

**Mueller Park Community Council Meeting  
Monday, January 27, 2020, 6:45 a.m. – 8:00 a.m.  
Minutes**

<b>Member</b>	<b>Role</b>	<b>Attending</b>
Kellie Mudrow	Principal	Yes
Elizabeth Garey	Employee	Yes
Lisa Gibson	Employee	Yes
David Phillips	Employee	Yes
Kevin Poff	Employee	Yes
Linda Vaughn	Employee	Yes
Kellianne Holt	Parent	Yes
Annie Kuehne	Parent	Yes
Heather Mackenzie-Campbell	Parent - Secretary	Yes
Michelle Nylander	Parent - Chair	Yes
Kelli Roberts	Parent	Yes
Natalie Rogers	Parent	Yes
Osmond Seangsuwan	Parent – Vice-Chair	Yes
Kristin Blanchard	Parent/PTO President	Yes
Sunny Ford	Counselor/Adhoc	Yes

**Welcome:** Michelle Nylander welcomed everyone to the meeting.

**Approval of December Minutes:** Michelle Nylander requested approval of the minutes as amended. Elizabeth Garey made a motion to approve as written, Kelli Roberts seconded the motion, all in attendance voted I.

**Review Current Year Goals & Land Trust Appropriations:** Kellie Mudrow reported on the details of the 3-page spreadsheet document titled, “Projected LAND Trust Expenditures 2019/20.” On page 2, the Estimated Cost for the Cloudbook Carts is \$10,000. The actual expense was \$10,097 and needs to be charged against LAND Trust. The Cloudbooks were purchased in the summer from Educational Supplies, before the LAND Trust monies were posted and an adjustment will be made after verifying the account it originally was paid from.

There is an estimated carryover of \$2,366 because the number of teachers attending a conference was lower than expected.

The Chinese DLI Hanban teacher’s salary, estimated at \$40,000, was encumbered at \$43,000. The exact cost is still being identified and is projected to be closer to \$45,000 with benefits. As a result, the leftover will be approximately \$8,000 rather than \$13,517.68. The leftover will be used to pay for additional laptop carts as discussed in the December 2019 meeting. The balance will be used for classroom technology including updating the audio system and microphones.

**School Safety Update:** Kellie Mudrow reported the district is requiring schools to practice a new carbon monoxide drill. It will follow the protocol of fire drills. This summer, Kellie will be updating the evacuation plans to require classes to exit the school at the closest egress. Classes will no longer assemble on the side of the hill due to the danger of falls. The soccer fields, front of the school, and baseball fields will be used. The offsite evacuation site remains unchanged. An administrator will be with be at each location and communicate with walkie talkies. Students will stay with the teacher whom they evacuated with if the evacuation spans periods.

**6<sup>th</sup> Grade Orientation, registration:** Kellie Mudrow reported this was the first year incoming 7<sup>th</sup> graders registered during at the Orientation night rather at the feeder schools. The change was made because of the counselor (2 ½) to students (400). Kellie Mudrow and council members discussed changes to make the 6<sup>th</sup> Grade Orientation and registration more efficient and meaningful for next year. A 7<sup>th</sup> grade student orientation is held each year in August approximately 2 weeks before the start of school.

**Digital Citizenship Update:** Osmond Seangsuwan reported students will attend one of two NetSmartz assemblies on February 11<sup>th</sup>. The first assembly will be held from 1:00 p.m. to 1:55 p.m. and the second assembly will be from 2:00 p.m. to 2:55 p.m. Osmond reviewed statistics on the effectiveness of the training in educating the students and reducing students accessing inappropriate materials on the internet, cyber bullying, and sexting. Kellie and Osmond will work on a student survey to be administered after the assemblies. Digital Citizenship training is required by the school district. The community council members proposed the school send out a notice to parents 2 weeks before the training with the NetSmartz.org website and an invitation to attend an assembly. To date, NetSmartz has trained over 430,000 students in 14 years.

**How do we decide next year's expenditures for Land Trust money?** Michelle Nylander opened a discussion regarding next year's expenditures of Land Trust funds:

- Kellie Mudrow discussed information provided by the Board of Education on Mueller Park Junior High to administration. One side was titled "How is the School Performing in Each Component" and the second side titled "Student Enrollment Over Time," which reported that 1 in 5 students attending MPJH is considered economically disadvantaged.
- Kellie Mudrow reported on the program presentation for the Summit Learning System that Linda Vaughn, Elizabeth Garey, and she attended at Farmington Elementary School and Farmington High School. Kellie handed out documents for community council members titled, "The 36 Cognitive Skills," "The 16 Habits of Success," "Getting Started with Summit Learning," "The Role of the Teacher in Summit Learning," and "About Summit Learning." The Elizabeth and Linda shared their understandings of the program with the community council. The elementary students spend 45 minutes at the beginning and end of day accessing Summit Learning. At the high school the students access Summit Learning based on the schedule of classroom learning and personal learning. Kellie reported on her visit to Farmington High School in the classrooms she visited students wear engaged in classroom group activities.
- Kellie Mudrow reported the application deadline for Summit Learning is February 1<sup>st</sup>. She envisioned 9<sup>th</sup> graders using Summit Learning in core classes next year. However, the teachers attending the presentation recommended considering implementation in all grades. If implemented in all grades, there is a weeklong summer training for teachers, and teacher training in the Fall and Spring. The system includes testing and measures progress.
- Kellie Mudrow requested the community council consider the following for next year LAND Trust monies:
  - Funding the Chinese Teacher's salary for \$45,000
  - Funding a stipend for Teacher per diem for 6 total days of training for Summit Learning totaling \$21,000
  - Funding technology for \$30,000
  - Funding 3 more cloud carts for \$11,000
  - Funding the Summit Learning assessment piece to measure ACT readiness for \$10,000

**PTO Update:** Kristen Blanchard reported the PTO is involved with the Spelling Bee, the Geography Bee, Academic Recognition, and Panther Pride.

**Counseling Update:** Sunny Ford reported that parents should see registration requests coming home. 7<sup>th</sup> grade classes will learn about options today, January 27<sup>th</sup> and tomorrow January 28<sup>th</sup>. Students will bring the registration forms back to school and input their registration in the computer.

**Adjourn:** Michelle Nylander asked for a motion to adjourn, Osmond Seangsuwan made a motion to adjourn, Kristin Blanchard seconded, all in attendance voted I. Michelle Nylander adjourned the meeting.

**Next Meeting Date:** The next Community Council Meeting is scheduled at 6:45 a.m. on Monday, February 24<sup>th</sup>, 2020.

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