Treasurer
Tax Collector

Appointments

The Board shall appoint and establish the stipend (if any) for the following positions

District Clerk

District Treasurer; Deputy District Treasurer; School Attorney; Independent Auditor; Alcohol & Drug Testing Site; Athletic Events Physician; CSE Impartial Hearing Officers; Fingerprinting' Medical Director; Bond Counsel; Tax Collector; Claims Auditor; Purchasing Agent; Coordinator for Section 504; Residency Officer; Records Access Officer; Records Management Officer; Homeless Liaison; Title VI & IX Officer; Broker of Record; Asbestos Designee; ECA Treasurer; ECA Chief Faculty Counselors Bennett Elementary, Middle School and High School; School Buildings Structural Inspector and Fire Inspector

II. Bonding of Personnel

The Board shall bond the following personnel handling district funds:

Tax Collector
District Treasurer
Deputy Treasurer
Treasurer, ECA
Senior Account Clerk/Typist
Claims Auditor
Claims Auditor
District Clerk
School Attorney
Assistant Superintendent for Business
Account Clerk/Typist
ECA Chief Faculty Counselor

The Board may, in each instance, specify the amount of the bond it intends to obtain. The Board may include any of the above officers in a blanket undertaking, pursuant to law and Commissioner's Regulations, rather than bond individuals.

III Authorizations

The Board shall authorize/approve:

a. of person to certify payrolls;
b. to designate authorized signatures on checks; and an alternate
c. of Board and district memberships in professional organizations;
d. to offer school district employee and officer indemnification under Public Officer's Law §18;
e. of positions entitled to use district-owned cell phones and credit cards;
f. of Board representative(s) for appointing Impartial Hearing Officers; and
g. of Superintendent of Schools to approve budget transfers, and the monetary limits of such transfers.

IV Designations

The Board shall designate/approve:

a. Official Bank Depositories
b. Official Newspaper(s)
c. Board Meeting Schedule

V Other Approvals

The Board shall approve:

a. The rate for mileage reimbursement
b. Superintendent to apply for Grants in Aid (State and Federal) as appropriate;
c. The prices for school meals
d. Rate for Board of Registration for Vote & Election
e. Limit for credit card

The Board shall review its policies on Investments (6240) and Purchasing (6700), the Code of Conduct (5300), and Parental Involvement, as required by law. The Board shall also review building-level student attendance data as required under Commissioner's Regulations section 104.1, and if the data shows a decline in attendance rates, shall review its policy on Attendance (5100).

Cross-ref: 8260, Parental Involvement; 1337, School Attorney; 1320, 1321, Board Officers 1510, Regular Meetings; 7110, Attendance; 5520, Extra Classroom Activities Fund; 3410, Code of Conduct; 5220, Investments; 1335, Claims Auditor; 5571, Internal Audit Function; 5570, Audit Committee; 5410, Purchasing

Ref: New York State Constitution, Article XIII, §1; General Municipal Law §103(2) (official newspapers); Public Officers Law §§10; 13; 30; Education Law §§305(31) (designated educational official); 1701 (meeting to elect president, may elect vice president); 1707 (union free school districts date of meeting); 1904 (central high school districts in Nassau county); 1720(2) (bonding of personnel); 2130 (appoint clerk, bonded treasurer and bonded tax collector); 2502(9) (City of Albany), (9-a) (City of Rensselaer); 2504 (small city meetings); 2527 (bonding officials in small city school districts); 2553(9) (City of Rochester), (10) (City of Buffalo); 2563 (large city meetings) 8 NYCRR §§104.1 (requirement to review attendance data); 170.2 (bonding of tax collector, treasurer, claims auditor); 170.12 (bonding of claims auditor); 172.5 (bonding of extraclassroom activity treasurer)

14.03 First Reading of Policy 1331 Duties of the District Clerk, Treasurer and Purchasing Agent

Motion to waive the second reading of Policy 1331
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

Motion to adopt Policy 1331 as written
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

2002 2019 1331 By-Laws **DUTIES OF THE DISTRICT CLERK, SCHOOL DISTRICT TREASURER AND PURCHASING AGENT**

The District Clerk will be appointed by the Board at its Annual Organizational Meeting and will serve for a period of one (1) year. The Clerk's duties include the following:

a. Attends all meetings of the Board and keeps a record of its proceedings and records, by name, those in attendance;

b. Prepares minutes of the meetings of the Board, obtains approval of the minutes by the Board at the next meeting, signs the minutes to signify their official standing and forwards copies of the minutes to each ~~member of the~~ Board of Education **Trustee**;
c. **Provides notice of all meetings of the Board to the public and to all Board Trustees.** ~~Sends notices of special meetings to members of the Board;~~ ~~c~~**C**ontacts and communicates with ~~members~~ **Trustees** as required;
d. Sees that the proper legal notices and announcements are published on all specifications and items out on bid, in accordance with state law;
e. Maintains an up-to-date record of Board policies and by-laws;
f. Delivers to, and collects from, the President (or Vice President) such papers for signature as may be necessary;
g. Distributes notices to the public announcing availability of copies of the budget to be presented at the annual District meeting in compliance with the requirements of the State Education Law;
h. Administers oaths of office, as required by Section 10, Public Officers Law;
i. Gives written notice of appointment to persons appointed as inspectors of election;
j. Calls all meetings to order in the absence of the President and Vice President;
k. Assumes other duties customary to the office.

The above duties of the District Clerk are not intended to be complete but should serve as a ~~comprehensive~~ guide in undertaking the duties of this office. The District Clerk shall perform such other duties as may be assigned from time to time by the Board.

Treasurer

~~The Treasurer is appointed by the Board of Education at the Annual Organizational Meeting and will be covered by a blanket bond~~**bonded**. ~~In addition to the routine duties of accounting, filing, posting and preparing reports and statements concerning District finances,~~ **T**~~t~~he District Treasurer shall~~:perform other specific tasks as follows:~~

a. Act~~s~~ as custodian of all moneys belonging to the School District and lawfully deposits these moneys in the depositories designated by the Board;
b. Pay~~s~~ all authorized obligations of the District as directed;
c. Maintain~~s~~ proper records and file~~s~~ of all checks, and approved payment of bills and salaries;
d. Make~~s~~ all such entries and post~~s~~ all such financial ledgers~~.~~, **R**~~r~~ecord~~s~~ and report~~s~~ as may be properly required to afford the District an acceptable and comprehensive financial accounting of the use of its moneys and financial transactions;
e. Sign~~s~~ all checks drawn on District fund accounts;
f. Assume~~s~~ other duties customary to the office to include but not limited to adopted duties and responsibilities.

The Board directs the Treasurer to keep it informed of the financial status of the District through monthly cash reconciliation and budget status reports and annual fiscal reports. The Treasurer should highlight any deviation in actual fiscal conditions from planned fiscal conditions and offer recommendations to the Board to remedy the situation. The ~~Business Administrator~~ **Assistant Superintendent for Business** will prepare and submit, through the Superintendent, to the Board and the Commissioner of Education, such reports as are prescribed by law. These shall be filed with appropriate governmental bodies as required under law or regulation. The District will cooperate with governmental agencies and research organizations as required by law for data concerning the fiscal operations of the District.

Purchasing Agent

The School Purchasing Agent is appointed by the Board of Education and is responsible for providing the necessary supplies, equipment, and services to support the educational program. The duties of the School Purchasing Officer include the following~~:~~

The Board of Education designates the Assistant Superintendent for Business as Purchasing Agent for the school district. The Board shall formally designate the individual named as purchasing agent at the annual organizational meeting, which will be recorded in the minutes of that meeting. If the individual so named becomes unable to fulfill the duties during the course of the year, the Board will designate another purchasing agent at the next Board meeting. The Purchasing Agent will be responsible for administering all purchasing activities and ensuring the quality and quantity of purchases made by the district.

a. **To develop and maintain lists of potential suppliers~~;~~**
b. **To solicit competitive bids or quotations for purchase~~;~~**
c. **To issue and process purchase orders~~.~~**

The Assistant Superintendent for Business is designated as the Purchasing Officer for the District~~.~~

Duties-Education Law Section 2122; Bond-Education Law Section 2130, Part 5; 8; New York Code of Rules and Regulations (NYCRR) Sections 170.2(0) and (p); Education Law Section 2121 Public Officers Law Section 104

14.04 Rescind Policies 1230 (incorporated into 1220) 1332 (incorporated into 1331)
Recommended Action: The Board of Education hereby rescinds Policies 1230 and 1332
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

14.05 First Reading of Policy 1334 Duties of the External Auditor
Motion to waive second reading of Policy 1334
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

Motion to adopt Policy 1334 as written
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

2010~~2~~2019 1334 By-Laws **DUTIES OF THE EXTERNAL (INDEPENDENT) AUDITOR**

The responsibility for engaging a qualified and competent Certified Public Accountant (CPA) or Public Accountant (PA) to perform the annual audit of the District's financial statements resides with the Board of Education. State laws and regulations require that the annual audit be "accepted" by a resolution of the Board of Education. This resolution along with the audit report must be filed with State Education Department (SED) in a timely manner. In addition, the independence and objectivity of the auditor may be enhanced when the Board of Education and Audit Committee perform an oversight role with respect to the hiring and performance of the auditor, as required by law.

The independent auditor must conduct the audit in accordance with Generally Accepted Government Auditing Standards (GAGAS) issued by the Comptroller General of the United States. Standards of GAGAS are organized as general, fieldwork, and reporting.

Below are some important considerations the District shall expect of the auditor in preparing the audit; however, they should not be considered all-inclusive or a substitute for the auditor's professional judgment.

a. Independence: The auditor must document that they are independent of the District and free of personal and external impairments. The auditor must establish an internal quality control system to identify any personal and external impairment and assure compliance with GAGAS independence requirements.
b. Internal Quality Control System: The auditor must document that their internal quality control processes adequately demonstrate compliance with government auditing standards. they must establish an organizational structure, policies and procedures to provide reasonable assurance of complying with applicable standards governing audits.

c. Internal Controls: The auditor must obtain a sufficient understanding of the District's internal controls and document such understanding covering the five interrelated components: the control environment, risk assessment, control activities, information and communication, and monitoring.
d. Planning and Supervision: The auditor's work is to be properly planned and supervised and consider materiality in order to provide reasonable assurance of detecting misstatements resulting from direct and material illegal acts and material irregularities to financial statements. The auditor should also be aware of the possibility that indirect illegal acts may have occurred.
e. Audit documentation: In order to meet the GAGAS requirements, the audit documentation should provide a clear understanding of its purpose, the source, and the conclusions the auditor reached. It should be organized to provide a clear link to the findings, conclusions, and recommendations contained in the audit report.
f. Reporting on Internal Controls and Compliance: The auditor must report on and present the results of their testing of the District's compliance with laws and regulations and its internal controls over financial reports in light of irregularities, illegal acts, other material noncompliance, significant deficiencies, and material weaknesses in internal controls.
g. **Safeguard Of Assets: The auditor verifies that a current asset inventory system is in place and that there is adequate insurance coverage for assets and for employees with authorized access to those assets.**

Generally Accepted Government Auditing Standards (GAGAS) Sections 3.50-3.54, 4.03, 4.19-4.24, and 5.07-5.20
Education Law Section 2116-a
8 New York Code of Rules and Regulations (NYCRR) Sections 170.2, 170.3 and 170.12

14.06 Policy 1333 Duties of the Tax Collector - no changes for information only

2002~~2~~2019 1333 By-Laws**: DUTIES OF THE TAX COLLECTOR**

The Tax Collector is appointed annually by the Board of Education and shall be covered by a bond. It shall be the responsibility of the District Tax Collector to perform the following duties:

a. Prepares and mails tax notices;
b. Uses suitable printed tax receipt forms as prescribed by the State Tax Commission;
c. Collects taxes in the amount of the warrant, upon the issuance of the tax warrant by the Board of Education and penalty fees in accordance with the terms of such warrant;
d. Turns over daily to the School District Treasurer all money collected by virtue of any tax list and warrant issued;
e. Submits a report, certified by them to the Board of Education, showing the amount of taxes and fees collected along with the unpaid listing. The combination of taxes collected and uncollected shall equal the amount of the warrant;
f. Turns over to the County Treasurer, prior to November 15, a list of unpaid taxes;
g. Carries out such other duties of the position as prescribed in the Real Property Tax Law.

Education Law Sections 2126 and 2130 Real Property Tax Law Sections 922, 924, 1322, 1330, and 1338

15. Independent Contract Retainers

15.01 Approve All Independent Contract Retainers (proposed 8:55)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 15.02-15.12
Motioned: Trustee Storey
Seconded: Trustee Ratcliff

- Thanked the volunteers for Bennett's Wellness Day

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

15.02 ICR - Ackermann

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Stephen Ackermann at a rate of $150.00 per day, to a maximum of $150.00, as a Tai Chi Instructor for the Greater Sense of Self Day at Bennett Elementary School on March 22, 2019 and authorizes the Superintendent to sign such an agreement.

15.03 ICR - Barry

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Brett Barry at a rate of $0.00 per day, to a maximum of $0.00, as a Sound Production Instructor for the Greater Sense of Self Day at Bennett Elementary School on March 22, 2019 and authorizes the Superintendent to sign such an agreement.

15.04 ICR- Bonebakker

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Bear Bonebakker at a rate of $0.00 per day, to a maximum of $0.00, as a Meditation and Mindfulness Instructor for the Greater Sense of Self Day at Bennett Elementary School on March 22, 2019 and authorizes the Superintendent to sign such an agreement.

15.05 ICR- Carey Ackermann

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kathryn Carey-Ackermann at a rate of $150.00 per day, to a maximum of $150.00, as a Yoga Instructor for the Greater Sense of Self Day at Bennett Elementary School on March 22, 2019 and authorizes the Superintendent to sign such an agreement.

15.06 ICR- Charman

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Karen Charman at a rate of $150.00 per day, to a maximum of $150.00, as an EFT Tapping Instructor for the Greater Sense of Self Day at Bennett Elementary School on March 22, 2019 and authorizes the Superintendent to sign such an agreement.

15.07 ICR- Laks

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and David Laks at a rate of $100.00 per session, to a maximum of $400.00, as a TV Production Instructor for the Greater Sense of Self Day at Bennett

Elementary School on March 22, 2019 and authorizes the Superintendent to sign such an agreement.

15.08 ICR- Naccarato

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Dawn Naccarato at a rate of $150.00 per day, to a maximum of $150.00, as a Crystal Healing and Jin Shin Jyutsu Self Help Instructor for the Greater Sense of Self Day at Bennett Elementary School on March 22, 2019 and authorizes the Superintendent to sign such an agreement.

15.09 ICR- O'Conner

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Ricarda O'Conner at a rate of $150.00 per day, to a maximum of $150.00, as a Harmonic Therapy Instructor for the Greater Sense of Self Day at Bennett Elementary School on March 22, 2019 and authorizes the Superintendent to sign such an agreement.

15.10 ICR - Nielsen

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Cybele Nielsen at a rate of $0.00 per day, to a maximum of $0.00, as a Slime Craft Instructor for the Greater Sense of Self Day at Bennett Elementary School on March 22, 2019 and authorizes the Superintendent to sign such an agreement.

15.11 ICR - Rose

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Julia Rose at a rate of $150.00 per day, to a maximum of $150.00, as an Acupuncture/Acupressure Instructor for the Greater Sense of Self Day at Bennett Elementary School on March 22, 2019 and authorizes the Superintendent to sign such an agreement.

15.12 ICR- Sawhill

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Lesley Sawhill for the period beginning May 6, 2019 to May 10, 2019 at a rate of $500.00 per residency, to a maximum of $500.00, to do a Shakespeare Residency for the 7th Grade at the Middle School and authorizes the Superintendent to sign such an agreement.

16. Consent Agenda

16.01 Approve Consent Agenda (proposed 9:00)

Recommended Action: The Board hereby approves item numbers 16.02-16.09
Motioned: Trustee Osmond
Seconded: Trustee Storey

- Thanks to athletic volunteers
- Inter-municipal agreement should have been done in the past

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

16.02 Personnel Agenda

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Katz, Emily	Volunteer – Spring Track	Unpaid
Loizou, Phil	Volunteer – Softball	Unpaid
Pezzello, Eric	Volunteer – Spring Track and Golf	Unpaid
Shultis III, Robert	Volunteer – Varsity Baseball	Unpaid
Smith, Sam	Track – Modified – Head Coach (Boys)	$2,439.00
Strauss, Elizabeth	Volunteer – Softball	Unpaid
Weisz, Amy	Track – Modified – Head Coach (Girls)	$2,439.00
Wortman, Kevin	Volunteer – Varsity Baseball	Unpaid

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	9/21/18 – 5/8/19	Extend Unpaid Medical

SUBSTITUTE

Bryan, Donna	Certified Instructional
Masse, Elizabeth	Certified Instructional
Hernandez, Krystal	Certified Instructional
Occhino, James	Uncertified Teaching Assistant
Ojarovsky, Lynn	Uncertified Instructional

Added:

RESIGNATION: NON-INSTRUCTIONAL

NAME	EFFECTIVE DATE	REASON
D'Addario, Jarrett	3/20/19	Personal

16.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #3/19, Confidential, as reviewed by Trustee Osmond

16.04 Approve Inter-Municipal Agreement with Town of Olive

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Inter-Municipal Agreement between Onteora Central School District and the Town of Olive for the use of the baseball/softball field at Davis Park and authorizes the Superintendent to sign such an agreement.

16.05 Approve Cooperative Bidding Blanket with BOCES

Recommended Action: WHEREAS it is the desire of the participating school districts of the Board of Cooperative Educational Services, Ulster County, adopting this resolution to jointly request bids for certain commodities to be determined by the Superintendent of this school district from time to time for the 2019-20 school year,
NOW, therefore, be it
RESOLVED that the Onteora Central School District hereby agrees to participate with other school districts of the Board of Cooperative Educational Services, Ulster County, New York, in the joint bidding of commodities to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further
RESOLVED that the specifications as prepared by the Steering Committee of participating school districts and presented to this Board of Education will be used and that this Board, if it desires to purchase these commodities agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided, however, that each participating Board of Education in exercising its legal responsibilities, has the right to reject and/or modify the recommendation of the Steering Committee in the awarding of the bid; and be it further
RESOLVED that the invitation to bid will be advertised by BOCES in the Kingston Daily Freeman, the Middletown Times Herald Record and the Poughkeepsie Journal in accordance with the provisions of Section 103 of the General Municipal Law.

16.06 Approve Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 7

16.07 Approve Financial Report - January

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report from January 2019

16.08 Approve Financial Report from February 2019

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report from February 2019

16.09 Award of Surplus Items Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for surplus items on the attached list to the highest bidder as per Auctions International, Inc.

