



**Mascotte Charter School Governing Board
Meeting MINUTES**

Date and Time: November 18, 2019

1. Opening Items

- a. Call to Order by Board Co-Chairman @ 5:30pm.

2. Quorum= YES

Voting Members	Role	Present	Absent
Richard Backus	Board Member	X	
Joann Jones	Board Chairman	X	
Diana Leist	Board Member	X	
Stacy Gaines	Board Member		X
Elizabeth Villanueva	Board Co-Chairman	X	

Others present: Tiffany Mayhugh (Principal), Radean Johnson (AP), Robin Harris (Technology), Yvonne McEwen (Board Scribe); Tarsha Jacobs (CPA)

4. Approval of Minutes

- a. October 21, 2019 General Board Meeting

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	2nd	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva	MM	x			
Vote Count Total: 4-0 Yes					

5. Finance-Tarsha Jacobs

- a. At A Glance

b. Business and Support Items

- a. Selection of Board Chair and Co-Chair

Board Chair-Motion made for Dr. Joanne Jones

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 4-0 Yes					

Board Co-Chair-Motion made for Mrs. Elizabeth Villanueva

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones	2nd	x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva		x			
Vote Count Total: 4-0 Yes					

b. By-Laws Review

Mrs. Mayhugh reviewed the Amended By-Laws. Arnold Law Firm has reviewed and assisted with the updates.

Motion made to amend Mascotte Charter School By-Laws as presented.

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus		x			
Joanne Jones		x			
Diana Leist	2nd	x			
Stacy Gaines					x
Elizabeth Villanueva	MM	x			
Vote Count Total: 4-0 Yes					

c. Updates to Paid Time Off Policy (ACH/Mascotte)

Mrs. Mayhugh presented the requested Paid Time Off changes to the ACH-Mascotte PTO policy.

Motion made to amend changes to Paid Time Off Policy for ACH/Mascotte

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 4-0 Yes					

d. Playground Upgrades and Coverage-Mrs. Mayhugh discussed the need for the school to upgrade the playground. There are replacements needed and a request is made for a sun-shade. Mr. Backus asked to present quotes and plans at the next board meeting in January.

e. Bus rotations and upgrades- Mrs. Mayhugh and Ms. Johnson presented information regarding the age of the busses. One of the busses is in for maintenance. Mr. Backus would like to research leasing and creating a strategic business plan for rotation of the busses. Mr. Backus would like the topic added to the Board Workshop in January.

c. School Items

a. Dates for Open Enrollment for 2020-2021SY

Mrs. Mayhugh discussed that intent to return forms will go home with current students on January 13, 2020. Open Enrollment for the 2020-2021SY is February 3-28, 2020.

d. Principal Report-Important Dates coming up...Eagle Family Picnic Friday, November 22, 2019 at 11:00am, Sunshine Committee Luncheon Holiday Kickoff Wednesday, December 4, 2019, Holiday Stroll and PTO Make-N-Take on Thursday, December 12, 2019 at 5:30pm. STAR and IStation Mid-Year testing will be the first week in December. Charter School monitoring visit is January 28, 2020.

e. Time and Date of Next Meeting- ~~Thursday, January 16, 2020 Board Workshop 9:00am~~ Moved to February 13, 2020; General Meeting Monday, January 27, 2020 5:30pm

f. Adjournment- 6:17pm