



GIGGLESWICK  
SCHOOL

# Fee remission policy: Scholarships and Bursaries

Financial assistance is available to those families with children entering Giggleswick School in the form of scholarships and bursary awards. In addition, other forms of fee remission are available in certain circumstances.

## Scholarships

### Giggleswick School's ethos for scholarships

Scholarships at Giggleswick School are designed to attract children of outstanding talent and skill in a variety of fields. Through the excellence of our academic provision and of our facilities we aim to foster high achievement at all levels and to challenge expectations.

### Eligibility for scholarships

Scholarships are not means-tested and are open to both internal and external candidates, but applicants must be registered with Giggleswick School. A scholarship can be applied for regardless of the child's country of residence.

#### Senior school:

Scholarship applications will be considered at any year of entry to Giggleswick School. Scholarship exams/assessments are normally taken in the year preceding entry to Year 7 (11+), Year 9 (13+), and Lower Sixth (16+) and are offered in the following categories: Academic, All-Rounder, Music, Sport, plus Art (Year 9 and Lower Sixth), and Design and Drama (Lower Sixth).

#### Junior school:

A small number of academic awards are offered to pupils joining the Junior School in Years 3 to 6. Candidates are required to take formal scholarship papers and/or an assessment. Holders of such awards will be required to sit for a scholarship in Year 6 in the normal way for entry to the Senior School. There is no obligation on the school's part for holders of Junior School awards to be awarded a Senior School Scholarship.

Junior School scholarship awards are made on the basis of reports from the candidate's current school and following an assessment day spent in school.

#### Music scholarships and exhibitions:

Holders of music scholarships and exhibitions may receive fee waivers for music lessons if a pupil has achieved beyond grade 5 with distinction.

### Value of scholarships

The value of a Giggleswick scholarship is the prestige of being awarded a scholarship, along with a combination of fee concession and additional support for the child in the field of the scholarship. The status of Giggleswick scholar means that a young person will receive the support needed to meet their potential. It is a recognition of their ability, and marks a



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commitment by the school. In return we ask that scholars fully engage with the additional support programmes made available to them and act as role models to others in the school.

The fee concession will be between 5% and 20%, which parents/guardians of the awardee may elect to accept. More than one scholarship can be awarded to a candidate although the total scholarship available is 20%.

### **Application process for scholarships**

All candidates must be registered with Giggleswick School to enter the scholarship process. Scholarships will be considered at any entry point to the school, but the main points for assessment are in the year preceding entry to Year 7 (11+), Year 9 (13+), and Lower Sixth (16+).

Scholarships are awarded by the Headmaster. The value of awards and recipient names are reported to the board of governors.

### **Annual review of scholarships**

The scholarship will continue for every year that a child is in school up until Year 11 (GCSE year), subject to annual review (see 'Conditions of scholarships' below). For those pupils entering the lower sixth (Year 12) there is the opportunity to apply for a new scholarship.

### **Conditions of scholarships**

For those in receipt of scholarships, Giggleswick School reserves the right to reduce or withdraw an award. Situations where this may arise include unsatisfactory progress, attitude or behaviour by a pupil, or where parents have failed to support Giggleswick School, for example through late payment of any contribution they are making to fees.

## **Bursaries**

### **Giggleswick School's ethos for bursary awards**

Bursary awards are available to help those parents and guardians who would not normally be able to afford the full fees for an education at Giggleswick School. Bursary awards are intended for lower income families who live a modest lifestyle, and are intended to provide fee assistance to those parents whose income is such that they would not be able to otherwise pay the full fees. This helps ensure that pupils at Giggleswick School are drawn from a diverse range of backgrounds.

### **Eligibility for bursary awards**

All bursaries are means-tested. Any child must first meet Giggleswick School's suitability and academic requirements and be offered a place before a bursary can be applied for. The level of bursary awarded will depend upon the degree of assistance required. This is assessed upon a declaration of income and assets, and will be reassessed annually.

Applicants should normally have joint gross income of less than £60,000 and assets (property, savings etc) of less than £300,000. Where parents are divorced or separated we require that both parents' income and assets is taken into account.



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The School's bursary awards are limited, and competition for these awards is very strong. Simply meeting the financial criteria for a bursary award does not guarantee the award being made, and other factors such as pastoral needs may be taken into account. Other factors might include:

- Pupils who have been awarded a scholarship, but who are not able to take up the place without further financial assistance.
- Pupils who do not meet the standard for an award of a scholarship, but who are highly recommended by their previous school, and demonstrate potential and are not able to take up the place without financial assistance.

Families with children currently in Giggleswick School who experience unexpected financial difficulties as a result of incapacity or loss of employment or other family problems, when the pupil's education would be severely disrupted by a change of school.

Bursary awards are not available for asylum seekers or those who only have discretionary leave to remain (DLR).

Applicants must be in the correct English National curriculum year for their age.

### **Size of bursary awards**

The amount of the bursary award is determined by the extent of financial need, rather than according to the child's level of academic ability. The level of bursary awarded is a discount of 10% to 30% on the advertised fee rate, depending on the assessment of the application.