17. Committee Reports- no committee met

18. New Business

18.01 The Board will discuss New Business

No new business was discussed

19. Old Business

19.01 The Board will discuss Old Business

No old business was discussed

20. Request For Information

20.01 Discuss Requests for Information

Trustee Osmond asked how much it would cost to have 4-12 on same bus run? (from 13.01)

Trustee Salem asked how much money saved if 4-12 on same bus run? (from 13.01)

Trustee Ratcliff projected enrollment by building and class (from 13.01)

Trustee Salem asked how many students impacted from being mainstreamed 3 years? (from 13.01)

Specify if they have to change buildings

21. Adjournment

21.01 Adjourn Meeting. Next meeting April 2, 2019 in the Phoenicia School (proposed 9:15)

Recommended Action: The meeting is adjourned at 9:50
Motioned: Trustee Osmond
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

WORKSHOP MEETING
6:00 p.m.
TUESDAY, APRIL 2, 2019
PHOENICIA SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands
Not Present: Trustee Warren, Trustee Ratcliff

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)
Recommended Action: The Board of Education hereby accepts the minutes of the March 19, 2019 Board Meeting
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands
Not Present: Trustee Warren, Trustee Ratcliff

Now Present:
Trustee Warren arrived at 6:05

3. Welcome

3.01 Phoenicia School Principal, Linda Sella will welcome the Board (proposed 6:05 duration 10 min)

- Hip Hop Dance – Center for Creative Education will be coming to school
- Working with local artists who will work in small groups to create a mural entitled, "25 Years of Trout in the Classroom" done by 2nd and 3rd graders
- Showed presentation about Healthy kids after school program through 21st Century grant
    - Opened up to 2nd and 3rd grade students
    - This week beginning a program for 1st grade students
        - 2 hours of working within the content areas and enrichment
    - Goal of program is to teach healthy eating

4. Superintendent District News

4.01 The Superintendent will report District News (proposed 6:15)

- Computer based testing window for state testing opened yesterday
    - 6th and 8th grade students began testing yesterday
    - Due to CBT testing difficulty across the state, NYSED has designated tomorrow as a CBT non-testing administrative day

- Assuming that testing will begin again on Thursday - the testing window has been extended through Friday, April 12th

- Regarding one of our part time staff members at the secondary level - at this time we have made no final decisions
- An Onteora graduate came back to Onteora to attempt to break a Guinness World Record for most skips over a rope in a twenty- four-hour period
  - She did break it well within the time limit and then went well beyond the existing record to solidify her standing
- Che Spiotta, one of our current seventh graders, is competing on Master Chef Junior on Fox
  - He has been in four episodes so far and was named Team Captain
- Autism Awareness Day was today so you may have noticed many of our team wearing blue in support awareness
- Ray Haberski, a retiree, passed away on Sunday
  - Was a Principal at both Woodstock and West Hurley, the Director of Elementary Education and Testing in Onteora

Discussion:

- No final data on opt-out rates, but will be significantly less
- Problems with State tests were a State issue

6. Board District News

6.01 The Board will report District News (proposed 6:25)

Trustee Kurnit reported that he toured BOCES with Trustee Storey and Superintendent Victoria McLaren yesterday

- Went to Special Education classes, to the P-Tech program at the Anna Divine Building in Kingston School District

Trustee Storey reported that they also saw the Alternative High School and that on Monday, April 15th Belleayre Bash Fundraiser at Five Guys Burgers

Trustee Shands reported Meet Greet and Eat is April 29th in the High School

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting Jana Martin, Sue Bard , Eric Amaral, Rick Ronald, Kristin Bergstrom, Andrew Shapiro, Michael Passo

8. Public and Student Comment

8.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:30 duration 10 min or more)

6:25

Jenny Frank – Daughter dreaded going to school until a teacher inspired her daughter to be excited about school

Sophie Frank – Teacher made her appreciate learning. Important when a teacher has an open door policy – made learning matter – showed that beauty in things that we don't notice – beauty in teaching with this teacher

Ella Williams: Teacher has changed school as a whole – teaches in ways other

teachers don't. Helps community better themselves and become more open-minded. Always willing to help students
Lisa Phillips – Teacher presents life changing subject matter with character and flair. Her daughter says we are not just students to him, we are people. Offered more insight into her school day than information from school. Makes students feel known, so HS is not such a lonely place
Miriam Silver-Altman – First saw teacher when shadowed a student before coming here and was impressed. He is very supportive of students. Classes are not about tests – uses the Socratic method of teaching. Role model – students had to write about a hero in an English class and 28 of 40 students wrote about this teacher
Matt Ryan – Spoke for Bennett teachers do not want the change to cutting co-teacher time, resource room and elimination of a 6th grade class. All will affect the quality of education of our students. Work in collaboration with the teachers
Sara Lynch – moved into district 3 years ago because of the excellent schools. Phoenicia PTA is unclear as to motivation for changes and what alternatives will be availability. Have questions for Superintendent
Brittany Alexander – Saddened by possibility of closing Phoenicia. Use Bennett as community center and keep Phoenicia and Woodstock open
Dannah Chaifetz – Daughter was very upset about the teacher losing his job. His Philosophy class energized and engaged her. She was invested in learning and critical thinking.
Brian Powers - Son graduated in 2016. Keep the teacher that is so incredible – find a place for gifted people like this teacher
Lila Ressler – most dedicated and engaged teacher ever had – he is knowledgeable, cares and seeks out students to be sure they are getting the subject matter
Sophia Roberts – had philosophy and cultural anthropology – his knowledge and pleasure in teaching is admirable. Way he interacted with students fosters interest and active participation in the subjects he teachers. Students benefit from constant support he provides.
Dafne DeJesus – Daughter has condition- goes to Phoenicia. Was left back in Kindergarten and she was upset. This year feels loved and included by current kindergarten and last year's friends. Changing ESL and self-contained students to Woodstock is upsetting because they are the most vulnerable students
Joey Driscoll – Very upset that teacher is leaving. Hated history until taking his history class. Has open discussions, creates a safe environment for students to speak. His philosophy class changed her life.
Sharon Lipovsky – new member of community. Not clear of vision for school. Vision for how we are taking what is so special about district and making it reality within budget. Are changes indicating that a school will close?
Frida Flores – Philosophy was best class ever taking. Wanted to take more of his classes because he is such a special, caring teacher. Shared letter from her sister, who graduated Onteora, about the way he expanded way she looked at world – made her a more thoughtful citizen. Teacher has a gift for connecting with High Schoolers – teaches kids to debate respectfully.
James Sofranko – Knows a special education student that has been successful at Phoenicia. Had a hard time making friends – now has friends. Don't move classes to Woodstock.
Emily Salem – This teacher is essential. Changed life – trying to bolster school spirit – the teacher has created a subculture of loving learning. Sees teachers consulting

with him. Practices a love of learning
Natalie Horberg – Teacher – courageous, rigorous, fun teaching style. Reciprocate the amount of care a teacher gives teaching them. Took all the classes he teaches. Inspired so many students and showed the power of their brains.
Johanna Trimpoli – special educational classes moving from Phoenicia to Woodstock – not sure how the move will streamline services. Hope the district will not cut resources in-house.
Izzy Helm – teacher changed life- engaging and encouraging – kept notes at end of year. His classes were highlight of day and a reason to get up. School is a community – teacher has put so much effort into community.
Julia Rose – nervous chatter about closing of Phoenicia. Fear stems from not knowing. Shared Decision Making Committee does not have a Phoenicia parent on the committee. Include parents in ongoing discussions
Ben Johansen – Do not let teacher go – was there for me. Genuine interest in being an advisor to senior and freshman class. Irreplaceable teacher. No one else could teacher the 2 electives he teaches
Cecilia Maillet – Rarely have teacher as dedicated as this teacher. Unique style of teaching. Listens to students' opinions. Role model and advisor. Speaks to students about their problems, even with students that are not in his classes
Eva Donato – One of the best people ever met – he cares about students as people. His philosophy class changed her life. Taught to respect herself and what she has to offer. Will miss him last 2 years of high school. Made me a person I can be proud of.
Liam McKeon – represent student body in support of Philosophy teacher to not be let go. Asked students to sign position to keep the teacher. Took 2 hours to get 180 signatures from students. Dedicated his life to working here – lives in the district. Find a way to keep him.
Mia Quick – Don't close the Phoenicia school. Was a special place for her.

5. Student Representative Report

5.01 Student Representative, Satch Sumner-Waldman will report to the Board
7:35
Full time English teacher retiring, teacher being discussed should be kept - too much for current staff without him

9. Board Discussion

9.01 The Board will Discuss Selected Topics, "Homework" led by Trustee Osmond (proposed 6:35 duration 20 min)

- In 2015 had forums on recess – discussed creating a recess policy but came out that students used recess to complete homework
- Dec 2016 Board decided that surveys about homework were necessary
- March 2017 – tackle homework policy before end of the year
- May 2017 – Feb 2018 Homework surveys were presented from each school
- 3 items to bring out from surveys:
    - 0% of 7^{th} – 8^{th} grade parents felt that over 1.5 hours of homework was acceptable; 0% of 9^{th} – 12^{th} grade parents felt that over 2.5 hours of homework was acceptable
    - 36% of 7^{th} grade and 24% of 8^{th} grade students said that homework is assigned every weekend; 0% of 7^{th} and 8^{th} grade teachers said they

assign homework on the weekend
    - Most of our high schoolers have after school activities or jobs
- Surveys resulted in elementary schools changing guidelines, but not MS & HS
- This year's Board goals include homework: *Support the continued review of homework reform, including the revision of Board's Homework Policy with input from all stakeholders.*
- Difficult to have a time-based homework policy
- Policy reform would have to include a lot of evidence based information and discussion with teachers
- Homework needs to have a purpose; from the survey the HS administration decided that they would be clearer in letting students know what was expected of them and helping students to be organized and get something out of homework
- Ask for what the surveys produced
- More concerned about quality not quantity of homework
- More communication between teachers – don't all give a lot of homework
- Wide range of student abilities – not same homework for all students
- Teachers always work with students if they couldn't get homework done
    - Not all parents/students are willing to speak up
- Student Rep - Homework is repetitive and not productive – give homework to where students who needs extra practice- do not count in grade
- Look at the quantity of homework
- In the homework survey 24% of juniors said they have more than 3 hours per night, but 0% of teachers or parents thought that was appropriate
- Continue discussion and continue to revise policy

The Board took a break at 8:05

10. Discussion & Possible Action

10.01 Discussion on Middle School Configuration Options (proposed 6:30 duration 20 min) 8:20

Began discussion at the last Board meeting with asking what additional information the Board needs to come to a conclusion

- Board asked for newer research, but no newer research was found
- After-school program at Bennett puts 4-12 on same late bus now, so won't be new to be together on the bus
- Research supports bringing 6th grade to be with 7th & 8th
- Is an independent decision, does not involve other grades
    - Can't move 1 grade without affecting the other grades
- Beginning of the Board's goal on a long term plan
- Innovate the curriculum to be more creative – more civic engagement
- In 2007 the Board voted to create 5-8 Middle School after 11 pm and shocked community
    - Never discussed the affect it would have on the other grades
    - Must be transparent and look at holistically
- Everything we do now should be geared toward innovation in education including this decision

- Must be thorough in informing people about change and give people a voice in making decisions- always a way to be inclusive
    - Reach out to community or BLTs
- Learn from the past – the reconfiguration happened without talking to the community
- Big change is coming because the district is shrinking – need to inform community of changes as they are being discussed
- Look at future with positive but realistic outlook
- Start looking at options and petitioning for participation

10.02 Scholarship Donations

Recommended Action: The Superintendent recommends acceptance of donations totaling $8,020.00 CASH, from various donors as scholarship awards for the Class of 2019.
The Superintendent recommends approval of the following donations:
$250 Town of Olive Historical Society
$500 Robin & Aubrey Hunter
$100 Aubree Ferraro
$250 Robert & Jacquelyn Earley
$500 Rose & Kiernan Charitable Foundation
$500 Matthew & Sandra Ostoyich
$150 Lake Hill Sportsman's Club
$2,000 Marlene Anderson
$300 Deborah Heppner & Donald Allen
$3,000 John Iannotti
$250 Phoenicia American Legion Auxillary Unit #950
$220 Community Bank, N.A.

Motioned: Trustee Shands
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

10.03 Donations from Hannaford

Recommended Action: The Superintendent recommends acceptance of a donation totaling $210.00 CASH, from Hannaford Helps Schools Program, to be used to for the P.B.I.S. program at the high school. The Superintendent recommends approval to increase the 2018-2019 Budget line A2110.431.01 (HS Supplemental) by $210.00

The Superintendent recommends acceptance of a donation totaling $93.00 CASH, from Hannaford Helps Schools Program, to be used to for the P.B.I.S. program at the high school. The Superintendent recommends approval to increase the 2018-2019 Budget line A2110.431.01 (HS Supplemental) by $93.00

The Superintendent recommends acceptance of a donation totaling $201.00 CASH, from Hannaford Helps Schools Program, to be used to support P.B.I.S. at the

Woodstock Elementary School. The Superintendent recommends approval to increase the 2018-2019 Budget line A2110.431.07 (Woodstock Supplemental) by $201.00
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

10.04 Donation of Water Dispenser
Recommended Action: The Board of Education hereby accepts the donation of a 5-gallon water dispenser to the Athletic Department worth $40 from Laurie Osmond.
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

10.05 HS/MS ADA and Athletic Fields and Bennett Roof Reconstruction Project
Recommended Action: WHEREAS, the Board of Education of the Onteora Central School District ("Board" or "District") is proposing to: (a) renovate, rehabilitate, and/or reconstruct portions of the Onteora High School/Middle School to bring them into compliance with ADA standards; (b) renovate, rehabilitate, and/or reconstruct portions of the Bennett Elementary School roof; and (c) renovate, rehabilitate and/or reconstruct the Onteora HS/MS athletic fields, which proposed actions include the acquisition of equipment, machinery, apparatus and related work ("Project"); and WHEREAS, the proposed Project is a routine activity of the District and/or the replacement, rehabilitation or reconstruction of an existing facility that qualifies as a Type II action set forth in 6 NYCRR Part 617.5, State Environmental Quality Review Act ("SEQRA");; and
NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Education of the Onteora Central School District, based upon the applicable standards of SEQRA 6 NYCRR Park 617.5, hereby determines that the Proposed Action is classified as a Type II Action and, therefore, the Board is precluded from further environmental review in accordance with Article 8 of the Environmental Conservation Law.
Motioned: Trustee Kurnit
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

10.06 Approval to Submit Voter Proposition
Recommended Action: WHEREAS, the Board of Education of the Onteora Central School District ("Board" or "District") is proposing to: (a) renovate, rehabilitate, and/or reconstruct portions of the Onteora High School/Middle School to bring them into compliance with ADA standards; (b) renovate, rehabilitate, and/or reconstruct

portions of the Bennett Elementary School roof; and (c) renovate, rehabilitate and/or reconstruct the Onteora HS/MS athletic fields, which proposed actions include the acquisition of equipment, machinery, apparatus and related work ("Project"); and
WHEREAS, the Project has been classified as a Type II Action under SEQRA; and
WHEREAS, the Board is required to obtain approval of the qualified and registered voters of the Onteora Central School District before expending any monies necessary to fund the Project; and
WHEREAS, the Board intends that the monies necessary to undertake the Project will be funded entirely from the District's Capital Reserve Fund so as not to levy any additional taxes upon the voters.
NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Education of the Onteora Central School District authorizes the following proposition to be added to the ballot to be presented to the qualified and registered voters of the Onteora Central School District at the Annual District Meeting and Election to be held on May 21, 2019:
RESOLVED, that the Board of Education of the Onteora Central School District be authorized to (a) renovate, rehabilitate, and/or reconstruct portions of the Onteora High School/Middle School to bring them into compliance with ADA standards; (b) renovate, rehabilitate, and/or reconstruct portions of the Bennett Elementary School roof; and (c) renovate, rehabilitate and/or reconstruct the Onteora HS/MS athletic fields, including replacement of certain sections of fencing, installation of a new backstop and portable bleachers, improvement of the dugout and upgrades to the drainage system, which proposed renovation, rehabilitation and reconstruction include the acquisition of equipment, machinery, apparatus and related work at an estimated maximum cost of $6,160,000, which amount shall be funded entirely from the District's Capital Reserve Fund.
Motioned: Trustee Shands
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

11. 2019-2020 Budget Discussion

11.01 2019-2020 Budget Update (proposed 7:00 duration 45 min)

9:00

- Board adoption is delayed until April 24th – will respond to any Board questions prior to adoption vote
- Also responding to parents that have reached out so far
- Small number of students in special education self-contained class moved to Woodstock - students will have longer bus rides
- ENL program at both buildings allows for students to be in their home building
- Align Co-Teaching model K-6 to provide equitable and appropriate programming
- Resource room program – provide component on special education continuum of services that we don't have – some students need level of support
- Elementary science labs is not contingent on budget – is a grant opportunity

Discussion:

- Bennett co-taught program being cut from every core subject to reading, writing and math unless time in teachers' schedule
    - In MS, some students get co-taught in every subject some do not
    - Will be increasing the TA support – co-taught students will have a regular education teacher and a special education teacher half the time
    - Meeting with Bennett staff next week to review concerns
- K-3 school should have full time co-teaching
- More feedback from stakeholders as ideas are proposed
- This is to save money
- Need more feedback from parents and students when changes are proposed
    - If presented as part of budget discussion, seems to be a financial decision- not comfortable with these as part of budget discussion
- Comes down to process – not being done in a way that makes it easy to vote on budget, putting out fires that could have been prevented
- Not convinced these are program enhancements
- Phoenicia changes seem like an intentional effort to drain school to close it
- No staffing in budget so did not know about the cutting of part-time teacher that students spoke about
    - Seems that a lot of information is missing
- Not comfortable with the way this is being done, as it is part of the budget presentation and very late in the process
- Personal experience was that the continuity of having all self-contained classes in 1 building would be wonderful
- Make co-teaching full day K-12

Presentation cont'd:

- No cost associated with the program enhancements
    - Not about saving money – about education
- Programming is done as part of the budget, will uncouple them in the future
- Bennett population being reduced by 50 students due to difference in class size, so reducing 6th grade by 1 section next year
    - Will half class for special area classes
- In moving ENL to their home schools and the self-contained to Woodstock, Phoenicia enrollment decreases by 3 students
- Had 3 companies bid on Transportation – 24.5% increase instead of 35%
    - $323,000 less – reallocated to cover budget gap, added back items taken out to make up for transportation contract increase
- Revenue change: $34,963 increase in Foundation Aid
- State Budget Deal
    - Tax Cap becomes permanent
    - Allows for establishment of TRS reserve
    - Staggers Building Condition Surveys among districts
- If Final Cost Reports get submitted and approved before levy is set in July, will receive $623,000 in building aid to lower the levy
    - Not sure if report will be approved
- 3.28% increase in budget

- Half of budget is in instruction, almost a third in benefits
- 3 Part Budget
    - Capital 9.6%, Administrative 8.6%, Program 81.8%
- Received unanticipated revenue
    - from the State – money taken from aid last year that shouldn't have been taken
    - more interest
    - mid-year retirements
    - Predicting $800,000 in fund balance left over
- On the Ballot:
    - Proposition #1 is $57,403,498 Expenditure Budget
    - Proposition #2 $6,160,000 Capital Project
        - Addresses ADA compliance issues at the HS/MS
        - Use of Capital Reserve -no tax impact
- Contingency budget will remove $1,295,944 from the budget

Discussion:

- Transportation contract is structured in same way as last contract
    - 5 year contract – if budget fails, 1 year contract
    - Met with First Student, new transportation company
        - Have stricter rules than Mulligan for drivers
        - Pays more than current bus company with sign on bonuses
        - Bring seniority with them if they were with Mulligan – keep drivers on their routes
    - 2.5% increase each year
    - All brand new buses – they will order them once approved by State Ed

12. Policies

12.01 First Reading of Policy 1335 Claims Auditor

Motion to table the reading of policies
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

13. Independent Contract Retainers

13.01 Approve All Independent Contract Retainers (proposed 7:50)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 13.02-13.05
Motioned: Trustee Osmond
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

13.02 ICR- Jule

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Gillian Jule at a rate of $1,500.00 per mural project, to a maximum of $1,500.00, as an Artist in Residence at Phoenicia Elementary School from April 9, 2019 to May 8, 2019 and authorizes the Superintendent to sign such an agreement.

