

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina**

398 Hospital Road, Sylva

July 23, 2019

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, July 23, 2019, at the Board of Education Administrative Office Board Room, 398 Hospital Road, Sylva, North Carolina. The following members were present:

Alison Laird Large, Chairperson
Elizabeth Cooper, Vice Chairperson
Wes Jamison
Margaret McRae
Abigail Clayton

Also present were Dr. Kimberly Elliott, Superintendent; Jacob Buchanan, Assistant Superintendent; Dr. Kevin Bailey, Executive Director of Human Resources; John Henning, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairperson Alison Laird Large called the business meeting to order.

Mrs. Laird Large led the Pledge of Allegiance.

APPROVAL OF AGENDA

Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Agenda.

OPEN SESSION FOR PUBLIC COMMENTS

None.

CONSENT ACTION AGENDA

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board unanimously approved the consent action agenda:*

- A. Open Session Minutes of Regular Meeting of June 25, 2019.

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent's Report
Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott reported on the following:

- Excellent Leadership Summit- Thank you to Principals, Directors and Central Staff for making this a productive, engaging and informative Summit.
- Staff are completing excellent work, with lots of planning for professional development; teacher/student engagement activities with strategies and best practice sharing. There is an authentic focus on teaching and learning.
- We have hosted excellent academic and STEM camps this summer, many students with smiling faces.
- Capital funding is in place for the egress courtyards and work has commenced.
- The entry-way at Blue Ridge School is looking great. A landscape design is in the works.
- JCPS has experienced a great HR hiring month; the teacher turnover rate is improving.
- Congratulations to the JCPS POY for 2019-2020 - Dr. Tracie Metz at Blue Ridge Early College. She will represent JCPS well during the Western Region Process.
- Budget from the state is delayed; planning has been very proactive with the JCPS continuation budget.
- We are anxiously awaiting the return of students and are excited to begin what we hope is the best year yet in JCPS.

B. **Agenda Item:** Memorandum of Understanding Pre Employment Transition Services Webster Enterprises

Presenter: Kelly Doppke, Student Support Services Director

Mrs. Doppke presented information about the Memorandum of Understanding Pre Employment Transition Services Webster Enterprises.

C. **Agenda Item:** Cooperative Agreement with Mountain Projects Head Start 2019-2020

Presenter: Laura Dills Director

Mrs. Dills presented the Cooperative Agreement with Mountain Projects Head Start for 2019-2020.

D. **Agenda Item:** Unaudited Financial Summary

Presenter: Mrs. Kristie Walker, Chief Financial Officer

Mrs. Walker presented the Unaudited Financial Summary as of June 30, 2019.

ACTION AGENDA

A. Agenda Item: Budget Amendments

Presenter: Mrs. Kristie Walker, Chief Financial Officer

Mrs. Walker asked for approval of budget amendments and transfers for the Child Nutrition Fund.

Action: Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to approve the budget amendments and transfers to the Child Nutrition Fund.

B. Agenda Item: Cherokee Culture Programs

Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott presented a memorandum from Dr. Tracie Metz, SMES Principal, about the 2019-2020 Cherokee Culture Program activities and asked for board approval.

Action: Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the 2019-2020 Cherokee Culture Programs at SMES.

C. Agenda Item: Consolidated Federal Programs Application

Presenter: Mrs. Laura Dills, Elementary Curriculum Director

Mrs. Dills presented the Consolidated Federal Programs Application and asked for board approval.

Action: Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Consolidated Federal Programs Application.

D. Agenda Item: Meridian Behavioral Services Agreement Renewal for 2019-2020

Presenter: Kelly Doppke, Student Support Services Director

Mrs. Doppke presented the Meridian Behavioral Services Agreement renewal for 2019-2020 and asked for board approval.

Action: Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board voted unanimously to approve the Meridian Behavioral Services Agreement renewal for 2019-2020.

E. Agenda Item: Policy Updates

Presenter: Dr. Kimberly Elliott, Superintendent

Policy Updates:

1. Extracurricular Activities and Student Organizations (3620)
2. Student Wellness (6140)
3. School Meal and Competitive Food Standards (6230)

Dr. Elliott reviewed the above listed policy update and asked for board approval.

Action: Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the above listed policy updates.

F. Agenda Item: Field Trips

Presenter: Dr. Kimberly Elliott, Superintendent

1. Fairview Elementary School, Grade 6 - YMCA Camp Greenville, Sept. 18-20, 2019, TT 5925.
2. Smokey Mountain Elementary School, Grade 6 - US Space and Rocket Center, Birmingham, AL, May 13 to 15, 2020, TT 5926.

