

FINANCIAL REPORTS

November 30, 2019

Submitted by:

Andrew Burgess Controller

Reviewed & Approved by:

Kate Davis
Chief Financial Officer

Signature

Date

TABLE OF CONTENTS

General Fund:	Page
Enrollment Report	1
Budget Status Report	2
Balance Sheet	3
Cash Flow: Projected vs. Actual	4
Three Year Comparison of Revenues by Fund Source	5
Three Year Comparison of Expenditures by Object	6
Capital Project Fund:	
Budget Status Report	7
Balance Sheet	8
Debt Service Fund:	
Budget Status Report	9
ASB Fund:	
Budget Status Report	10
Transportation Vehicle Fund:	
Budget Status Report	11
All Funds:	
Investment Earnings Analysis	12



MEMORANDUM

To: School Board of Directors

Dr. Susan Enfield, Superintendent

From: Andrew Burgess, Controller

CC: Kate Davis, Chief Financial Officer

Date: February 15, 2020

RE: November 2019 Financials

Enrollment Report

The District projected FTE for 2019-2020 is 17,438. Average FTE to date for the year was 17,634, which was 196 FTE more than projected.

In November, the District had 111 fewer FTE, compared to the projection for the Open Doors {1418} Program. The Open Doors enrollment average will continue to increase in coming months.

In the CTE program, the District had 98 more FTE in middle and high schools combined, compared to the projection. This was due to a 60 FTE increase in high schools and a 26 FTE increase in middle schools. This month, the Skill Center average was 12 FTE higher.

In November, the District had 662 more FTE, compared to the projections for the Bilingual Program. The District had 12 fewer FTE than projected in the Bilingual Program Exited.

Special Education enrollment was 132 students lower than projected, but enrollment will continue to increase throughout the school year as more special education students are anticipated to be identified and served.

General Fund

Revenue collections for the month of November totaled \$19.7M. Expenditures totaled \$25.6M for the month. Revenue under expenditures decreased the fund balance by \$5.9M. The balance sheet shows that the total ending fund balance at the end of November was \$26.8M. The Unassigned Fund Balance at the end of November was \$7.6M.

Through November, revenues booked as a percentage of the overall total budgeted revenue was lower than in past years during the same time period. 22.9% of budgeted revenue was received by November this year, compared to 27.5% this same time last year, a difference of 4.6%. This stems from an anticipated lower tax collection amount this fall compared to prior

years. As for expenditures, 22.9% of the budgeted amount for the year was spent in November, the same for this time period last year.

Capital Projects Fund

Expenditures in the Capital Project Fund reflect bond-related building projects and salaries. The projections represent District commitments for salaries, contracts, and purchase orders for the fiscal year 2019-2020. Capital Project Fund balance at the end of November was \$118.1M.

<u>Debt Service Fund</u>

The Budget Status Report shows the District collected \$3M in property tax and \$49K in interest in November. No principal and interest payments were made in November. The fund balance increased to \$43M.

ASB Fund

Total revenues collected for the month were \$46K, with expenditures reaching \$62K. The fund balance decreased by \$16K, accordingly, for the month of November. The ending fund balance was \$1.1M.

Transportation Vehicle Fund

The TVF had \$2K of interest earned, and spent no funds in November. The fund balance ended at \$731K.

Investment Earnings

Investment earnings in November totaled \$347,976. The interest rate in November was 2.11%, which was 7 basis points lower compared to October.

BOARD ENROLLMENT REPORT November 2019

Student Enrollment Details per Apportionment Report & P223 Summary

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,446	1,365	-81
Grade 1	1,415	1,472	57
Grade 2	1,396	1,422	26
Grade 3	1,396	1,411	15
Grade 4	1,405	1,384	-21
Grade 5	1,449	1,493	44
Grade 6	1,449	1,388	-61
Grade 7	1,281	1,322	41
Grade 8	1,245	1,278	33
Grade 9	1,309	1,365	56
Grade 10	1,287	1,303	16
Grade 11	1,112	1,195	83
Grade 12	1,248	1,225	-23
Total K-12 less Running Start, Dropout & ALE	17,438	17,634	196

Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	435	420	15
Vocational (CTE)	50	42	8
Total Runnng Start	485	462	23

Dropout Reengagement (Open Doors 1418)	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	310	199	-111

Alternative Learning Experience (ALE)	Projected FTE	Average FTE to date	Difference
Grades K-6 ALE FTE	0	0	0
Grades 7-8 ALE FTE	0	1	1
Grades 9-12 ALE FTE	40	41	1

Total K-12 including Running Start, Dropout & ALE	18,273	18,337	64

Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference
Grades 7-8 CTE Exploratory	117	143	26
Grades 9-12 CTE Exploratory	500	560	60
Grades 9-12 Skill Centers	395	407	12
Total CTE & Skill Center	1,012	1,110	98

Transitional Bilingual Program (TBIP)	Projected HC	Average HC to date	Difference
Eligible Kindergarten - Grade 6 Students	3,550	3,874	324
Eligible Grade 7 - Grade 12 Students	1,800	2,138	338
Eligible Exited Students	1,070	1,059	-12

Special Education	Projected HC	Average HC to date	Difference
Age 0-2 Resident Special Education	171	174	3
Age 3-PreK Resident Special Education	236	191	-45
Age K-21 Resident Special Education	2,675	2,586	-90

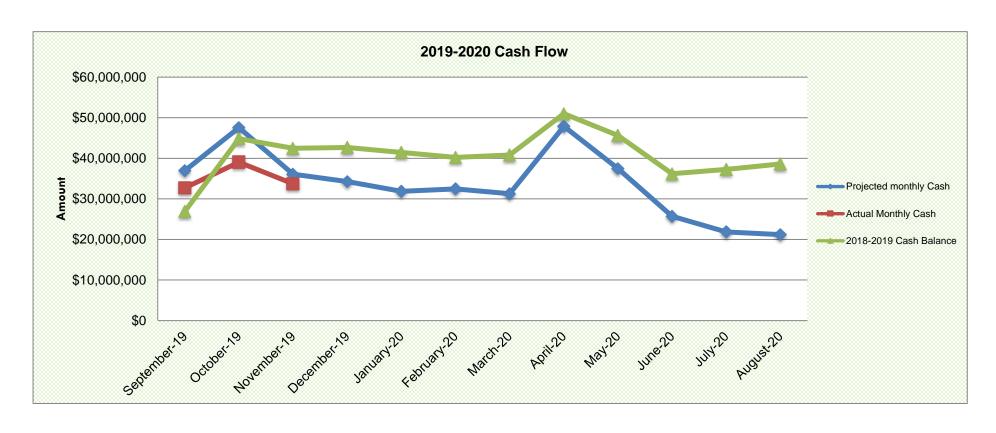
Highline School District No. 401 General Fund Budget Status Report For the Period Ended November 30, 2019