13.03 ICR- Savatgy- Woodstock

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy at a rate of $1,000.00, to a maximum of $1,000.00, as the Go Green Day Coordinator at Woodstock Elementary School from April 15, 2019 to May 15, 2019 and authorizes the Superintendent to sign such an agreement.

13.04 ICR- Savatgy- Bennett

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy at a rate of $1,000.00, to a maximum of $1,000.00, as the Earth Day Coordinator at Bennett Elementary School from April 15, 2019 to June 7, 2019 and authorizes the Superintendent to sign such an agreement.

13.05 ICR-Brueckner

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Moments by Roy, LLC at a rate of $100.00 per hour for shooting photos and $50.00 per hour for editing photos , to a maximum of $1,600.00, as the Spring Sports Photographer from April 1, 2019 to May 30, 2019 and authorizes the Superintendent to sign such an agreement.

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 7:55)

Recommended Action: The Board hereby approves item numbers 14.02-14.05
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

14.02 Personnel Agenda

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS

Iversen, Cynthia	Monitor/Transportation	6/30/19	Retirement
Oakes, Russell	Auto Mechanic Helper	4/3/19	To accept Auto Mechanic position

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Oakes, Russell	Auto Mechanic	4/3/19-10/2/19	Step 10	Replace J. D'Addario

LEAVE OF ABSENCES: NON- INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1165	2/12/19-3/29/19	Paid FMLA – amended dates
3986	3/18/19-4/24/19	Unpaid FMLA
3919	3/21/19-4/19/19	Paid Administrative

TERMINATION: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Marchand, Jennifer	Payroll/Personnel Asst.	4/20/19

SUBSTITUTE

NAME	POSITION	Remarks
Ojarovsky, Lynn	Certified Teaching Assistant	Effective 3/20/19

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Kasprzyk, Christopher	Softball - Varsity - Head Coach (pro-rated 3/7-3/24/19)	$892.50
Kasprzyk, Christopher	Softball – JV – Head Coach (pro-rated 3/25-6/7/19)	$2,456.15
Cohen, Wendy	AIS/Regents Prep (After School) 2	$2,004.00
Rondeau, Brittany	Musical – Orchestra Director	$831.00

14.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/19, Confidential, as reviewed by Trustee Storey

14.04 Additional Members of Professional Development Committee

Recommended Action: The Board of Education hereby approves the membership of the full Professional Development Committee as listed below

Name	Building	Position
Jodi DeLucia	Central	Asst. Supt. For Curriculum & Instruction
Gabriel Buono	Bennett	Principal, President OAA
Jeannine Burkhardt	HS	Math teacher
Jane Wolfrom	Phoenicia	Grade 2 teacher
Laura Loheide	HS	English Teacher, ELA Coordinator 7-12
Brigid Kelly	Bennett	Special Education teacher
Doreen Erlwein	Bennett	Grade 5 teacher
Corey Cavallaro	MS	Social Studies teacher
Megan Frandino	MS	Special Education teacher
Lori Matteson	MS	Special Education teacher
Lance Edelman	HS	Principal
Pam Ciaccio	Phoenicia	Special Education teacher
Cynthia Bishop	Central	Director of Pupil Personnel Services
Jennifer O'Connor	MS	Principal

		Teaching Assistant
Hal Denton		Parent Representative
Dr. Robin Jacobowitz		SUNY New Paltz
Valerie Stewart	MS	World Languages Teacher
Denise Connolly	HS	Special Education Teacher
Rachel Lim	Woodstock	Grade 3 Teacher
Michele Darling	District	Occupational Therapist

14.05 Award Transportation Bid

Recommended Action: WHEREAS, the Board of Education of the Onteora Central School District ("Board of Education" or "District") has determined to solicit competitive bids for contracts over a five year term, pursuant to Section 305[14] of the Education Law, to transport resident District students for: (1) regular home-to-school; (2) field trips and interscholastic sports; (3) summer special education; and WHEREAS, the Board of Education issued bid specifications on or about March 7, 2019 soliciting competitive bids for multi-year transportation contracts; and
WHEREAS, the bids were received, opened and read aloud on or about March 28, 2019; and WHEREAS, upon a detailed review of the bids conducted Transportation Advisory Services, the District's transportation consultant, it is recommended that the Board of Education award the multi-year transportation contracts to First Student, Inc. as the lowest responsible bidder, contingent upon voter approval at the District's upcoming May 21, 2019 annual meeting, budget vote and election. NOW, THEREFORE BE IT RESOLVED, that the Board of Education, pursuant to §305 of the Education Law, awards the multi-year transportation contracts for a five year term commencing July 1, 2019 and ending June 30, 2024 for the price set forth in the attached Schedule "A," contingent upon voter approval at the District's upcoming May 21, 2019 annual meeting, budget vote and election; and BE IT FURTHER RESOLVED, that in the event the voter approval does not occur, the Board of Education shall award tphe transportation contracts to First Student, Inc. for a one year period commencing July 1, 2019 and ending June 30, 2020 for the price set forth in the attached Schedule "A." (below)

SCHEDULE A

	2019-20	2020-21	2021-22	2022-23	2023-24
	Year 1	Year 2	Year 3	Year 4	Year 5
Home to School	$3,202,172.10	$3,282,226.40	$3,364,282.06	$3,448,389.11	$3,534,598.84
Field and Sports	$143,999.88	$147,599.88	$151,289.87	$155,072.12	$158,948.92
Summer School	$128,763.30	$ 131.982.38	$135,281.94	$138,663.99	$142,130.59
Total Contract	$3,474,935.28	$3,429,826.28	$3,650,853.87	$3,742,125.22	$3,835,678.35

15. Committee Reports

15.01 Facilities Committee - Trustee Storey to report. Next meeting is in the Central Conference Room at 4:00 on 5/13/19

- Presentation by company that provides Safelocks – a door lock system with a quick unlock/lock for emergencies
  - Waiting to see if it passes NYS fire codes
- Discussed:
  - Bennett partition – will be done over spring break
  - Science lab
  - ADA projects
- Toured Woodstock to see work to be done

16. New Business

16.01 The Board will discuss New Business

- Kingston has Board-Superintendent meet and greet to disseminate and gather information
  - Do as part of larger effort to reach community and teachers
  - Stagger times of each event
  - Go to PTA meetings
  - Do as part of community outreach

17. Old Business

17.01 The Board will discuss Old Business

No old business was discussed

18. Request For Information

18.01 Discuss Requests for Information

Trustee Kurnit asked

- More information of the educational benefit of the program changes
- Breakdown as to why the teacher being discussed is being let go – costs too

Trustee Osmond asked

- More information about proposed program changes – specifically from teachers who have concerns about them
- Fiscal information on .4 teacher decrease with seeing what enhancements can be done in MS/HS program – maybe with civics

19. Adjournment

19.01 Adjourn Meeting. Next meeting April 24, 2019 in the MS/HS (proposed 8:00)

Recommended Action: The meeting is adjourned at 10:00
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING and COUNTY WIDE VOTE

MINUTES

6:00 p.m.
WEDNESDAY, APRIL 24, 2019
MIDDLE SCHOOL/HIGH SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Warren

2. Welcome

2.01 HS Principal, Lance Edelman will welcome the Board (proposed 6:05 duration 10 min)

- Mr. Edelman asked the Choral Teacher and Vocal Coach for the play, Brittany Rondeau to report on the student play, "Sweeny Todd" to be on May 3-5th
    - Emily Peck and Justin Blydenburg performed a scene from the play for the Board
- Field Trips happening: Ulster County Law Enforcement Center, Physics Students to Six Flags for Physics Day, Spanish and Art Club going to NYC together to save money – going to different places and will meet up later
- Meet, Greet and Eat – fundraiser for Belleayre Bash
- Events are on their website calendar-
    - Guidance is hosting a Parent Night - topic is the College Admission Process with guests from a few colleges
        - Last few years open to only 11th grade, now to everyone
- After school homework help and regents prep schedules are available on the website
- June exams are on the calendar under student resources
    - Where possible, they minimized the number of exams any student has in one day

Now Present:
Trustee Warren arrived at 6:05

3. Executive Session

3.01 Enter executive session (proposed 6:15 duration 1 hour)
Recommended Action: Motion to enter into executive session to discuss the discipline of an employee and the raise for Confidential Managerial Staff and District Treasurer.
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

3.02 Exit Executive Session and Return to Public Session (proposed 7:15 pm)
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Kurnit
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

4. Acceptance of Minutes

4.01 Acceptance of Minutes (proposed 7:15)
Recommended Action: The Board of Education hereby accepts the minutes of the April 2, 2019 Board Meeting
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

5. Superintendent District News

5.01 The Superintendent will report District News (proposed 7:15)
7:25

- Thanks to everyone that came out to the various meetings to speak
  - You have been heard and the program changes have been removed
  - Not recommending any reduction in staffing for Social Studies
- Next week will be our Meet, Greet and Eat on April 29th from 5:30 – 7:30
  - Showcases our local restaurants and cafeteria food
- Thanks to students for providing a preview of the musical

6. Student Representative Report

6.01 Student Representative, Satch Sumner-Waldman will report to the Board

- Have a skeleton of the constitution of the Association of Student Government
  - Election process – Treasurer, Secretary, President, and Vice President must be seniors and will be the officers of the 6-12 Association of Student Government
  - Mandate 1 meeting per quarter with all students grades 6-12
    - May have to be a weekend or after school
  - Amendments need to be established
    - Is standing document until amended

7. Board District News

7.01 The Board will report District News (proposed 7:25)
Trustee Storey reported:

- Belleayre Bash fundraiser at 5 Guys Burgers and Fries brought in over $230
  - Thanked public for their support for students
- Clarify an answer given by PPS Director Cindy Bishop from a meeting on Monday with Bennett parents

- 6th grade IEP says 40 min, 7th grade says 42 min

Trustee Shands reported Belleayre Bash fundraiser – local business owner said he would be willing to do something at his establishment

Trustee Kurnit reported on the Bennett Parent Meeting on Monday thanked the many staff and parents for their attendance and participation

Trustee Osmond reported

- School Board Trustee election
  - Trustee Shands will not be running
  - Trustee Salem will be running
  - Dafne DeJesus is running for the other empty Board seat
- Glad everyone has been heard and thanks to all that came out for the last meeting's Public Be Heard
  - How do we not go through this next year?

Trustee Salem asked the students to keep coming to speak to the Board on what they like and don't like at school

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting Jenny Frank, Sophie Frank, Ella Williams, Lisa Phillips, Miriam Silver-Altman, Matt Ryan, Sara Lynch, Brittany Alexander, Dannah Chaifetz, Brian Powers, Lila Ressler, Sophia Roberts, Dafne DeJesus, Jody Driscoll, Sharon Lipovsky, Frida Flores, James Sofranko, Emily Salem, Natalie Horberg, Johanna Trimpoli, Izzy Helm, Julia Rose, Ben Johansen, Cecilia Maillet, Eva Donato, Liam McKeon, Mia Quick

9. Public and Student Comment

9.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:30 duration 10 min or more)

Grace Hallinan – VP of Junior Class. Value of position of Philosophy teacher – a teacher that inspires students to love learning. HS system has made anxiety rise and disinterest in education. Give this teacher as many classes as he is willing to teach.
Melissa Thongs – on behalf of elementary staff– thanks to Superintendent Victoria McLaren, the Board of Education and PTA for maintaining the programs currently in place next year. In the future, include staff, parents and community in dialogue about future for the district
Danah Chaifetz – gratitude of making the students feel seen and heard
Lisa Phillips – Thank you for keeping the philosophy teacher – he makes the students feel that they have power in the world. This should be the beginning of a change in the education in Onteora
Bob Bloomer –Have a system to be able to verify how much time a person spent in the classroom so the accusations from parents that an administrator made a false statement about visiting classrooms doesn't happen again. If anything on an IEP is to be changed parents should have at least 90 days notice
Eva Donato – reiterate what everyone else is saying – thanks for listening to students – makes us feel heard
Natalie Horberg thank you so much for hearing us about the philosophy teacher

10. 2019-2020 Budget Discussion

10.01 2019-2020 Budget Presentation (proposed 7:40 duration 30 min)

7:50

Discussion:

- No presentation because it is the same as last time
- .4 teacher was never taken out of the budget, so no change to budget
- I-pads – repurposing I-pads from HS to kindergarten
    - Grades 1-6 are receiving Chromebooks, kindergarten teachers asked for I-pads
- Smart Schools Bond Act – bringing forward some plans in the next month – survey identified the first part of plan is to be security related
- High classified student rate causes the budget to be higher as well as
    - Transportation due to geography
    - Out of district programs
    - Active employees' and retirees' health insurance
        - Health insurance is in general expensive and by contract must give to retirees
        - Also when Medicaid eligible must reimburse and pay part of that as well
- What resources are being allocated to enhance the curriculum by creating a more robust civics education in 7-12 that engages and creates conversation about the world around us
    - Developing civics curriculum has not been a priority of teaching staff
- Columbia Teachers College program is very expensive, use that money to enhance curriculum
    - Won't be leaving Teachers College – too much invested in materials, curriculum and resources
        - Did extensive literacy coaching this year – got inconsistent results from schools on survey about coaching
- Don't have a strong vision statement and it was not done collaboratively
    - Look at make-up of Shared Decision Making Committee
    - Create a vision statement
    - Create a Long term plan
- 7th and 8th grade are barely getting mandatory requirements in the time they have now, let alone trying to add civics class
    - Interweave natural resources into curriculum

Recommended Action: Superintendent recommends Board of Education approval of the following Proposition: Proposition # 1 – 2019-2020 Budget:
BE IT RESOLVED, that the Onteora Central School District Board of Education be and is hereby authorized to expend the sums set forth under the various headings which are voted upon in gross and not in detail in the total amount of $57,403,498 (which includes $20,000 to support public library) for the year commencing July 1, 2019 and ending June 30, 2020, and the Board is authorized to levy and collect the necessary tax thereof on the taxable property of the District.
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

11. Discussion & Possible Action

11.01 Ulster BOCES Budget Vote (proposed 8:20)

Recommended Action: The Onteora Central School District Board of Education hereby approves the 2019-2020 Ulster County Board of Cooperative Educational Services Administrative Budget in the amount of $6,254,483.00
Motioned: Trustee Osmond
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

11.02 Ulster BOCES Election

Recommended Action: The Onteora Board of Education hereby casts their ballot for the following 3 candidates running unopposed for the Ulster County Board of Cooperative Services:
Barbara Caroll (New Paltz 3 year term) Gail Hutchins (Rondout 3 year term) David Thompson (At-Large seat 3 year term - from New Paltz)
Motioned: Trustee Ratcliff
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Nay: Trustee Kurnit

11.03 Donations

Recommended Action: The Superintendent recommends acceptance of a donation totaling $12.00 CASH, from The Hannaford Bags for my Cause Program, to be used to support the Middle School PBIS program. The Superintendent recommends approval to increase the 2018-2019 Budget line A2110.431.02 (Middle School Supplemental by $12.00
The Superintendent recommends acceptance of a donation totaling $2,000.00 CASH, from Imagine Onteora, LTD, to be used towards the sound system for the Athletic Field/Press Box Capital Project. The Superintendent recommends approval of $2,000.00 from Imagine Onteora, LTD
The Superintendent recommends acceptance of a donation totaling $250.00 CASH, from The Reis Group Insurance Company to support Health & Wellness specifically for the 2019 Onteora Senior Class Belleayre Bash. The Superintendent recommends approval of $250.00 from The Reis Group
Motioned: Trustee Ratcliff
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

11.04 Possible Building Utilization and Grade Configuration Study (proposed 8:25 duration 20 min**)**

8:20

- Shared Decision Making (SDM) committee interviewed consultants that might help guide us through creating a long term plan
    - SDM did not think any would work

- They want to shepherd the plan through the District
- Found 2017 Westmoreland School District study on Building Utilization and Grade Configuration
  - Completed to give unbiased options
  - Spoke to consultant and Superintendent of Westmoreland –was impressed with consultant
- Learned from last few weeks that there is never too much input
  - Need to tread carefully be sure people feel heard and give clear answers
- SDM and Board need to communicate through the process
- SDM need to go back to constituent group they represent to give information and get feedback

12. ** Break **

12.01 **The Board will take a break at 8:40

No Longer Present:
Trustee Salem left at 9:15

Trustee Osmond led the meeting

13. Policies

Motion to table policies
9:25
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Motioned: Trustee Osmond
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

14. Independent Contract Retainers

14.01 Approve All Independent Contract Retainers (proposed 8:55)
Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 14.02-14.04
Motioned: Trustee Kurnit
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

14.02 ICR - Neden
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central

School District and Terianne Neden for a Nutrition Residency from April 23, 2019 through April 25, 2019 at a rate of $87.50 per hour, plus cost of food, handout and materials to a maximum of $720.25, at Woodstock Elementary School and authorizes the Superintendent to sign such an agreement.

14.03 ICR - Rust

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mark Rust as an “Earth Day” Assembly Performer on April 30, 2019 a rate of $500.00 per program to a maximum of $500.00, at Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

14.04 ICR - Schwartz

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Jill Ann Schwartz as a Dance Educator for the period beginning April 22, 2019 to April 25, 2019 at a rate of $1,500.00 per residency, to a maximum of $1,500.00, the Woodstock Elementary School and authorizes the Superintendent to sign such an agreement.

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:00)

Recommended Action: The Board hereby approves item numbers 15.02-15.14
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

15.02 Personnel Agenda

SUBSTITUTE

NAME	POSITION	REMARKS
Weidner, Sandra	Certified Instructional	Effective 3/30/2019

TEMPORARY APPOINTMENT:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	RATE	REMARKS
Churchwell, Francis*	Custodial Worker	4/24/19-6/30/19	Step 1	
Blakely, Sabrina	Summer Nursing Hours	7/1/19-8/31/19	Hourly	Up to 80 Hours
Brower, Allison	Summer Nursing Hours	7/1/19-8/31/19	Hourly	Up to 32.5 Hours
Elmendorf, Suellen	Summer Nursing Hours	7/1/19-8/31/19	Hourly	Up to 40 Hours
Hansen, Karen	Summer Nursing Hours	7/1/19-8/31/19	Hourly	Up to 50 Hours
Kight, Heather	Summer Nursing Hours	7/1/19-8/31/19	Hourly	Up to 32.5 Hours

*pending pre-employment processing

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Keenan, Bryan	AIS/Chemistry (After School) 1	$2,004.00
Rivera, Stephanie	AIS/Regents Prep (After School) 3	$2,004.00

15.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/19, Confidential, as reviewed by Trustee Storey

15.04 Juul Agreement

Recommended Action: RESOLVED, that the Board of Education of the Onteora Central School District accepts the terms stated in the Juul Agreement dated , between the District and Employee# 04242019 and, upon such terms, extends the probationary period through close of business September 17, 2020.

