

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina**

398 Hospital Road, Sylva

June 25, 2019

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, June 25, 2019, at the Board of Education Administrative Office Board Room, 398 Hospital Road, Sylva, North Carolina. The following members were present:

Alison Laird Large, Chairperson
Elizabeth Cooper, Vice Chairperson (Via telephone call during Closed Session)
Wes Jamison
Margaret McRae
Abigail Clayton

Also present were Dr. Kimberly Elliott, Superintendent; Jacob Buchanan, Assistant Superintendent; Dr. Kevin Bailey, Personnel Director; Chris Campbell, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairperson Alison Laird Large called the business meeting to order.

Mrs. Laird Large led the Pledge of Allegiance.

APPROVAL OF AGENDA

Upon a motion by Mrs. Margaret McRae and seconded by Mr. Wes Jamison, the board voted unanimously to approve the Agenda.

OPEN SESSION FOR PUBLIC COMMENTS

None.

CONSENT ACTION AGENDA

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board unanimously approved the consent action agenda:*

- A. Open Session Minutes of Regular Meeting of May 21, 2019.

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent's Report
Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott reported on the following:

- Summer closeout of the nine JCPS schools has gone extremely well. Summer Camp, Math Camp, Academic Camp, STEM Camp, Arts and Athletics are all on-going at the schools for the summer.
- Dr. Elliott attended the State Superintendents Summer Leadership meeting which focused on Public School Budget Priorities for 2019. Highlights from the meeting include Educator Compensation, School Performance Grades, Instructional /supplies, Cooperative Innovative High Schools, and Public School Capital.

B. **Agenda Item:** SHAC Update

Presenter: Laura Cabe, School Nutrition Director

Mrs. Cabe presented the board with an update on the School Health Advisory Committee (SHAC).

C. **Agenda Item:** Unaudited Financial Summary

Presenter: Mrs. Kristie Walker, Chief Financial Officer

Mrs. Walker presented the Unaudited Financial Summary as of June 25, 2019.

ACTION AGENDA

A. **Agenda Item:** Budget Amendments

Presenter: Mrs. Kristie Walker, Chief Financial Officer

Mrs. Walker asked for approval of budget amendments and transfers for the Capital Outlay Fund, Federal Grants Fund, State Public School Fund, Other Specific Revenue Fund, and Local Current Expense Fund.

***Action:** Upon a motion by Mr. Wes Jamison and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the budget amendments and transfers to the Capital Outlay Fund, Federal Grants Fund, State Public School Fund, Other Specific Revenue Fund, and Local Current Expense Fund.*

B. **Agenda Item:** Interim Budget Resolution for 2019-2020

Presenter: Mrs. Kristie Walker, Chief Financial Officer

Mrs. Walker presented the board with the 2019-2020 Interim Budget Resolution and asked for board approval.

***Action:** Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the Interim Budget Resolution for 2019-2020.*

C. **Agenda Item:** School Nutrition Procurement Plan

Presenter: Mrs. Laura Cabe, School Nutrition Director

Mrs. Cabe presented the 2019-2020 School Nutrition Procurement Plan and asked for board approval.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the 2019-2020 School Nutrition Procurement Plan.*

D. Agenda Item: School Nutrition Bid Approval for 2019-2020

Presenter: Mrs. Laura Cabe, School Nutrition Director

Mrs. Cabe presented the board with the list of recommended school nutrition vendors for 2019-2020 and asked for board approval.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the School Nutrition Vendors for 2019-2020 as recommended.*

E. Agenda Item: Authorization to purchase Maintenance Vehicle

Presenter: Mr. Jason Watson, Operations and Logistics/Safety Director

Mr. Watson presented the board with a quote from Capital Ford, Inc., to purchase a Cargo Van for the Maintenance Department and asked for board approval

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the purchase of a cargo van for the Maintenance Department.*

F. Agenda Item: RFP Award for Student Computing Devices for 1:1

Presenter: Jeremiah Jackson, Chief Technology Officer

Mr. Jackson presented the board with the Virtucom price quote for the purchase of Student Computing Devices for the 1:1 program and asked for board approval.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the purchase of Student Computing Devices per the price quote from Virtucom.*

G. Agenda Item: Authorization to purchase iReady Math Screener

Presenter: Mr. Adam Holt, Testing and Accountability Director

Mr. Holt presented the board with the quote to purchase the iReady Math Screener and asked for board approval.