REVEN	NUES NUES		2019-2020 <u>Budget</u>		Actual <u>For Month</u>		Actual <u>For Year</u>	Percent of Budget
1000	Local Taxes	\$	40,298,953	\$	1,897,222	\$	14,506,621	36.0%
2000	Local Nontax		14,038,194		294,676		1,642,516	11.7%
3000	State, General Purpose		175,680,773		8,804,880		38,669,438	22.0%
4000	State, Special Purpose		65,235,430		4,651,136		12,903,806	19.8%
5000	Federal, General Purpose		15,000		-		-	0.0%
6000	Federal, Special Purpose		23,771,798		3,511,401		4,639,528	19.5%
7000	Revenues From Other Districts		475,000		-		11,203	2.4%
8000	Other Agencies & Associations		2,308,827		581,237		1,319,198	57.1%
9000	Other Financing Sources		-		-		-	0.0%
	TOTAL REVENUES	\$	321,823,975	\$	19,740,553	\$	73,692,310	22.9%
EXPEN	IDITURES							
00	Regular Instruction	\$	173,461,887	\$	13,585,059	\$	39,059,783	22.5%
20	Special Education	·	46,667,327	·	4,052,504	·	11,596,866	24.9%
30	Vocational Education		6,753,483		535,834		1,530,436	22.7%
40	Skills Center		4,825,489		436,890		1,038,985	21.5%
50&60	Compensatory Education		33,871,722		2,527,176		7,700,016	22.7%
70	Other Instructional Programs		2,032,084		190,565		486,003	23.9%
80	Community Services		2,476,600		221,418		657,106	26.5%
90	Support Services		57,541,822		4,062,362		12,887,507	22.4%
	TOTAL EXPENDITURES	\$	327,630,414	\$	25,611,807	\$	74,956,702	22.9%
Other U	Jses - Transfers to other funds	\$	-	\$	-	\$	-	
Revenu	ues Over (Under) Expenditures	\$	(5,806,439)	\$	(5,871,254)	\$	(1,264,392)	_
BEGIN	NING FUND BALANCE					\$	28,092,726	`
ENDIN	G FUND BALANCE ACCOUNTS							
	Restricted for Carryover of Restricted Rev	\$	250,000			\$	1,805,080	
	Restricted for Skills Center	\$	450,000			\$	1,286,902	
	Restricted for Food Service	\$	500,000			\$	2,514,267	
	Restricted for Debt Service	\$	-			\$	-	
2840	Nonspendable Fund Balance-Inventory	\$	325,000			\$	227,131	
	Restricted for Uninsured Risks	\$	400,000			\$	400,000	
2870	Committed to Other Purposes	\$	-			\$	-	
	Assigned to Other Purposes	\$	17,699,559			\$	12,978,000	
2890	Unassigned Fund Balance	\$	14,469,002			\$	7,616,953	_
TOTAL	. ENDING FUND BALANCE	\$	34,093,561			\$	26,828,334	_

Highline School District No. 401 Balance Sheet As of November 30, 2019 General Fund

Cash on Hand	\$ 447,609	
Cash on Deposit with County	\$ 33,269,976	
Warrants Outstanding	\$ (3,941,689)	
Accounts Receivable	\$ 923,235	
Taxes Receivable	\$ 982,716	
Inventory	\$ 510,361	
Prepaid Expenses	\$ 2,129,154	
Cash with Trustee (SUI)	\$ 1,551,576	
		\$ 35,872,938
Accounts Payable	\$ 1,149,619	
Payroll and Benefits Liabilities	\$ 6,912,182	
Taxes and Other Deferred Revenues	\$ 982,804	
		\$ 9,044,604
Restricted Fund Balance	\$ 5,606,249	
Nonspendable Fund Balance	\$ 227,131	
Assigned to Other Purposes	\$ 13,378,000	
Unassigned Fund Balance	\$ 7,616,953	
		\$ 26,828,334

Highline School District No. 401 General Fund 2019-2020 Cash Flow As of November 30, 2019



Highline School District No. 401 Three-Year Comparison Of Revenues By Funding Source As of November 30, 2019 Year To Date

Major R	evenue		2017-2018 Budget	20	17-2018 Year to Date	% of budget received YTD**		2018-2019 Budget	20	18-2019 Year to Date	% of budget received YTD**		2019-2020 Budget	20	19-2020 Year to Date	% of budget received YTD**
1000	Local Taxes	\$	58,465,147	\$	25,316,204	43.30%	\$	44,996,472	\$	28,440,433	63.21%	\$	40,298,953	\$	14,506,621	36.00%
2000	Local Support	Ψ	14,905,329	Ψ	1,348,488	9.05%	Ψ	18,283,824	Ψ	1,471,012	8.05%	Ψ	13,875,470	Ψ	1,642,516	11.84%
3000	State Apportionment		138,557,380		32,621,915	23.54%		178,609,380		42,841,550	23.99%		175,680,773		38,669,438	22.01%
4000	State Grants		44,004,663		10,406,346	23.65%		61,679,768		13,282,227	21.53%		64,478,745		12,903,806	20.01%
5000	Federal Grants - General Purpose		10,000		5,613	56.13%		15,000		-	0.00%		15,000		_	0.00%
6000	Federal Grants - Special Purpose		23,670,668		4,376,546	18.49%		22,455,923		3,950,325	17.59%		24,291,704		4,639,528	19.10%
7000	Other School Districts		735,000		26,191	3.56%		700,000		17,841	2.55%		475,000		11,203	2.36%
8000	Other Entities		807,234		572,145	70.88%		1,539,840		350,611	22.77%		2,708,329		1,319,198	48.71%
9000	Other Financial Resources				-	0.00%				100	0.00%		-		-	0.00%
		\$	281,155,421	\$	74,673,448	26.56%	\$	328,280,207	\$	90,354,099	27.52%	\$	321,823,975	\$	73,692,310	22.90%