15.05 Approve Volunteer

Recommended Action: The Board of Education hereby approves the following volunteer for Phoenicia: Annie VanKleek

15.06 Property Tax Report Card

Recommended Action: The Board of Education hereby approves the Property Tax Report Card for the 2019-2020 school year.

15.07 2019 Board of Registration

Recommended Action: The Board of Education hereby approves the Board of Registration for the 2019 Vote and Election

15.08 UC Board of Elections Polling Agreement

Recommended Action: The Board of Education hereby approves the polling agreement between the Onteora Central School District and the Ulster County.

15.09 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of library books from Phoenicia Elementary School as surplus and authorizes the sale and/or disposal of these books.

15.10 Stale Dated Checks

Recommended Action: As of April 24, 2019, the following stale dated checks will be written off.

Check #35025 Tax Overpayment, Payee: Michelle Kimmey, Amount $29.15
Check #35000 Tax Overpayment, Payee: Ingrid Spinedi, Amount $25.07
Check #34506 Cafeteria Acct, Payee: Cybele Nielsen, Amount $12.20
Check #34497 Cafeteria Acct, Payee: Samantha Drechsler, Amount $17.81
Check #33686 Award, Payee: Vaughn Seninde, Amount $50.00
Check 33646 Award, Payee: Caleb Frank, Amount $25.00
Check 33299 Vote Day, Payee: Ted Weidenbacher, Amount $100.00
Check 33076 Accounts Payable, Payee: Columbia Beauty Products, Amount $240.00
Check 32998 Tax Overpayment, Payee: Joao Oliveira & Robert Mauntner, Amount $64.68
Check 32492 Mileage Reimbursement, Payee: Jackie Parisi, Amount $12.31

15.11 ECA Reports

Recommended Action: The Board of Education hereby approves the ECA 1st and 2nd quarter reports.

15.12 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 8

15.13 Financial Report - Quarterly ending March 31st

Recommended Action: The Board of Education has reviewed and hereby accept the Financial Report for the quarter January - March 2019

15.14 Overnight Trip for Science of Survival

Recommended Action: The Board of Education hereby approves the overnight trip on May 3-5, 2019 to the Ashokan Reservoir for the students of the Science of Survival course at no cost to the district.

16. Committee Reports - no committees met

17. New Business

17.01 The Board will discuss New Business

No new business was discussed

18. Old Business

18.01 The Board will discuss Old Business

No old business was discussed

19. Request For Information

19.01 Discuss Requests for Information

Trustee Shands asked how people will vote on Budget Vote and Election Day

- Anyone can vote in any voting location utilizing Google Docs live time
-

Trustee Kurnit asked more about English as a New Language coordinator stipend and who it is- will they go back to having ENL meetings?

- Will be posting the stipend position – will see who applies for it
- Help to create ENL program in Woodstock, put professional development together for 20-21 school year

20. Adjournment

20.01 Adjourn Meeting. Next meeting May 7, 2019 in the Woodstock School (proposed 9:10)

Recommended Action: The meeting is adjourned at 9:40
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING& BUDGET HEARING

MINUTES 6:00 p.m.

TUESDAY, MAY 7, 2019
WOODSTOCK SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.03 Pledge of Allegiance
1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

2. 2019-2020 Budget Hearing

2.01 2019-2020 Budget Hearing (proposed 6:00)

- 2019-2020 budget increase of $1.8 Million or 3.28%
- Proposition to use $6.16 million in Capital Reserve for Capital Project
- 2019-2020 tax levy is a $1.2 million increase or 2.95%
- In budget is a 5 year transportation contract which will begin July 1st
- Budget is 83.92% program driven, 7.22% administrative 8.85% capital
- If budget does not pass, can go out for a second vote, if it does not pass, would not be able to raise taxes and look a $1.3 million reduction to budget
- On the ballot:
  - Proposition #1: $57,403,497 Expenditure Budget
  - Proposition #2: Proposition to use $6,160,000 of money from the Capital Reserve to fund a project that would address ADA compliance issues at the MS/HS, improve the field hockey/baseball field at the MS/HS and partially replace the roof at Bennett Elementary
- Voting for 2 Open Board Seats 3- year terms starting July 1, 2019
- No longer voting in West Hurley
- Voters can vote at any polling place: Woodstock School, Phoenicia School, Bennett School

No one spoke at the Hearing

5. Welcome

5.01 Woodstock Principal, Scott Richards will welcome the Board

- Newsletter out to parents with only dates – very busy month
- Building goal on perseverance – what do they do when they get stuck instead of giving up
  - Building Leadership Team talking with other teachers, created a mindfulness wall to help children – sensory, thinking inside yourself how strong you are
- Sensory path in 3rd grade wing – students can use it to refocus, regroup – outside MAPS class – open to all students
- Matt Savatgy worked with students on plant adaptation – how plants, animals adapt- part of science curriculum
- Science room – hatching chickens (donation from parent) and tower garden

with tomatoes-testing tomatoes to see which grows best with soil or tower garden
- Added a buddy bench – still have a Woodstock playground committee to work on playground– meet every 2 months
    - Also painting games on playgrounds
- Rebuilt garden beds with volunteers
- Yoga residency with K-3 – tie into building goal and mindfulness
- Reading teachers Andrew Vail and Nicole Polacco work with students to plant the front garden

3. Executive Session

3.01 Enter executive session (proposed 6:15 duration 90 min)

Recommended Action: Motion to enter into executive session to discuss the raise for Confidential Managerial Staff and District Treasurer and to meet with the attorney at 6:20
Motioned: Trustee Osmond
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

3.02 Exit Executive Session and Return to Public Session (proposed 7:45 pm)

Recommended Action: Motion to exit executive session and return to public session at 8:00
Motioned: Trustee Storey
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

No Longer Present

Trustee Shands left at approximately 8:00

4. Acceptance of Minutes

4.01 Acceptance of Minutes (proposed 7:50)

Recommended Action: The Board of Education hereby accepts the minutes of the April 24, 2019 Board Meeting
Motioned: Trustee Ratcliff
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

6. Superintendent District News

6.01 The Superintendent will report District News (proposed 8:05)

- Meet Greet and Eat was a resounding success last week; thank you to all that contributed; including staff, volunteers, students and local restaurants

  - The food was amazing and really showcased the incredible options we have locally
  - Silent auction was even bigger than in the past
- Sweeney Todd production was fantastic
- The Ulster BOCES Career and Technical Education graduation will be on June 18th
  - One of our students is the valedictorian this year – Spencer Estes
  - Is a conflict with a Board meeting evening
- We began our centralized Kindergarten screening this week and it is going incredibly well.
  - Several of our teachers have noted that they really like this new process
  - Also fortunate to have the Lions Club providing free vision screenings for our incoming Kindergarteners
- Today is National Teacher Appreciation Day

As Onteora continues to be recognized for our outstanding students and programs, I wanted to take a moment to thank all of the staff that contribute to providing such an amazing educational experience for our students. Teachers play a role in the lives of children that no one else can and most students, if they are lucky, can name a special teacher or two, but in Onteora, I am certain that each student could recite a long list of individuals that have inspired them throughout their journey to adulthood. Thank you for all that you do!

- The rankings of High Schools in New York have been released and we are now ranked higher than all other districts in Ulster County
  - Now ranked as 173rd in the state

Onteora	**173**
New Paltz	204
Wallkill	372
Highland	442
Rondout	561
Saugerties	569
Kingston	572
Ellenville	904-1204

Update on Athletics:

- Athletic Awards night is May 30th at 6pm in the High School Auditorium
  - Ceremony will recognize our JV/V Athletic Teams/Athletes
- Ice cream sundae celebration for our Middle School Athletes during the school day in the beginning of June
- May 20th - MHAL Scholar-Athlete Breakfast at the Poughkeepsie Grand
- Homecoming Fall 2019 is scheduled for Saturday, October 19th
- Honoring several seniors (Noah Kight, Ethan Nolan, Felicia Ojarvorsky and Cecilia Mallett) who will be signing letters of intent to compete athletically at the collegiate level

Discussion:

- CTLE graduation conflicting with Board meeting
  - Need addendum to the Board schedule to change it
- Retirees and tenure at this meeting

7. Student Representative Report

7.01 Student Representative, Satch Sumner-Waldman will report to the Board

Student Representative was not present to give the report

8. Board District News

8.01 The Board will report District News (proposed 7:10)

Trustee Ratcliff reported that Sweeny Todd was fantastic – do whatever Board can do to support the music and arts program

Trustee Kurnit reported:

- Meet, Greet and Eat was wonderful
- Sweeny Todd was wonderful – was always an advocate for a musical a year

Trustee Salem reported seeing the students cheer the performers in Sweeny Todd makes it wonderful to let these things happen

9. Acknowledge Public Be Heard Comments

9.01 The Board will acknowledge the public be heard comments from the last meeting
Grace Hallinan, Melissa Thongs, Danah Chaifetz, Lisa Phillips, Bob Bloomer, Eva Donato, Natalie Horberg

10. Public and Student Comment

10.01 Public and Students may comment on any agenda or non-agenda item (proposed 8:15 duration 10 min or more)

No public or student comment was made

11. Discussion & Possible Action

11.01 Approve 2019-2020 School Calendar (proposed 8:25)

Recommended Action: The Board of Education hereby approves the calendar for the 2019-2020 school year.
Motioned: Trustee Storey
Seconded: Trustee Osmond

- After draft is complete, sent to all unions
    - Starts early and ends late, was able to:
        - Maintain Wednesday before Thanksgiving off
        - Monday after Easter off
        - 8 snow days
    - Parent/Teacher Conference Day on Election Day

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

11.02 Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling $100.00 CASH, from Central Hudson to support Health & Wellness specifically for the 2019 Onteora Senior Class Belleayre Bash. The Superintendent recommends approval of the following donations: $100.00 from Central Hudson
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

11.03 Approve Side Letters of Agreement for Snow Day Give Back

Recommended Action: The Board of Education hereby approves the Side Letters of Agreement for Onteora Administrators Association, Onteora Non-Teaching Supervisors Association and the Onteora Non-Teaching Employees Association regarding snow day give back.
Motioned: Trustee Kurnit
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

12. Board Discussion on Selected Topics

12.01 The Board will discuss Start Times, led by Trustee Ratcliff (proposed 8:30 duration 20 min)

8:15

- Discuss health-based evidence that start time for HS should be later
    - Numerous studies from CDC, American Pediatrics, 2020 Vision from UC School Board
- Evidence shows that academically this is in the interest of students to grow better, score better, learn more and have healthier lives
- Not considering it right now and need to
- Look at several things- budget implications, education, extra-curricular activities, facilities, community (jobs and childcare)
    - Start time now is right in the middle of MHAL among Ulster schools
- Was a past Board goal - 2 main issues were transportation and athletics
    - A committee was looking at starting at 8:30, students would miss academics and MHAL will not move time of games
- New Paltz moved to 8:00 –use block scheduling
    - Consider making it 20 minutes later - would make a big difference
- Athletes would have to leave class early and have 10 less minutes to warm up
- Is there an impediment to moving start times 20 minutes later?
- Board, Superintendent, Shared Decision Making (SDM) committees and community need to start discussing moving start times later and to what time
- Faculty members and parents on SDM can speak up

12.02 The Board will discuss the District Shared Decision Making (SDM) Team and the District Vision (proposed 8:50 duration 20 min)

8:35

What role the SDM should take in the formation of District Vision?

- More parents should be involved – need one parent from each school
- SDM committee members were enthusiastic to work with Board to rewrite the vision statement – will go back to constituent groups and gather input
    - Bring input back to Board and be part of crafting of statement
    - Trustee Salem asked that the SDM look at the District Vision
- Original vision and mission were written by SDM in the past, current ones were

written by the Board
- SDM should review make up and make sure they are truly representing the entire district – community, students, teachers, unions

13. **Break**

13.01 The Board will take a break at 8:45

14. Policies

14.01 First Reading of Policy 1335 Claims Auditor (proposed 9:15)

Motion to waive second reading of Policy 1335
Motioned: Trustee Osmond
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

Motion to adopt Policy 1335 as written
Motioned: Trustee Ratcliff
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

Replaced with NYSSBA policy 6650

2019 1335 By-Laws **CLAIMS AUDITOR**

The Board of Education will designate and appoint a claims auditor for the district. The claims auditor shall serve at the pleasure of the Board. The claims auditor shall report directly to the Board.

No person shall be eligible for appointment to the office of Claims Auditor who shall be:

- A member of the Board of Education
- The clerk or treasurer of the Board
- The Superintendent of Schools or other official of the district responsible for business management
- The person designated as purchasing agent
- Clerical or professional personnel directly involved in accounting and purchasing functions of the district
- The individual or entity responsible for the internal audit function
- The independent auditor responsible for the annual external audit
- A close or immediate family member of an employee
- Officer or contractor providing services to the district.

For purposes of this policy, a close family member shall be defined as a parent, sibling or nondependent child, and an immediate family member shall be defined as a spouse, spouse equivalent, or dependent (whether or not related).

The claims auditor is responsible for formally examining, allowing or rejecting all accounts, charges, claims or demands against the school district. The auditing process should determine:
that the proposed payment is for a valid and legal purpose;

1. that the obligation was incurred by an authorized district official;
2. that the items for which payment is claimed were in fact received or, in the case of services, that they were actually rendered;
3. that the obligation does not exceed the available appropriation; and
4. that the submitted voucher is in proper form, mathematically correct, does not include previously paid charges, and is in agreement with the purchase order or contract upon which it is based.

The claims auditor shall provide periodic written reports as may be requested by the Board.

Cross-ref: 6680, Internal Audit Function

Ref: Education Law §§1604 (35); 1709(20-a); 1724; 2509; 2526; 2554(b)
8 NYCRR § 170.12(c)
Matter of Levy, 22 EDR 550 (1983)

14.02 First Reading of Policy 1410 Policy

Motion to waive the second reading of Policy 1410
Motioned: Trustee Osmond
Seconded: Trustee Storey
Result: Unanimous

- Discussion about removing language that Board members will receive Policy Manual

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

Motion to adopt Policy 1410 as written
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

Combines policy 1410 & 1420, adds language from NYSSBA

~~2015~~ 2019 **1410 By-Laws** POLICY

The Board of Education shall reserve to itself the function of providing guides for the discretionary action of those to whom it delegates authority. The Superintendent shall act as an advisor to the Board in the adoption and approval of written Board policies. The Board shall seek input from the staff and community where appropriate. These guides for discretionary action shall constitute the policies governing the operation of the School System.

The formulation and adoption of these written policies shall constitute the basic method by which the Board of Education shall exercise its leadership in the operation of the School System. The study and evaluation of reports concerning the execution of its written policies shall constitute the basic method by which the Board of Education shall exercise its control over the operation of the School System. The Board may appoint a policy committee however, such committee does not absolve the Board of its responsibility in the formulation and adoption of policy.

Any member of the Board, district, staff, students, parents, district taxpayers, or other member of the public may identify policy issues

The adoption of a written policy shall occur only after the proposal has been moved, discussed and voted on affirmatively at two (2) separate meetings of the Board of Education (i.e., the "first reading" and the "second reading"). The policy draft may be amended at the second meeting. By a majority vote, the Board may waive the "second reading" and complete the adoption of the proposed policy at its "first reading".

The formal adoption of written Board policy shall be recorded in the official minutes of the Board. Such written Board policy shall govern the conduct and affairs of the District and shall be binding upon the members of the educational community in the District.

It shall be the Board's responsibility to keep its written policies up-to-date so that they may be used consistently as a basis for Board action and administrative decision.

The Superintendent shall promptly inform the Board of all policies that are out-of-date due to changes in the law or for other reasons appear to need revision.

~~Communication of Policy~~

~~**The Board of Education Policy Manual is a public document containing decisions and guidelines that are important to the entire District and community. Staff and community members are encouraged to be familiar with the contents of the manual. To this end, copies of the manual will be available in each of the school buildings as well as in the Central Office and on the District website. Additionally, information on new and updated policies will be sent to staff and to the media for public knowledge.**~~

Updating of Existing Policy

The Board shall evaluate the effect of its policies and the manner in which they have been implemented by the administration on a special basis. In such evaluation, the Board may call upon staff, students and community.

The Board directs the Superintendent to bring to its attention any policy areas in need of revision or new development.

~~**At the last meeting of the Board of Education in July of each year, newly elected Board members will be given an updated policy manual prepared by the District Clerk. Other members of the Board of Education will be given updates from time to time.**~~

Developing New Policies

In formulating new policies, the Board shall refer to policy 1411.

The Board shall delegate to the Superintendent the function of specifying required actions and designing the detailed arrangements under which policy will be administered. These rules and detailed arrangements shall constitute the administrative regulations governing the schools. They must in every respect be consistent with the policies adopted by the Board. The Board shall be kept informed periodically of changes in administrative regulations.

Communication of Policy and Regulation

The Board of Education Policy Manual and accompanying regulation is a public document containing decisions and guidelines that are important to the entire District and community. Staff and community members are encouraged to be familiar with the contents of the manual. To this end, copies of the manual will be available in each of the school buildings as well as in the Central Office and on the District website. Additionally, information on new and updated policies will be sent to staff and to the media for public knowledge.

Education Law Sections 1604(9) and 1709(1) and (2); REF Policy 1411 – Development of New Policies - Procedure

14.03 Rescind Policies 1420 (incorporated into 1410), 1336, 1337 & 1338 (non-essential)

Recommended Action: The Board of Education hereby rescinds policies 1420, 1336, 1337 and 1338
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

15. Independent Contract Retainers

15.01 Approve All Independent Contract Retainers (proposed 9:20)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 15.02 - 15.03
Motioned: Trustee Ratcliff
Seconded: Trustee Storey

- ICR is starting before this Board meeting

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

15.02 ICR - Dias

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Aaron Dias as a Yoga Instructor from May 6, 2019 to May 10, 2019 a rate of $800.00 for 5 days to a maximum of $800.00, at Woodstock Elementary School and authorizes the Superintendent to sign such an agreement.

15.03 ICR Diedhiou

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Moustapha Diedhiou as a Diversity Day Assembly Performer on May 17, 2019 a rate of $1,200.00 per program to a maximum of $1,200.00, at the Middle School and authorizes the Superintendent to sign such an agreement.

