

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Approved Minutes of the Regular Meeting of January 16, 2020
Early Childhood School Boardroom
953 High Street
Victor, New York 14564**

- CALL TO ORDER** President Deborah Palumbo-Sanders called the meeting to order at 5:07 PM.
- Members Present** Karen Ballard, Chris Eckhardt, Kristin Elliott, Debbie Palumbo-Sanders, Christopher Parks, Mike Vistocco
- Member Absent** Tim DeLucia
- ENTER EXECUTIVE SESSION** A motion was made by C. Parks, seconded by K. Ballard, to enter executive session at 5:07 PM to discuss the employment history of specific individuals. The motion was carried. 6 yes 0 no
- REGULAR SESSION** A motion was made by C. Parks, seconded by K. Elliott, to return to regular session at 7:20 PM. The motion was carried. 6 yes 0 no
- APPROVE AGENDA** A motion was made by M. Vistocco, seconded by C. Parks, to approve the revised agenda. The motion was carried. 6 yes 0 no
- RECOGNITIONS** None at this time
- PUBLIC PARTICIPATION**
- Community member Judy Grebner addressed the procedures for the bomb threats. She raised a concern about students taking personal possessions to the Intermediate School and Primary Schools. She also raised a concern about students wandering the schools and not being supervised.
- Victor Teachers' Association President, teacher and parent Mike Modleski thanked the teachers that came to the Board meeting to support the work of the Social Emotional Committee. He said he is proud to work at the District and lead the teachers'-- association. He said he is also proud to send his daughter to this school.
- Parent Heidi Larick raised concerns about the evacuation procedures for the bomb threat. She was concerned about backpacks being taken to the schools and felt the robo call was giving too much information, such as where the kids were moved to. Ms. Larick said she would be interested in being part of the Safety Committee the school has to help brainstorm better ways to handle that type of situation.
- Community member Carol Birdsall said she had three kids go through the District and wants to know how the District will clamp down on the kids doing the bomb threats.
- PTSA President and parent, Cindy Riley thanked every staff member who worked so hard in the unfortunate bomb threat incident to keep the kids safe,

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warm and fed. She invited the parents, Board and Administrators to reach out to PTSA, PIE and VOICE for help in any of these situations.

Parent John Lloyd, raised a concern that this is the second bomb threat in less than a month and a half. He said he has had issues with the Board in the past and it is getting worse. He said kids are making terroristic threats towards other students and it is getting out of hand.

CONSENT ITEMS

MINUTES

A motion was made by C. Eckhardt, seconded by K. Ballard, to approve, upon recommendation of the Superintendent, the following consent items:

**FINANCIAL
STATEMENTS**

Minutes of the regular meeting of December 12, 2019;

Treasurer's Report for the month ending November 30, 2019;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional
Certified**

Substitutes:

The amended appointment of **Mark Mazzatti**, who has Certifications in Special Education Kindergarten-Grade 12 and School Counselor, to the positions of Special Education Teacher and School Counselor effective September 1, 2019, and ending January 17, 2020, retroactively to a combined salary of \$26,110.50.

**Long Term
Substitute
Appointments:**

The appointment of **Olivia Cosquer**, who has Certification in Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective January 16, 2020, and ending June 30, 2020, at a prorated annual salary of \$49,830 (Step 10B+15).

The appointment of **Jennifer Cesarski**, who has Certification in Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective February 1, 2020, and ending June 30, 2020, at a prorated annual salary of \$41,500 (Step 1B).

Leaves of Absence:

The granting of a maternity leave and subsequent childcare leave of absence for **Kristina Buschang**, Special Education Teacher, effective approximately April 2, 2020, and extending to May 28, 2020.

The granting of a maternity leave and subsequent childcare leave of absence for **Megan Mancini**, ELL Teacher, effective approximately March 24, 2020, and extending to December 14, 2020.

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The granting of a maternity leave and subsequent childcare leave of absence for **Erin Heberger**, Elementary Teacher, effective approximately February 6, 2020, and extending to June 30, 2020.

The granting of an extension of childcare leave of absence for **Katie Ward**, Elementary Teacher, effective November 1, 2019, and extending to June 30, 2020.

Resignations:

The resignation of **Colleen Burrell**, Elementary Teacher, effective January 19, 2020.

The resignation, due to retirement, of **Dave Henderson**, Director of Math, Science, and Technology, effective June 30, 2020.