Dr. Elliott reviewed the above listed Field Trips and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the above listed field trips.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to return to open session.

OPEN SESSION

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mr. Wes Jamison, the board unanimously approved the consent action agenda:*

- A. Closed Session Minutes of Regular Meeting of June 25, 2019.

PERSONNEL ACTION AGENDA

Action: *Upon a motion made by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the personnel agenda as recommended by Dr. Elliott. The board unanimously approved the following recommendations:*

Employee Recommendations:

1. Arrington, Brandon – Custodian and Bus Driver, Cullowhee Valley Elementary School
2. Cope, Mary Jo – Interim Teacher, Jackson County Early College
3. Cox, Rachel – Speech Language Pathologist, Smokey Mountain Elementary School and Fairview Elementary School
4. Cunningham, Brittney – PE Safety Teacher Assistant, Cullowhee Valley Elementary School
5. Davis, Paul – PE Safety Teacher Assistant, Fairview Elementary School
6. Dupree, Jason – Custodian and Bus Driver, Cullowhee Valley Elementary School

7. Fox, Blake – Activity Bus Driver and Substitute Bus Driver, Smoky Mountain High School
8. George, Kevin – Teacher, Scotts Creek Elementary School
9. Hux, Madelyn – Teacher, Cullowhee Valley Elementary School
10. Krause, Brian – Teacher, Scotts Creek Elementary School
11. Lanford, Gerald Mason – Teacher, Blue Ridge Early College
12. Mathis, Donna – Temporary Teacher Assistant, Cullowhee Valley Elementary School
13. Nidiffer, Emilee – Teacher, Jackson County Early College
14. Pierce, Joshua – Teacher, Cullowhee Valley Elementary School
15. Shepherd, Pamela – Teacher, Cullowhee Valley Elementary School
16. Simpson, Caroline – EC Teacher Assistant, School of Alternatives
17. Treadway, Mike – Principal, Smokey Mountain Elementary School
18. Waldrop, Erica – Extended School Year – Preschool, Fairview Elementary School

Employee Resignations:

1. Ballif, Janet – Teacher Assistant, Scotts Creek Elementary School
2. Chapman, Jeremy – EC Teacher Assistant, School of Alternatives
3. Cole, Ameka – Teacher Assistant and Bus Driver, Fairview Elementary School
4. Davis, Paul – PE Safety Teacher Assistant, Fairview Elementary School
5. Hux, Madelyn – Teacher, Cullowhee Valley Elementary School
6. Krause, Brian – Teacher, Scotts Creek Elementary School
7. McDaniel, Madison – Afterschool Assistant, Cullowhee Valley Elementary School
8. Mosteller, Katherine – Teacher, Blue Ridge Early College
9. Stamey, Amanda – Teacher, Cullowhee Valley Elementary School

Staff, Non-Staff and Returning Coach Recommendations:

Blue Ridge Early College:

1. Ballentine, Denise – Head Coach Middle School Volleyball – Returning Staff
2. Elkins, Brittany – Assistant Coach Varsity Boys Soccer – Returning Staff
3. Fowler, Carlton – Head Coach Varsity Volleyball – Returning Staff
4. Fowler, Cindy – Assistant Coach Varsity Volleyball – Returning Staff
5. Mayse, Tim – Head Coach Varsity Boys Cross Country – Returning Staff
6. Mayse, Tim – Head Coach Varsity Girls Basketball – Returning Staff
7. Mayse, Tim – Head Coach Varsity Girls Cross Country – Returning Staff
8. Pressler, Nick – Head Coach Varsity Boys Soccer – Returning Staff
9. Steinel, Ashley – Assistant Coach Varsity Girls Basketball – Returning Staff

Smoky Mountain High School:

1. Ashe, Jimmy – Assistant Coach Junior Varsity Football – Returning Non-Staff
2. Boone, Jerrod – Assistant Coach Varsity Women’s Basketball – Returning Staff
3. Boone, Jerrod – Assistant Coach Varsity Football – Returning Staff
4. Brindley, Richard – Head Coach Varsity Football – Returning Staff
5. Brown, Stephen – Head Coach Varsity Men’s Soccer – Returning Staff
6. Capps, Zeb – Head Coach Junior Varsity Football – Returning Staff
7. Carnes, Scotti – Head Coach Winter Cheer – Returning Non-Staff
8. Carnes, Scotti – Head Coach Fall Cheer – Returning Non-Staff
9. Cauley, Jeremy – Assistant Athletic Director – Fall – Returning Staff

