

**Seth Paine PTO Meeting**  
**Tuesday, February 4, 2020**  
**9:00AM Seth Paine Cafeteria (Rescheduled from 6:30PM)**



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**Agenda**

**1. Welcome and Presidents' Report – Jodi Echelbarger and Lisa Rucker**

- a. Motion to begin the meeting: Kendra Soszko. Katie Carney seconded the motion.
- b. Updates:
  - The school play is coming up on February 21<sup>st</sup> and 22<sup>nd</sup>. There are still seats available.
  - Joanie's Closet Valentine's Dance is this Saturday, February 8<sup>th</sup>.
  - The [District 95 Film Festival](#) is coming up on February 11<sup>th</sup> at the high school.
  - The teacher/staff soup luncheon is today. Thank you to the hospitality committee for coordinating this much anticipated event.
  - The Seth Paine PTO bylaws have been updated. Copies of the bylaws are available upon request. We will vote to pass those revisions at next month's PTO meeting.
  - The [signup for committees](#) for the 2020-2021 school year is out. There are many great opportunities to get involved. Current committee chairs will help to guide the new chairs.

**2. Roll Call & Minute Approval – Kelly Fedyk**

Attendees: Carney, Katie; DeTota, Nichole; Echelbarger, Jodi; Fedyk, Kelly; Medley, Christy; O'Shaughnessy, Tracy; Rothermel, Marie; Rucker, Lisa; Soszko, Kendra.

Motion to approve January meeting minutes: Katie Carney. Nichole DeTota seconded the motion.

**3. Principals' Report – Marie Rothermel and Jennifer Kallaus**

- a. **Testing** –
  - CogAT – Completing this week for all district 2<sup>nd</sup> Graders.
  - ACCESS – Testing will wrap up in a few weeks.
  - IAR (Illinois Assessment of Readiness) – Testing window opens in March.
  - 5<sup>th</sup> Grade Science – Testing opens in March.
- b. **Kindergarten Information and Registration Night** –
  - This Thursday, February 6<sup>th</sup> @ 6:30-8:00pm.
  - If any families are unable to attend the Kindergarten Information and Registration Night, they can pick up a folder in the SP front office. Please let any friends or neighbors know.
- c. **Lego League** – The spring session of Lego League started in the past weeks. We will have one Saturday event, as in the fall session.
- d. **Lunchroom Supervisors/Substitutes** – We are currently in need of lunchroom supervisors. If you (or someone you know) are interested in any of these positions, please see the district website for more details.
- e. **Important upcoming dates:**
  - Feb. 13 – Valentine's Parties
  - Feb. 13 – Early Release Day
  - Feb. 14 – Institute Day (no school)
  - Feb. 17 – President's Day (no school)
  - Feb. 21 & 22 – Madagascar Musical
  - Feb. 24–26 – Taft (5<sup>th</sup> Grade)
  - Feb. 27 – School Board Meeting

#### 4. Teachers' Report

- Nothing to report this month.

#### 5. Treasurer's Report – Tracy O'Shaughnessy

- Nothing to report this month.

#### 6. Operations

##### a. Yearbook – Kelly Fedyk

- Last call for yearbook orders. The yearbook sale is going on right now.
  - The cost is \$17 per copy and the sale will continue through February 21<sup>st</sup>.
  - [Order online](#) through School Annual (Josten's), or additional order forms are available in the school office for those who wish to pay via cash/check. Please turn in your order forms with payment as soon as possible.
- I have sent an email to the 5<sup>th</sup> grade parents for those students that we need a kindergarten picture of for the 5<sup>th</sup> grade classroom yearbook pages.
- A chairperson(s) is needed for yearbook for the next school year. Please reach out to me at [klfedyk@yahoo.com](mailto:klfedyk@yahoo.com) if you are interested.

##### b. School Supplies – Tracy O'Shaughnessy

- The district has chosen to go with EPI for our school supplies.
- The pricing will be similar to past years.
- Had a slightly lower number of orders this last year.
- PTO presidents have brought in different companies to compare pricing, and EPI is still cost effective.