**3 months = 24.99% of budget

Highline School District No. 401 Three-Year Comparison of Expenditures By Object As of November 30, 2019 Year To Date

		2017-2018	20°	17-2018 Year	% of budget expended	2018-2019	20	18-2019 Year	% of budget expended	2019-2020	20	19-2020 Year	% of budget expended
Expenditure by State Object		 Budget		to Date	YTD**	Budget		to Date	YTD**	Budget		to Date	YTD**
2	Salaries - Certificated Employees	\$ 122,422,023	\$	28,310,475	23.13%	\$ 131,348,034	\$	32,421,068	24.68%	\$ 136,477,396	\$	33,993,131	24.91%
3	Salaries - Classified Employees	47,736,855		10,834,694	22.70%	50,078,315		11,890,647	23.74%	55,293,057		13,198,251	23.87%
4	Employee Benefits and PY Taxes	61,263,880		15,129,827	24.70%	66,234,626		16,508,236	24.92%	79,548,831		17,931,289	22.54%
5	Supplies, Inst. Resources	19,930,236		2,732,458	13.71%	22,981,625		2,749,377	11.96%	20,321,899		2,286,312	11.25%
7	Purchase Services	27,948,146		8,584,581	30.72%	36,050,578		6,711,783	18.62%	35,132,879		7,298,134	20.77%
8	Travel	232,175		99,963	43.06%	926,575		114,743	12.38%	366,472		84,818	23.14%
9	Capital Outlay	1,316,323		85,393	6.49%	575,505		20,655	3.59%	489,880		164,766	33.63%
		\$ 280,849,638	\$	65,777,391	23.42%	\$ 308,195,258	\$	70,416,508	22.85%	\$ 327,630,414	\$	74,956,702	22.88%

**3 months = 24.99% of budget

Highline School District No. 401 Capital Projects Fund Budget Status Report For the Period Ended November 30, 2019

<u>REVE</u>	<u>NUES</u>		2019-2020 <u>Budget</u>		Actual For Month		Actual <u>For Year</u>	<u>En</u>	<u>cumbrance</u>	Percent of Budget	Remaining <u>Budget</u>
1000	Local Taxes	\$	-	\$	-	\$	-			0.0%	\$ -
2000	Local Nontax		3,285,000		243,431		804,611			24.5%	2,480,389
3000	State, General Purpose		-		-		-			0.0%	-
4000	State, Special Purpose		2,500,000		-		-			0.0%	2,500,000
5000	Federal, General Purpose		-		-		-			0.0%	-
6000	Federal, Special Purpose		-		-		-			0.0%	-
7000	Revenues From Other Districts		-		-		-			0.0%	-
8000	Other Agencies & Associations		-		-		-			0.0%	-
9000	Other Financing Sources		=		-		=			0.0%	=
	TOTAL REVENUES	\$	5,785,000	\$	243,431	\$	804,611			13.9%	\$ 4,980,389
EXPE	NDITURES										
10	Sites	\$	17,387,500	\$	-	\$	2,046	\$	17,800	0.1%	\$ 17,389,546
20	Buildings		61,028,760		7,885,035		25,833,260		4,695,758	50.0%	30,499,742
30	Equipment		6,700,000		50,979		208,990		-	3.1%	6,491,010
40 50	Energy		-		-		-		-	0.0% 0.0%	-
60	Sales & Lease Expenditures Bond Issuance Expenditures		-		-		-		-	0.0%	-
90	Debt Expenditures		-		- -		-		-	0.0%	-
	TOTAL EXPENDITURES	\$	85,116,260	\$	7,936,013	\$	26,044,296	\$	4,713,558	36.1%	\$ 54,380,298
Other	Uses - Transfers to Other Funds	\$	-	\$	-	\$	-				
Boyon	ues Over (Under) Expenditures	\$	(79,331,260)	¢	(7,692,583)	¢	(25,239,685)				
Keven	ides Over (Orider) Experiditures	- P	(19,331,200)	Ą	(7,092,363)	Ą	(25,239,665)				
BEGIN	INING FUND BALANCE	\$	113,193,202			\$	143,383,712				
	IG FUND BALANCE ACCOUNTS										
	0 Restricted for Debt Service	\$	-			\$	-				
	0 Restricted for Uninsured Risks	\$	-			\$					
	1 Restricted from Bond Proceeds	\$	-			\$	115,221,515				
	3 Restricted for State Proceeds 4 Restricted from Federal Proceeds	\$	-			\$ \$	(3,284,629)				
	5 Restricted from Other Proceeds	Φ Φ	-			φ \$	1,559,498				
	9 Restricted from Undistributed Proceeds	φ \$	-			э \$	1,559,490				
	9 Assigned to Fund Purposes	\$	33,861,942			\$	4,647,644				
	0 Unassigned	\$	-			\$					
TOTA	L ENDING FUND BALANCE	\$	33,861,942	-		\$	118,144,027				

