



**Authorization for Release of Information**

Member's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  Member or Subscriber ID#  Chart # \_\_\_\_\_

Member's Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

I understand that this authorization is voluntary. I understand that my health information may be protected by the Federal Rules for Privacy of Individually Identifiable Health Information (Title 45 of the Code of Federal Regulations, Parts 160 and 164), the Federal Rules for Confidentiality of Alcohol and Drug Abuse Patient Records (Title 42 of the Code of Federal Regulations, Chapter I, Part 2), and/or state laws. I understand that my health information may be subject to re-disclosure by the recipient and that if the organization or person authorized to receive the information is not a health plan or health care provider the information may no longer be protected by the Federal privacy regulations.

I understand that my health information may contain information created by other persons or entities including health care providers, and may also contain drug and alcohol, mental health, HIV/AIDS, psychotherapy, reproductive and sexually transmitted disease information. I further understand that by signing this document, I am authorizing the release or exchange of this information with the person or organization named below.

I understand that my health plan may not condition treatment, payment, enrollment or eligibility for benefits on whether I sign this form, except for certain eligibility or enrollment determinations prior to my enrollment in its health plan, and for health care that is solely for the purpose of creating protected health information for disclosure to a third party.

I understand that I may revoke this authorization at any time by notifying Oxford Health Plans, Inc. or Oxford Health Insurance, Inc. ("Oxford"),<sup>1</sup> as appropriate, in writing. However, the revocation will not have an effect on any actions Oxford took before it received the revocation.

**I authorize Oxford and its affiliates to receive from or disclose my individually identifiable health information to the following person(s) or organization(s):**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

**Phone Number:** (\_\_\_\_) \_\_\_\_\_ **Extension** \_\_\_\_\_

<sup>1</sup> Oxford HMO products are underwritten by Oxford Health Plans (NY), Inc., Oxford Health Plans (NJ), Inc. and Oxford Health Plans (CT), Inc. Oxford insurance products are underwritten by Oxford Health Insurance, Inc. Administrative services are provided by Oxford Health Plans, LLC.

**Description of individually identifiable health information to be received or disclosed (check appropriate type(s) of information):**

- All
- Claims
- Eligibility/Benefits
- Information used to make benefit determinations
- All pertinent information Oxford deems appropriate for the purpose checked below
- Other (describe): \_\_\_\_\_
- Treatment Plan(s)
- Progress Reports
- Attendance Only

**The purpose of this authorization is (check all that apply):**

- To allow the appropriate management of treatment, services and/or coverage under the member’s benefit plan.
- Benefit Management
- Claims Administration/Payment
- Employer Mandated Treatment Referral
- Other (describe): \_\_\_\_\_
- Administration of a Workers’ Compensation claim
- Administration of a Disability claim
- Subpoena or other legal process

**The dates of records to be disclosed:**

From \_\_\_\_\_ (MM/DD/YYYY) To \_\_\_\_\_ (MM/DD/YYYY)

**THE MEMBER OR MEMBER’S REPRESENTATIVE MUST COMPLETE THE REST OF THIS FORM:**

**I understand that this authorization will expire:**

On \_\_\_\_\_ (MM/DD/YYYY)

**OR**

Once the following event occurs:  
\_\_\_\_\_

***(Form must be completed before signing)***

Signature of Member/Legal Guardian or Member’s Representative	Signature of Minor Member	Date
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Print Name of Member/Legal Guardian or Member’s Representative	Relationship to Member	Description of Representative’s Authority
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**PLEASE MAINTAIN A COPY OF THIS DOCUMENT FOR YOUR RECORDS**

**Please return the completed form to:**

**UnitedHealthcare  
Customer Service Privacy Unit  
P.O. Box 740815  
Atlanta, GA 30374-0815**