



Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 07/16/2019 • Last updated: 07/29/2019

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2019**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME GIRLS PREPARATORY CHARTER SCHOOL OF NEW YORK

(Select name from the drop down menu)

a1. Popular School Name (Optional) (No response)

b. CHARTER AUTHORIZER (As of June 30th, 2019) SUNY-Authorized Charter School

Please select the correct authorizer as of June 30, 2019 or you may not be assigned the correct tasks.

c. DISTRICT / CSD OF LOCATION NYC CSD 8

d. DATE OF INITIAL CHARTER 08/2004

e. DATE FIRST OPENED FOR INSTRUCTION 09/2005

h. SCHOOL WEB ADDRESS (URL) <https://www.publicprep.org/>

i. TOTAL MAX APPROVED 800

**ENROLLMENT FOR THE 2018-19
SCHOOL YEAR (exclude Pre-K
program enrollment)**

j. TOTAL STUDENT ENROLLMENT 584

**ON JUNE 30, 2019 (exclude Pre-K
program enrollment)**

**k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program
students)**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
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l1. DOES THE SCHOOL CONTRACT Yes
**WITH A CHARTER OR
EDUCATIONAL MANAGEMENT
ORGANIZATION?**

l2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Public Prep Network
PHYSICAL STREET ADDRESS	192 east 151st street
CITY	Bronx
STATE	New York
ZIP CODE	10451
EMAIL ADDRESS	irowe@publicprep.org
CONTACT PERSON NAME	Ian Rowe

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2019-20?

	Yes, 2 sites
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	442 East Houston, Room 316, New York, NY 10002	212-388-0241	NYC CSD 1	PK-4	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Rebekah Ademak	212-388-0241		rademek@girlsprep.org
Operational Leader	Naisha Blijd	212-388-0241		nblijd@girlsprep.org
Compliance Contact	Andrew Group	212-388-0241		agroup@publicprep.org
Complaint Contact	Michele Cerwin	212-388-0241		mcerwin@publicprep.org
DASA Coordinator	Michele Cerwin	212-388-0241		mcerwin@publicprep.org
Phone Contact for After Hours Emergencies	Michele Cerwin	212-388-0241		mcerwin@publicprep.org

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1		No		No		Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Site 1 Certificate of Occupancy (COO)

(No response)

Site 1 Fire Inspection Report

(No response)

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	420 East 12th Street, Room 103, New York, NY 10009	212-358-8216	NYC CSD 1	5-8	No

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Jessica Strong	212-358-8216		jstrong@girlsprep.org
Operational Leader	Serena Ruiz	212-358-8216		sruiz@girlsprep.org
Compliance Contact	Andrew Group	212-358-8216		agroup@publicprep.org
Complaint Contact	Michele Cerwin	212-358-8216		mcerwin@publicprep.org
DASA Coordinator	Michele Cerwin	212-358-8216		mcerwin@publicprep.org
Phone Contact for After Hours Emergencies	Michele Cerwin	212-358-8216		mcerwin@publicprep.org

m2b. Is site 2 in public (co-located) space or in private space?

Co-located Space

m2c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 2		No		No		Yes

CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions). No

ATTESTATION

o. Individual Primarily Responsible for Submitting the Annual Report.

Name	Kasimeir Smith
Position	Director of Data and Technology
Phone/Extension	212-346-6000
Email	ksmith@publicprep.org

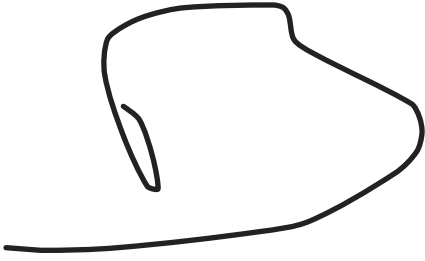
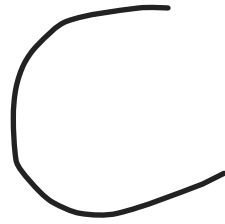
p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees

A handwritten signature in black ink, consisting of a large, stylized initial 'D' followed by a horizontal line extending to the left.A handwritten signature in black ink, consisting of a large, stylized initial 'C'.

Date

2019/07/29

Thank you.