

CONTACT DETAILS FOR EXEATS

FORM 3

Please provide below the names and email addresses of **no more than 3 persons** who are the parents, or who are authorised by parents, to request permission for exeats for students under 18. Please note that persons authorised by parents to request exeats from the College must be over 21 years of age.

Please note that the College will accept email requests for exeats for students under 18 ONLY from the authorised persons whose names and email are provided.

Authorised person 1

Title
Surname
Given name/s
Relationship to student
Email address

Authorised person 2

Title
Surname
Given name/s
Relationship to student
Email address

Authorised person 3

Title
Surname
Given name/s
Relationship to student
Email address

NOTES:

All exeat requests must be submitted using the online exeat request form which can be found online at www.brookehousecollege.com

All requests for weekend exeats must be sent no later than 12:00 on the Friday of the exeat weekend.

Requests for exeats at any other time must be sent at least 48 hours before the proposed departure time. Please note that the College permits absence from College during term time, for non-educational reasons, only in exceptional circumstances.