

**Suffield Board of Education
Policy Subcommittee Meeting Minutes
February 6, 2020 at 5:30 pm
Central Office Conference Room**

Attendees: Debra Dudack, Susan Mercik Davis, Scott Lingenfelter, Superintendent Timothy Van Tassel and Assistant Superintendent Michelle Zawawi

I. Call to Order: 5:42 pm

II. Policies for Review and Discussion:

1. **Policy and Regulation #1110.1 - Parent Involvement**: Subcommittee members revised language in the policy to include language that provides a way for all parents/guardians to receive written communication upon their request. The regulation will incorporate similar language. The policy is now headed to the full Board for consideration on 30-Day Read.
2. **Bylaw #9120 - Board Officers**: Subcommittee members revised language in the policy related to the process the Board will follow for future officer elections. The Bylaw is now headed to the full Board for consideration on 30-Day Read.
3. **Policy #6151 - Class Size**: Subcommittee members discussed whether to amend the current policy to add ranges for class sizes at varying grade levels in the District, while still allowing for flexibility should enrollment fall outside of a specified range. Members agreed that further research and discussion is needed on the topic and tabled the policy for consideration at a future meeting.
4. **Policy #1180 - Memorials of Deceased Students and Staff**: Subcommittee members discussed changing the policy to clarify that the District's method for permanent memorials will be in the form of a living memorial. The revised policy is now headed to the full Board for consideration on 30-Day Read.
5. **Policy #6146 - Graduation Requirements**: Subcommittee members discussed whether it is possible for the District to offer Physical Education credits for student-athletes, in place of earning a Physical Education credit. Members agreed that further research is needed to determine whether such a substitution would be permissible under state law. Members tabled this policy for consideration at a future meeting.

III. Adjournment

The subcommittee meeting adjourned at 6:47 pm.