



Public Schools of Edison Township  
**JAMES MADISON INTERMEDIATE SCHOOL**

**838 New Dover Road Edison, NJ 08820**  
**732-452-2960 Fax 732-452-2964**

Mrs. Donna Abatemarco, Principal  
Mr. Brian Mirfield, Assistant Principal

<https://jmi.edison.k12.nj.us>

 [@JMI\\_Edison](https://twitter.com/JMI_Edison)

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February 26, 2020

Dear JMI Families,

Parent-Teacher conferences are an excellent time for you to communicate with your child's teacher(s) in order to partner together in the educational process. We strongly encourage all of you to take advantage of this opportunity. Our Parent Teacher conferences will take place on the following dates:

- ★ Thursday evenings, **March 5** and **March 12** from **5:00 PM – 8:00 PM**
- ★ For 5<sup>th</sup> Grade Only
  - Wednesday, March 4 – Ms. Misko
  - Monday, March 9 – Mr. Hackworth and Ms. Hunter
  - Tuesday, March 10 – Mrs. Nuesa, Mrs. Larino, Mrs. Landrove and Mrs. Neri
  - Friday, March 13 – Mrs. Benson and Mr. Bonner

JMI will be using **Sign Up Genius** to schedule appointments for our March Conferences. Starting on Friday, February 28, at 4:00pm, you will be able to schedule a time to meet with your child's teachers on Sign Up Genius using the following steps:

Step 1: Go to the JMI school website at <https://jmi.edison.k12.nj.us>.

Step 2: Click on the link on the main page that says, "Click Here to schedule a Parent Teacher Conference."

Step 3: Click on the teacher(s) you would like to meet with for a conference.

- For Fifth Grade, you are only signing up for your child's *homeroom* teacher. You will see both sets of teachers during your one appointment.
- Ms. Misko is able to take appointments for students in her homeroom and 5-2.

Step 4: Once you are on the teacher's Sign Up Genius page, click the box that says "Sign Up" for the time you would like to meet. Click "Submit and Sign Up" on the bottom on the page.

Step 5: Enter your child's name in the box. Check the date and time that you signed up for. Click "Sign Up Now" to book the appointment or click "Cancel" to select another time.

Repeat steps 2-5 for all the teachers you would like to meet with for Parent Teacher Conferences. We ask that you please avoid scheduling last minute/same day appointments. If you have any questions or concerns, please contact your child's homeroom teacher.

Please remember that school will have a **1:30 Dismissal** on **March 5** and **March 12** due to conferences.

Sincerely,

*Mrs. Abatemarco*  
Donna Abatemarco  
Principal

*Mr. Mirfield*  
Brian Mirfield  
Assistant Principal