



**REGULAR BOARD MEETING**

**City Council Chambers**

**14400 Dix Toledo, Southgate, MI 48195**

**BOARD OF  
EDUCATION**

PRESIDENT

TIMOTHY O. ESTHEIMER

**DATE: January 14, 2020 7:00 p.m.**

VICE PRESIDENT

ANDREW A. GREEN

**BOARD MEMBERS PRESENT:** Craig, Estheimer, Freitas, Green, Lamos, Pomponio, Sage

SECRETARY

DR. DARLENE L. POMPONIO

**BOARD MEMBERS ABSENT:**

TREASURER

RICK LAMOS

**ADMINISTRATION PRESENT:** Pastor, Baker-Herring, Wilson

Mr. Craig read the District Mission and Vision Statements.

TRUSTEES

JASON CRAIG  
NEIL J. FREITAS  
SHAWN SAGE

**ELECTION OF OFFICERS**

President: Mr. Craig nominated Mr. Estheimer, who accepted. Vote 7-0

Vice President: Mr. Estheimer nominated Mr. Green, who accepted. Vote 7-0

Secretary: Mr. Green nominated Dr. Pomponio, who accepted. Vote 7-0

Treasurer: Dr. Pomponio nominated Mr. Lamos, who accepted. Vote 7-0

**REVISIONS/APPROVAL OF AGENDA**

**ADMINISTRATION**

Mr. Green added one item under Presentations: Board Recognition

SUPERINTENDENT

JILL M. PASTOR

2019/20-65 It was moved by Mr. Green supported by Mr. Lamos the board approve the January 14, 2020 meeting agenda with revision.

YES: Craig, Estheimer, Freitas, Green, Lamos, Pomponio, Sage

NO:

BUSINESS AND FINANCE

DIRECTOR

BARBARA WILSON, CFO

**CITIZENS COMMENTS**

None

CURRICULUM/FEDERAL

PROGRAMS DIRECTOR

DR. MICHELLE BAKER-HERRING

**PRESENTATIONS**

Mr. Estheimer presented Mr. Craig with a commemorative plaque, on behalf of the board to thank him for his years of service as Board President.

Board Recognition-January is Board Appreciation Month; Ms. Pastor gave each Board member a shirt with the district's logo embroidered on it, as a small token of her thanks and appreciation for their continued efforts as they represent the students and citizens of Southgate.

## CONSENT

- 2019/20-66 It was moved by Dr. Pomponio supported by Mr. Craig, the board approve the minutes from December 10<sup>th</sup> Work Session and Regular Meeting, HR Update, Disbursements for December 2019 and the Operational Organization:
- a. Designation of Depository(s) for District funds.
  - b. Designation of Firms for Interest Bearing Instruments & Authorization to transfer deposits.
  - c. Designation for Newspaper for Publication of Official Notices.
  - d. Designation of Legal Counsel.
  - e. Designation of Auditor \*
  - f. Designation of Superintendent and Director of Business and Finance to Publish Notes.

*\*Ms. Pastor told the board the district will be going out for bid for auditing services. That is why there wasn't an auditing firm listed.*

YES: Craig, Estheimer, Freitas, Green, Lamos, Pomponio, Sage  
NO:

## ACTION

1. **Approval of Volunteer 2019-20-#2:** This item was tabled from the December 10<sup>th</sup> board meeting due to the fact the policy was in committee for review. Board members discussed the need to postpone making a decision on this action item until the new policy is created.

2019/20- 67 It was moved by Mr. Lamos supported by Mr. Craig, the board postpone taking action on this item until the February 11<sup>th</sup> board meeting.

YES: Craig, Estheimer, Freitas, Green, Lamos, Pomponio, Sage  
NO:

2. **Approval of Plante Moran, PLLC contracted services:** Ms. Wilson explained in previous years, the district has contracted with Plante Moran, PLLC to solicit bids and evaluate proposals for custodial, building and grounds and maintenance services. Plante Moran, PLLC last provided the District with these RFP services in 2016. Our current contract with DM Burr will end June 2020.

The fee for Plante Moran, PLLC consulting services is estimated to be between \$12,500 and \$14,000 and will not exceed \$14,000. This cost is comparable to the cost paid in 2016. A letter was attached to board packets that outlined the objective, project approach and fees in addition to the engagement letter.

*Discussion took place regarding; the benefits of using a consultant for the RFP instead of the business office going out for the bid, new laws and requirements for RFP's the comparison of costs, previous RFP's Plante Moran has helped the district with and the length of the contract.*

2019/20-68 It was moved by Mr. Craig supported by Dr. Pomponio, the board approve the professional services agreement with Plante Moran, PLLC for the purpose of assisting the District with the RFP process for custodial, building and grounds and maintenance Services for July 1, 2020 through June 30, 2023. The contracted services cost not to Exceed \$14,000.

YES: Craig, Estheimer, Freitas, Green, Lamos, Pomponio, Sage  
NO:

#### **EMPLOYEE REPRESENTATIVES**

None

#### **INFORMATION AND ANNOUNCEMENTS**

Mr. Estheimer thanked his fellow board members for electing him as the board president and looks forward to working with them and the superintendent in the coming year. He mentioned he will be taking MASB classes that are offered for board presidents.

#### **ADJOURNMENT**

2019/20-69 It was moved by Dr. Pomponio supported by Mr. Sage, the board adjourn the meeting 7:34 p.m.

YES: Craig, Estheimer, Freitas, Green, Lamos, Pomponio, Sage  
NO:

*Respectfully submitted by: Theresa Grzechowski*

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Dr. Darlene Pomponio-Secretary  
Board of Education

*For detailed conversation, Board meetings may be viewed in their entirety on our website: [www.southgateschools.com](http://www.southgateschools.com)*





