#### 7. Community Development

##### a. Restaurant Night – Jenny Hamblin

- Our next restaurant night is scheduled for Thursday, March 12<sup>th</sup> at MOD Pizza in Deer Park from 10:30am-9pm. Keep an eye out for more information.

##### b. Joanie's Closet – Monica Burt

- The annual Joanie's Closet Valentine's Day Dance is coming up this Saturday, February 8<sup>th</sup> from 5pm-8pm. Tickets may still be purchased to attend without a meal.

##### c. Hospitality – Katie Carney and Christy Medley

- Our annual staff soup luncheon is today. Thank you to all who contributed to this event.
- The next hospitality event will be teacher appreciation week – May 4<sup>th</sup> – 8<sup>th</sup>.

##### d. Fun Fair – Katie Carney

- The Fun Fair is scheduled for April 4<sup>th</sup> from 2pm-4pm.
- The planning is coming along. I have Rhonda Young helping me this year.
- We are planning a Hawaiian Luau theme this year.
- We will be renting a few games and would like to have a bounce house with a short slide.
- We will have snow cones and pretzels.
- Donations for auctions or raffles are welcome and would be much appreciated. Would like to have those before spring break to make sure we have everything together.

#### 8. Health Enrichment

##### a. Girls on the Run – Lisa Rucker

- The [Girls on the Run program registration](#) is now open. This program is open to 3<sup>rd</sup>-5<sup>th</sup> grade girls. You do not have to be a runner to join this program. There may be a lottery to

select the students if we do not have the coaching staff; however, we have been able to accommodate all students who have wanted to sign up over the years.

- We are happy to have Mrs. Hobson join us this year.
  - We will meet on Mondays and Wednesdays from 2:50pm – 4:15pm this year and will begin the first week of March.
  - The 5K will likely be the first week in June.
  - Please reach out to [Lisa Rucker](#) if you are interested in coaching.
- b. Dragon Runners – Anne Kerr and Lyn Peterson
- We have started planning and have a number of parent coaches, but could use more help.
  - We have Mrs. Lyons and Mr. Muehling for our staff coaches.
  - We are currently deciding on which 5k to run in May. Our favorite so far seems to be the same one we did last year, which was Dash for the Dogs. If we do opt for Dash for the Dogs, here is our proposed timeline:
    - First week of practice – April 20<sup>th</sup> – Tuesday, April 21<sup>st</sup> and Thursday, April 23<sup>rd</sup>.
    - Last week of practice – May 25<sup>th</sup> – Tuesday, May 26<sup>th</sup> and wrap up party on Thursday, May 28<sup>th</sup>.
    - Dash for the Dogs 5k on Sunday, May 31<sup>st</sup>.
    - Last year our season started and ended earlier but was the same in length (6 weeks), and it seemed to work out well for the kids.
- c. Field Day (Seth Paine Olympics) – Katie Carney
- The Seth Paine Olympics is scheduled for Friday, May 29<sup>th</sup> at the high school.
  - We have the busses lined up already.
  - Flyers for a t-shirt design contest will be coming out soon.
  - Signups will go out soon for volunteers. We will need many volunteers to help with this event. We will have t-shirts for them as well.