### **Application process for bursary awards**

Bursary awards are assessed upon completion by parents of a 'Bursary Application' form which requires a declaration of income for each tax year (ending 5 April). Each particular case will be judged on its merits. The application may require an interview with the Bursar (or their nominee). The expectation is that a home visit may be undertaken as part of the assessment for a bursary award. Following this, any bursary awarded will be confirmed in writing.

### **Annual review of bursary awards**

The Bursary award will continue for every year that a child is in school, and will be reassessed annually in May, with confirmation of the exact amount of bursary awarded being provided during the summer holidays. Parents will be asked to provide documentary evidence to support their declaration of income. The school may ask parents to pay a greater contribution towards fees if their income rises, but there is no obligation on Giggleswick School's part to increase the bursary award should parents' income fall.

For bursary award recipients, Giggleswick School reserves the right to reduce or withdraw an award. Situations where this may arise include unsatisfactory progress, attitude or behaviour by a pupil, or where parents have failed to support Giggleswick School, for example through late payment of any contribution they are making to fees.

### **Circumstances which influence bursary awards**

Giggleswick School recognises that judgements about what sacrifices a family should make to pay school fees are will be personal to that family. However, the School has a duty to ensure that bursary awards are well directed, so that many factors as well as current earnings are used to determine the level of bursary award. These factors include:



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- The ability to improve the earning potential of the family, for example through a parent returning to work;
- The ability to release available capital such as that tied up in the equity value of houses or in pension funds;
- Contributions made by absent parents (in the case of separation);
- Contributions made by other family members such as grandparents.

Likewise, the following would not be considered consistent with the receipt of a bursary:

- Frequent or expensive holidays;
- New or luxury cars;
- Investment in significant home improvements;
- A second property or land holdings.

Other factors which may be taken into account for a bursary award include a second child at Giggleswick School, the social needs of the child, the health of a parent/guardian, or other family difficulties.

### **Bursary award decisions**

Bursary awards are made by the Bursar in consultation with the Headmaster. The value of awards is reported to the board of governors, although the names of recipients are kept anonymous.

The decision on bursary awards is final; there is no appeals procedure as it is the responsibility of applicants to provide true and accurate information through the application process.

### **Bursary awards for non-UK residents**

Giggleswick School usually reserves bursary awards for UK residents and does not make bursaries available to those living outside the UK except in very exceptional circumstances. If overseas parents think they may be eligible for a bursary award they are encouraged to contact the Bursar for a confidential discussion.

### **Indicative awards**

Bursary award offers made more than ten months before entry are indicative only. This is because fee levels, the amount of bursary funding available and the financial circumstances of parents/guardians will not be known.

### **Giggleswick Junior School**

For entry to Giggleswick Junior School a discretionary bursary award may be made in exceptional circumstances, such as significant pastoral issues. Our normal approach is not to make bursary awards available for entry to Giggleswick Junior School.

### **Confidentiality**

Any family who would like to find out more about the value of bursaries and what one might mean in their case are welcome to talk in confidence to the Bursar or their nominee. Parents/guardians should be assured that at all stages any information provided remains confidential to a very small number of staff. Once children start in school with a bursary award, other pupils and teachers will not be aware of those with bursaries and those who pay full fees.



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### **Conditions of bursary award**

Bursary awards are subject to terms and conditions for both the parent(s)/guardian and for the pupil. Any breach of these conditions may result in the bursary award being withdrawn.

These conditions are:

- a) Any pupil in receipt of a bursary award is required to work hard, contribute positively to the life of Giggleswick School, be a credit to the school and set a good example to other pupils.
- b) The parents are expected to support and encourage the pupil to achieve the above and to uphold the good name of Giggleswick School.
- c) The parents are required to pay the balance of the fees account by the first day of term.
- d) Where the pupil engages in serious misconduct, is expelled or withdrawn from the school without a term's written notice then Giggleswick School will ask parents to repay up to three terms' of benefits received under a bursary award.

### **Other fee remission sources**

#### **Sibling allowance**

With the exception of Giggleswick Junior School (see next paragraph) the sibling allowance is 5% per pupil for a second sibling and 10% for any further siblings while all siblings are in Giggleswick School. Once a sibling has left the school then the allowance is no longer applicable.

For those siblings in Giggleswick Junior School the sibling allowance is 25% for pupils in Reception, Year 1 and Year 2.

#### **Armed forces – Continuity of education allowance**

Serving members of HM armed forces and other personnel who are employed by the HM Government and who are in receipt of an allowance for the continuity of education are required to pay 10% of the boarding fee. Giggleswick School will accept the continuity of education allowance in full payment of the outstanding fee. No further fee remissions can be awarded, including scholarship awards or sibling discounts.

#### **Other sources of financial assistance**

Giggleswick School encourages parents/guardians to consider applying for support from other organisations which provide assistance with school fees. Further information is available from:

The Educational Trusts Forum

Website: [www.educational-grants.org](http://www.educational-grants.org)

The Royal National Children's Foundation

Website: [www.rncf.org.uk](http://www.rncf.org.uk)