Action: *Upon a motion by Mrs. Elizabeth Cooper and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the purchase of the iReady Math Screener.*

H. Agenda Item: Alternative Accountability Model – Option B for 2019-2020

Presenter: Mr. Adam Holt, Testing and Accountability Director

Mr. Holt requested board approval of the Alternative Accountability Model - Option B for the School of Alternatives for 2019-2020.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Alternative Accountability – Option B for the School of Alternatives for 2019-2020.*

- I. **Agenda Item:** Memorandum of Understanding between JCEC and SCC for 2019-2020
Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott presented the updated Memorandum of Understanding between JCEC and SCC for 2019-2020 and asked for board approval.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the Memorandum of Understanding between JCEC and SCC for 2019-2020.*

- J. **Agenda Item:** Memorandum of Understanding between BREC and SCC for 2019-2020
Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott presented the updated Memorandum of Understanding between BREC and SCC for 2019-2020 and asked for board approval.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the Memorandum of Understanding between BREC and SCC for 2019-2020.*

- K. **Agenda Item:** Proposed Board of Education Meeting Schedule for 2019-2020
Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott presented the proposed Board of Education meeting schedule for 2019-2020 and asked for board approval.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the proposed Board of Education meeting schedule for 2019-2020.*

- L. **Agenda Item:** Policy Updates
Presenter: Dr. Kimberly Elliott, Superintendent

Policy Updates:

1. Student Records (4700)

Dr. Elliott reviewed the above listed policy update and asked for board approval.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to approve the above listed policy update.*

- N. **Agenda Item:** Field Trips
Presenter: Dr. Kimberly Elliott, Superintendent

1. JCEC, Grades 10-11 - UNC Chapel Hill, Chapel Hill, NC, Oct. 17-18, 2019, TT 5901
2. Scotts Creek Elementary School, Grades K-6 – Clingmans Dome, July 1, 2019, TT 5875.

Dr. Elliott reviewed the above listed Field Trips and asked for board approval.

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the above listed field trips.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Wes Jamison and seconded by Mrs. Margaret McRae, to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mr. Wes Jamison and seconded by Mrs. Abigail Clayton, the board voted unanimously to return to open session.

OPEN SESSION

Action: *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:*

- A. Closed Session Minutes of Regular Meeting of May 21, 2019.

PERSONNEL ACTION AGENDA

Action: *Upon a motion made by Mr. Wes Jamison and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the personnel agenda as recommended by Dr. Elliott. The board unanimously approved the following recommendations:*

Employee Recommendations:

1. Bailey, Amber – Homebound Teacher, Scotts Creek Elementary School
2. Bartko, Heather – Temporary Part-time Custodian, Cullowhee Valley Elementary School
3. Bates, Larry – Bus Driver, Smokey Mountain Elementary School
4. Beam-Hiatt, Gabrielle – Homebound Teacher, School of Alternatives
5. Cherry, Emily – Teacher, Blue Ridge School
6. Doolittle, Hannah – Afterschool Assistant, Cullowhee Valley Elementary School
7. Fox, Michael Blake – Teacher, Smoky Mountain High School
8. Fulmer, Sydney – Teacher, Scotts Creek Elementary School
9. Gentry, Cynthia – Activity Bus Driver/Substitute Bus Driver, County-wide
10. Gunter, Gertrude Brooks – Teacher/Interventionist, Scotts Creek Elementary School
11. Holder, Tammy – Substitute Bus Driver, County-wide
12. Irons, Tiffiney – Teacher, Scotts Creek Elementary School
13. Jones, Kathee – Extended School Year Instructional Facilitator, Fairview Elementary School
14. Jones, Kim – Bookkeeper, Smoky Mountain High School
15. McCoy, Kathleen – Teacher, Scotts Creek Elementary School
16. Miller, Scott – Teacher, Smokey Mountain Elementary School
17. Morris, Grace – Media Specialist, Scotts Creek Elementary School

18. Mosteller, Katherine – Teacher, Blue Ridge Early College
19. Nicholson, Jacob – Afterschool Assistant Summer Camp, Scotts Creek Elementary School
20. Patten, Jennifer – Lead Teacher, Cullowhee Valley Elementary School
21. Parham, Carleen – Extended School Year Receptionist, Fairview Elementary School
22. Pollack, Brad – Extended School Year EC Teacher, Cullowhee Valley Elementary School
23. Price, Brandon – Shop Foreman, Bus Garage
24. Simmons, Georgeanne – Substitute Bus Driver, Smokey Mountain Elementary School
25. Speckhardt, Brent – Curriculum Coordinator, Central Office
26. Trempe, Andrea – Teacher, Scotts Creek Elementary School
27. Westwood, Nicole – Teacher, Blue Ridge School

Employee Resignations:

1. Alday, Robin –Teacher, Smokey Mountain Elementary School
2. Baker, Renay – Teacher Assistant, Cullowhee Valley Elementary School
3. Baldwin, Fiondra – Afterschool Assistant, Cullowhee Valley Elementary School
4. Bates, Larry – Custodian, Cullowhee Valley Elementary School
5. Bryson, Amy – School Nutrition Assistant, Smoky Mountain High School
6. Carpenter, Donna – Bus Monitor, Smokey Mountain Elementary School
7. Coleman, Lilly – Bus Monitor, School of Alternatives
8. Forsythe, Cristina – ESL Tutor, Fairview Elementary School
9. Heim, Lindsay – Part-time Speech Language Pathologist, Smokey Mountain Elementary School
10. Holder, Tammy – Bus Driver, School of Alternatives
11. Jones, Jeremy – Teacher, Smoky Mountain High School
12. Jones, Toni – Payroll/Benefit Specialist, Central Office
13. Kirby, Matt – School Counselor, Jackson County Early College
14. Painter, Gloria – Teacher, Jackson County Early College
15. Rhodes, Catherine – Teacher, Blue Ridge Early College
16. Shnawa, Nawres – Substitute School Nutrition Assistant, Cullowhee Valley Elementary School
17. Woodring, Lavonda – Transportation Coordinator, Bus Garage