The resignation, due to retirement, of **Constance Bertucci**, Technology Teacher, effective June 30, 2020.

The resignation, due to retirement, of **Maureen Bolger**, Home and Careers Teacher, effective June 30, 2020.

The resignation, due to retirement, of **Mary Beth Brendel**, School Nurse, effective June 30, 2020.

The resignation, due to retirement, of **Brian Burley**, Elementary Teacher, effective June 30, 2020.

The resignation, due to retirement, of **Wendy Chiasson**, Reading Education Teacher, effective June 30, 2020.

The resignation, due to retirement, of **Shelly Collins**, Physical Education Teacher, effective June 30, 2020.

The resignation, due to retirement, of **Diane DiGiacomandrea**, Elementary Teacher, effective June 30, 2020.

The resignation, due to retirement, of **Timothy DiSanto**, Special Education Teacher, effective June 30, 2020.

The resignation, due to retirement, of **David Labman**, Music Teacher, effective June 30, 2020.

The resignation, due to retirement, of **Heidi Nelson**, School Counselor, effective June 30, 2020.

The resignation, due to retirement, of **Heather Zollo**, Teacher Assistant, effective June 30, 2020.

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**Per Diem
Substitutes:**

<u>Candidate</u>	<u>Area of Certification</u>
Brett Neddo	Uncertified
Charlotte Collins	Uncertified
John Himes	Uncertified
Robert Grasso	Uncertified
Miranda Dunton	Uncertified
Alexa Wandy	Uncertified
Catherine Sentiff	Special Education/Music
Jessica Kromer	Uncertified
Michele Harris	Uncertified
Sarah Farnand	Elementary/ELL/Special Education

**Non-Instructional
Appointments:**

The appointment of **Kevin Woolever**, Cleaner, effective January 6, 2020, at an hourly rate of \$12.18.

The appointment of **Shawn Stalker**, Full Time Teacher Aide, effective January 21, 2020, at an hourly rate of \$11.80.

The appointment of **David Jungjohann**, Cleaner, effective January 6, 2020, at an hourly rate of \$12.18.

The appointment of **Linda Miller**, Part Time Teacher Aide, effective January 6, 2020, at an hourly rate of \$11.80.

The appointment of **Ramonita Luciano**, Full Time Teacher Aide, effective January 8, 2020, at an hourly rate of \$11.80.

The appointment of **Jason Swarts**, Food Service Helper, effective January 21, 2020, at an hourly rate of \$11.80.

The appointment of **Darlene Guck**, Typist, effective January 21, 2020, at an hourly rate of \$15.40.

Resignations:

The resignation of **Allison Hartley**, Food Service Helper, effective December 19, 2019.

The resignation of **Terry Washington**, School Bus Monitor, effective December 18, 2019.

The resignation of **Ruby Verstreate**, School Bus Driver, effective January 17, 2020.

The resignation of **David Jungjohann**, Cleaner, effective January 9, 2020.

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Leave of Absences: The granting of a discretionary leave of absence for **Kealan Devanny**, Part Time Teacher Aide, effective January 13, 2020, and extending to May 1, 2020.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Megan Hems	School Bus Monitor
Grace Flansburg	Lifeguard
Allison Hartley	Food Service Helper
Maria Nitche	Teacher Aide
Kelsey Sackett	Lifeguard
Hollie Joseph	School Bus Driver Trainee
Korey Bartron	Automotive Mechanic Helper
Abigail Richards	Teacher Aide
Megan Hems	School Bus Driver
Jaden White	Lifeguard
Hollie Joseph	School Bus Monitor
Amanda Mott	Lifeguard
Kelsey Flaitz	Lifeguard
Rosalie Jones	Teacher Aide
Anthony Pezzimenti	Teacher Aide
Jared Ritz	Teacher Aide
Robert Grasso	Teacher Aide
Nathaniel Connors	Lifeguard
Michele Harris	Teacher Aide
Igor Polotai	Lifeguard

**CSE/CPSE
RECOMMENDATIONS** Recommendations of the Committee on Special Education from the meetings of November 20, 2019, December 5, 6, 10, 11, 12, 13, 16, 17, 18, 19, 2019, January 2, 6, 7, 8, 10, 13, 14, 15, 16, 2020 and from the Committee on Preschool Special Education from the meeting of November 12, 2019, December 10, 16, 17, 2019 and January 7, 2020;

