



New Hanover County Schools
Engaging Students, Achieving Excellence

ROBIN D. MEIERS
Director of Human Resources

Letter of Attestation in Lieu of Substitute Orientation

I, _____, attest to the fact that as a licensed teacher I have been trained in the following categories that are presented in the New Hanover County Schools online orientation course. I request that I be excluded from taking this course.

Check all areas below in which have been trained.

- Classroom Management
- Lock Down Procedures
- Bomb Threats
- Student health concerns (dosing of medicines, asthma, anaphylactic reactions, hyperglycemia, hypoglycemia, seizure disorders)
- State Law regarding Diabetes
- Blood borne Pathogens
- Confidentiality (FERPA-Family Educational Rights to Privacy Act)

Signature

Date

Substitute Program Manager

Date