Highline School District No. 401 Balance Sheet As of November 30, 2019 Capital Projects Fund

Cash on Deposit with County	\$ 124,133,393	
Warrants Outstanding	\$ (5,467,636)	
Impaired Investments	\$ 134,273	
Due from Other Gov'ts	\$ -	
		\$ 118,800,031
Accounts Payable	\$ 36,321	
Unclaimed Property Payable	\$ 3,703	
Retainage Payable	\$ 615,923	
Sales Tax Payable	\$ 56	
HCA Payable	\$ -	
Due To Other Funds	\$ -	
		\$ 656,004
Restricted From Bond Proceeds	\$ 115,221,515	
Restricted From State Proceeds	(3,284,629)	
Restricted From Other Proceeds	\$ 1,559,498	
Assigned To Other Purposes	\$ 4,647,644	
Assigned Fund Purposes	\$ -	
Unreserved	\$ -	
		\$ 118,144,027

Highline School District No. 401 Debt Service Fund Budget Status Report For the Period Ended November 30, 2019

REVENUE	=s		2019-2020 <u>Budget</u>		Actual For Month		Actual For Year	Encumbrance	Percent of Budget	ı	Remaining <u>Budget</u>
KEVENOE	<u>-0</u>		Dauget		r or month		TOT TOU	Liidaiiibiaiice	or Budget		Budget
1000 Lo	ocal Taxes	\$	51,926,573	\$	3,007,573	\$	23,058,830		44.4%	\$	28,867,743
	ocal Nontax		-		48,709		124,428		0.0%		(124,428)
	ate, General Purpose		-		-		-		0.0%		-
	ederal, General Purpose		-		-		-		0.0%		-
	ther Financing Sources		-		-		-		0.0%		
TC	OTAL REVENUES	\$	51,926,573	\$	3,056,282	\$	23,183,257		44.6%	\$	28,743,316
EVDENDI	TUDEO										
EXPENDIT	atured Bond Expenditures	\$	29,885,000	\$		\$			0.0%	¢	29,885,000
	terest on Bonds	Ψ	20,124,300	Ψ		Ψ		-	0.0%	Ψ	20,124,300
	ond Issuance Costs		10,000		_		2,283	-	22.8%		7,717
TC	OTAL EXPENDITURES	\$	50,019,300	\$	_	\$	2,283	_	0.0%	\$	50,017,017
			, , ,				,				
_	_ "	_		_							
Revenues	Over (Under) Expenditures	\$	1,907,273	\$	3,056,282	\$	23,180,974				
BEGINNIN	NG FUND BALANCE	\$	20,244,400			\$	19,902,782				
ENDING E	FUND BALANCE ACCOUNTS										
	estricted for Debt Service	\$	22,151,673			\$	19,902,782				
	nassigned Fund Balance	\$	22,131,073			\$	23,180,974				
	NDING FUND BALANCE	<u>•</u>	22 454 672	-		<u> </u>					
IOIALEN	NUING FUND BALANCE	<u> </u>	22,151,673			<u> </u>	43,083,756				