**BOARD MEMBER
COMMITTEE
MEETINGS** Board members to attend standing committee meetings;

**CONFERENCE
ATTENDANCE** K. Ballard, T. DeLucia, K. Elliott, and C. Parks to attend the Monroe County School Boards Association Legislative Breakfast on 2/8/20 in Henrietta, NY;

SURPLUS The following are declared as surplus:

- NEC VT585 Projector with VCS Tag #010015;
- Hewlett Packard LaserJet 1320nPrinter with VCS Tag #02570;

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DONATIONS

The following donations:

- \$1,000.00 from PTSA to the Primary School in support of Field Days;
- \$500.00 from ExxonMobil’s 2019 Educational Alliance to the Early Childhood School;
- HP Laserjet M402dn Printer from Dave Henderson to the Victor Central School District valued at \$200;

Mrs. Elliott thanked PTSA and other groups who continue to support the District where we continue to fall short.

**RESOLUTION
ACCEPTING GIFT
FROM VICTOR
COMMUNITY
BASEBALL/SOFTBALL**

WHEREAS, the Victor Community Baseball / Softball (“VCBS”) has offered a donation to the Victor Central School District in the amount of \$6,000.00 to fund a second Baseball Modified B team for the 2019-20 baseball season; and

WHEREAS, the Board of Education has considered the impact on the School budget and recognizes that the donation is sufficient to cover all of the expenditures necessary to operate the Baseball Modified B team.

NOW, THEREFORE, the Board of Education hereby resolves:

1. To graciously accept the donation from VCBS and to operate a second Baseball Modified B team for the 2019-20 baseball season.
2. This resolution shall take effect immediately.

Mrs. Ballard said the resolution is to fund the modified baseball team with no cost to the District. She said she wants to make sure the \$6,000 is accounted for at the end of the season. She asked Assistant Superintendent for Business Jay Schickling if the Board can get a report at the end of the season. Mr. Schickling said yes. Dr. Parks said earlier in the year there was an agreement that the Victor Community Baseball and Softball Teams would support a Modified B Baseball Team by providing a donation to the District. This agreement took place after a group of parents and the Athletic Director came requesting this. Dr. Parks said again, there would be at no additional cost to the District.

BUDGET TRANSFERS

Approve the budget transfer recommendations per the memorandum from Assistant Superintendent for Business Jay Schickling to Interim Superintendent Dennis Ford dated December 31, 2019; and

**CONFERENCE
ATTENDANCE**

C. Parks to attend the Monroe County School Boards Association Information Exchange Committee Meeting on 1/15/2020 in Henrietta, NY.

The motion to accept the foregoing consent items was carried.
6 yes 0 no (*end of consent items*)

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CAMPUS NEWS

Interim Superintendent Dennis Ford said he is remarkably impressed with the Victor School community. This will be his last Board meeting as Dr. Terranova will be starting on February 13th. He said he has been in this business for 45 years. He started his career in Newark in 1974 and he said it is great to end his 45-year career in the area where he started. He said he is proud to say that he has had the opportunity to work with some great people at Victor Schools.

Board President Palumbo-Sanders publically thanked Mr. Ford for getting the District through a challenging transition. She told Mr. Ford we are in a business of education and he has educated us on many different aspects.

Board Vice President Parks said he feels that he is a better Board Member because of the experience Mr. Ford brought to the Board with his knowledge, transparency and the grit he modeled.

VCS administrators summarized campus news and events at this time.

SOCIAL EMOTIONAL LEARNING PRESENTATION

Director of Educational and Support Services Roni Puglisi, Primary School Principal Jen Check, Senior High School Assistant Principal Carrie Goodell, Primary School Counselor Kara Kupinski, Intermediate School Psychologist Anne Clark, Junior High School Counselor Nick Sculli and Senior High School Science Teacher Karen Brion presented on social emotional learning. Ms. Puglisi lead the charge to develop a 3-year plan to address the social emotional needs across the District. She introduced the 14 members of the team and she was the facilitator. The team became known as the Social Emotional Learning (SEL) Think Tank. On December 4th they held a meeting at Wayne-Finger Lakes BOCES. They started out with introductions since not everyone knew one another. They then engaged in a Brain Dump activity and categorized their thoughts. Ideas were labeled by tiers with tier 1 targeting 80-85% of the students, tier 2 targeting 10-15% of the students and tier 3 the top 5-10% of the student population. After placing the ideas into tiers, the team tried to assess what the broad financial implications would be for each intervention and where each intervention would fit in a 3-year plan. The meeting on December 19th was to prioritize the top five items. The group consensus was the number one priority in tier 1 is to hire a SEL Director PreK-12. This person would provide the vision for the SEL work in the District. It is important to have a vision. The second priority in tier 1 is to hire a School Counselor. This will help the District work toward the American School Counselor Association recommended ratio of 1:250. The third priority in tier 1 is SEL Programming and Monitoring. This

