



**VAUGHN
NEXT CENTURY LEARNING
CENTER
MINUTES
MEETING OF BOARD OF DIRECTORS
3:30 pm Wednesday, December 11, 2019
Vaughn Central**

Place of Meeting: Vaughn NCLC Central Office, 13215 Daventry Street, Pacoima, CA 91331

Teleconference Meeting Location: 576 Elliott Dr., Pasadena, CA 91106
Members of the public may provide comment at any teleconference location.

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order at 3:35 PM

A. Establish Quorum:

Board Members

Trinidad Barajas	Present	
Xitlali Castro	Present	
Kwok Cheng	Present	
Julie DelaTorre	Present	
Jasmin C. Guerrero	Present	
Steve Holle	Present	
Alina Kheyfets	Present	
Jonathan Ochoa	Present	
Leland Tang		Absent

Advisory Student Members (non-voting)

- 1. Maria Navarro
- 2. Brandon Nguyen

Public Comments: 1st grade – Madison & Nicholas proposed for a Hydration station at Pandaland. Students are learning about sustainability and consciousness about the earth.

Dr. Estevez – efforts on indoor Hydration Station at G3 has been successful. The majority of the staff are bringing own plates and utensils, reducing plastic/paper goods.

Fundraising efforts are at \$3000+ to get a hydration station installed outdoors.



Approval of Minutes: *The board is to review and approve the minutes from the November 20, 2019 board meeting. Board member Jasmin Guerrero made a motion to approve the minutes from the November 20, 2019 board meeting. Board member Julie De la Torre seconded the motion. Minutes approved unanimously.*

Governance: (20 mins) Closed Session

G1	<p>CEO Evaluation- the Board will conduct its semi-annual evaluation of the Chief Executive Officer per established CEO evaluation criteria</p> <p>The board completed the semi-annual evaluation of the Chief Executive Officer per established CEO evaluation criteria.</p>	Action Item
----	--	-------------

Business: (45 mins)

B1	<p>2018-19 Financial Audit - Vaughn’s independent auditor will present the draft 2018-19 audit report, ending June 30, 2019. The Board will review, discuss and adopt the prepared audit report and authorize staff to submit the report to various governmental entities on/or before December 15, 2019.</p> <p>Recommendations to transition out of Quick Books due to the complexity of Vaughn’s size and needs. Quick Books has some limitations; to be analyzed.</p> <p>Based on charter school experience, Netsuite and Intact are possible accounting software that are commonly used.</p> <p>Include on footnotes</p> <ul style="list-style-type: none"> - 0 net gain on investments statement, explain why - Purchase/sales of investment explaining the reinvestment on gains and dividends <p>Board member Jonathan Ochoa made a motion to adopt the prepared audit report and authorize staff to submit the report to various governmental entities on/or before December 15, 2019 with the edit to the spelling of Board Member, K.Y. Cheng. Alina Kheyfets seconded the motion. Motion passed unanimously.</p>	Action Item
B2	<p>Qualified School Construction Bond (QSCB) Maturation and Repayment - The Board will review documents related to Vaughn's QSCB program including its maturation date, repayment amount invested in Payden, termination of revenue interception and required closing procedures. The Board will designate the balance (budgeted annual repayment amount compared to actual repayment for 2019-20) to be used for other construction-related expenses, including deferred maintenance and major school repairs.</p> <p>Board member Jonathan Ochoa made a motion to authorize the repayment of the Qualified School Construction Bond (QSCB), termination of revenue interception and required closing procedures authorizing the balance to be used for other construction-related expenses including deferred maintenance and major school repairs. Board member Jasmin Guerrero seconded the motion. Motion passed unanimously.</p>	Action Item

Curriculum and Instruction (30 minutes)



C1	<p>California Dashboard Update- The Board will receive an update of the California school's Dashboard.</p> <p>Highlights:</p> <ul style="list-style-type: none"> • None of the 11 measures are in the Red or Orange • Suspension Rate is up to 2% and school is working hard to reduce this number. Forecasting a drop for the 2019-2020 academic school year. <p>Is there a defined timeline as to by when we need to reach desired targets?</p> <ul style="list-style-type: none"> - Based on indicator and where you currently are categorized in, the timeline may vary. 	Information Item
C2	<p>LCAP Development and Budget- The Board will receive an update and discuss the progress of the 2019-2020 LCAP budget</p>	Information Item
C3	<p>Special Education Proposed Restructuring- The Board will discuss a proposal of restructuring the current Special Education program.</p>	Information Item

Partnership and School Site Council (10 minutes)

P1	<p>Huntington Library- The Board will receive an update on the potential partnership with the Huntington Library</p>	Information Item
----	---	------------------

Board Member Comments/Future Agenda Items (5 mins)

- Comparative statement for Audit

Adjournment

Board member Jasmin Guerrero made a motion to adjourn the board meeting. Board member Xitlali Castro seconded the motion. Board meeting adjourned at 6:44 pm.

Next scheduled meeting: **February 12, 2020**

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*