

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina**

398 Hospital Road, Sylva

December 16, 2019

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, November 19, 2019, at the Board of Education Administrative Office Board Room, 398 Hospital Road, Sylva, North Carolina. The following members were present:

Alison Laird Large, Chairperson
Elizabeth Cooper, Vice-Chair
Wes Jamison
Margaret McRae – Via Telephone
Abigail Clayton

Also present were Dr. Kimberly Elliott, Superintendent; Jacob Buchanan, Assistant Superintendent; Dr. Kevin Bailey, Executive Director of Human Resources; John Henning, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairperson Alison Laird Large called the business meeting to order.

Mrs. Laird Large led the Pledge of Allegiance.

APPROVAL OF AGENDA

Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to approve the Agenda.

SPECIAL RECOGNITION

Dr. Elliott presented Certificates of Recognition to the following students:
Drone Technology Program Pilot Licenses - Damien Hebenstreit and Joey Crowe
Workkeys ACT National Career Readiness Platinum Certificates - Shawn Byfield, Joseph Crowe, Mallorie Mahoney, Holly Reagan, Andres Trelles, and Tyler Watterson

OPEN SESSION FOR PUBLIC COMMENTS

None.

CONSENT ACTION AGENDA

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board unanimously approved the consent action agenda:*

A. Open Session Minutes of Regular Meeting of November 19, 2019.

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent's Report
Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott reported on the following:

1. The 4-8th grade robotics teams showed very well at the Regional Competition hosted at Cullowhee Valley School. All PK-8 schools had a least one team, and some had multiple teams represented. The Scott's Creek Team received a 1st Place Inspiration Award and they placed as first alternate to the state competition. All teams did an outstanding job. JCPS appreciates the staff, many sponsors and volunteers, including Smoky Mountain High (SMHS) student volunteers for creating a successful multi-district regional event.
2. The Smoky Mountain High School Students brought gifts to the stage in the musical production, "Legally Blonde". The arts are central to teaching and learning for students. This production is a continuation of a legacy that has been built for stage production at SMHS. Dr. Elliott thanked Linda Haggard for her excellent gifts and work with SMHS students. There have been many excellent Holiday Productions at each of our schools. They each have brought joy to many hearts.
3. Athletics are alive and well in each of the JCPS schools; students are also bringing their gifts to the court with both male/female and JV/Varsity Basketball at Blue Ridge and SMHS. Wrestlers at SMHS finished well at their last match.
4. Many students are gifted in the Arts, Athletics and Academics; in the academic arena, JCPS is very proud of our Career/Technical Programs. The Fire Academy with Chief Lee Sudia, at Blue Ridge has been featured in numerous media reports, as well as the new SMHS Drone Technology pilot program, taught by Mrs. Mary Henson. As part of the program, students have the option to take the UAS Drone Part 107 Pilot License. JCPS is so very pleased that Damien Hebenstreit and Joey Crowe are among some of the very first high school students in the state of NC to achieve this licensure.
5. On another statewide note, public schools in NC are creating budget amendments to remain in compliance, due to the fact that there is no approved state budget; state level advocates continue to focus on: refining the A-F school performance grades to create a system of a 50% proficiency score and 50% growth score, increasing state support for school facilities, improving literacy outcomes, improving teacher recruitment and retention programs, increasing funding for student mental health initiatives and restoring a student-focused calendar. JCPS is anticipating positive change in the New Year.
6. The spirit of the season is one of care, compassion, love, generosity and goodness. Dr. Elliott quoted T.S. Monson, "It is a time to look out upon the world's busy life and become more interested in people than in things. It is forgetting thy self and finding time for others."

Dr. Elliott wished everyone peace, rest, love, and joy this holiday season and always.

- B. **Agenda Item:** Unaudited Financial Summary
Presenter: Mrs. Kristie Walker, Chief Financial Officer

Mrs. Walker presented the Unaudited Financial Summary for December 2019.

ACTION AGENDA

A. Agenda Item: Interim Budget Resolution continuation for 2019-2020

Presenter: Mrs. Kristie Walker, Chief Financial Officer

Mrs. Walker presented the board with an Interim Budget Resolution continuation for 2019-2020 and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to approve the Interim Budget Resolution continuation for 2019-2020.*

B. Agenda Item: Copier Contract Approval

Presenter: Jeremiah Jackson, Chief Technology Officer

Mr. Jackson presented the board with an updated Toshiba copier contract and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the Toshiba Copier Contract.*

C. Agenda Item: Policy Updates

Presenter: Dr. Kimberly Elliott, Superintendent

1. Parental Involvement (1310/4002)
2. Board Meetings (2300)
3. Extracurricular Activities and Student Organizations (3620)
4. Staff-Student Relations (4040/7310)
5. Drugs and Alcohol (4325)
6. Weapons, Bomb Threats, Terrorist Threats, and Clear Threats to Safety (4333)
7. Attendance, Absenteeism, and Truancy (4400)
8. Student Records (4700)
9. School Volunteers (5015)
10. Public Records – Retention, Release, and Disposition (5070/7350)
11. Electronically Stored Information Retention (5071/7351)
12. Distribution and Display of Non-School Material (5210)
13. Administering Medicines to Students (6125)
14. Safety and Student Transportation Services (6305)
15. Recruitment and Selection of Personnel (7100)
16. Licensure (7130)
17. Drug and Alcohol Testing of Commercial Motor Vehicle Operators (7241)
18. Teacher Contracts (7410)

Dr. Elliott presented the changes to the above listed policies and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to approve the updates to the above listed policies.*

D. Agenda Item: Field Trips

Presenter: Dr. Kimberly Elliott, Superintendent

1. Smokey Mountain Elementary School, Grade 7 - YMCA Camp Greenville, April 27 to 29, 2020, TT 6148.
2. Smoky Mountain High School, Grade 9-12 – University of Tennessee, Knoxville, TN, Jan. 26, 2020, TT 6453.