Highline School District No. 401 Associated Student Body Fund Budget Status Report For the Period Ended November 30, 2019

REVENUES		2019-2020 <u>Budget</u>	<u>F</u>	Actual or Month		Actual <u>For Year</u>	Encumbrance	Percent of Budget		Remaining <u>Budget</u>
 100 General Student Body 200 Athletics 300 Classes 400 Clubs 600 Private Monies 	\$	480,000 150,000 42,500 351,050 20,110	\$	27,094 7,241 (35) 11,391 112	\$	213,217 71,741 5,860 41,509 1,198		44.4% 47.8% 13.8% 11.8% 6.0%	\$	266,783 78,259 36,640 309,541 18,912
TOTAL REVENUES	\$	1,043,660	\$	45,803	\$	333,525		32.0%	\$	710,135
EXPENDITURES 100 General Student Body 200 Athletics 300 Classes 400 Clubs 600 Private Monies TOTAL EXPENDITURES	\$ 	401,041 284,225 47,100 388,855 24,811 1,146,032		42,200 11,082 1,703 6,721 25 61,731		72,493 38,305 5,180 13,273 2,525	22,618 6,120 8,786	21.4% 24.0% 5.7% 10.2%		263,978 223,303 35,800 366,795 22,286
Revenues Over (Under) Expenditures	<u> </u>	(102,372)		(15,928)		201,750	\$ 102,094	20.4%	<u>.</u>	912,163
BEGINNING FUND BALANCE	\$	912,842	•	(3)3 37	\$	866,931	•			
ENDING FUND BALANCE ACCOUNTS GL 819 Restricted to Fund Purposes GL 840 Non-Spendable Fund Balance GL 890 Unreserved Fund Balance	\$ \$ \$	810,470 - -	_		\$ \$ \$	866,931 - 201,750				
TOTAL ENDING FUND BALANCE		810,470			\$	1,068,681				

Highline School District No. 401 Transportation Vehicle Fund Budget Status Report For the Period Ended November 30, 2019

<u>REVENUES</u>	:	2019-2020 <u>Budget</u>	Actual For Month		Actual <u>For Year</u>	Encumbrance	Percent of Budget		Remaining <u>Budget</u>
2200 School Bus Revenue	\$	-	\$ -	\$	-		0.0%	\$	-
2300 Investment Earnings		9,500	2,044		5,769		60.7%		3,731
2800 Insurance Recovery		-	-		-		0.0%		-
4499 Transp. Reimbursement, Depreciation		678,729	-		-		0.0%		678,729
8000 Revenues From Other Agencies		-	-		-		0.0%		
TOTAL REVENUES	\$	688,229	\$ 2,044	\$	5,769		0.8%	\$	682,460
EXPENDITURES 33 Transportation Equipment Purchases 34 Transportation Equipment Major Repair TOTAL EXPENDITURES	\$ 	700,000 - 700,000	 -	\$ \$	586,392 - 586,392	-	83.8% 0.0% 83.8%		113,608 - 113,608
	<u> </u>	,			,	<u> </u>		<u> </u>	,
Revenues Over (Under) Expenditures	\$	(11,771)	\$ 2,044	\$	(580,623)				
BEGINNING FUND BALANCE	\$	716,623		\$	1,311,351				
ENDING FUND BALANCE ACCOUNTS									
GL 819 Assigned to Fund Purposes	\$	704,852		\$	1,311,351				
GL 890 Unreserved	\$	-		\$	(580,623)				
TOTAL ENDING FUND BALANCE	\$	704,852		\$	730,727				

Highline School District No. 401 Investment Earnings 2019-2020

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND
September	\$ 56,174	\$ 291,893	\$ 36,909	\$ 1,718	\$ 1,324
October	56,733	264,075	38,449	1,646	2,365
November	52,067	243,431	48,709	1,725	2,044
December					
January					
February					
March					
April					
May					
June					
July					
August					

