

Mooresville Graded School District
305 N Main Street
Mooresville, NC 28115

REQUEST FOR QUALIFICATIONS

INSTRUCTIONS:

This Request for Qualifications (RFQ) is designed to comply with all applicable rules and regulations – including all Board of Education Policies. Architect firms wishing to submit for consideration should follow the guidelines established herein. A Statement of Qualifications (Exhibit 1), along with supporting documentation, should be submitted to Mrs. Terry Haas, CFO, 305 N Main Street, Mooresville NC 28115, before 4:00 p.m. on Thursday, March 12, 2020. Statements of Qualification received after that time will not be considered.

1. Projects

The Project is building a middle school on property off of Rinehardt Road, Mooresville NC. The middle school will be configured for grades 6 – 8. It will be constructed to house 900 students. Facilities should be similar in nature to those at Mooresville Middle School including playing fields. This includes the cost of site work, construction, and all design and contractor fees.

2. Executive Summary

Executive Summary limited to three (3) pages including the name of the Proposer, location of Proposer's principal place of business, a brief narrative description including the age of the business, type of business organization and services offered. Summary should describe the Proposer's approach to project delivery. Identify the Proposer's strengths and any special qualifications your firm may possess. Summarize your firm's approach to preconstruction, construction and warranty/closeout phases of a project including Proposer's approach to project safety during preconstruction and construction.

3. Schedule

Submit qualifications by 4:00 p.m., Thursday, March 12, 2020. Construction Manager at Risk firms selected for interview will be notified on Tuesday, March 17, 2020. Interviews will be conducted on Thursday or Friday, March 19-20, 2020.

4. Selection Criteria & Format of Proposal

The criteria in the Statement of Qualifications form (Exhibit 1) will be used by the selection committee to evaluate your submission. Please note, it is very important that you follow the exact order when responding to each item on the form. Not doing

this makes it very difficult for the selection committee to evaluate your submission. Also, answer all questions and fill in every blank where applicable. The information may be provided on a separate document but the format and order must be followed. Provide five (5) copies of your submittal and one electronic copy on a CD.

5. Questions

Questions regarding this RFQ must be submitted before 12:00 Noon, Wednesday, February 19, 2020 via email to Mrs. Terry Haas, thaas@mgd.k12.nc.us. All questions will be answered by the end of the day Friday, February 21, 2020.

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REQUEST FOR DESIGN QUALIFICATIONS

The following criteria will be used to select firms for interview and the final selection. Please address the following in your submissions:

1. Expertise and past performance in School Projects:

- How many new middle school projects have you completed in North Carolina?

- On your last five projects over \$15M, what was your last budget estimates compared to the actual bid prices, not the contract award amounts (% difference)?

- What was the percentage of Errors & Omissions change orders compared to the initial bid for your last 5 projects over \$15M? _____
- Have you had any legal issues or major technical issues on any of your projects (Yes/No)? _____
If yes, please include an explanation.
- What was the number of bid addenda on your last 5 projects over \$15M? _____
- Describe your experience in determining life cycle and ultimate selection of building components and systems: _____

2. Staffing and proposed design team for the project:

- Number of architects in your firm: _____
- List proposed design team with a summary of their education background, professional registration, years of experience, and direct experience with middle school projects: _____
- List your proposed MEP, Site, Civil, and Structural Consultants: _____
- What is your current workload? _____
- What is the average percentage of MBE participation for sub-consultants on your last 3 projects over \$15M? _____
- Include any Letters of Recommendation that you desire.

3. Proximity to, and familiarity with, the areas where the projects will be located:

- Does your firm have an office in Charlotte North Carolina (Yes/No)? _____
- Where is the closest office to Mooresville, NC? _____
- Are you familiar with Iredell County and North Carolina building codes and ordinances (Yes/No)?
- How many projects over \$15M, including schools, have you completed the Charlotte North Carolina region? _____

4. Sustainability in school design:

- Describe your design strategy to achieve optimal energy and water efficiency and any other sustainable features: _____
- List any awards, recognitions or professional acknowledgements you've received for sustainable design: _____

5. Use of prototypes for proposed design of school projects:

- If you have a prototype that may be appropriate for any of this project, submit a draft building floor plan and elevations for the proposed project.
- You may submit a draft building floor plan of the proposed project if you do not have a prototype.
- If you have a prototype, describe your proposed project including interior and exterior features, mechanical systems, etc.
- What is your estimated cost per square foot to bid your prototype in Iredell County today? _____
- If you have a prototype, how many days will it take to modify your prototype to be submitted for permitting and site work to begin? _____

6. Miscellaneous

- List specialized or appropriate expertise in these types of projects.
- List any recent past performance in these types of projects.
- Provide a list of all K-12 projects completed in the last seven (7) years in North Carolina, including a contact person for the local school system.
- Provide a list of all K-12 projects that are currently under construction in North Carolina, including a contact person for the local school system.
- Describe your recent experience with project cost control and maintaining design schedules.

I certify that the preceding and referenced information is accurate to the best of my knowledge and belief.

Name

Date

Title