10. Cauley, Jeremy – Assistant Coach Varsity Men’s Basketball – Returning Staff
11. Chambers, Angela – Assistant Coach Varsity Volleyball – Returning Staff
12. Day, Casey – Assistant Coach Junior Varsity Volleyball – Returning Non-Staff
13. Dengler, Ty – Assistant Coach Varsity Football – Returning Staff
14. Dezarn, Megan – Head Coach Volleyball – Returning Staff
15. Doolin, Ashley – Head Coach Tennis – Returning Non-Staff
16. Dunford, Ollin – Head Coach Varsity Women’s Basketball – Returning Staff
17. Eyler, James – Assistant Coach Tennis – Returning Non-Staff
18. Hill, Melissa – Head Coach Junior Varsity Volleyball – Returning Staff
19. Melvin, Jason – Head Coach Women’s Golf – Returning Non-Staff
20. Melvin, Jason – Head Coach Junior Varsity Women’s Basketball – Returning Non-Staff
21. Moody, Madison – Head Coach Junior Varsity Fall Cheer – Returning Non-Staff
22. Moody, Madison – Head Coach Junior Varsity Winter Cheer – Returning Non-Staff
23. Moody, Tony – Head Coach Wrestling – Returning Non-Staff
24. Mulligan, Tyler – Head Coach Junior Varsity Men’s Basketball – Returning Staff
25. Orr, Kelli – Assistant Coach Varsity Winter Cheer – Returning Non-Staff
26. Orr, Kelli - Assistant Coach Varsity Cheer – Returning Non-Staff
27. Parsons, Jonathan – Head Coach Junior Varsity Men’s Soccer - Returning Staff
28. Parsons, Stephen – Assistant Coach Junior Varsity Men’s Basketball – Returning Staff
29. Parsons, Stephen – Assistant Coach Varsity Men’s Soccer - Returning Staff
30. Parsons, Stephen – Head Coach Women’s Soccer – Returning Staff
31. Phillips, Adam – Head Coach Varsity Basketball – Returning Staff
32. Pressley, David – Assistant Coach Varsity Football – Returning Non-Staff
33. Quinn, Tony – Assistant Coach Varsity Football – Returning Non-Staff
34. Quinn, Tony – Assistant Coach Varsity Wrestling – Returning Non-Staff
35. Reddin, Colby – Head Coach Junior Varsity Wrestling – Returning Staff
36. Shuler, Pam – Assistant Athletic Director – Winter – Returning Staff
37. Shuler, Pam – Head Coach Women’s Cross Country – Returning Staff
38. Williams, Shane – Assistant Coach Junior Varsity Football – Returning Staff
39. Winchester, Mike – Head Coach Men’s Cross Country – Returning Staff
40. Young, Cole – Assistant Coach Junior Varsity Men’s Soccer – Returning Non-Staff

District Middle School:

1. Matthews, Rachel – Assistant Coach District Middle School Volleyball – Returning Non-Staff
2. Matthews, Sarah – Head Coach District Middle School Volleyball – Returning Non-Staff
3. Moody, Tony – Head Coach District Middle School Football – Returning Non-Staff
4. Provost, Michelle – Head Coach District Middle School Cross Country – Returning Staff
5. Richards, Keith – Head Coach District Middle School Wrestling – Returning Staff
6. Roberson, Mark – Assistant Coach District Middle School Football – Returning Non-Staff
7. Scifers, Jonathan – Assistant Coach District Middle School Wrestling – Returning Non-Staff

8. Scifers, Jonathan – Assistant Coach District Middle School Cross Country – Returning Non-Staff

Summer Day Camp Recommendations:

1. Adcock, Caleb – Day Camp Assistant, Cullowhee Valley Elementary School

Kindergarten Academy Recommendations:

1. Bishop, Samantha – Teacher, Cullowhee Valley Elementary School
2. Boughman, Kimberly – Teacher, Cullowhee Valley Elementary School
3. Medford, Julia – Teacher Assistant, Cullowhee Valley Elementary School

FYI – BOARD ACTION NOT REQUIRED

Transfers:

1. Holt, Kristin – From AIG Teacher at Smokey Mountain High School and Blue Ridge School and Early College to Science Teacher at Jackson County Early College

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is August 27, 2019, at 6:00 p.m., at the Board of Education Administrative Office, 398 Hospital Road, Sylva, North Carolina.

ADJOURNMENT

There being no objection, Chairperson Alison Laird Large adjourned the meeting at 7:36 p.m.

Alison Laird Large, Chairperson

Dr. Kimberly Elliott, Secretary