



January 14, 2020

Dear Families,

Thank you so much for your interest in our before and after school programs. We are honored to provide care to the children and families of the Haverford School District. This year we are going to try something new for registration. Please read this letter carefully so you know what to expect. On our website, **Elwyn.org**, you will be able to access a link to complete an online registration form.

- On the website, **Elwyn.org**, click "**our services**", check the box marked "**Children**", then, check the box marked "**State**" and select Pennsylvania. We are located under the "**Education**" section.
- This link will be available at 7:30 AM on March 2, 2020.
- Please complete the form based on your needs and then click **submit**.
- After you have registered, you will receive an email from FSS in approximately 3 weeks, notifying you know if your child is officially enrolled in the program or is on the waiting list.
- For those families that do not wish to complete the on-line registration process, paper registration forms will be available at all of our schools starting on March 9, 2020.
- Once the registration form is submitted, you will need to pay a \$50 or \$75(depending on the date) non-refundable processing fee. For your convenience, a representative will be on site at each school to accept checks or money orders on March 2, 2020 between the hours of 4 and 6 pm. Any payments submitted after March 2, 2020 will need to be mailed to **Family Support Services, c/o Linda Moran, 7200 Chestnut St., Suite 103, Upper Darby, PA 19082. Please make sure your child's name and school is noted on the memo line.**
- The completed paperwork must be submitted to FSS no later than **July 15, 2020**. You may submit via email or via US mail to **Family Support Services, c/o Linda Moran, 7200 Chestnut St., Suite 103, Upper Darby, PA 19082**. Unfortunately, if we have not received the required paperwork by **July 15, 2020** your child will be moved to the waiting list.

Please direct any questions or concerns to Linda Moran at either [Linda.Moran@elwyn.org](mailto:Linda.Moran@elwyn.org) or [fss-childcare@elwyn.org](mailto:fss-childcare@elwyn.org). Our office phone number is 610-924-6062. Please remember that we are doing our best to make sure we serve as many families as we possibly can.

Sincerely,

Linda Moran, Director of Before and After School Programs

**POST ONLY**

By GA

Date 2/7/20

This program is not affiliated with nor endorsed by the School District of Haverford Township