16. Consent Agenda

16.01 Approve Consent Agenda (proposed 9:25)

Recommended Action: The Board hereby approves item numbers 16.02 - 16.05
Motioned: Trustee Storey
Seconded: Trustee Ratcliff

- Budget transfer is for special BOCES services, remove science

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands
Abstain: Trustee Ratcliff

16.02 Personnel Agenda

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Bucher, Donald	AIS/Earth Science (After School) Split w/Morganstern-Perl	$1,002.00
Cook, Debra	AIS/Living Environment (After School) Split w/Via	$1,002.00
Curlew, Alicia	AIS/Instructor (After School) 2 (Global History)	$2,004.00
*Douglas, Jean	DECA Advisor (pro-rated for 9/1-4/12/2019)	$3,397.53
Goho, Colette	DECA Advisor (pro-rated for 4/15-6/26/2019)	$1,064.77
Morganstern-Perl, Lisa	AIS/Earth Science (After School) Split w/Bucher	$1,002.00
Via, M. Scott	AIS/Living Environment (After School) Split w/Cook	$1,002.00

*Revised ending date

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3986	3/18/19-4/12/19	Unpaid FMLA –amended dates
3239	9/21/18-6/6/19	Extend Unpaid Medical
2134	4/11/19-5/21/19	Paid FMLA

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Link, Margaret	Typist	11/13/2018	5/13/2019

16.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #5/19, Confidential, as reviewed by Trustee Ratcliff

16.04 Budget Transfer

Recommended Action: The Superintendent recommends the transfer of funds for BOCES budget codes due to increase in annual special education services ~~and science curriculum.~~

Transfer	Amount	From Budget Code	Description	To Budget Code
$245,000.00	A2250.472-09	Tuition Private Schools	A2250.490-09	BOCES Services
$127,000.00	A2250.472-09	Tuition Private Schools	A2110.490-09	BOCES Services

16.05 Surplus Items

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the Electronics with the Fixed Assets Tag Number on the attached list as surplus and authorizes the disposal of these items.

17. Committee Reports - no committees met

18. New Business

18.01 The Board will discuss New Business (proposed 9:30)

9:00

If budget does not pass – will not be using the voting machines on revote

19. Old Business

19.01 The Board will discuss Old Business

No old business was discussed

20. Request For Information

20.01 Discuss Requests for Information

No requests for information were made

Motion to enter executive session to discuss the raise for the confidential staff and the district treasurer
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

21. Adjournment

21.01 Adjourn Meeting. Next meeting May 21, 2019 in the MS/HS School - Don't forget to vote! (proposed 9:35)

Recommended Action: The meeting is adjourned at 10:35
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR & ANNUAL MEETING
MINUTES 6:45 p.m.
TUESDAY, MAY 21, 2019
Middle School/High School

1. Opening Items

1.01 Call to Order 7:00 pm
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

2. Acceptance of Minutes

2.01 Acceptance of Minutes
Recommended Action: The Board of Education hereby approves the minutes of the 5/7/19 Board of Education meeting
Motioned: Trustee Osmond
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

3. Presentation/Discussion

3.01 Dr. Kevin Baughman will present the services he offers for building utilization and grade configurations (proposed 6:50 duration 1 hour)
7:00

- Retired Superintendent, then became a professor in School Leadership – now retired
- Will stay objective – no solution – will present facts
    - Detailed pros and cons of different programs and cultures
- What programming can't you offer because of the way district is organized?
- Will have a very detailed report for the Board to deliberate, share and possibly act
- Will use small groups and one-on-ones to gain information – will meet with all constituent groups including students, faith communities and local business owners
- On-line survey – no more than 10 minutes – with some fill in questions
    - Look for trends
    - Good for people who did not get to attend forum or speak face to face
- Will need to consult with an architect
- Will do first round of interviews with principals over the summer
- Mid-November will have a lengthy report with the findings and alternatives
- Will use the ENL teachers will help with the immigrant students
- Not planning on dealing with school boundaries

- Assessing cultures – see how principals collect data and how they interact with others
    - Principals need to be instructional leaders

4. Discussion & Possible Action

4.01 Discussion on changing the Board Meeting Calendar (proposed 7:50 duration 10 min)

Recommended Action: The Board of Education hereby approves the new 2018-2019 Board meeting calendar

NOTE: June 19th is Phoenicia Moving Up Ceremony; June 20th is Woodstock Moving Up Ceremony

Motioned: Trustee Shands

Seconded: Trustee Storey

- Have the Board meeting on Monday, June 17th and move the meeting to the MS/HS

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

4.02 Discussion of Crafting and Submitting Resolution to NYSSBA (proposed 8:00 duration 10 min)

8:00

- Maybe about Health Care:
    - Hold district harmless for healthcare over a certain amount?
    - State funded healthcare for school employees and retirees?
- Board to bring ideas and have discussion on next agenda

4.03 Scholarship Donations (proposed 8:00)

Recommended Action: The Superintendent recommends acceptance of donations totaling $8,503.32 CASH, from various donors as scholarship awards for the Class of 2019.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

$250.00 Wadler Bros
$300.00 Woodstock Community Closet
$100.00 Jean Douglas
$300.00 Patricia Tosi
$1,020.00 Onteora Class of 1989
$200.00 Ward and Jane Todd
$500.00 American Legion Post 1627
$1,282.07 Onteora Class of 1989
$1,000.00 Imagine Onteora, LLC
$400.00 C.A.R.E. for OCS, Inc.
$1,000.00 Onteora Babe Ruth League
$1,000.00 Tischler & Patch Dental
$451.25 Onteora Administrators
$400.00 Paul and Karen Wereszynski
$100.00 Historical Society of Woodstock
$200.00 Olive Senior Citizens

Motioned: Trustee Osmond

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

4.04 Donation from Meet, Greet and Eat

Recommended Action: The Superintendent recommends acceptance of a donation totaling $4,998 CASH, from the Health & Wellness event Meet, Greet, & Eat to use specifically for the 2019 Onteora Senior Class Belleayre Bash
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

5. Board Discussion on Selected Topics

5.01 The Board will discuss Community Engagement, led by Trustee Shands (proposed 8:10 duration 20 min)

- 3 major areas of topics – discussed what other districts do
  - How the board communicates with the community
  - How the board communicates with its legislative representatives
  - How the members of the board and the superintendent communicate with each other
- Put more information out to the public
- Speak to each other about what community members are saying
- Start budget talks communicating staff reductions, etc. early in the school year
- Perhaps a Board committee that includes community members, meets regularly and takes on some of these ideas
- District Shared Decision Making Committee need to have more of a part in communication
- Why didn't the communication committee work?
  - Because they tried to take on too much
- Maybe not a goal but best practices
  - Put information out and then the community can be informed
    - Change the way we communicate
- Every retirees and students leaving are getting exit interviews

6. Consent Agenda

6.01 Approve Consent Agenda (proposed 8:30)

Recommended Action: The Board of Education hereby approves Consent Agenda item numbers 6.02-6.09, excluding number 6.03
Motioned: Trustee Storey
Seconded: Trustee Shands

- In State Budget, allows for Districts to create a reserve for TRS – limited to 2% of teachers' salaries from prior year, about $320,000

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

Motion to move item 6.03 to be later in meeting
Motioned: Trustee Osmond
Seconded: Trustee Storey

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

6.02 Personnel Agenda

APPOINTMENT: INSTRUCTIONAL
FULL-TIME PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Basalone, Marissa	Teaching Assistant	Teaching Assistant	2/8/19-2/7/21*		
Blake, Courtney	School Social Worker	Social Worker	11/14/16-11/13/20*		
Cristian, Erika	School Psychologist	Psychology	9/1/19-8/31/23	2M	Replace H. Hartmann
Harkin, Alexandra	Speech & Language Disabilities	Speech	9/1/19-8/31/23	2M	Replace M. Fraser

*Corrected Probationary End Dates

EXTRA DUTY STIPENDS 2019-2020

NAME	POSITION	AMOUNT
Brueckner, Jennifer	Field Hockey - Modified - Assistant Coach	$2,004.00
DeRuvo, Richard	Fitness Room Advisor I (Split w/W Wall)	$1,075.00
Katz, Emily	Field Hockey - JV - Assistant Coach	$3,167.00
Occhi, Andrew	Golf - Varsity - Head Coach (Boys)	$3,167.00
Pezzello, Eric	Soccer Varsity - Head Coach (Boys)	$4,822.00
Rushford, Michael	Soccer Modified - Head Coach (Girls)	$2,004.00
Temple, Nicole	Field Hockey - Varsity - Head Coach	$4,371.00
Wall, William	Fitness Room Advisor I (Split w/R DeRuvo)	$1,075.00
Warnes, Carsten	Soccer Modified - Head Coach (Boys)	$2,004.00
Bishop, Cynthia	Summer School Principal	$5,500.00

NON-INSTRUCTIONAL
RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Davidson, Julieanne	Teaching Assistant/BN	6/27/2019	Retirement

LEAVE OF ABSENCES

EMPLOYEE #	EFFECTIVE DATE FROM - TO	REASON
2134	4/11/19-6/4/19	Extend Paid FMLA

TEMPORARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	REMARKS
Benjamin, Scott	Summer School Bus Driver	7/1/19-8/30/19	On Step
Benjamin, Stewart	Summer School Bus Driver	7/1/19-8/30/19	On Step
Weber, Anthony	Summer School Bus Driver	7/1/19-8/30/19	On Step
Billadeau, Brenda	Summer School Bus Attendant	7/1/19-8/30/19	On Step
Collins, Kaitlin	Summer School Bus Attendant	7/1/19-8/30/19	On Step
Kelder, Patricia	Summer School Bus Attendant	7/1/19-8/30/19	On Step
Roberts, Carole	Summer School Bus Attendant	7/1/19-8/30/19	On Step
Ryan, Lisa	Summer School Bus Attendant	7/1/19-8/30/19	On Step
D'Aprile, Adrien	Summer Custodial Worker	7/1/19-8/30/19	$13.00/hr
Chartrand, Zachary	Summer Custodial Worker	7/1/19-8/30/19	$13.00/hr

Gille, Ella	Summer Custodial Worker	7/1/19–8/30/19	$13.00/hr
Hall, Raymond	Summer Custodial Worker	7/1/19–8/30/19	$13.00/hr
Hapeman, Deborah	Summer Custodial Worker	7/1/19–8/30/19	$13.00/hr
Jansen, Tina	Summer Custodial Worker	7/1/19–8/30/19	$13.00/hr
Plourde, Joanne	Summer Custodial Worker	7/1/19–8/30/19	$13.00/hr
Rogers, Audrey	Summer Custodial Worker	7/1/19–8/30/19	$13.00/hr
VanLeuvan, Robert	Summer Custodial Worker	7/1/19–8/30/19	$13.00/hr
VanLeuvan, Maria	Summer Custodial Worker	7/1/19–8/30/19	On Step

PERMANENT STATUS
The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Benjamin, Stewart	School Bus Driver	12/5/2018	6/5/2019

6.04 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 9

6.05 Budget Transfer for Health Insurance and Unemployment

Recommended Action: The Superintendent recommends the transfer of funds to increase the Health Insurance Budget Codes due to an increase in health insurance premiums.

Transfer Amount	From Budget Code	Description	To Budget Code	Description
$88,129.00	A9070.800-10	Union Welfare Benefits	A9070.800-10	Health Insurance
$123,814.92	A2110.120.00WD	Salaries	K-6 A9060.800-10	Health Insurance
$18,000.00 0	A2110.120.00WD	Salaries K-6	A9060.875-10	Health Insurance

The Superintendent recommends the transfer of funds from the Unemployment Reserve to the Unemployment Insurance budget code to pay for NYS Unemployment Insurance billing. This expense is not budgeted in the general fund due to the existence of the reserve funds designated for this purpose.

Transfer Amount	From Reserve	Description	To Budget Code	Description
$1,979.59	A815	Unemployment Reserve	A9050.800-10	Unemployment Insurance

6.06 Establish a Teacher Retirement System Contribution Reserve Sub-Fund

Recommended Action: WHEREAS, the Onteora Central School District participates in the New York State Teachers' Retirement System ("TRS"); and
WHEREAS, on August 3, 2010, the Board of Education of the Onteora Central School District by resolution established a Retirement Contribution Reserve Fund known as the Employee Retirement System (ERS) Reserve Fund pursuant to Section 6-r of the General Municipal Law; and
WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.
NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Onteora Central School District School District, pursuant to Section 6-r of the General Municipal Law, as follows:
1. The Board hereby establishes a sub-fund within the Employee Retirement System (ERS) Reserve Fund to be known as the Onteora CSD Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
b. such revenues as are not required by law to be paid into any other fund or account;
c. such other funds as may be legally appropriated; and

d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of monies raised from the same tax base as the monies in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, monies in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the monies apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board of Education or employee of the District shall:
a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The monies contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The monies in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the monies in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.

6.07 Approve Revised Board of Registration for the Vote & Election
Recommended Action: The Board of Education hereby approves the revised Board of Registration for the 2019-2020 school year.

6.08 Approve 2019-2020 increase for Confidential Staff and the District Treasurer
Recommended Action: The Board of Education hereby approves an increase of $1,850 and the Terms and Agreement for the Confidential Staff.
The Board of Education hereby approves an increase of $6,977 (includes ECA Treasurer) and the contract for the District Treasurer.

6.09 Surplus Books and Equipment
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of library books from the Middle High School Library as surplus and authorizes the sale and/or disposal of these books.
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare three Nikon CoolPix digital "point and shoot" cameras with fixed assets tag numbers: 14813,14814, & 14815 from Phoenicia Elementary School as surplus and authorizes the sale and/or disposal of these items.

Board News:
Trustee Kurnit reported:

- Went to see the Bennett Jazz students at the Woodstock Playhouse
  - Put together with cooperation from music department and parents
- Thursday is UCSBA annual Friends of Educator's dinner – chose Bob Curran for this year's award

Trustee Shands reported that May 30th is Athletic Booster Club & Athletic Award ceremony at 6:00

Trustee Storey reported:

- Received an email from a school board member from Monticello about the commendable level of decorum of parents and staff at volleyball game at Homecoming
- The Color Run which is June 1st at 10:00 am for Belleayre Bash

Trustee Osmond always struck by students that come together to play music and support each other in a private music program

7. Break

7.01 The Board will take a break until the votes are in

6.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #5/19, Confidential, as reviewed by Trustee Ratcliff
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

8. Canvass Votes

8.01 Declaration of Votes Cast Proposition 1 (proposed 9:10)

Recommended Action: The Board of Education hereby certifies the votes cast for Proposition 1: 2019-2020 Budget: $57,403,498 Yes 406 No 192
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

8.02 Declaration of Votes Cast Proposition 2

Recommended Action: The Board of Education hereby certifies the votes cast for Proposition 2: Capital Project Yes 455 No 141
Motioned: Trustee Shands
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

8.03 Board Seats - Declaration of Votes Cast
Recommended Action: The Board hereby certifies the votes cast for the 2 Board Seats
Two Vacancies:
3 year terms - Effective July 1, 2019 to June 30, 2022

Declaration of Votes Cast:
Dafne DeJesus 436
Kevin Salem 443
Motioned: Trustee Osmond
Seconded: Trustee Warren
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

9. Adjournment

9.01 Adjourn Meeting. Next meeting Tuesday 6/4/19 at the Bennett School
Recommended Action: The meeting is adjourned at 9:30
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Warren
Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

Minutes

REGULAR MEETING
6:00 p.m.
TUESDAY, JUNE 4, 2019
BENNETT SCHOOL

1. Opening Items

1.01 Call to Order 6:00 by Trustee Osmond
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands
Not Present: Trustee Salem, Trustee Ratcliff, Trustee Warren

2. Acceptance of Minutes

2.01 Acceptance of Minutes
Recommended Action: The Board of Education hereby accepts the minutes of the May 21, 2019 Board Meeting
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands
Not Present: Trustee Salem, Trustee Ratcliff, Trustee Warren

3. Welcome

3.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 6:05 duration 10 min)

- Colonial Trade Fair was awesome– thanked the Board for approving the ICR to help
- State exams went well– thank you to Director of Technology, John Reimer
  - Small delay – 30 min – did not affect testing
  - Great first one – every staff member was properly trained
  - Moving forward with a better plan next year
- Greater Sense of Self Day was snowed out – rescheduled for June 21st
  - Will hike instead of snow-shoeing
- Graduation will be Tuesday, June 25th at 6:30 the MS/HS auditorium
- 4th grade concert this evening – was not on the initial plan
  - With snow day give backs day for concert was taken away and this was the only day possible
- 4th grade orientation went well – no comments from parents– thanked Mr. Savatgy, SRO A.J. Scarselli
  - They are well known at primary school – great for students to see familiar faces
- Thanks to Trustee Shands for time and service as Board member

4. Superintendent District News

4.01 The Superintendent will report District News (proposed 6:15)

- Met with the Town Supervisors today
  - Olive Town Supervisor, Sylvia Roselle noted that she is reviewing the

plan for the rail trail and where it comes down the hill to Route 28A
    - Agree with the proposal for there to be a crosswalk at Route 28A and Route 28
    - Provide access for our students
    - To have the cross walk to be on the flat section of Route 28 and not in the middle of a hill
    - Also would provide easements
  - Passed on her compliments to Ms. Pilla for work with Olive Rec program
- The Athletic Awards last week was a wonderful event and I want to thank Athletic Director, Kim Pilla for putting it together with the support of a number of staff members and parents
- One of our students has qualified for National competition in Track
  - Working on trying to figure out how to support this
    - The competition will take place on June 13th-16th
  - Don't have a specific estimate regarding the cost yet, so may ask the Board to call a brief special meeting in the next week to approve this
  - Have not had a lot of students qualify beyond the state level of competition, the District has not funded students attending competition beyond the state level before
    - Will support this trip and will provide guidelines
- Also been working on how to proceed with summer programs in Athletics
  - Athletic Director raised concerns about the number of teams that participate in summer training, either in District or attending camps and if the District provides the insurance
    - In discussion with the attorneys on how to continue to allow this practice, while managing the liability
  - Figuring out how to work with the Booster Club so that the teams can fundraise to support the camps
    - The Booster Club by-laws are being reviewed by the attorney to provide us with their guidance and recommendations so that the by-laws do not contradict Board policy
- Community Mentor Program last week was a wonderful event and showcased many talented students
  - Thanks to Kay Goldbeck and HS Principal Lance Edelman for continuing and supporting this program
- Belleayre Bash Color run was on Saturday – was a lot of fun
- The Professional Development Committee approved a draft of the plan and it will be brought to the Board on the next agenda
  - The Mentor Plan, which is incorporated in the Professional Development Plan, is being updated with the OTA Mentor Coordinator
- Summer Skills Academy will be held at Bennett this year
  - The program will focus more specifically on the needs of each student than it has historically

Discussion:

- Professional Development Plan has specific plans for related service providers
  - The Occupational Therapist at Woodstock worked with every person she could reach out to and gathered information

- Have spoken with the insurance company about the Summer Program Athletics but they do not cover summer sports programs – they are outside of the school year
- Guidelines for Nationals – support this students going to Nationals – then set guidelines

Now Present:
Trustee Ratcliff arrived at 6:15

5. Student Representative Report

5.01 Student Representative, Satch Sumner-Waldman will report to the Board

- Meeting with Antonio Delgado – student questions were great, topic were: free speech issues, democracy & civil engagement, local & national issues, changing demographics, climate change, importance of education and more
  - Answered 15-20 questions
- Discussing role of Student Government among 6th grade, MS & HS to make decisions
  - What issues need to be addressed?
- HS is still struggling because it does not have a Student Government like 6th grade and MS
  - Student Government doesn't have a huge impact to school activities– still difficult to get stuff done
  - Trouble to get people to meetings because of conflicting schedules
  - Discussing shared decision making – hard to get a ball rolling because not a lot of participation
  - A few student officers aren't the best people for the job
  - Need more people at the meeting – from all grade levels – not even had MS officers at a meeting
  - Write down structure, process, criteria as to who can run for next year – have committed people
    - Some people got elected as officers because there was no one else that wanted to do it

