



BROOKE HOUSE COLLEGE
ENGLAND

EMPLOYMENT APPLICATION FORM

(All information given in this form is *private and confidential*)

POST APPLIED FOR

DATE OF APPLICATION

PERSONAL DETAILS

SURNAME		TITLE (Mr/Mrs/Miss/Ms/Dr)	
FORENAMES			
PREVIOUS NAMES			
EMAIL ADDRESS			
ADDRESS		TELEPHONE NUMBERS	
		Home	
		Work	
POST CODE		Mobile	
Time at this address	Years	Months	NI Number

NATIONALITY

DO YOU REQUIRE A WORK PERMIT?

Please ensure you bring appropriate documentation (e.g. *passport or Identification card or birth certificate.*) to the interview to support this statement if you are asked to attend. This is a non-discriminatory requirement to ensure that, if you are successful in your application to Brooke House College, you have the right to work in the UK.

DO YOU HOLD A CURRENT DRIVER'S LICENCE?

YES

NO

DO YOU OWN A CAR?

YES

NO

HAVE YOU CHANGED YOUR NAME BY DEED POLL?

YES/NO

EDUCATION AND QUALIFICATIONS

EDUCATION - SCHOOL

Please give details of your secondary education, starting with the most recent

School	Dates from / to	Subjects/Qualifications/Results

HIGHER EDUCATION

Please give details of your university / college education, starting with the most recent

University / College	Dates from / to	Degree / Other Qualifications

OTHER SPECIALIST QUALIFICATIONS

Please list any other training, short courses or professional qualifications you have undertaken

Qualification	Awarding Body	Date

EMPLOYMENT HISTORY

CURRENT OR MOST RECENT EMPLOYMENT	
Name and address of employer:	
Position held:	
Date started	Date left
If this employment is in teaching, please give details of age(s) of pupils and subject(s) taught	
<i>please continue on separate sheet if necessary</i>	

PREVIOUS EMPLOYMENT			
Please give details of your previous employment, starting with the most recent			
From	To	Employer	Outline of duties and responsibilities (If a teaching post, please indicate type of school and age of pupils)
<i>please continue on separate sheet if necessary</i>			

** Please note that a full employment history is required and that any previous employers may be contacted before any offer of employment is made **

OTHER INFORMATION

Supporting Statement - Please give details of any experience/skills that you consider relevant to this application

please continue on separate sheet if necessary

Please give details of membership of any professional association(s)

DECLARATION SUBJECT TO THE REHABILITATION OF OFFENDERS ACT 1974

Posts involving working with students under the age of 18 are exempt from provisions of the Rehabilitation of Offenders Act 1974. You are, therefore, required to declare whether or not you have *any* convictions, criminal charges, summonses, or cautions pending against you, *whether or not your conviction is spent*. Successful applications for work with children and vulnerable adults will also be subject to a Disclosure and Barring (DBS) Enhanced Disclosure check.

Failure to declare a conviction may disqualify you from an appointment, or result in the termination of your contract if the discrepancy comes to light.

Do you have any criminal convictions or cautions, spent or otherwise? (Yes/No)	
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If yes, please give details including dates:

REFEREES

Please provide the names and addresses of two referees who are prepared to provide a reference. One of these should be your present or latest employer. Any offer of employment will be subject to the receipt of references considered suitable and appropriate by Brooke House College in addition to the CRB Enhanced Disclosure check, detailed on the previous page.

REFEREE 1

TITLE (Mr/Mrs/Miss/Ms/Dr)	NAME
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BUSINESS/ COMPANY/SCHOOL

EMAIL ADDRESS

ADDRESS	TELEPHONE NUMBERS
	Home
	Work
POST CODE	Mobile

REFEREE 2

TITLE (Mr/Mrs/Miss/Ms/Dr)	NAME
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BUSINESS/ COMPANY/SCHOOL

EMAIL ADDRESS	
ADDRESS	TELEPHONE NUMBERS
	Home
	Work
POST CODE	Mobile

Ethnicity: (please tick only one)			
Asian or Asian British – Bangladeshi	<input type="checkbox"/>	Chinese	<input type="checkbox"/>
Asian or Asian British – Indian	<input type="checkbox"/>	Mixed – White and Asian	<input type="checkbox"/>
Asian or Asian British – Pakistani	<input type="checkbox"/>	Mixed – White and Black Caribbean	<input type="checkbox"/>
Asian or Asian British – any other background	<input type="checkbox"/>	Mixed – any other background	<input type="checkbox"/>
Black or Black British – African	<input type="checkbox"/>	White – British	<input type="checkbox"/>
Black or Black British – Caribbean	<input type="checkbox"/>	White – Irish	<input type="checkbox"/>
Black or Black British – any other background	<input type="checkbox"/>	White – any other background	<input type="checkbox"/>
Any other (please specify)			

I certify that the information given above is, to the best of my knowledge and belief, correct.
 I understand that relevant certificates and other supporting documentation will be required in support of my application. I agree that consent is given to deal with the personal information in accordance with my application, to comply with GDPR and college Policy.

Signed	Date
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Please return this completed form to:

<p>FOR MAIN COLLEGE</p> <p>The Business Support Manager Brooke House College Leicester Road Market Harborough Leicestershire LE16 7AU</p> <p>Tel: 01858462452 Fax: 01858 462487</p> <p>Email: recruitment@brookhouse.com www.brookehousecollege.co.uk</p>

<p>FOR SUMMER SCHOOL</p> <p>Wylie Wright Brooke House College Leicester Road Market Harborough Leicestershire LE16 7AU</p> <p>Tel: 01858462452 Fax: 01858 462487</p> <p>Email: w.wright@brookehouse.com www.brookehousecollege.co.uk</p>
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Only electronic applications will be accepted.