

# **Chair Workshop Guide**

*Iberian Model United Nations*

## **Overview:**

Any delegate wishing to chair an issue of either the General Assembly or the Special Conference must attend the Chair Workshop at 8:30 on Thursday morning at CAISL before the Opening Ceremony. Delegates must have expressed interest in applying to the position of chair in the Form II. The Chair Workshop will entail a highly selective process that includes an informal written test and orally testing individuals. It is up to the officer team's discretion to choose the best of the chair applicants, based on scores and communication skills to help with debate.

**When:** Thursday, from 8:30 AM to 12:00 PM

**Where:** CAISL Art Gallery

## **Components of the Workshop:**

- Group discussion with officers
- Written test
- Oral interview

## **Group Discussion:**

The group discussion will be conducted by the officer team and it will focus on integrating the participants and making everyone feel at ease. In the discussion the officers will go over current events, the agenda issues, and parliamentary procedure. This is an appropriate time for participants to clarify any last minute doubts they have in regards to what will come out in the written test and oral interview.

## **Written Test:**

The written assessment is composed of three different sections: current events, IMUN agenda issues, and parliamentary procedures.

## ***Current Events:***

Current events are the first section of the written test. This section will test you on your global awareness and your knowledge in modern-day issues. This section will contain both short-answer questions and long-answer (paragraph response) questions.

The short-answer questions are all mandatory, and they will focus on a wide array of current global events. Although we will provide multiple long-answer questions, participants will only need to answer one in a paragraph form. Please note that the long-answer question will be worth more points than one short-answer question.

For this section, it is recommended that participants are up to date with the news over the course of the year of 2017. We will be selecting issues that are current and widely discussed, thus, increasing the likelihood that participants will be able to answer them.

### ***Agenda Issues:***

The reports for the GA and SPC agenda issues can be found on the CAISL website. As we will ask the participants to pick two agenda issues to specialize in, they will only be expected to answer two questions (on the agenda issues of choice).

There will be a total of 16 questions (2 for each agenda issue), of which the participants will only answer 2. The answers to these questions are meant to be the length of half a page.

The questions will be based on the information in the reports that are up on the web site. Although, candidates only have to focus on two agenda issues for this section, participants should be familiar with the rest because the more flexible a participant the greater the likelihood of performing better in the oral interview.

### ***Parliamentary Procedures:***

For this section, participants must know all motions in accordance to the IMUN Procedural Guide on the CAISL website. This section is short-answer, and is crucial towards your final grade. Remember, participants are applying for a role as chair or co-chair, therefore, they must be perfectly acquainted with the IMUN parliamentary procedures.

### **Oral Interview:**

The oral interview is conducted by the Secretary-General and the President of the Special Conference. Participants, must be prepared to talk about themselves and their motives for pursuing such a position. During the interview the participants are

required to be familiar with their agenda issues of choice, and it helps if candidates are also acquainted with the other agenda issues (shows flexibility and dedication).

The largest component of the oral interview is the section on parliamentary procedures. Participants must be prepared to define different motions that will be asked by the interviewers. Most importantly, the interviewers will provide the candidates with a couple of real life scenarios in an MUN debate, and they must be able to effectively respond to those situations. Different scenarios are explored for both chairs and co-chairs. The criteria for the oral interview will follow a certain guideline in order to be as objective as possible.

*Note:* All chair applicants will be served a pizza lunch complementary of the IMUN officers at the conclusion of the workshop.