## 9. Arts/Academic Enrichment

- a. In School Assemblies – Katie Carney
- Our next assembly is scheduled for March 13<sup>th</sup> through Mobile Ed Productions and will have a crime science theme.
- b. Book Club – Rachel Kamin
- We had 45 kids participate in the After-School Book Club on January 27<sup>th</sup> and we had plenty of volunteers. However, for both the November and January meetings, we only had one 4<sup>th</sup> grader participate. Last year twelve 3<sup>rd</sup> graders participated so it seems odd that none of them are coming to book club. I'm not sure if it's just due to other activities. Suggestions welcome on how to recruit/encourage more 4<sup>th</sup> graders.
  - The next book club date has been changed from March 2<sup>nd</sup> to **Monday, April 6<sup>th</sup>**. This will give our students (especially the 4<sup>th</sup> & 5<sup>th</sup> graders) more time to read the book selection. This also gives us enough time after spring break to get registrations in but it's before Easter/Passover and the craziness of spring sports, concerts, etc. I will send the flier out to the book club list, and to Diana, in the next week.
  - Kendra Soszko brought up an idea to consider having a book club led by teachers over the summer months (June – August) at the school. It would be the same format as our current after-school book club, with book discussion, craft/activity, and snack; however, students would meet with their upcoming grade teachers. This could help get the students excited for the next school year. Due to the school renovations, this couldn't happen this year, but it's something to consider for the future.
- c. 2<sup>nd</sup> Grade Teddy Bear Factory/Celebration – Jenny Hamblin
- Jenny has met with Mrs. Lodewyck and has her committee.

- The t-shirts and teddy bears have been ordered.
- The Teddy Bear Factory is scheduled for the week of March 9<sup>th</sup> and the celebration will be in April.

#### 10. Arts Enrichment

- a. Seth Paine Play – Allison Panarese
  - Save the Date! Our school play, [Madagascar](#), will be held on February 21<sup>st</sup> and 22<sup>nd</sup> at 7pm at the Lake Zurich High School Performing Arts Center.
  - Order your tickets [here](#) - \$9.00 advance purchase / \$10.00 at the door.
  - Ticket sales are going great. As of a week ago we were at 68% sold for both shows.
  - Poster sales were very low, only selling 24 posters. This is not something to pursue for future years.
  - Parent signup genius for show nights is almost full – good volunteer effort on that.
  - The Cast Party is scheduled for Thursday March 5<sup>th</sup> from 6:30pm – 8:00pm.
- b. Keepsake Art Program – Tracy O’Shaughnessy
  - Thank you, Tracy O’Shaughnessy for picking up this committee at the last minute.
  - We will use Square 1 Art again this year.
  - Will most likely send home the supplies with the kids this year as we did last year.

#### 11. Fundraising

- a. Feed the Dragon – Nichole DeTota
  - Please be sure to load your [Box Tops app](#) and scan your receipts.
  - Many people are scanning their receipts; however, we still need more participation.
  - Our next Box Tops collection is February 21<sup>st</sup>.
  - I’m thinking of trying a summer program for the kids this year.
- b. Book Fair – Anne Kerr and Christina Wald
  - The spring book fair is scheduled for May 5<sup>th</sup> – May 7<sup>th</sup>, with the GRAND event being held on Tuesday, May 5<sup>th</sup>.
  - The theme is Book Fair Jungle: Elephants, Tigers, and Books, OH MY!

#### 12. Old Business:

- The students earned a pajama day for meeting our No Stress Fundraising Goal. Date TBA.

#### 13. New Business:

- Seth Paine Bylaws Revisions
  - It is time to update our PTO bylaws. The last revision was made in 2015.
  - The revisions made include the following: defining who is a Seth Paine PTO member, added to the fiscal policies, our budget approval policies, defined board roles, updated the fiscal year to align with the board year, and the audit section.
  - A copy of the PTO bylaws is available upon request.
  - A vote to approve the revisions will be made at next month’s PTO meeting.

#### 14. Adjournment

- Motion to adjourn – Christy Medley. Nichole DeTota seconded the motion.

Thank you to those who attended. We hope you will join us for our future PTO Meetings.

**Upcoming PTO Meeting Dates for 2019-2020:**

- Tuesday, March 3<sup>rd</sup> – 9am – SP Cafeteria
- Tuesday, April 7<sup>th</sup> – 6:30pm – SP Library (childcare available)
- Tuesday, May 5<sup>th</sup> – 9am – SP Cafeteria

\*Please like and follow the [Seth Paine Elementary School PTO Facebook](#) page for information and updates! \*