



**FINANCE COMMITTEE
MONDAY, JANUARY 13, 2020
MINUTES**

Walter Morton IV, Finance Chair, called the meeting to order at 6:05 P.M.

Finance Members Present: Lynn Campo, Chris Daur and Walter Morton, IV

Staff Present: Jody Goeler, Thomas Ariola and Dawn Albizu Business Supervisor

Information Items

Updates provided on the 2019-2020 Budget as of December 31, 2019 including Excess Cost Reimbursements.

Reviewed Food Service Negative Account Balances as of December 31, 2019.

Reviewed Food Service Financial Statements and Profitability as of December 31, 2019.

Update provided on the status of the FY2018-2019 Audit.

Action Items:

1. Approval of Budget Transfers (see attached)
Chris Daur
Seconded by: Lynn Campo
Unanimous
2. Moved to adjourn at 7:20 P.M.
Lynn Campo
Seconded by: Chris Daur
Unanimous

Respectfully submitted,
Thomas Ariola, COFO

HAMDEN PUBLIC SCHOOLS
TRANSFER REQUEST FORM

TO: FINANCE OFFICE

SUBJECT: BUDGET TRANSFER REQUEST

DATE: 1/2/20

FROM: Sue Sney
Submitted by:

Requisition # (If Applicable) _____

Process Requisition: (Yes/No) _____

For: Media
School/Department

Audrey Sney
Signature

Principal/Director

Does this Request involve a Pending Requisition? (Yes / No) Yes

AMOUNT
\$1000.00

ACCOUNT (# & Name)	
From:	1074 430 0 642
To:	1070 430 0 644

Reason for Transfer: World Book online subscription

AMOUNT

ACCOUNT (# & Name)	
From:	
To:	

Reason for Transfer: _____

Process Pending Requisition (Yes / No) : _____

Budget Transfer Request Received / Reviewed Date : _____ Date Req. Approved : _____

HAMDEN PUBLIC SCHOOLS
TRANSFER REQUEST FORM

TO: FINANCE OFFICE

Requisition # (If Applicable) _____

SUBJECT: BUDGET TRANSFER REQUEST

Process Requisition: (Yes/No) _____

DATE: _____

FROM: Sue Smey
Submitted by:

For: media
School/Department

Principal/Director

Sue Smey
Signature

Does this Request involve a Pending Requisition? (Yes / No) World Book

AMOUNT
<u>\$2000.00</u>

ACCOUNT (# & Name)	
From:	<u>1-070-430-0-734</u>
To:	<u>1-070-430-0-644</u>

Reason for Transfer: World Book online subscription

AMOUNT
<u>\$2300.00</u>

ACCOUNT (# & Name)	
From:	<u>1-050-430-1-642</u>
To:	<u>1-070-430-0-644</u>

Reason for Transfer: WB online subscription

Process Pending Requisition (Yes / No): _____

Budget Transfer Request Received / Reviewed Date _____ Date Req. Approved: _____

HAMDEN PUBLIC SCHOOLS
TRANSFER REQUEST FORM

TO: FINANCE OFFICE

SUBJECT: BUDGET TRANSFER REQUEST

DATE: _____

FROM: Sue Smey
Submitted by:

Principal/Director

Requisition # (If Applicable) _____

Process Requisition: (Yes/No) _____

For: media
School/Department

Jessica Smey
Signature

Does this Request involve a Pending Requisition? (Yes / No) World Book

AMOUNT
\$ 500.00

ACCOUNT (# & Name)	
From:	1-070-430-0-431
To:	1-070-430-0-644

Reason for Transfer: WB online subscription

AMOUNT
\$ 200.00

ACCOUNT (# & Name)	
From:	1-050-430-0-644
To:	1-070-430-0-644

Reason for Transfer: WB online subscription

Process Pending Requisition (Yes / No): _____

Budget Transfer Request Received / Reviewed Date: _____ Date Req. Approved: _____