Staff, Non-Staff, and Returning Coach Recommendations:

1. Brown, Dolphus – Head Coach District Middle School Boys Soccer, Smoky Mountain High School
2. Furtado, Gabby Evans – Assistant Coach Soccer, Scotts Creek Elementary School
3. Hubbard, Andrew – Head Coach Boys Basketball, Scotts Creek Elementary School
4. Swartzwelder, Katie – Head Coach Soccer, Scotts Creek Elementary School
5. Whisnant-Longanecker, Crystal – Assistant Coach Volleyball, Scotts Creek Elementary School

Summer Employee Recommendations:

1. Coggins, Tina – School Nutrition Manager, Blue Ridge School
2. Cope, Lisa – School Nutrition Manager, Smokey Mountain Elementary School
3. Grasty, Ali – School Nutrition Manager, Scotts Creek Elementary School

4. Hornbuckle, Dawn – School Nutrition Assistant, Scotts Creek Elementary School
5. Johnson, Jake – Temporary Custodian, Cullowhee Valley Elementary School
6. Parris, Judy – School Nutrition Manager, Fairview Elementary School

Summer Day Camp Recommendations:

1. Arrington, Brandon – Bus Driver, Cullowhee Valley Elementary School
2. Boone, Rebekah – Day Camp Worker, Scotts Creek Elementary School
3. Copeland, Heather – Substitute Teacher for Reading Camp, Scotts Creek Elementary School
4. Doolittle, Hannah – Day Camp Counselor, Cullowhee Valley Elementary School
5. Jones, Tammy – Bus Driver, Scotts Creek Elementary School
6. Nicholson, Jacob – Day Camp Worker, Scotts Creek Elementary School
7. Pressley, Sara – Day Camp Assistant, Cullowhee Valley Elementary School

Summer Academic and Reading Camp Recommendations:

1. Arrington, Brandon – Bus Driver, Fairview Elementary School and Cullowhee Valley Elementary School
2. Carnathan, Mona – Bus Driver, Blue Ridge School
3. Galloway, Carlene – Bus Driver, Fairview Elementary School and Cullowhee Valley Elementary School
4. Gilbert, Lori – Teacher for Academic Camp, Fairview Elementary School
5. Hall, Sarah – Teacher for Academic Camp, Blue Ridge School
6. McNabb, Stacy – Teacher for Academic Camp, Blue Ridge School
7. Moody-Bumgarner, Mary – Bus Driver, Smokey Mountain Elementary School
8. Taylor, Frank – Bus Driver, Scotts Creek Elementary School
9. Watkins, Susan – Teacher for Reading Camp, Blue Ridge School

Administrator Contract Renewals:

1. Marr, Michelle – Smokey Mountain Elementary School

Teacher Contract Renewals:

1. Waldrop, Erica - District

Transfers Requiring Action:

1. Hall, Ada – From Office Support III at Smoky Mountain High School to Payroll Specialist at Central Office

FYI – BOARD ACTION NOT REQUIRED

Transfers:

1. Green, Connie – From Teacher Assistant, Scotts Creek Elementary School to Teacher Assistant, Blue Ridge School
2. Metz, Dr. Tracie – From Principal at Smokey Mountain Elementary School to Principal at Blue Ridge Early College
3. Pendergast, Stephanie – From EC Teacher at Fairview Elementary School to EC Teacher at Scotts Creek Elementary School

Technical Corrections:

Agenda for May 21, 2019 – Summer Programs

Incorrect - Kindergarten Academy

Correction – Reading Camp

Cullowhee Valley Elementary School

1. Johnson, Crystal – Teacher
2. Joyner, Alexandria – Teacher
3. Medford, Taylor – Teacher
4. Moon, Tonya – Teacher
5. Pollack, Brad – Substitute Teacher
6. Shew, Kirsten – Substitute Teacher

Day Camp

Cullowhee Valley Elementary School

18. Incorrect – Davis, Tiffany – Counselor
- Correction – Jones, Tiffany - Counselor

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is July 23, 2019, at 6:00 p.m., at the Board of Education Administrative Office, 398 Hospital Road, Sylva, North Carolina.

ADJOURNMENT

There being no objection, Chairperson Alison Laird Large adjourned the meeting at 7:32 p.m.

Alison Laird Large, Chairperson

Dr. Kimberly Elliott, Secretary