

**Lackland Independent School District**  
**2460 Kenly Avenue, Bldg. 8265, San Antonio, Texas**

**Regular Meeting of the Board of Trustees**  
**January 21, 2020**  
**11:30 AM**

TRUSTEES PRESENT: Brian Miller, Dr. Laura Munro, Jere Pace, Brian Case

TRUSTEE ABSENT: Clifford Dietert

BOARD LIAISON ABSENT: Lt Col Steven Lamb

STAFF PRESENT: Dr. Burnie Roper, Terry Leija, Hunter Shelby, Rebecca Estrada, Alfredo Concha, Dr. Raymon Jones

A Regular meeting of the Board of Trustees of Lackland ISD was held Tuesday, January 21, 2020, beginning at 11:30 AM in the 2460 Kenly Avenue, Bldg. 8265, San Antonio, Texas.

1. Call to Order, Announcements, Presentations and Governance Business Meeting called to order at 11:34 a.m.
  - A. Roll Call and Recording of Board Members Present-Declaration of Quorum Present
  - B. Pledges of Allegiance
  - C. Correspondences, Announcements, Programs and Recognitions
    1. School Board Recognition Month- Recognition of LISD Board of Trustees
    2. Report on Stacey High School Student Council
  - D. Public Comment Concerning Agenda/Non-Agenda Items
  - E. Discussion/Action: Consider Approval of Ground Lease Agreement Between Lackland ISD and JBSA Lackland  
Resolved that the Board approve the Ground Lease between JBSA Lackland and Lackland ISD and authorize Dr. Burnie Roper, Superintendent of Schools to sign on behalf of the LISD School Board, as presented.  
(Approved)
  - F. Discussion/Action: Consider Approval to Sign 2020 Census Partner Proclamation  
Resolved that the Board approve the Lackland ISD partner with the United States Census Bureau during the 2020 Census and Pledge its support by signing the attached proclamation, as presented.  
(Approved)
2. Discussion/Action: Approval of Consent Agenda
  - A. Discussion/Action: Consider Approval of Consent Agenda  
Resolved that the Consent Agenda be approved, as presented.  
(Approved)

- B. Discussion/Action: Consider Approval of the December 17, 2019 Regular Meeting Minutes  
Resolved that the Board approve the minutes of the December 19, 2019 Regular Board meeting, as presented.  
(Approved)
  - C. Discussion/Action: Consider Approval of Legal Services Retainer Agreement with Walsh, Gallegos, Trevino, Russo, and Kyle, P.C.  
Resolved that the Board approve the Legal Services Retainer agreement with Walsh, Gallegos, Trevino, Russo, and Kyle P.C., as presented.  
(Approved)
  - D. Discussion/Action: Consider Approval of 1st Quarter Investment Report for FY 2019-2020  
Resolve that the Board approve the Investment Quarterly Report for the 1<sup>st</sup> Quarter, FY 2019-2020, as presented.  
(Approved)
  - E. Discussion/Action: Consider Approval of CPA Audit Firm for Fiscal Year Ending August 31, 2020  
Resolved that the Board approve the Audit Firm of Coleman, Horton & Company, LLP for the Fiscal Year ending August 31, 2020, as presented.  
(Approved)
3. Curriculum and Instruction
- A. Discussion: 2018-2019 Texas Academic Performance Report  
(No Board Action Required)
4. Operations
- A. Discussion/Action: Consider Approval of Building 8218 West Renovation Architectural Fee Proposal  
Resolved that the Board approve Debra J. Dockery Architects, P.C. as Design Professional for Building 8218 West renovation as reflected in the architectural and engineering fee proposal, as presented.  
(Approved)
5. Finance
- A. Discussion/Review: Review December 2019 Vouchers and Expenditures  
(No Board Action Required)
  - B. Discuss/Review: Review December 2019 Financial Statements  
(No Board Action Required)
  - C. Discussion/Review: Review of Proposed Budget Timeline for 2020-2021 Fiscal Year  
(No Board Action Required)
6. Closed Session
- A. The Board will convene in Closed Session as authorized by the Texas Government Code, Chapter 551, et. Seq. (TGC §551.074 and TGC §551.075). The Board went into closed session at 12:13 p.m.
    - 1. Superintendent Employed: Joe Melchor - Catherine Hayes
    - 2. Discussion of Personnel Matters
    - 3. Superintendent Evaluation

#### 4. Superintendent Contract

B. The Board will reconvene in Open Session and take appropriate action on items discussed in Closed Session. The Board returned from closed session at 12:29 p.m.

1. No Board Action Required
2. No Board Action Required
3. The Superintendent was evaluated.
4. The following changes were made to the Superintendent's contract:
  - 1) Section 1. Term. 1.1 Employment
    - a. The Board agrees to employ the Superintendent on a twelve-month basis per school year, for approximately five (5) years, beginning January 21, 2020 and ending January 20, 2025.
  - 2) Section 5. Compensation. 5.1 Salary.
    - a. The Superintendent shall be paid a salary of \$186,369.00 per year until the end of the contract period.
  - 3) Section 5.14 Longevity Pay.
    - a. Beginning with the 2019-2020 school year, the District shall pay the Superintendent \$1000.00 for each year he has completed with the district. For the 2019-2020 school year, this amount is \$10,000 based on ten years of service as Superintendent. This amount will be annualized and paid in monthly installments and is TRS eligible. The amount will increase by \$1000 each year this contract is in effect.

#### 7. Other Business and Adjournment

A. Calendar: 13th Annual Cowboy Breakfast - January 24, 2020 6:30 a.m.-7:45 a.m.; Mid-Winter Conference, Austin, Texas January 27- 29, 2020; Staff Development/Student Holiday - February 17, 2020; February Regular Board Meeting -February 25, 2020 @11:30 a.m.

Signature on File

Board President – Mr. Brian Miller

Signature on File

Board Secretary – Dr. Laura Munro