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SOCIAL EMOTIONAL LEARNING PRESENTATION Continued

will include instruction, scheduling, restorative practices, structure, and curriculum. The fourth priority is in tier 2 and that is hiring an Elementary Behavior Intervention Specialist. The fifth priority is in tier 3, which is working with a Delphi Counselor. The Delphi Counselor would work with a small group of students with significant challenges. This process was thoughtfully done by a group of passionate people who want to bring this to the District to improve the District in the social emotional learning area. Ms. Puglisi publically thanked the people who worked on the committee. She said they completed the work because they want to make things better for the students and provide more support for the staff to make the Victor School community better. Mrs. Palumbo-Sanders asked if the SEL Director position is a 12-month position. Ms. Puglisi said there is a lot of general information out there and that level of detail has not been determined yet. Mr. Ford said there have been conversations with Mr. Haugh and Mr. Schickling regarding how the position could look. Right not it is just in the discussion stage. Dr. Parks appreciated the committee saying they do not have a vision yet and they do not know what that it. He said it is important to recognize that. He asked if the Delphi Counselor is contracted through Delphi? Mrs. Goodell said yes, the counselor would be contracted through Delphi but would work full time with the District. Dr. Parks said similar to a School Resource Officer. Mrs. Goodell said yes. Mrs. Ballard said the District has a Drug and Alcohol Counselor now, John Ryan. Mrs. Goodell said he is but he is also a Dignity for All Students Act (DASA) Coordinator and a Social Worker. Dr. Parks said it is important to bring the incoming Superintendent, Dr. Terranova, up to speed. Mr. Vistocco thanked the entire committee. He said they did a tremendous amount of work in a short amount of time and it is appreciated very much.

BUDGET WORKSHOP

Assistant Superintendent for Business Jay Schickling provided an update on the budget planning process. He said they have received building level and department level requests and have been able to aggregate and review them at this time. There is a rollover budget projection deficit of \$1.6 million. Taking into consideration some of the mandates, that deficit could potentially get to roughly \$2.5 million. The Board of Education will be holding a public workshop on Thursday, January 30, 2020 at 5:30 PM in the Boardroom. Dr. Parks indicated the date has been changed to January 30th because the Board would like to have the incoming Superintendent, Dr. Terranova, be part of the workshop.

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APPROVE TRIPS

A motion was made by K. Ballard, seconded by C. Eckhardt, to approve the following trips:

- Outdoor Activities Club 9-12 to the Adirondack Mountains from 3/5/2020 – 3/8/2020;
- Outdoor Activities Club 9-12 to the Adirondack Mountains from 5/14/2020 – 5/17/2020;

The motion was carried. 6 yes 0 no

**MEETING REPORTS
Monroe County School
Board Association
Committee Reports
(MCSBA)**

Dr. Parks attended the Monroe County School Boards Association Information Exchange Meeting on January 15, 2020. The meeting was about restorative practices. Dr. Parks said our District may already be doing parts of it. Dr. Parks said Mr. DeLucia also attended the meeting.

PUBLIC COMMENT

Parent and President of PIE Carol Prescott said she has two children in the District. She was disappointed that the parents who spoke earlier in the meeting did not see the presentation on Social Emotional Learning. She said she is grateful for the counselors that have been added over the past few years to reach out to children. Mental health is important.

Jason Swarts a new employee said he was appointed earlier in the night as a Food Service Helper. Jason was welcomed by the Board.

Parent Kristin Elliott talked about Staff Appreciation Night at the Varsity Girls Basketball Game. She thanked the staff for their hard work.

**UPCOMING EVENTS
Budget Workshop**

Budget Workshop, Thursday, January 30, 2020 at 5:30 PM in the Boardroom.

**Next Regular Board
Meeting**

The next regular Board meeting will take place on Thursday, February 13, 2020 at 7:15 PM in the Early Childhood School Boardroom.

ADJOURN

A motion was made by M. Vistocco, seconded by K. Elliott, to adjourn the meeting at 8:57 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk