

SCHOOL FEES STATEMENT

SCHOOL YEAR 2019/2020

Entry fees to ISL

In EURO

One time fees – non-refundable – per child

All entry fees (other than EAL) will be allocated to the ISL School Growth Fund.

Application fee required for all applicants	€ 300
Registration & Capital fee paid within 2 weeks of placement offer to confirm applicant's registration	€ 3,000
English as Additional Language (EAL) entry fee	
if applicable - effective for applications from March 1st, 2019	
Lower School – from grade 2	€ 2,000
Upper School – from grade 6	€ 3,000

Annual school fees

The 3 separate items below are cumulative annual fees = a+b+c

(a) School Growth Fund per child – non-refundable	€ 250	
(b) Stability Reserve per child – non-refundable	€ 1,288	
(c) Tuition		
Lower School	Pre-School (full day*, 3 year olds)	€ 14,350
	K-1 and K-2 (full day kindergarten)	€ 15,885
	Grades 1 to 5	€ 15,885
Upper School	Grades 6 to 8 – Middle School	€ 17,425
	Grades 9 to 12 – High School	€ 17,605

(*) If a child is registered for fewer than 4 afternoons a week in the pre-school programme, the tuition will be reduced by € 1,200 per unregistered afternoon.

A non-refundable deposit will be required each following year to secure a place. This deposit is credited as a pre-payment of the Stability Reserve annual fee.	€ 1,288
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The School Growth Fund is currently allocated to the Building repayments.

The Stability reserve is to protect the sustainability of the school and to help alleviate future fee increases due to fluctuations in the government's subsidy, enrolment and extraordinary economic circumstances.

The Tuition fees are to fund the annual operational budget of the school.

Please note that the school fees benefit from the Luxembourg State Subsidy for private schools which presently averages approximately €7,400 per child. Without this State subsidy the tuition fees payable would increase by a similar amount.

Annual Tuition fees also include:

All external examinations entries decided by the school (IB Diploma, IGCSE, ACER Testing).

PS-Grade 1 Healthy morning snack

PS-Grade 5 Books, class supplies, registration in school organised extra-curricular activities when held at school

Grade 6-12 Textbooks, registration in school organised extra-curricular activities when held at school

Early withdrawal and registration cancellation

Formal written notification of withdrawal, signed by the parents/guardians, addressed to the Business Office, must be received by registered mail, **at least two months in advance** of the actual date of departure or non-arrival. The notification may also be personally handed in to the Business Office to collect proof of official school receipt.

Any month started is considered fully enrolled and attended. Any outstanding balance at the time of departure will result in the school records being withheld.

For a sample notification letter, please [click here](#).

Registered and newly joining students will be liable for the following percentage of Tuition Fees based on the notification and the departure date:

Departing in the month of Notification in the month of	Before start of School or in								
	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
June	0% tuition fees	50% tuition fees	50% tuition fees	50% tuition fees	50% tuition fees	50% tuition fees	75% tuition fees	75% tuition fees	100% tuition fees
July	50% tuition fees	50% tuition fees	50% tuition fees	50% tuition fees	50% tuition fees	50% tuition fees	75% tuition fees	75% tuition fees	100% tuition fees
August	50% tuition fees	50% tuition fees	50% tuition fees	50% tuition fees	50% tuition fees	50% tuition fees	75% tuition fees	75% tuition fees	100% tuition fees
September		50% tuition fees	50% tuition fees	50% tuition fees	50% tuition fees	50% tuition fees	75% tuition fees	75% tuition fees	100% tuition fees
October			50% tuition fees	50% tuition fees	50% tuition fees	50% tuition fees	75% tuition fees	75% tuition fees	100% tuition fees
November				50% tuition fees	50% tuition fees	50% tuition fees	75% tuition fees	75% tuition fees	100% tuition fees
December					75% tuition fees	75% tuition fees	75% tuition fees	75% tuition fees	100% tuition fees
January						100% tuition fees	100% tuition fees	100% tuition fees	100% tuition fees
February							100% tuition fees	100% tuition fees	100% tuition fees

Entry fees, deposits, stability reserve and school growth fees will be considered fully owed and non-refundable.

i.e. For all students registered, new or returning, not coming for the first day of School, the last notification date to avoid being liable for the payment of school fees is 30th June each year.

i.e. All students, not starting as planned will be liable to fees as soon as registered.

In the event that the school has to close its premises, due to circumstances beyond its reasonable control, tuition fees and other fees shall not be reimbursed.

Payment details

Payments should be made by bank transfer to the International School of Luxembourg at the BCEE:
Banque et Caisse d'Épargne de l'État, 1, Place de Metz, L-2954 Luxembourg
Swift / BIC: **BCEE LU LL**, account n° **LU18 0019 2855 1836 6000**

Annual School fees are invoiced once the annual enrolment contract is submitted stating the effective due dates. For students joining during the course of the school year, invoices are issued before the enrolment date and payable prior to the student's start date. School fees are considered owed per contractual agreement even if not yet invoiced.

A minimum of 67% of the fees are to be paid no later than June 30th and the remainder by February 1st. Fees are considered owed by June 30th should no withdrawal notification be received. The school reserves the right to delay entry, withhold school records, charge interest on past-due accounts or launch a collection process for any overdue outstanding balance.

Should invoicing be required in a company or third party name or payment be received from a source other than the parents or guardians, please [click here](#) for the Third party authorisation form.

The enrolment of a student is an individual contract between the parents or guardians and the school regardless of any arrangement parents or guardians may have with their employer or any other third party concerning the payment of the school fees for their child(ren).

Late entries

If a pupil is registered to start during the academic year, a 10% tuition reduction from the full annual tuition fees will be granted for **each full calendar month** the student is not registered.

Percentage of Annual Tuition Fees payable upon registration during academic year :									
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
100%	90%	80%	70%	60%	50%	40%	30%	20%	10%

For all late enrolment and registration, please carefully take note of the conditions applicable for **Early withdrawal and registration cancellation applicable** as Annual School fees may be owed immediately on signature of the enrolment contract.

For any school fee related question, please contact Mrs. Ruth Smiley, Head of Business & Finance at islf finances@islux.lu

Additional schooling costs

All School Compulsory

- Compulsory trips take place from Grade 4 to Grade 11 and have ranged in the past years from EUR 200 to EUR 900, depending on location and activity
- Textbooks and books loaned to the students will be charged to School Life account if not returned or returned in bad condition
- Physical Education uniform
- Special additional educational support may be invoiced based on the individual's situation and/or case

Upper School Compulsory

- Students are required to bring their own personal laptop per the [specifications listed](#)
- Students will require personal supplies and basic scientific calculator
- From Grade 7, upper school students are required to purchase a TI-Inspire Calculator through the math department: EUR 150 will be charged to School Life account at the start of the school year 2019/2020 per calculator provided

Lower School Compulsory

- Healthy snacks for Grade 2 to Grade 5: EUR 210 will be charged to School Life account at start of school year 2019/2020 per child attending
- Class Funds for events organised by Room parents for Grade PS to Grade 5: for Grade PS to Grade 1, EUR 15 and for Grade 2 to Grade 5, EUR 10 will be charged to School Life account at the start of the school year 2019/2020 per child attending

Voluntary commitments

- Upper School lunches and cafeteria purchases are charged through the School Life account.
 - The Daily cafeteria limit per Upper School student card is EUR 10 for 2019/2020

- Lower School Lunches as ordered on a daily basis in the classroom

Please note that prices are set at the start of the school year and the subsidy borne by the school is gradually being eliminated

- Instrument rental when needed is charged on sign-up with the School Band
- Voluntary activities may also incur additional charges. Please [click here](#) for further details
- Team Sports kit is required for team participation
- Individual tutoring organised by parents
- After school activities not organised by the school (even if on the school premises)
- Insurance for personal property and travel insurance: the school strongly recommends that parents or guardians provide insurance for all students personal and entrusted property as well as travel insurance

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