Dr. Elliott reviewed the above listed Field Trips and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the above listed field trips.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Margaret McRae, the board voted unanimously to return to open session.

OPEN SESSION

Action: *Upon a motion by Mrs. Abigail Clayton and seconded by Mrs. Margaret McRae, the board unanimously approved the consent action agenda:*

- A. Closed Session Minutes of Regular Meeting of November 19, 2019.

PERSONNEL ACTION AGENDA

Action: *Upon a motion made by Mrs. Abigail Clayton and seconded by Mr. Wes Jamison, the board voted unanimously to approve the personnel agenda as recommended by Dr. Elliott. The board unanimously approved the following recommendations:*

Employee Recommendations:

1. Bailey, Douglas – Bus Driver and Custodian, Fairview Elementary School
2. Brown, Virgle Cody – Bus Driver and Custodian, Cullowhee Valley Elementary School
3. Carnathan, Mona - Substitute Custodian, Blue Ridge School and Early College
4. Copeland, Heather – EC Homebound Teacher, Scotts Creek Elementary School
5. Copeland, Tim – Bus Driver and Custodian, Smoky Mountain High School
6. Galloway, Kaileigh – Bus Driver, Smoky Mountain High School
7. Jamison, Charity – Bus Driver for Tutoring, Smokey Mountain Elementary School
8. Johnson, Jake – Substitute Bus Driver, Smokey Mountain Elementary School
9. Joyner, Alexandria – Homebound Teacher, Fairview Elementary School
10. McPherson, Adrienne – EC Teacher Assistant, Fairview Elementary School

11. Moore, Misty – Activity Bus Driver, Smoky Mountain High School
12. Nashif, Miranda – Afterschool Assistant, Scotts Creek Elementary School
13. Painter, Mikaela – Homebound Teacher, Fairview Elementary School
14. Perez, Berenice – Temporary Custodian, Cullowhee Valley Elementary School
15. Thompson, Julie – Teacher, Fairview Elementary School
16. Young, Garner Cole – EC Teacher Assistant, Jackson Community School

Employee Resignations:

1. Brown, Nola – Substitute School Nutrition Assistant, Cullowhee Valley Elementary School
2. Honey, Vivian – Teacher, Cullowhee Valley Elementary School
3. McMahan, Sandra – Assistant Principal, Cullowhee Valley Elementary School
4. Rhoads, Emory – Head Coach Middle School Soccer, District-wide
5. Simpson, Caroline – EC Teacher Assistant, Jackson Community School
6. Sutton, Theresa – School Nurse, Cullowhee Valley Elementary School
7. Woodring, Mary – Substitute School Nutrition Assistant, Cullowhee Valley Elementary School

Staff, Non-Staff, and Returning Coach Recommendations:

1. Ashe, Jimmy – Assistant Coach Track, Smoky Mountain High School – Returning Non-Staff
2. Capps, Zeb – Head Coach Men’s Golf, Smoky Mountain High School – Returning Staff
3. Davis, Tom – Volunteer Coach Wrestling, Smoky Mountain High School – New Non-Staff
4. Day, Joey – Volunteer Coach Middle School Basketball, Blue Ridge Early College-Returning Non-Staff
5. Dezarn, Megan – Head Coach Women’s Track, Smoky Mountain High School – Returning Staff
6. Ellenburg, Jeremy – Head Coach Baseball, Smoky Mountain High School – Returning Staff
7. Frizzell, Nathan – Head Coach JV Baseball, Smoky Mountain High School – Returning Staff
8. Gragg, Cale – Volunteer Coach Middle School Boy’s Basketball, Blue Ridge Early College – New Non-Staff
9. Gribble, Corina – Head Coach JV Women’s Soccer, Smoky Mountain High School – Returning Staff
10. Hawk, Derrick – Assistant Coach Varsity Baseball, Smoky Mountain High School – Returning Non-Staff
11. Ledford, Seth – Volunteer Coach Wrestling, Smoky Mountain High School – New Non-Staff
12. McRae, Elizabeth – Head Coach Indoor Track, Smoky Mountain High School – New Non-Staff
13. Parsons, Jonathan – Assistant Coach Varsity Women’s Soccer, Smoky Mountain High School, Returning Staff
14. Patterson, Katelynn – Volunteer Coach Varsity Girl’s Basketball, Blue Ridge Early College – New Non-Staff

15. Reece, Elijah – Volunteer Coach Middle School and High School Basketball, Blue Ridge Early College – Returning Staff
16. Rodriguez, Gabe – Volunteer Coach Wrestling, Smoky Mountain High School – New Non-Staff
17. Tedder, Jacob – Volunteer Coach Middle School Basketball, Blue Ridge Early College – New Non-Staff
18. Wilson, Erik – Volunteer Coach Middle School Wrestling, Smoky Mountain High School – Returning Staff

Special Requests: Leave of Absence:

1. Massingale, Michelle – Teacher, Fairview Elementary School
2. Watson, Josh – Rescind Leave of Absence, Fairview Elementary School

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is January 28, 2020, at 6:00 p.m., at the Board of Education Administrative Office, 398 Hospital Road, Sylva, North Carolina.

ADJOURNMENT

There being no objection, Chairperson Alison Laird Large adjourned the meeting at 8:25 p.m.

Alison Laird Large, Chairperson

Dr. Kimberly Elliott, Secretary