



## Application For Camp Employment Confidential

WE ARE AN EQUAL OPPORTUNITY EMPLOYER AND MAKE ALL EMPLOYMENT DECISIONS, INCLUDING THOSE RELATED TO RECRUITMENT, HIRING, TRAINING, PROMOTION, AND RECOGNITION OF INDIVIDUALS ON THE BASIS OF THEIR ABILITY AND JOB RELATED QUALIFICATIONS AND WITHOUT DISCRIMINATION BASED ON RACE, RELIGION, COLOR, SEX, SEXUAL ORIENTATION, NATIONAL ORIGIN, AGE, DISABILITY, OR ANY OTHER CLASSIFICATION PROSCRIBED UNDER APPLICABLE FEDERAL STATE OR LOCAL LAW.

PLEASE SUBMIT A COPY OF A CURRENT RÉSUMÉ; AN APPLICATION MUST BE COMPLETED IN FULL IN ORDER TO BE CONSIDERED FOR EMPLOYMENT.

Please completely fill out this application. Failure to complete all sections may disqualify you from consideration for employment.

Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_ Last, First, MI \_\_\_\_\_ Cell Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_

Referred by: \_\_\_\_\_

Applying for:  Full time  Part time Dates Available: \_\_\_\_\_

Check your current status:  U.S. Citizen  Alien legally authorized to work in the U.S.

Other (specify) \_\_\_\_\_

Please tell us who your contacts are.

**Emergency**

First Name	Last Name
Phone Number	Relationship

**Parent/Guardian**

First Name	Last Name
Phone Number	Relationship

### Education

List any educational degrees, programs or courses that you have taken which would be helpful for the performance of your job. Include present enrollments. Please note that we verify educational background. Teachers: Official college and graduate school transcripts *must* be on file to complete the employment process.

	High School				*Undergraduate College/University				*Graduate/Professional			
<b>School Name and Location</b>												
<b>Highest Year Completed</b>	9	10	11	12	1	2	3	4	1	2	3	4
<b>Diploma/Degree</b>												
<b>College Distinction (if applicable)</b>												
<b>Describe any specialized training, apprenticeship, skills and extracurricular services</b>												
<b>State any additional information you feel may be helpful to us in considering your application</b>												

Are you proficient in a foreign language?  Yes  No

If yes, please note language(s): \_\_\_\_\_

If you have an updated resume, please attach.

Please tell us about your previous experience working with children.

Please tell us about your work interest.

*Please complete this section carefully. NCRC Rainbow Camp will use this information to help determine your placement this summer if you are extended an employment offer. While we will attempt to place you in a position within your interest, we cannot guarantee placement based on your selections. Note that NCRC Rainbow Camp is a six-week commitment (June 15 - July 24) with mandatory orientation on June 13.*

#### Rainbow Camp Hours & Rainbow Camp Groups

- |                                      |   |
|--------------------------------------|---|
| 2 year-olds (8 AM - 12 Noon)         | 2 1/2 year-olds (8 AM - 12 Noon)            |
| 3 year-olds (8 AM - 12 Noon)         | 3 year-olds & Munch Bunch (8 AM - 1 PM)     |
| 3 1/2 year-olds (8 AM - 12 Noon)     | 3 1/2 year-olds & Munch Bunch (8 AM - 1 PM) |
| 4 year-olds (8 AM - 1 PM)            | 4 1/2 & 5 year-olds (8 AM - 1 PM)           |
| 4 1/2 & 5 year-olds (8 AM - 3:30 PM) |   |

## Employment History

Please provide information concerning your work history by filling this section out completely, listing your three most recent employers. Please provide explanation for any gaps in time in employment history.

Present Employer		Date		Work Performed
Address		From	To	
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
May we contact? Yes / No				
Reason for Leaving				
Employer		Date		Work Performed
Address		From	To	
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
Reason for Leaving				

## Education/Employment References

Please provide three references capable of judging your ability to perform the kind of work for which you have applied. At least one must be a former employer. *For recent graduates: references may be academic advisors.*

1.			
(Name)	(Position)	Phone #	
(Email)			
2.			
(Name)	(Position)	Phone #	
(Email)			
3.			
(Name)	(Position)	Phone #	
(Email)			
May we contact your references prior to speaking with you? <input type="checkbox"/> Yes <input type="checkbox"/> No			

*I certify that the above information is correct to the best of my knowledge, and I understand that misrepresentation or omission of requested information is grounds for denial of employment or dismissal. This application becomes part of the permanent file for hired candidates.*

*I also understand that any offer of employment is conditioned on the completion of reference checks, pre-employment health certificate and all needed documentation. I will, upon request, sign all necessary consent forms.*

*I give my permission to the National Child Research Center to verify information pertaining to my application to the School, except where I request in writing that no inquiry be made.*

*I further release the School from any liability from the disclosure of the information enclosed herein.*

Applicant's signature \_\_\_\_\_

Date \_\_\_\_\_

Please return this application to:

Mary Farmer, Director of Programs  
mfarmer@ncrcpreschool.org  
National Child Research Center  
3209 Highland Place, N.W.  
Washington, DC 20008  
Phone (202) 363-8777 • Fax (202) 244-3459

*Thank you for your interest in the National Child Research Center Summer Camp.*