6. Board District News

6.01 The Board will report District News (proposed 6:25)

Trustee Shands reported that tonight is her last meeting as a Board member

- Feel there is still a black cloud over district
- If accomplished anything – helped to make Athletic program stronger
  - Hiring Kim Pilla was great – makes things happen – never saw a more dedicated administrator
- Board needs to do everything in their power to do what is best
  - Tell students why things can't happen
- Goal should always build strong programs
- Hope for Onteora – innovative, creative and inspire hope – meet challenges head on – stop living in the past and move forward

Trustee Osmond thanked Trustee Shands for her dedication and continued service

Trustee Kurnit reported:

- Ulster County School Board Association Awards Dinner – honored Bob Curran
  - 4th year of awards
- Attended part of Mentor Awards
- Bennett 5th & 6th grade concert was fantastic

Trustee Ratcliff reported:

- 5th and 6th grade concert was fantastic
- Met with Representative Delgado – fantastic that a congressman is excited to meet with students
  - Discussed with him mental health, enrollment, economic opportunity, school lunch program
- Was approached by students that they were thrilled that Athletic Awards ceremony included everybody
  - Commend administration, specifically Kim Pilla for leadership
    - Athletes were thrilled to get invitation letters

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting
No comment was made at the last meeting

8. Public and Student Comment

8.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:30 duration 10 min or more)
No comment was made

9. Discussion & Possible Action

9.01 Discuss ideas for a NYS School Board Association Resolution (proposed 6:35 duration 10 min)

- Advocate for NYS to create state funded healthcare for teachers and retirees
  - Make statement to state
- Elections – use of schools for elections
  - Was low turnout because of change in voting machines
  - Board of Elections should be running school district elections
- Come back next meeting with rough language for these 2 resolutions
  - Trustee Ratcliff to come back with rough language for election
  - Trustee Salem to draft for health insurance

Now Present:
Trustee Warren arrived at 6:50

9.02 Adopt an AP Environmental Science Textbook (proposed 6:45)
Recommended Action: The Board of Education hereby adopts the "Environmental Science for the AP Course" textbooks at $140.24 each
Motioned: Trustee Storey
Seconded: Trustee Shands

- Paper books – there are digital resources given by vendor – all available on digital format – teachers will use with Flipped Classroom and put resources on Google Classroom
- AP books must be from a list of approved books by College Board

- Current book is from 2008 – changes in Environmental Science is around climate change
- Maybe not offer AP courses – very difficult for students – do without textbooks, but with local people for Environmental Science (Ashokan Center, DEP)
    - Companies are making money selling textbooks
- Student Representative, Satch Sumner Waldman's best experience in AP is with teacher that did not use textbook
- Why is Onteora not developing curriculum specifically for Onteora and natural resources available?
    - Many schools do not accept AP courses or must pass test with a high test score
    - Students stress in July about AP homework
- Assistant Superintendent for Curriculum & Instruction, Jodi DeLucia remarked that innovative education is on the mind of administrators, teachers, Professional Development Committee – big drive in Technology Plan for Google Classroom and innovative flipped classroom methods
    - Will be Technology Integration Specialist in District in 2019-2020
    - Innovative education methods are already happening in some of the schools – encourage teachers to take steps toward innovative education – see most teachers take a step
        - K-6 teachers changed math to using stations – more learn-by-doing
            - Working over the summer for next year
        - Professional development for social-emotional learning on 1st conference day
- Board needs to hear more about what is happening in innovative education

Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

9.03 Discuss Board Self-Evaluation (proposed 6:50 duration 10 min)

- In July/August look at different instruments for self-evaluation
- Put "I/we" instead of "We"
- Do for next meeting or meeting after?
- Get to District Clerk before June 17th and discuss at the next meeting

9.04 Reserve Plan (proposed 7:00 duration 20 min)
7:25
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District authorizes and directs the funding, if available, of District reserves as presented in the June 2019 Reserve Plan as of June 30, 2019.
Motioned: Trustee Shands
Seconded: Trustee Storey

- Very similar to plan last year, except for the TRS Reserve, which was approved at last meeting
    - Approximately $800,000 set aside to fund Reserves
        - Will put maximum in TRS Reserve

Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

9.05 Dr. Baughman Contract (proposed 7:20 duration 20 min)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve contract between the Onteora Central School District and Dr. Kevin Baughman as a consultant to implement a School utilization and Configuration Study effective June 4, 2019 through January 1, 2020 in the amount of $85 per hour to a maximum of $11,985 and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Ratcliff
Seconded: Trustee Storey

- This is an objective person to help schools be a better place
- Part of the Board's goals – support Superintendent in a long term planning
    - Offer outside, independent advice for consideration
    - Difficult to get on the right path this year – great first step to give us direction

Result: Passed
Yea: Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren,
Nay: Trustee Osmond, Trustee Shands
Not Present: Trustee Salem

The Board took a break at 7:35

10. Board Discussion on Selected Topics

10.01 The Board will discuss Board Norms, led by Trustee Storey (proposed 7:00 duration 20 min)

7:46

- Spent a lot of time going over these, haven't looked at them since they were created
- Looking at minutes, questions asked at meetings have been answered from Management updates or emails from Superintendent
- Work together better and more cohesively as a team
- Are there norms that the Board can do better or don't really apply?
    - Avoid hidden agendas – not all Board members have knowledge of meetings happening – i.e. sheriff meeting, Board members met with union members and presidents of PTAs asked for a 30 minute time change next school year- was not communicated to Board
    - Need to send an email so whole Board knows what is happening
- Number 5 (in "Before Board meetings")– Limit time Board in schools or Central Administration
    - Board to spend more time in the schools to see what is really happening educationally
    - Communication and knowledge issue – people want a voice
        - Onteora sees Board as a misinformed group making decisions
- Number 5 (in "During the Board meetings") – make sure keep focus on topics- things get lost – Homework topic has not been acted upon

    - Take responsibility for topics of interest to see through
- Number 7 – Board meetings can be lengthy and veer off protocol – i.e. not waiting to be recognized to speak
    - Too much side conversation, eye rolling, be aware of what you are doing on camera
- Need to give these norms to new trustee – mentoring new Board member with whole Board – get to know each person
- MS Principal suggested shadowing a student for half a day instead of a Board tour
    - Inequity with number 5 (in "Before Board Meetings")
- Board should decide if Board member's topic is relevant for an agenda item
    - Idea was to get conversation going, but Board should be sure it is worth pursuing
        - Any Board member can ask for something to be on the agenda

2018-2019 Norms

Before Board Meetings, Members Will:

1. Submit items to be placed on the agenda in ample time so the Superintendent may assemble information bearing on the item before the meeting.
2. Ensure there is adequate time for Board members to prepare and review all relevant materials, information, data, etc. related to the agenda items. Whenever possible, contact the Superintendent with agenda questions well in advance of the meeting, allowing time for Superintendent and staff to gather pertinent information. Additional questions may still be presented during the Board meeting as necessary.
3. Request information from or through the Superintendent, and only from staff members with the prior knowledge of the Superintendent.
4. Refer all persons with positive or negative comments regarding school district operations to the proper staff person or administrator directly responsible for the operational activity. Focus on the Board's role and not become involved in the day-today operations of the school system. We will not engage in the resolution of problems; rather we will refer these concerns to the Superintendent.
5. Limit the amount of time Board members spend in schools and Central Administration to only scheduled Board meetings, committee meetings, agenda setting and other Board approved meetings or tours, of which the entire Board is aware.

During Board Meetings, Members Will:

1. Ensure they are fully prepared, on time and ready to participate.
2. Endeavor to start and end meetings on time.
3. Avoid hidden agendas and springing any surprises on other members.
4. Once recognized by the Board President, ensure that each board member is allowed to speak without interruption.
5. Focus on an agenda item until is it resolved or until a specified time has been reached to resume the resolution process.
6. Say it once, say it well.
7. Model the behaviors the Board expects of students, staff, and community members.
8. Before committing to a position on an agenda item or issue make sure all relevant information has been presented, including the Superintendent's recommendation.

After Board Meetings, Members Will:

1. Support the decisions of the Board, and will not work to undermine Board decisions or encourage others to do so.
2. Abide by the confidentiality laws of executive session and ensure all documents, records, reports, etc. are treated in accordance with applicable laws, regulations, policies, etc.

No Longer Present

Trustee Ratcliff left at 8:00

11. Policies

11.01 First Reading of Policy 1510 Board Meetings (proposed 7:20)

8:00

NO CHANGES IN THIS POLICY

Motion to waive second reading of Policy 1510

Motioned: Trustee Storey
Seconded: Trustee Kurnit

- Part of Policy Manual Review

Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren
Not Present: Trustee Salem, Trustee Ratcliff

Motion to adopt Policy 1510 as written
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren
Not Present: Trustee Salem, Trustee Ratcliff

~~2018~~ 2019 1510 By-Laws BOARD MEETINGS

All Board of Education meetings must be open to the public except those portions of the meetings which qualify as executive sessions. A "meeting" is defined as an official convening of a public body for the purpose of conducting public business and a "public body" is defined as an entity which requires a quorum to conduct public business, including committees and subcommittees.

Regular meetings of the Board of Education of Onteora Central School District shall take place on the day and time designated by the Board at the Annual Organizational Meeting, except as modified at subsequent meetings of the Board.

The District Clerk shall notify the members of the Board of Education in advance of each regular meeting. Such notice, in writing, shall include an agenda and the time of the meeting.

In the event that a meeting date falls on a legal holiday, interferes with other area meetings, or there is an inability to attend the meeting by Board members to the extent that a quorum would not be present, the Board shall select a date for a postponed meeting at the previous regular meeting, and shall direct the Clerk to notify all members.

Any meeting of the Board may be adjourned to a given future date and hour if voted by a majority of the Board present.

The Superintendent shall attend all meetings of the Board. The Superintendent shall attend all executive session meetings of the Board except those that concern their evaluation and salary determination. The Board may request the attendance of such additional persons as it desires.

Recording and Broadcasting Public Portions of Meetings:

a. The Board of Education will video/audio record each Board meeting and broadcast it on the District TV Station and well as post it on the District website.
b. The public portion of any meeting of a public body may be photographed, recorded and broadcast.
c. There is no privacy interest in statements made during public portions of meetings of public bodies. Distaste or embarrassment shall not constitute a basis for prohibiting or limiting the photographing, recording or broadcasting of those present at a meeting.
d. Operation of equipment to photograph, record or broadcast a meeting is permitted unless it is obtrusive, disruptive, or interferes with the deliberative process or the right of persons in attendance to observe or listen to the proceedings
e. Use of equipment necessary to photograph, record or broadcast is permitted without notice to or express permission from the public body or those in attendance at the meeting.
f. Use of equipment necessary to photograph, record or broadcast is permitted in a supervised or unsupervised manner.
g. Use of special lighting or large equipment necessary to photograph, record or broadcast a meeting is permitted unless it is obtrusive or disruptive to the deliberative process.
h. Personnel who operate equipment necessary to photograph, record and/or broadcast a meeting shall be permitted to move about the room, as long as such movement does not disrupt or interfere with the deliberative process, and remains within or behind the public seating area
i. If any provision of these guidelines or the application thereof to any person or circumstances is

adjudged invalid by a court of competent jurisdiction, such judgment shall not affect or impair the validity of the other provisions of these regulations or the application thereof to other persons and circumstances

The recording and broadcasting of public meetings shall comply with sections a-h of this policy and will be made available at a designated location. Written copies of such rules shall be provided upon request, to those in attendance at or who seek to attend a meeting.

Notice of Meetings

For all regular and scheduled special meetings of the Board of Education, the District Clerk shall give adequate notice to all members and to the community, including posting notice of the time and place of meetings on the district website.

If a meeting is scheduled at least a week in advance, notice will be given or electronically transmitted to the public and news media at least 72 hours prior to the meeting. A special meeting may be called upon 24-hour notice to Board members.

When a meeting is scheduled less than a week in advance the Board shall provide or electronically transmit public notice to the extent practicable. Said notice shall be conspicuously posted in one or more designated public locations, including the district's website.

If a board member intends to participate in a board meeting via videoconference, the public notice of the meeting will indicate that videoconferencing will be used, specify the location(s) for the meeting and state that the public may attend at any of the locations.

If a meeting will be streamed live over the internet, notice will indicate the internet address of the website streaming the meeting.

Public Officers Law Article 7; Education Law Section 1708

NOTE: Refer also to Policy #1520 -- Special Meetings of the Board of Education; Policy 1710 Quorum; Policy 1511 Agenda Preparation and Dissemination Open Meetings Law, Public Officers Law §§100 et seq. Education Law §§1606; 1708; 2504; 2563

11.02 First Reading of Policy 1511 Agenda Preparation and Dissemination

NO CHANGES TO THIS POLICY
Motion to waive second reading of Policy 1511
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren
Not Present: Trustee Salem, Trustee Ratcliff

Motion to adopt Policy 1511 as written
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren
Not Present: Trustee Salem, Trustee Ratcliff

~~2012~~ 2019 1511 BY-LAWS AGENDA PREPARATION AND DISSEMINATION

The Superintendent and/or the Board President shall prepare the agenda for each board meeting according to the order of business, to facilitate orderly and efficient meetings, and to allow board members sufficient preparation time. The Vice President shall attend and participate when available. The Board President may include other Board members from time to time.

Items of business may be suggested by any Board member, district employee, parent, student, or other member of the public, and must relate directly to district business. The inclusion of items suggested by district employees, parents, students, or other members of the public shall be at the discretion of the Superintendent, subject to the approval of the Board President.

Persons suggesting items of business must submit the item to the Superintendent at least 7 days prior to a regular meeting.

Once the agenda is set, items will not be added, unless the item is of an emergency nature and authorized by the Superintendent in consultation with the Board President. The agenda can be modified by a majority vote of the Board.

The agenda shall specify whether the item is an action item, a consent item, a discussion item or an information item.

The agenda and any supporting materials will be distributed to board members the Friday before the board meeting to permit careful consideration of items of business. The agenda and supporting material to be discussed at the board meeting that is permissible to be released to the public will be posted on the district's website, to the extent practicable, two days before the meeting. In addition, the agenda will be released to the news media including local newspapers, radio stations and television stations in advance of the meeting. The agenda and supporting material to be discussed at the board meeting that is permissible to be released to the public will also be available in the Superintendent's office two days before the meeting and at the Board meeting to anyone who requests a copy.

The District Clerk shall be responsible for ensuring that the agenda is available to the public and the media.

Cross-ref: 1510 Regular Board Meetings, 1520 Special Meetings of the Board of Education Ref Public Officers Law 103(e)

11.03 First Reading of Policy 1520 Special Meetings

NO CHANGES TO THIS POLICY

Motion to waive second reading of Policy 1520
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren
Not Present: Trustee Salem, Trustee Ratcliff

Motion to adopt Policy 1520 as written
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren
Not Present: Trustee Salem, Trustee Ratcliff

~~2002~~ 2019 1520 By-Laws SPECIAL MEETINGS OF THE BOARD OF EDUCATION

Special meetings of the Board shall be held on call by any member of the Board. A reasonable and good faith effort shall be made by the Superintendent or the Board President, as the case may be, to give every member of the Board twenty-four (24) hours notice of the time, place and purpose of the meeting. All special meetings shall be held at a regular meeting place of the Board and/or in accordance with provisions of the Open Meetings Law as may be applicable.

In an emergency, the twenty-four (24) hour notice may be waived by having each Board member sign a waiver-of-notice form.

Public notice of the time and place shall be given, to the extent practicable, to the news media and shall be conspicuously posted in one (1) or more designated public locations at a reasonable time prior to the meeting.

Public Officers Law Sections 103 and 104; NOTE: Refer also to Policy #1510 -- Regular Board Meetings

11.04 First Reading of Policy 1512 Public Be Heard

- Discuss time limit

- Bring back for 2nd reading

~~2017~~ 2019 1512 By-Laws PUBLIC BE HEARD: REGULAR BOARD MEETINGS/WORKSHOP SESSIONS

All meetings of the Board of Education where members meet to conduct public business are meetings which are subject to the Open Meetings Law. The public will be given an opportunity to address the Board at the regular monthly business meeting or at any other meeting at the discretion of the Board.

To sign up for Public Be Heard, the public can contact the District Clerk prior to the meeting or put their name and topic on the sign-in sheet provided at each meeting.

Any individual addressing the Board of Education will be asked to give their name at the outset of their comments. Time limits may be set by the Board. A TIME LIMIT IS SET OF 3 MINUTES MAY BE SET BY THE BOARD UNLESS OTHERWISE INDICATED AT THE MEETING.

The following statement of rules will be read by the President of the Board prior to the opening of a public session:

During Public Be Heard, civility is always expected. Speakers at Public Be Heard understand that the Board of Education cannot engage in discussion nor answer questions during Public Be Heard. The Board of Education and Superintendent cannot be party to discussions of individual student or personnel matters in open session. People wishing to express individual student or personnel concerns can bring them to the Superintendent's attention.

No action will be taken by the Board of Education at the same meeting on requests from the public which may necessitate either a new policy or a change in existing policy. It is requested that such requests be submitted in writing and preferably at least one (1) week prior to Regular Board Meetings.

The purpose of a Board Workshop Session is to discuss some aspect of the governance of the school program.

Education Law Section 1708

12. Independent Contract Retainers

12.01 Approve All Independent Contract Retainers (proposed 7:30)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 12.02 - 12.05

Motioned: Trustee Shands

Seconded: Trustee Storey

- Assistive Technology is for Special Education students
  - Is a consultant for any students who needs assistive technologies – even out of district student – not skills our teachers have
  - Comes to CSE meetings to introduce technology for the student, just like any related service provider, also helps teacher to work with students with their technology

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Salem, Trustee Ratcliff

12.02 ICR - Complete OT/PT/SP

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Complete OT/PT/SLP Services PCCC as Physical & Occupational Therapy Providers effective July 1, 2019 to June 30, 2020 at a rate of $200.00 per hour to a maximum of $18,000.00 and authorizes the Superintendent to sign such an agreement.

12.03 ICR- Learnwell

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and EI US, LLC dba LearnWell as a provider of educational tutoring services in a hospital or behavioral health center setting effective July 1, 2019 to June 30, 2020 at a rate of $57.00 per hour to a maximum of $10,000.00 and authorizes the Superintendent to sign such an agreement.

12.04 ICR - Tankard

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Deborah Tankard as an Assistive Technology Evaluator effective July 1, 2019 to June 30, 2020 at a rate of $150.00 per hour to a maximum of $6,000.00 and authorizes the Superintendent to sign such an agreement

12.05 ICR - Partnership for Education

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Partnership for Education effective July 1, 2019 to June 30, 2020 as a provider of Bilingual Psychological & Social evaluations at a rate of $1,500.00 per evaluation, Bilingual Speech Language, OT and PT evaluations at a rate of $1,100.00 per evaluation, Monolingual Psychological & Social evaluations at a rate of $1,000.00 per evaluation, Monolingual Speech Language, OT and PT evaluations at a rate of $850.00 and Related OT, PT, and Speech Language Services at a rate of $65.00 per 30 minutes, $85.00 per 45 minutes and $105.00 per 60 minutes, to a maximum of $5,000.00, and authorizes the Superintendent to sign such an agreement

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 7:35)

Recommended Action: The Board hereby approves item numbers 13.02-13.09
Motioned: Trustee Shands
Seconded: Trustee Storey

- Learnwell could be 1 contract – special education was in ICR, contract here is for regular education
- Mentor Coordinator stipend is for new OTA staff members
  - Will be professional development for mentors and mentees
- Many more students recommended for Summer Academy – need more staff
- School Resource Officer contract – no increase from last year
  - Last year it was assumed that a more senior deputy will be here for the year, but mid-year changed SRO

Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren
Not Present: Trustee Salem, Trustee Ratcliff

13.02 Personnel Agenda

APPOINTMENT: INSTRUCTIONAL

FULL-TIME PROBATIONARY APPOINTMENT

Be it hereby resolved that the Board appoints:

Brianna Funck, certified in Biology 7-12, to a 3 year probationary period in the tenure area of Science at a salary of 6MA (replaces Debra Cook) commencing on 9/1/19 and ending on 8/31/22.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, Ms. Funck must have received an APPR rating of effective or highly effective in three of the four preceding years and must not receive an ineffective in the final year of her probationary period.

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES
Fallo, Elizabeth	School District Administrator	Assistant Director of Pupil Personnel Services	11/1/16-10/31/20*

*Corrected Probationary End Date

SUBSTITUTE

NAME	POSITION	EFFECTIVE DATE
O'Connor-Sadler, Theresa	Certified Substitute Teacher	
Schneller, Maximilian	Certified Substitute Teacher	5/17/19

TEMPORARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	AMOUNT
Amodeo, Bernadette	Summer School Teacher	7/8/19-8/2/19	$40.00/hr
Fields, Dominique	Summer School Teacher	7/8/19-8/2/19	$40.00/hr
Guillon, Alice	Summer School Teacher	7/8/19-8/2/19	$40.00/hr
Hadley, Karen	Summer School Teacher	7/8/19-8/2/19	$40.00/hr
Jenkins, Evan	Summer School Teacher	7/8/19-8/2/19	$40.00/hr
Kelly, Brigid	Summer School Teacher	7/8/19-8/2/19	$40.00/hr
Maille, Julie	Summer School Teacher	7/8/19-8/2/19	$40.00/hr
Mayone-Allison, Joan	Summer School Teacher	7/8/19-8/2/19	$40.00/hr
Martindale, Monique	Summer School Teacher	7/8/19-8/2/19	$40.00/hr
Millman, Jacob	Summer School Teacher	7/8/19-8/2/19	$40.00/hr
Millman, Michelle	Summer School Teacher	7/8/19-8/2/19	$40.00/hr
Warren, Kristen	Summer School Teacher	7/8/19-8/2/19	$40.00/hr
Basalone, Marissa	Summer School TA	7/8/19-8/2/19	Hourly Rate
Beesmer, Carol	Summer School TA	7/8/19-8/2/19	Hourly Rate
Caprotti, Patricia	Summer School TA	7/8/19-8/2/19	Hourly Rate
Brower, Alison	Summer School RN	7/8/19-8/2/19	$40.00/hr
Elmendorf, Suellen	Summer School RN	7/8/19-8/2/19	$40.00/hr
Kight, Heather	Summer School RN	7/8/19-8/2/19	$40.00/hr

EXTRA DUTY STIPENDS 2019-2020

NAME	POSITION	AMOUNT
Cavallaro, Corey	Mentor Coordinator	$2,705.00
Roosa, Esther	Elementary Rec – Woodstock	$3,569.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Hommel, Gail	Payroll/Central Admin	7/20/2019	Retirement

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2134	4/11/19-5/31/19*	Extend Paid FMLA
3239	9/21/19-7/2/19	Extended Unpaid Medical

*amended end date

APPOINTMENT: NON-INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY	REMARKS
Fisher, Jared	Custodial Worker/District	6/17/19-12/16/19	Step 1	Extended Probationary Period
West, Carol	Payroll/Personnel Assistant/Central Admin.	6/17/19 –12/16/19	$43,000	Replace J. Marchand

13.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #6/19, Confidential, as reviewed by Trustee Warren

13.04 Contract with Learn Well

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and EI US, LLC dba Learn Well for providing academic tutoring services in a hospital or behavioral health center from July 1, 2019 to June 30, 2020 at a rate of $57.00 per hour and authorizes the Superintendent to sign such an agreement.

13.05 Contract with Mid-Hudson Interpreter Services for American Sign Language Interpreter

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Mid-Hudson Interpreter Services for American Sign Language Interpreter Services from July 1, 2019 through June 30, 2020, at a rate of $90.00 per hr. weekdays from 8:00 am to 5 pm plus travel, to a maximum of $1,000.00 and authorizes the Superintendent to sign such an agreement.

13.06 Contract with Orthopedic Associates, PC for Athletic Trainer

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve contract between the Onteora Central School District and Orthopedic Associates of Dutchess County, P.C. for Athletic Trainer/Sports Medicine Services effective August 1, 2019 through June 30, 2020 in the amount of $50,000.00 to a maximum of $50,000.00 and authorizes the Superintendent to sign such an agreement.

13.07 Contract for School Resource Officer

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and the County of Ulster, effective September 1, 2019 through June 30, 2020, for School Resource Services in the amount of $97,572.03 and authorizes the Superintendent to sign such an agreement.

13.08 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of library books from the Woodstock Elementary School Library as surplus and authorizes the sale and/or disposal of these books.

13.09 Statement of the Chair from the Vote and Election

Recommended Action: The Board of Education hereby approves the Statement of the Chair for the 2019 Election and Budget Vote

14. Committee Reports

14.01 Facilities Committee - Trustee Storey to report. Next meeting is in the Central Conference Room at 4:00 on 6/17/19

Met on May 13th

- Went over Bennett Partitions – not complete
- ADA compliance project was approved in vote, will be going forward
- Bleachers and press box will begin early July – may be done before Football starts – required to be completed by October 15th – may be done before that
  - Will be barricaded for safety
- Smart School Bond Act – Director of Technology will be bringing it to the Board in August

14.02 Audit Committee - Trustee Salem to report. Next meeting is at Central Administration on TBD

Assistant Superintendent for Business, Monica LaClair gave update

- Mike Rossi there – preliminary for External Audit
  - Complete in the summer
- Discussed TRS reserve – can only reserve 2% each year for 5 years

15. New Business

15.01 The Board will discuss New Business (proposed 7:45)

8:25

- Inviting Community Mentor Program to do Board presentation – excellent program

16. Old Business

16.01 The Board will discuss Old Business

No old business was discussed

17. Request For Information

17.01 Discuss Requests for Information

Trustee Shands asked for the new regulations for UPK

Trustee Kurnit asked why the librarians are not organized as a department and meet regularly – MS/HS Librarian to head?

18. Adjournment

18.01 Adjourn Meeting. Next meeting MONDAY, June 17, 2019 in the MS/HS (proposed 7:50)

Recommended Action: The meeting is adjourned at 8:30

Motioned: Trustee Shands

Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren
Not Present: Trustee Salem, Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING
MINUTES 7:45 a.m.
FRIDAY, JUNE 7, 2020
CENTRAL ADMINISTRATION CONFERENCE ROOM

1. Opening Items

1.02 Roll Call
Present: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Osmond, Trustee Kurnit, Trustee Warren

1.03 Tobacco Policy Statement

2. Action Item

2.01 Approve Out of State Trip
Recommended Action: The Board of Education hereby approves the overnight, out-of-state trip to the, "New Balance Nationals Outdoor" Track and Field competition in Greensboro, NC for Lucciana Robertson, 2 coaches plus a chaperone at a cost not to exceed $3,207.
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Osmond, Trustee Kurnit, Trustee Warren

3. Closing Items

3.01 Adjournment
Recommended Action: The meeting is adjourned at 7:45
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Osmond, Trustee Kurnit, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

WORKSHOP MEETING
6:00 p.m.
MONDAY, JUNE 17, 2019
Middle School/High School

Congratulations to the Class of 2019

The Board of Education wishes to congratulate the Graduating Class of the Onteora Central School District of 2019, to thank them for their contribution to the District and to wish them every success and happiness for the future.

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren
Not Present: Trustee Shands, Trustee Ratcliff

2. Award Tenure, Honor Retirees

2.01 Award Tenure
PPS Director Cindy Bishop spoke about Emily Katz

Recommended Action: The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York and provisions of the Commissioner's Regulations, and having received continuing satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.
Emily Katz certified as an English to Speakers of Other Languages with a probationary period in the tenure area of ESL 9/1/16 - 8/31/19 hereby receives tenure on 9/1/19
Motioned: Trustee Osmond
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren
Not Present: Trustee Shands, Trustee Ratcliff

2.02 Honor Retirees
Superintendent Victoria McLaren expressed the District's gratitude to the retirees

Julieanne Davidson
Mary Ann Fraser
Hayden Hartmann
Claudia Kuhn
Erin McGurgan
Sharon Rushkoski
Lucas White
Terry Snyder
Debra Cook
Janet Condon-Kreiger
Margaret Donadio
Peg Haug
Cynthia Iversen
Bill Wolfrom

Dale Wolfield
Gail Hommel
Carol Murphy
Elisa Parness
Jacqueline Persons
Carole Phillips
Patti Rosenbloom

2.03 Break for Celebration

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the June 4, 2019 and June 7, 2019 Board Meetings
Motioned: Trustee Storey
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren
Not Present: Trustee Shands, Trustee Ratcliff

4. Student Representative Report

4.01 Student Representative, Satch Sumner-Waldman will report to the Board
The Student Representative was not here to give the report

5. Executive Session

5.01 Enter executive session (proposed 7:10 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss the 2019-2020 raises for the Assistant Superintendent for Business and the Assistant Superintendent for Curriculum & Instruction
Motioned: Trustee Storey
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands, Trustee Ratcliff

No Longer Present
Trustee Warren left at 8:00

Now Present
Trustee Ratcliff arrived at 8:00

5.02 Exit Executive Session and Return to Public Session (proposed 7:40 pm)

Recommended Action: Motion to exit executive session and return to public session 8:00
Motioned: Trustee Kurnit
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Ratcliff
Not Present: Trustee Shands, Trustee Warren

6. Superintendent District News

6.01 The Superintendent will report District News (proposed 7:45)

- Capital Project information on Facebook - Make community aware that capital project work will impede access on campus over the summer
  - Coaches are aware that they will need to work around the construction
- Health and Safety committee had their final meeting of the year last week
  - Reviewed the work that was completed this year for health, safety and security of campus
  - Insurance company felt that Onteora was more active than other districts
- Scholastic Achievement Breakfast was last week and along with Valedictorian, Lindsy Voelker, Salutatorian Jules Schauffler, and Principal's choice, Ben Johansen (editor of The Talon School Newspaper), the BOCES Career and Tech Valedictorian and Onteora student, Spencer Estes was there
  - Noted how many of the students being recognized were hoping to pursue fields of study related to climate change
- National Honor Society Induction Ceremony was also last week
  - Was a wonderful ceremony as it is every year
- It was followed by the Scholarship Ceremony and our community once again provided financial support at a truly awesome level
    - We are so grateful for the generosity of the community and staff that all donate to support our graduates
    - Wonderful to hear genuine applause and support for the students
- The last new sign has been installed at the front of the MS/HS that matches the signs at the loading dock entrance and at the gymnasium
- Attended a conference in NYC hosted by the NYU Metro Center called Decolonizing Education with the Assistant Superintendent for Curriculum & Instruction and a Woodstock staff member
  - Worthwhile day
  - Ideas to continue with equity work
- Flag Day was on Friday at Phoenicia, a long standing tradition
  - A plaque was given to Helen Cordo's son in memory of all she did for Flag Day at Phoenicia
- The Bennett Greater Sense of Self was rescheduled for Friday of this week
- Ulster BOCES Career and Technical Graduation will be tomorrow
  - Onteora student, Spencer Estes is the Valedictorian
  - This is a special event every year - held at UPAC at 7:00 pm

6.02 Assistant Superintendent for Business, Monica LaClair will present the changes to the 2019- 2020 tax levy (proposed 7:50 duration 10 min)

- Reported the tax cap with what was known at the time
  - Was still closing out a project and had not heard from State Education
  - Received final cost report and received building aid so need to redo tax levy – changed to 2.46%
- In past building aid was based on estimates, did not have to wait until final cost report was approved
  - Now that project is approved will get 31% on aid
  - Debt and building aid affects tax cap
  - Debt brings tax cap up, building aid brings it down

- Will do analysis on what the tax caps might be moving forward

Discussion:

- As projections are made, consider what the tax cap would look like and the impact the amount of taxes when the State moves slowly
  - Signed up for a new BOCES Coser – Forecast 5 – able to forecast different tax caps, based on different information
- Good communication to let the public know how much projects really cost at the end – add in at budget time
- Present tax levy – put tax rates to public

7. Board District News

7.01 The Board will report District News (proposed 8:00)
8:15

Trustee Storey reported that at Senior Awards was wonderful– received a lot of money from the community

Trustee Kurnit reported:

- The Scholastic Achievement Breakfast was wonderful– students, parents, administrators were there to honor the students
  - Onteora had 4 students being honored
- Attending Career-Tech graduation tomorrow night – appreciate the effort that is made

Trustee Ratcliff commended students and advisor for great year of the Talon School Newspaper

- Map in the center with places seniors are attending in the fall

Trustee Ratcliff offered congratulations to Trustee Storey – her daughter was voted Senior of the Year

Trustee Salem reported that he noted this past year the incredible support the students have for each other and that Onteora students are distinguishing themselves

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
No comment was made at the last meeting

9. Public and Student Comment

9.01 Public and Students may comment on any agenda or non-agenda item (proposed 8:05 duration 10 min or more)
No comment was made

10. Discussion & Possible Action

10.01 Discuss NYSSBA Resolutions (proposed 8:10 duration 40 min)
8:20

Trustee Ratcliff did not draft resolution for Board of Elections to cooperate with Boards of Education to hold elections on school property

Trustee Osmond rough drafted a resolution to require tenured NY public school employees have a tenure review every 5 years - include input from students, parents and professional peers (Include the student-teacher relationship)

- Incentive of knowing that a tenure review was coming up every 5 years
- Worthy of discussing at the NYS School Board Association, should draft resolution for submittal
- Teachers with Professional Certifications must take 100 hours of Continuing Teacher and Leader Education (CTLE) every 5 years through approved providers
    - Vendors have to apply to be approved, school districts submit names to be approved

Trustee Salem rough drafted 3 resolutions on healthcare

- Support the NY Health Act – to provide single payer health care for all New Yorkers – report is that it would cost the State a tremendous amount of money
- Every child 0-21 be covered for free under Health Plus program
    - Lack of healthcare is a reason for school failure and drop outs
- State hold school districts harmless for excessive increase in health costs
    - Compare increases to Consumer Price Index (CPI)
    - Healthcare costs are a big stressor on school budgets

Put all 3 in one resolution - point is to lower the costs that are so hard on school districts

Due July 19th - send around to all Board members and vote at next meeting

10.02 Scholarship Donations

Recommended Action: The Superintendent recommends acceptance of donations totaling $7,890 CASH, from various donors as scholarship awards for the Class of 2019. The Superintendent recommends approval of the following donations:

$400.00 West Hurley Fire House
$20.00 Doreen Erlwein
$100.00 Paul and Joanne Schubert
$600.00 OTA
$500.00 Southside Rod & Gun
$150.00 Olive Fire Department
$100.00 Tongore Garden Club
$200.00 Joe and Kim DiGiovanni
$100.00 Amanda VanBuren
$100.00 Richard Mugge and Rebecca Joslin
$20.00 Gina Tucker
$800.00 Deborah Baldwin
$925.00 Jeannine & Patrick Burkhardt
$600.00 Maverick Family Health
$200.00 Elena Garcia-McWhinnie
$100.00 Valerie Stewart
$100.00 Anne Gallin
$425.00 Peg Haug
$100.00 Friedel Family
$50.00 Darlene Griffin
$100.00 Lisa Casey
$800.00 ECA French Club
$200.00 ECA DECA
$1,200.00 Sally Rothchild & John Sorich

Motioned: Trustee Osmond
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff
Not Present: Trustee Shands, Trustee Warren

10.03 Memorandum of Agreement for ESL Coordinator

Recommended Action: The Board of Education hereby approves MOA#06172019 for the ESL Coordinator
Motioned: Trustee Osmond
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff
Not Present: Trustee Shands, Trustee Warren

10.04 Memorandum of Agreement for Medical Director

Recommended Action: The Board of Education hereby approves MOA# 06172019A for the Medical Director
Motioned: Trustee Osmond
Seconded: Trustee Storey

- When functioning in this position, gives physicals throughout the year and gets a substitute nurse for them
- Not an administrator
- Functioning as the District Medical Director
- Worked this year in the district
- Will continue on an annual basis

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff
Not Present: Trustee Shands, Trustee Warren

10.05 Professional Development Plan

Recommended Action: The Board of Education hereby approves the Professional Development Plan for the 2019-2021 school years
Motioned: Trustee Storey
Seconded: Trustee Osmond
Assistant Superintendent for Curriculum & Instruction, Jodi DeLucia

- Changed from 5 year to 2 year plan – review again in 2 years
    - Navigating big shifts in professional development, 5 years too long
- Identified 4 high needs goals – consensus around modes of professional development - way teachers want to collaborate and learn together
- Release time to observe another teacher deemed as an expert in a method of teaching
- Included service providers in plan – were not in last plan
- Identified 4 goals
    - Increase Content Knowledge and Pedagogical Practice for all required NYSED Content Learning Standards across the K-12 Continuum
        - Including Art Standards & Physical Education and Health
    - Build awareness to promote Social Emotional Learning, equity and inclusivity across and among our school to support the district's diverse student populations and promote empathy
    - Provide professional development opportunities for research-based practices in supporting diverse populations including students with disabilities and English Language Learners
    - Improve the effective integration of technology and STEM/STEAM into

curriculum and pedagogical practice in every classroom K-12
- Language around CTLE is also in plan by regulation

Discussion:
- Literacy Coaches have been approved for the Teachers College curriculum in all the buildings and Leveled Literacy Intervention (LLI)
  - Evaluated the use of coaches - are valued as a resource and for feedback in classroom
- Social Studies – inquiry arc is philosophy of teaching
  - New standards involve enduring issues of communities and how to solve them (i.e. underlying issues to wars)
- Find different models of teaching with Professional Development Committee and the Administrative Cabinet
- Teachers from all grades need to collaborate
- Mentor Plan has been revived by the Mentor Coordinator
  - Assistant Superintendent for Curriculum & Instruction and Mentor Coordinator discussed expectations of Mentors, Mentees, Mentor Coordinator and Principals in the Mentor Program
- Committee will meet 4 times annually
  - All professional development will have feedback survey sent to Assistant Superintendent for Curriculum & Instruction's office and be reviewed
- What does the Assistant Superintendent for Curriculum & Instruction hope to come of this plan?
  - See superstar teachers step up to take more responsibility– open classrooms up to teachers
  - See Social Studies and Science teachers be more interactive with inquiry in classroom and inter-curricular lessons, being interactive, working in groups, taking initiative – students be own leaders
  - Build common structures and language around students with disabilities
  - Look at co-teaching model – done different in each grade
  - What it means to provide Response to Intervention (RTI) in classroom – clearly document student's needs
- Put something outside of each teacher's door and on the website about each teacher

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff
Not Present: Trustee Shands, Trustee Warren

10.06 School Counseling Program

Recommended Action: The Board of Education hereby approves the School Counseling Program for the 2019-2020 school year
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Assistant Superintendent for Curriculum & Instruction, Jodi DeLucia
- New State guidance wants a School Counseling Program for K-12
- Prior was grades 6-12, so was easier at that level
- Looked deeply at language from State – must be presented to Board annually,

does not need to be approved by the Board
- Went grade by grade to see what was being done and how it met the requirement
- Committee wanted it to be like American School Counselors Association (ASCA) model, since will change again
- Identify key people and will meet twice annually
- Primary changes besides curriculum already using (Too Good for Drugs and Social Thinking)
    - Career Planning Component K-12
        - Each student will have career plan with checklist and will follow through school
            - Mini-lessons will be developed collaboratively between teachers and school counselors
        - Full career days in each school – run by School Counselors
- 3 areas – Academic, Social-Emotional and Career
- Director of Guidance, Sarah Turck worked hard on this plan

Discussion:
- "Access to counselor" – what does that mean?
    - Counselors will work with clinical staff at elementary buildings
- Mental Health, Social-Emotional Learning and School Counselor Program will be state focus next year
- Guidance Advisory Council needs to be formed with stakeholders
- Put what our District really needs in plan, instead of what the regulations say to put in the program
    - Don't talk about career, but aspirational goals
    - Change language next time to reflect progressive thinking
- State regulations are meant for the low-economic students, who may not know in kindergarten what options are available
- Change language as the program is implemented to reflect the progressive way we are meeting the regulations
- No mental health regulations– is separate program in the State
    - Taking steps to address mental health with social-emotional learning
    - Need to imbed mental health into everyday in classroom
        - Students are under tremendous stress
- Instead of career portfolio should be a student's portfolio of who they are

Result: Passed
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff
Abstain: Trustee Salem
Not Present: Trustee Shands, Trustee Warren

11. Policies

11.01 Second Reading and Adoption of Policy 1512 Public Be Heard (proposed 9:10)

Recommended Action: The Board of Education hereby adopts Policy 1512 as written
Motioned: Trustee Storey
Seconded: Trustee Osmond

- Last meeting discussed 3 min, not sure where 2 min came from
- Policy committee discussed that NYSSBA wanted time designation
    - Gives the Board the option to give 2 minutes instead of 3
    - If policy specifically says 3 min, someone in the public can say that the

policy says 3 min
- Per person so no one gives their time to someone else

- Can meet before Board meeting to dialogue with public, can't dialogue at Public Be Heard
  - Shame Board can't say anything when an untruth is spoken

Result: Passed
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff
Nay: Trustee Kurnit
Not Present: Trustee Shands, Trustee Warren

~~2017~~ 2019 1512 By-Laws **PUBLIC BE HEARD: REGULAR BOARD MEETINGS/ WORKSHOP SESSIONS**

All meetings of the Board of Education where members meet to conduct public business are meetings which are subject to the Open Meetings Law. The public will be given an opportunity to address the Board at the regular monthly business meeting or at any other meeting at the discretion of the Board.

To sign up for Public Be Heard, the public can contact the District Clerk prior to the meeting or put their name and topic on the sign-in sheet provided at each meeting.

Any individual addressing the Board of Education will be asked to give their name at the outset of their comments. ~~Time limits may be set by the Board.~~ **A time limit of 2 or 3 minutes per person may be set by the board unless otherwise indicated at the meeting.**

The following statement of rules will be read by the President of the Board prior to the opening of a public session:

During Public Be Heard, civility is always expected. Speakers at Public Be Heard understand that the Board of Education cannot engage in discussion nor answer questions during Public Be Heard. The Board of Education and Superintendent cannot be party to discussions of individual student or personnel matters in open session. People wishing to express individual student or personnel concerns can bring them to the Superintendent's attention.

No action will be taken by the Board of Education at the same meeting on requests from the public which may necessitate either a new policy or a change in existing policy. It is requested that such requests be submitted in writing and preferably at least one (1) week prior to Regular Board Meetings.

The purpose of a Board Workshop Session is to discuss some aspect of the governance of the school program.

Education Law Section 1708

11.02 First Reading of Policy 1611 Procedures for the Annual District Election

Motion to waive second reading
Motioned: Trustee Osmond
Seconded: Trustee Storey
Result: Passed
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff
Nay: Trustee Kurnit
Not Present: Trustee Shands, Trustee Warren

Motion to adopt policy 1611 as written
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Passed
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff
Nay: Trustee Kurnit
Not Present: Trustee Shands, Trustee Warren

TAKEN FROM 1611, 1612, 1630, 1640, NYSSBA 2120.2

~~2018~~2019 1611 By-Laws PROCEDURE FOR THE ANNUAL DISTRICT ELECTION

Voting will be conducted by voting machines or paper ballot at the ~~four (4)~~ Poll Centers between the hours of 2 p.m. – 9 p.m.

Each machine or ballot box shall have at least two election inspectors appointed by the Board in attendance during all voting hours. It shall be the duty of the District Clerk and assistant clerk or clerks to keep a poll list containing the name and legal residence of each person before such person is permitted to vote. (NYSSBA 2120.2)

Election inspectors shall not advise or induce such voter to vote on any proposition or candidate, and if the election inspector were to learn how the individual voted, the election inspector shall never reveal the vote(s) recorded to any other person at any time. (NYSSBA 2120.2)

The machines are to be arranged for a write-in vote. When a write-in vote is used, it automatically nullifies any other vote that is made on the machine for that particular candidate or issue.

Write-in ballot spaces are required. Ballots containing the names of nominated candidates will be provided by the Board. There will be as many write-in spaces as there are vacancies at the time of election. (NYSSBA 2120.2)

The writing in of a name in the blank space so provided, will sufficiently indicate a vote. The district cannot require a voter to place any other mark beside the name of a write-in candidate. (NYSSBA 2120.2)

If a voter is challenged, in order to vote they must complete a Challenge Statement at the Registrar's desk. Their name and the name of the Challenger will be recorded on a Challenge list.

Only those voters who are registered with the Ulster County Board of Elections will be eligible to vote.

Inspectors of Election are to receive the votes cast, canvass same, and report the results of the voting following the closing of Polls.

~~Location of Polls~~

~~Voting on the budget and election of Board of Education members shall take place at the following District Poll Centers:~~

~~DISTRICTS POLL CENTERS~~

~~#1 – Town of Shandaken and that part of Lexington in our District~~	~~Phoenicia Elementary School Phoenicia, New York~~
~~#2 – Town of Olive and that part of Marbletown in our District~~	~~Bennett Elementary School Boiceville, New York~~
~~#3 – Town of Woodstock~~	~~Woodstock Elementary School Woodstock, New York~~
~~#4 – Town of Hurley~~	~~West Hurley Fire House West Hurley, New York~~

Closing of Poll Centers

After every voter present has had a chance to vote and Polls are closed, the Inspectors are authorized to send the results of the voting to the District Clerk in Boiceville. The results of the election will be made public at that time. A special meeting of the Board of Education is to be called within 24 hours following the closing of the Polls to certify the voting results submitted by the Chairman.

~~Education Law Sections 1716 and 2025~~

Chairman and Board of Registration **(POLICY 1612)**

At the last Regular Meeting in April, the Onteora Central School District Board of Education will approve the appointment of the Chairman for the Annual District Meeting, as well as the members of the Board of Registration for each Poll Center.~~; namely, Chief Inspector, Registrars, Inspectors and Machine Custodian.~~

Members of the Board of Registration shall be paid at rates approved by the Board of Education and will be assigned to duties by the District Clerk.

~~Registrars will be charged with the responsibility of updating current registration books, and shall remove from the register the names of all persons who are known to be deceased, or who have moved out of the District, or who otherwise are not qualified as District voters.~~

~~The register must include all persons registering personally for the meeting or election in question, and shall include all persons who previously have registered for any annual or special meeting or election and who shall have voted at any annual or special meeting or election held within four (4) calendar years prior to the preparation of the register.~~

Legal Qualifications of Voters at School District Meetings **(POLICY 1630)**

A person shall be entitled to ~~register~~ ~~and~~ vote at any school meeting for election of members of the Board of Education, and upon all matters which may be brought before such meeting, who is:

a) A citizen of the United States;

b) Eighteen (18) years of age or older;

c) A resident within the District for a period of thirty (30) days preceding the meeting at which they offer to vote.

Any person who would not be qualified to register or vote under the provisions of Sections 5-100 and 5-106 of the Election Law shall not have the right to register for or vote in an election.

Absentee Ballots (POLICY 1640)

The Board of Education authorizes the District Clerk or a Board designee ~~(the latter only if the District does not provide for the personal registration of voters)~~ to provide absentee ballots to qualified District voters. A~~bsentee ballots shall be used for the election of School Board members, School District public library trustees, the adoption of the annual budget and School District public library budget and referenda.~~ available for the election of members of the Board of Education, the adoption of the school district budget, and on questions and propositions submitted to the voters of the district. (NYSSBA 2120.2)

A District voter must request in advance an application for an absentee ballot. The voter must complete the application and state the reason they will not be able to appear in person on the day of the District election/vote for which the absentee ballot is requested. The application must be received by the District Clerk or Board designee at least seven (7) days before the election/vote if the ballot is to be mailed to the voter, or the day before the election/vote if the ballot is to be delivered personally to the voter.

Pursuant to the provisions of Education Law, a qualified District voter is eligible to vote by absentee ballot if they are unable to appear to vote in person on the day of the School District election/vote because:

a) They are or will be a patient in a hospital, or is unable to appear personally at the polling place on the day of the election/vote because of illness or physical disability;

b) They have duties, occupation or business responsibilities, or studies which require being outside of the county or city of residence on the day of the School District election/vote;

c) They will be on vacation outside of the county or city of residence on the day of such District election/vote;

d) They will be absent from the voting residence due to detention in jail awaiting action by a grand jury or awaiting trial, or is confined in prison after conviction for an offense other than a felony; or

e) They will be absent from the School District on the day of the School District election/vote by reason of accompanying spouse, parent or child who is or would be, if they were a qualified voter, entitled to apply for the right to vote by absentee ballot.

Statements on the application for absentee ballot must be signed and dated by the voter. An absentee ballot must reach the office of the District Clerk or Board designee not later than 5 p.m. on the day of the election/vote in order that their vote may be canvassed.

A list of all persons to whom absentee ballots have been issued shall be maintained in the office of the District Clerk or Board designee and made available for public inspection during regular office hours until the day of the election/vote. Any qualified voter may, upon examination of such list, file a written challenge of the qualifications as a voter of any person whose name appears on such list, stating the reason for such challenge. ~~The written challenge shall be transmitted by the District Clerk or Board designee to the election inspectors on the day of the District election/vote~~. In addition, any qualified voter may challenge the acceptance of the absentee voter's ballot of any person on such list by making their reasons known to the election inspector before the close of the polls.

The district shall request registration lists from the Board of Elections for those voters whose registration record has been marked “permanently disabled” and shall automatically mail absentee ballots to such voters in advance of each district vote or election. (NYSSBA 2120.2)

Education Law Sections 1716 and 2025; Education Law Sections 2014, 2018-a and -b, and 2613; Education Law Section 2012 Election Law Article 5; Education Law §§;:; 2018; 2018-c; 2019; 2019-a; 2020; 2022; 2025; 2030; 2031; 2032; 2035; 2037; 2603; 2607; 2610;
Election Law §§3-224; 5-106; 5-612; 5-400; *Matter of Rodriguez*, 31 EDR 471 (1992); *Matter of Gresty*, 31 EDR 90 (1991); *Matter of Ferro*, 25 EDR 175 (1985); *Matter of Manno and Maloney*, 23 EDR 172 (1983); *Matter of Yost*, 21 EDR 140 (1981); *Matter of Alpert and Helmer*, 20 EDR 281 (1980); *Matter of Reigler and Barto*n, 16 EDR 256 (1977)

12. Independent Contract Retainers

12.01 Approve All Independent Contract Retainers (proposed 9:15)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 12.02 - 12.09
Motioned: Trustee Osmond
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff
Not Present: Trustee Shands, Trustee Warren

12.02 ICR - DeVre

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Jean C. DeVre as an Orton Gillingham Certified Academic Language Therapist effective July 1, 2019 to June 30, 2020 at a rate of $75.00 per hour to a maximum of $10,000.00 and authorizes the Superintendent to sign such an agreement.

12.03 ICR- Haskell

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Mary-Ann Haskell, OTR as an ASQ and UPK Evaluator effective July 1, 2019 to June 30, 2020 at a rate of $200.00 per student to a maximum of $2,000.00 and authorizes the Superintendent to sign such an agreement.

12.04 ICR - Marcellino

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Thomas Marcellino as a Physical Therapist effective July 1, 2019 to June 30, 2020 at a rate of $185.00 per hour to a maximum of $20,000.00 and authorizes the Superintendent to sign such an agreement.

12.05 ICR - Perry

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Lorri Perry as an Audiologist effective July 1, 2019 to June 30, 2020 at a rate of $150.00 per evaluation to a maximum of $600.00 and authorizes the Superintendent to sign such an agreement.

12.06 ICR - Sheth

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Snehal R. Sheth MD as a Child & Adolescent Psychiatrist

effective July 1, 2019 to June 30, 2020 at a rate of $375.00 per hour to a maximum of $10,000.00 and authorizes the Superintendent to sign such an agreement.

12.07 ICR - Werner

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Kathy Werner as a Literacy Coach effective July 1, 2019 to June 30, 2020 at a rate of $400.00 per day to a maximum of $6,400.00 and authorizes the Superintendent to sign such an agreement.

12.08 ICR - Wilsey

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Mary M. Wilsey as an ASQ and UPK Evaluator effective July 1, 2019 to June 30, 2020 at a rate of $200.00 per student to a maximum of $2,000.00 and authorizes the Superintendent to sign such an agreement.

12.09 ICR - Yonker

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Theresa M. Yonker, MD as a Psychiatrist effective July 1, 2019 to June 30, 2020 at a rate of $350.00 per hour to a maximum of $8,000.00 and authorizes the Superintendent to sign such an agreement.

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 9:20)

Recommended Action: The Board hereby approves item numbers 13.02-13.12
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff
Not Present: Trustee Shands, Trustee Warren

13.02 Personnel Agenda

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Wolfield, Dale	Teacher/HS	10/2/2019*	Retirement

*revised retirement date

APPOINTMENT: INSTRUCTIONAL
FULL-TIME PROBATIONARY APPOINTMENT
Be it hereby resolved that the Board appoints:
Anita Sidler certified in Art, to a 4-year probationary period in the tenure area of Art at a salary of Step 2, commencing on 9/1/19 and ending on 8/31/23.
Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received and APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.
EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Allison, Michael	Football Varsity – Head Coach	$5,875.00
Calinda, Jason	Track – Cross Country – Assistant Coach	$2,471.00
Gallin, Anne	Track – Cross Country – Modified Coach	$2,004.00
Harrington, Brooke	Volleyball - Varsity - Head Coach	$3,915.00
Hoyt-Friedman, Jacob	Soccer JV - Head Coach (Girls)	$3,618.00
King, Thomas	Soccer Varsity - Head Coach (Girls)	$4,822.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Snyder, Teresa	Account Clerk/Typist	08/17/2019	Retirement
Wolfrom, William	School Bus Driver	06/30/2019	Retirement

The following named NON-INSTRUCTIONAL personnel have served a probationary status and recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Perry, Janelle	Typist	9/1/18	6/18/19

TEMPORARY APPOINTMENT: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Becker, Kari	Summer Custodial Worker	7/1/19-8/30/19	$13.00/hr
D'Aprile, Cambria	Summer Custodial Worker	7/1/19-8/30/19	$13.00/hr
Knight, Patricia	Cook Manager	7/1/19-8/30/19	Hourly Rate Maximum 65 hrs

13.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #6/19, Confidential, as reviewed by Trustee Salem

13.04 Approve Superintendent Conference

Recommended Action: The Board of Education hereby approves Victoria McLaren attending the MHSSC Law Conference on August 2, 2019 at a cost of $135

13.05 Medical Director Contract

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Suellen Elmendorf, as District Medical Director effective July 1, 2019 to June 30, 2020 at a rate of $1,668.50/month to a maximum of $20,022 and authorizes the Superintendent to sign such an agreement.

13.06 Financial Report - April 2019

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for April 2019

13.07 Financial Report - May 2019

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for May 2019

13.08 Warrants

Recommended Action: The Board has reviewed and hereby accepts Warrant Schedule 10

13.09 Budget Transfer

Recommended Action: The Superintendent recommends the transfer of funds between the two Health Insurance Budget Codes
Transfer Amount From Budget Code Description To Budget Code Description
$78,890.85 A9060.875-10 Health Insurance Retiree A9060.800-10 Health Insurance

13.10 Termination

Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District ("District") that the employment of employee #3239 in the District is hereby terminated in accordance with the provisions of New York State Civil Service Law Section 71 effective July 2, 2019.

13.11 Contract with County of Ulster

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and the County of Ulster, effective July 1, 2019 through June 30, 2023, for Preschool Special Education and Related Services and authorizes the Superintendent to sign such an agreement.

13.12 Contract with Management Advisory Group

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Management Advisory Group Business Operations, Inc., effective July 1, 2019 through June 30, 2020, for Payroll Assistance/Training at a rate of $850.00 per diem for onsite visits and $75.00 per hour for remote support to a maximum of $5,000.00 and authorizes the Superintendent to sign such an agreement.

14. Committee Reports

14.01 Facilities Committee - Trustee Storey to report. Next meeting is in the Central Conference Room at 3:30 on TBD

- Went over Science Lab status - to be completed summer of 2020
- Still working on Bennett partition, hopefully done by end of JUne
- Going over Capital Improvement Plan
- Tentative next meeting – 9/16/19 3:45

15. New Business

15.01 The Board will discuss New Business (proposed 9:25)

No new business was discussed

16. Old Business

16.01 The Board will discuss Old Business

No Old Business was discusses

17. Request For Information

17.01 Discuss Requests for Information
Trustee Kurnit asked about outstanding RFIs

18. Adjournment

18.01 Adjourn Meeting. Next meeting Tuesday, July 2, 2019 in the MS/HS (proposed 9:30)
Recommended Action: The meeting is adjourned at 10:10
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff
Not Present: Trustee Shands, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren