

**INDEPENDENT SCHOOL  
DISTRICT #624**



**SCHOOL BOARD  
MEETING PACKET**

February 10, 2020



# MISSION STATEMENT

**The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:**

- *Students who design and create their own future*
- *A culture that respects diverse people and ideas*
- *Safe, nurturing and inspiring environments*
- *Exceptional staff and families committed to student success*
- *Abundant and engaged community partners*



**INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Wayne A. Kazmierczak  
Superintendent of Schools

Date: February 5, 2020

A student recognition will be held on Monday, February 10, 2020 at 6:30 p.m. in Community Room 112. The recognition will end prior to the start of the 7:00 p.m. Board meeting.

A meeting of the White Bear Lake Area School Board will be held on **Monday, February 10, 2020** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

**AGENDA**

**A. PROCEDURAL ITEMS**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
  - a) Approval of Minutes
  - b) Payment of Invoices
  - c) Correspondence
  - d) Acceptance of Gifts
  - e) Approve Field Trips
  - f) Human Resources Items

**B. PUBLIC FORUM**

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those who wish to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.



6. An attempt will be made to answer questions addressed to the Board. In those cases, where an answer is not provided, a contact from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of school board meetings and the meeting process is available at each school board meeting.
8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The School Board Chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

**C. INFORMATION ITEMS**

1. Walser Foundation Grant
2. Superintendent's Report

**D. DISCUSSION ITEMS**

1. Bond Referendum Planning Process Update

**E. OPERATIONAL ITEMS**

1. Action on Revised FY 20 Budget
2. Action on Approving Annual Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore
2. Action on Acceptance of Bid for 2020 Partial Roof Replacement Projects at Matoska International IB School and White Bear Lake Area High School – South Campus
4. Action on Approving Tentative Agreement – 2019-21 Contract IUOE Local Unit #70 Custodial Unit
5. Action on Approving Tentative Agreement – 2019-21 Contract IUOE Local Unit #70 Transportation Unit

**F. BOARD FORUM**

**G. ADJOURNMENT**



# **A. PROCEDURAL ITEMS**



AGENDA ITEM: **Consent Agenda**  
MEETING DATE: **February 10, 2020**  
SUGGESTED DISPOSITION: **Action Items**  
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

---

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

**Consent Agenda**

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

**RECOMMENDED ACTION:**

BE IT RESOLVED by the School Board of Independent School District No. 624 that Consent Agenda items, A-5a through A-5f, be approved as written, and a copy of the agenda items is attached to the minutes.



AGENDA ITEM: **School Board Minutes**  
MEETING DATE: **February 10, 2020**  
SUGGESTED DISPOSITION: **Action Item**  
CONTACT PERSON(S): **Jessica Ellison School Board Clerk**

---

**BACKGROUND:**

The School Board minutes from last month's meeting are being presented for approval by the School Board.

**RECOMMENDED ACTION:**

Approve minutes.



**INDEPENDENT SCHOOL DISTRICT NO. 624**  
**WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, January 13, 2020** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

**A. PROCEDURAL ITEMS**

1. Chair Mullin called the meeting to order at 7:00 p.m.
2. Oath of Office of Elected Officials – Board Chair Mullin gave the oath of office to the newly appointed Board members Arcand, Newmaster, and Thompson. They were congratulated by all present.
3. Roll Call – Present: Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson  
Ex-Officio: Dr. Wayne Kazmierczak  
Cabinet: Paul, Vette, Wald  
School Board Student Representative: Carroll
4. Pledge of Allegiance
5. Chapman moved and Beloyed seconded to approve the agenda as presented. ***Voice vote: All ayes. Motion carried.***
6. Reorganization of School Board:
  - Chapman nominated Mullin as Chair.
  - Beloyed nominated Chapman as Vice Chair.
  - Chapman nominated Ellison as Clerk.
  - Chapman nominated Beloyed as Treasurer.

Newmaster moved and Thompson seconded to approve the nominations for chair – Don Mullin, vice-chair – Kim Chapman, clerk – Jessica Ellison, and treasurer – Deb Beloyed.  
***Voice vote: All ayes. Motion carried.***

7. Newmaster moved and Beloyed seconded to approve the consent agenda consisting of:
  - Approval of minutes for regular Board meeting of December 9;
  - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
  - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
  - Approval of field trip; and
  - Passage of resolution to approve personnel issues to include:
    - **Resignation/Termination/Non-Renewal– Classified Staff**  
Bridget Ajayi– Program Assistant Leader, Lakeaires Elementary  
Employed by District 624 since 08/26/2019  
Effective Date: 12/13/2019  
Ashlie AnzeL– Administrative Assistant – Community Services, District Center  
Employed by District 624 since 09/04/2018  
Effective Date: 01/07/2020  
Toyna Boyd– Part-Time Cook, Sunrise Park Middle School  
Employed by District 624 since 09/02/2019  
Effective Date: 11/20/2019  
Monica Dacanay– Production Clerk, WBLAHS – South Campus  
Employed by District 624 since 04/24/2019  
Effective Date: 12/20/2019  
Joseph Hedin– Program Assistant Leader, Oneka and Willow Lane Elementary  
Employed by District 624 since 10/29/2019  
Effective Date: 11/18/2019



Yuu Yuu Maung– Program Assistant Leader, Otter Lake and Vadnais Heights Elementary

Employed by District 624 since 01/09/2017

Effective Date: 12/27/2019

Jonathan Tirado– Tier I Field Technician, District Center

Employed by District 624 since 08/25/2017

Effective Date: 12/06/2019

➤ **Resignation/Termination/Non-Renewal– Certified Staff**

Tracy Presseller– Special Education Teacher, Otter Lake Elementary

Employed by District 624 since 08/22/1991

Effective Date: 12/20/2019

➤ **Resignation/Termination/Non-Renewal– Non-Affiliated**

Nicole Loch– Assistant Director of Student Support Services, District Center

Employed by District 624 since 07/02/2018

Effective Date: 12/27/2019

➤ **Retirement– Classified Staff**

Elizabeth Roberts– Pupil Support Assistant, Lincoln Elementary

Employed by District 624 since 02/20/2003

Effective Date: 01/17/2020

➤ **Retirement– Certified Staff**

Diane Burg– Special Education Teacher, Central Middle School

Employed by District 624 since 08/24/2011

Effective Date: 06/08/2020

➤ **Change In Assignment – Classified Staff**

Alison Boeke – From Admin. Asst.-Coordinator, Transition Education Center. To Admin. Asst. – Principal, Central Middle School

\$22.05 per hr., 40 hrs. per week

Effective Date: 11/11/2019

Lori Purdham – From Admin Asst.-Assoc. Principals/Scheduler To Admin. Asst. Registrar Records, WBLAHS – North Campus

\$20.75 per hr., 40 hrs. per week

Effective Date: 01/06/2020

➤ **Full Time Leave Of Absense – Certified Staff**

Samantha Jorgenson– Grade 5 Teacher, Lakeaires Elementary

Employed by District 624 since 03/24/2014

Effective Date: 10/31/2019 through 12/18/2019

➤ **New Personnel – Classified Staff**

Shaheen Abid– Pupil Support Assistant, Sunrise Park Middle School

\$19.15 per hr., 32.5 hrs. per week, \$12,696.45

Effective Date: 01/06/2020

Stevie Anderson– Pupil Support Assistant, Birch Lake Elementary

\$19.15 per hr., 32.5 hrs. per week, \$12,696.45

Effective Date: 01/06/2020

Michael Bloom– Custodian, WBLAHS – South Campus and Vadnais Heights Elementary

\$18.35 per hr., plus \$.30 per hr Shift Diff., 40 hrs. per week, \$18,948.39

Effective Date: 01/06/2020

Douglas Nelson– Part-Time Cook, Vadnais Heights Elementary

\$15.09 per hr., 12.5 hrs. per week, \$4,413.82

Effective Date: 12/05/2019



Kristin Raschick– Production Clerk, WBLAHS – South Campus

\$17.98 per hr., 25 hrs. per week, \$9,349.60

Effective Date: 01/06/2020

Jill Scheunemann– Part-Time Cook, Central Middle School

\$15.09 per hr., 18.75 hrs. per week, \$6,281.20

Effective Date: 12/16/2019

Sarah Shock– Pupil Support Assistant, Birch Lake Elementary

\$19.15 per hr., 32.5 hrs. per week, \$12,696.45

Effective Date: 01/06/2020

Brooke Sicard– Program Assist. Leader, Hugo, Oneka and Otter Lake Elementary

\$13.98 per hr., 23.25 hrs. per week, \$9,751.05

Effective Date: 12/02/2019

➤ **New Personnel – Certified**

Laura R. Williams – Special Education Teacher, Otter Lake Elementary

MA, Step 13, \$43,662.28

Effective Date: 01/06/2020

➤ **New Personnel – Non-Affiliated**

Richard Palme – Assistant Groundskeeper/Equipment Repair/Welder, District

Wide, \$23.00 per hour, 40 hrs. per week, \$23,368.00

Effective Date: 01/06/2020

➤ **Long Term Substitute – Classified Staff**

Rachel Leafblad– Pupil Support Assistant, Normandy Park

\$19.15 per hr., 24 hrs., per week, \$9,375.84

Effective Date: 01/06/2020 through 06/05/2020

Jane Stonehouse– Pupil Support Assistant, Matoska Elementary

\$19.15 per hr., 32.5 hrs., per week, \$13,692.25

Effective Date: 12/17/2019 through 06/05/2020

➤ **Long Term Substitute – Certified Staff**

Hannah Braasch – Choir Teacher, Central and Sunrise Park Middle School

MA, Step 1, \$9,303.87

Effective Date: 01/06/2020 through 02/24/2020

Nicholas Grudem – .5 FTE Intervention Teacher, Matoska Elementary

BA, Step 1, \$12,411.81

Effective Date: 01/06/2020 through 06/08/2020

Hannah Hensley– Social Studies Teacher, WBLAHS – North Campus

BA, Step 1, \$7,376.49

Effective Date: 12/02/2019 through 01/24/2020

Adam King – Physical Education Teacher, WBLAHS – South Campus

BA, Step 1, \$5,071.34

Effective Date: 12/16/2019 through 01/24/2020

Clarissa Miller – Mathematics Teacher, WBLAHS – South Campus

BA, Step 1, \$13,902.96

Effective Date: 09/16/2019 through 12/09/2019

Amber Pfromm– Mathematics Teacher, WBLAHS – North Campus

BA, Step 1, \$26,437.24

Effective Date: 12/16/2019 through 06/08/2020

***Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.***

**B. PUBLIC FORUM – none.**



## C. INFORMATION ITEMS

1. Overview of Welcome to White Bear Week and Update on Registration Information for 2020-21 - Director of Communications and Community Relations Marisa Vette presented on the early childhood, elementary, middle school and high school Welcome activities. If you missed an event please contact the school for a tour. The presentation is available on the district website.

*Chapman left Board meeting for child's band concert at 7:12 p.m.*

2. Superintendent's Report – Before tonight's meeting, we recognized students who received Outstanding honors from the Hennepin Theatre Trust's Spotlight Musical Theatre Program. **Mental Well-Being Series** - The District is hosting the January Staff and Community Well-Being Series session, focused on helping our middle school girls become healthy, resilient, thriving young women, at 7 p.m. this Thursday, Jan. 16 in the District Center Community Room. **The Closet** - The White Bear Lake Area Educational Foundation, through "The Closet" has jackets, mittens, hats and scarves available for district families in need. Should you know any families that could benefit from the generosity of our community, please contact "The Closet" at closetwblaef@gmail.com. Members of our Foundation and other volunteers will then contact the family and make confidential arrangements to help those who do not already have warm clothes. Those families who have cold-weather items to donate are invited to contact the White Bear Lake Area Educational Foundation at 651-407-7696. **FeePay Service Outage** - Our district continues to be one of many experiencing a service outage of FeePay (our online payment provide provider). FeePay continues to work through issues, but the service is still not available so district families cannot currently make online payments for meals, field trips, school events, or athletics. If families need to make a payment in the meantime, schools can accept cash or checks to apply to balances, including meal balances. We will provide email updates to families as we work through the issues with the FeePay online payment system. **Emergency School Closings** - It is important to remember the emergency school closing information in case there is a need for it. If winter weather is so severe that schools need to close, parents will also be alerted in three ways as soon as a decision is made: A SchoolMessenger phone message and email will be sent to all parents. Those who have opted in to receive text messages will be alerted in that way as well. A message will be posted on the district's homepage ([www.isd624.org](http://www.isd624.org)) Messages will be posted on the District's Facebook and Twitter pages. Always assume schools are open and in session, unless you hear or see differently from an official district source. **Student Liaison Update** - Welcome back everyone from Winter Break! I hope everyone got some much-needed rest on their time off. Just a reminder in this winter weather, students, to park first next to the curb and then next to other already parked cars to ensure everyone gets a parking spot! Our Bears have had some amazing games recently. Our Boys Basketball team beat our rival Zephyrs 68-65 last Saturday. Also, Our boys hockey team came back for a win against Stillwater in overtime with a score of 4-3 last Thursday. Our varsity gymnastics team took 2nd this Saturday at their invite meet in Farmington. They had 3 girls place in the top five scores for All-Around. The One-Act Play this year, Sleepless in Sienna, debuts on January 31st with an additional show taking place on February 1st. Look out for more details on showtimes soon. Next week is finals week so good luck to all students in their test preparations and Go bears!

## D. DISCUSSION ITEMS - None



## E. OPERATIONAL ITEMS

1. Shelby McQuay from EHLERS explained the resolution before the Board and presale report. Arcand moved and Newmaster seconded to approve the Resolution Authorizing the Approval of the Sale of General Obligation School Building Bonds, Series 2020A; Covenanting and Obligating the District to be Bound by and to Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds as presented. ***Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.***
2. Ellison moved and Beloyed seconded to approve the School Board Operating Procedures for 2020. ***Roll call vote: all ayes. Nays: none. Motion carried.***
3. Newmaster moved and Beloyed seconded to approve the same compensations levels for the School Board for 2020. Chair - \$5,450; Vice-Chair - \$5,250; Clerk - \$5,450, Treasurer - \$5,250; and Members - \$5,050. ***Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.***
4. Ellison moved and Arcand seconded to approve the School Board meeting calendar and following resolution: *BE IT RESOLVED by the School Board of Independent School District 624 that the attached School Board Meeting calendar be approved and adopted for the 2020-21 school year and that pursuant to Minn. Stat. §645.44, Subd. 5, the School Board of Independent School District 624 has determined that Indigenous Peoples Day is not a legal holiday, and therefore, public business, including School Board and informational meetings, may be transacted on that day.* ***Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.***
5. Beloyed moved and Newmaster seconded to approve official depositories for School District funds and authorized bank accounts and signatures for 2020. ***Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.***
6. Ellison moved and Arcand seconded to confirm the School Board's understanding that the Superintendent and Assistant Superintendent for Finance and Operations have been duly authorized to lease, purchase, and contract for goods and services within the budget as approved by the Board in amounts up to \$175,000 and restatement of authorization for the same pursuant to Minnesota Statutes section 123B.52, subdivision 2. ***Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.***
7. Newmaster moved and Thompson seconded to approve the White Bear Press as the legal publication for the White Bear Lake Area Public Schools for 2020. ***Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.***
8. Newmaster moved and Arcand seconded to approve the appointment of Matthew Mons, Director of Human Resources, as the District Human Rights Officer, Sara Paul as the Title IX Coordinator, and Lisa Ouren, Director of Student Support Services, as the District ADA/504 Coordinator in conformance with School Board policies. ***Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.***
9. Ellison moved and Thompson seconded to authorize Dr. Wayne Kazmierczak as the Local Education Agency (LEA) representative for the purpose of reviewing and approving documents required for compliance to federal programs included in the Elementary and



Secondary Education Act (ESEA) for 2020. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**

10. Newmaster moved and Beloyed seconded to approves *Knutson, Flynn and Deans; Ratwik, Roszak, and Maloney; Rupp, Anderson, Squires and Waldsperger, P.A.; and others as needed* for 2020. The School Board approves authorized personnel to contact legal counsel, including: school board chair, school board vice-chair, superintendent, assistant superintendent for teaching and learning, assistant superintendent for finance and operations, director of human resources, director of student support services, director of community services, director of communications and community relations, and director of technology and innovation. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
11. Mullin moved and Beloyed seconded to appoint Jessica Ellison as White Bear Lake Area School's representative to Equity Alliance MN Board for 2020. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
12. Mullin moved and Ellison seconded to appoint Kim Chapman as White Bear Lake Area School's representative to Intermediate School District 916 School Board for 2020. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
13. Ellison moved and Arcand seconded to approve the proposed 2020 MN Pay Equity filing by passing the following resolution. Resolution: WHEREAS, the Human Resources Department has prepared the filing of record; THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approve the 2020 MN Pay Equity filing. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
14. Beloyed moved and Thompson seconded to approve the proposed 2019-2021 Master Agreement with the White Bear Lake School Nutrition Association by passing the following resolution. **RESOLUTION:** WHEREAS, the White Bear Lake School Nutrition Association members have ratified the Contract; THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019 – 2021 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**

**Chapman returned to the Board meeting at 7:49 p.m.**

15. Ellison moved and Beloyed seconded to approve the proposed salaries and benefit contributions for Cabinet members for the 2019-2021 fiscal years. **RESOLUTION:** WHEREAS, the parties have reached recommended salary values and insurance contributions; THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019 – 2021 salaries and insurance contributions for Cabinet members. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Abstained: Chapman. Nays: none. Motion carried.**
16. Arcand moved and Beloyed seconded to approve the proposed 2019-2021 Master Agreement with the Confidential Employee Group by passing the following resolution. **RESOLUTION:** WHEREAS, the parties have reached a tentative agreement on the July 1, 2019 - June 30, 2021 Contract; WHEREAS, the Confidential Employee Group has



*ratified the Contract; THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019 – 2021 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board. **Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.***

17. Beloyed moved and Ellison seconded to approve School Board Policies a) Policy 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds: b) Policy 611, Homeschooling; and c) Policy 616, School District System Accountability as recommended by the School Board Policy Committee and Cabinet. **Roll call vote: all ayes. Nays: none. Motion carried.**

**F. BOARD FORUM** – I would like to invite the WBLAS community to Seollal, a Korean Lunar New Year Celebration at North Campus Theater Saturday, January 25th. Jang-mi Korean Dance, Drum and Music is presenting a free performance from 1:00 pm to 2:15 pm. This year is the twentieth annual Korean Lunar New Year Celebration in WBLAS. Our members appreciate WBLAS support of Korean cultural heritage events. A poster with event details is included in the digital backpack on the ISD624 website. The community is welcome and encouraged to come to the event!

Beloyed – WBLAEF is looking for donations of adult jackets and winter coats. Also they are looking for volunteers to work at Closet for two hours each week. If you are interested, please contact the WBLAEF office.

Ellison – I would like to welcome our new members Scott Arcand and Angela Thompson to the School Board.

**G. ADJOURNMENT** – Ellison moved and Mullin seconded to adjourn the meeting at 7:57 p.m. **Roll call vote: all ayes. Nays: none. Motion carried.**

Submitted by: Jessica Ellison, clerk



INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110

A work study meeting of the White Bear Lake Area School Board was held on January 27, 2020 at 5:30 p.m. in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

**A. PROCEDURAL ITEMS**

Call to order – Vice Chair Chapman called the meeting to order at 5:30 p.m.

Roll call – Present: Beloyed, Chapman, Ellison, Newmaster, Thompson, Arcand

Absent – Mullin

Ex-officio: Kazmierczak

Student Liaisons: Carroll

Cabinet: Asper, Gillespie, Maurer, Mons, Ouren, Paul, Vette, Wald

**B. DISCUSSION ITEMS**

1. School Presentations

Otter Lake Elementary - Cynthia Mueller, principal of Otter Lake Elementary provided information on Otter Lakes Strategic Plan timeline and information on Strategies 1.1 – All students will achieve academic growth related to MN State Standards and IEPs; 1.3 - Social & Emotional growth will be achieved through instruction & application of learning; and 2.3 - All stakeholders, within the school community, will develop positive relationships to benefit every student.

WBLAHS – South Campus - Don Bosch, principal of WBLAHS – South Campus provided information on South Campus Initiatives to include:

- a) Enhanced advisory schedule on Tuesday's and Thursday's for 45 minutes in length.
- b) Collaborative Inquiry Tams
- c) WICOR/AVID Strategies
- d) Professional Development
- e) Tactic 1: We will hear, honor, and include each student's voice
- f) Tactic 2: We will ensure that each student establishes and achieves their unique learning goals.
- g) Tactic 3: We will provide each student with academic, social and emotional support while challenging them to meet higher expectations.

2. Overview of FY20 Revised Budget - Assistant Superintendent for Finance and Operations Tim Wald and Director of Finance Tom Wieczorek presented a revised fiscal year 2019-20 budget and projected budgets for fiscal years 2020-21, 2021-22 and 2022-23. The documents are available on the district website.

**C. ADJOURNMENT** - Arcand moved and Chapman seconded to adjourn at 6:26 p.m.

**Submitted by: Jessica Ellison, Clerk**



AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **February 10, 2020**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of Finance and Operations**  
**Tom Wiczorek, Director of Finance**

---

**BACKGROUND:**

Enclosed in this packet are the monthly check registers for the previous period.

**RECOMMENDED ACTION:**

Administration recommends that the Board approve the payments itemized in the check registers.



## White Bear Lake Area Schools Electronic Transfers - January

		<u>1/15/2020</u>	<u>1/31/2020</u>
Direct Deposit	571845-573351	1,971,479.34	
Direct Deposit	573352-574932		2,139,765.98
Wells Fargo	Debt Service Pymts	1/29/2020	13,419,864.38



CHECK NUMBER	AMOUNT	VENDOR	CHECK DATE	CHECK TYPE
105828	\$ 2,835.00	A+ DRIVING SCHOOL	1/9/2020	R
105829	\$ 150.00	AARP DRIVER SAFETY PROGRAM	1/9/2020	S
105830	\$ 275.00	AARP DRIVER SAFETY PROGRAM	1/9/2020	S
105831	\$ 8,022.00	ACT INC	1/9/2020	R
105832	\$ 94.46	ALLSTREAM	1/9/2020	R
105839	\$ 5,443.14	AMAZON CAPITAL SERVICES	1/9/2020	R
105840	\$ 2,176.71	AMERIPRIDE SERVICES	1/9/2020	R
105841	\$ 2,013.31	ANCHOR SOLAR INVESTMENTS, LLC	1/9/2020	R
105842	\$ 678.00	APPLE COMPUTER INC	1/9/2020	R
105843	\$ 246.03	ARAMARK REFRESHMENT SERVICES	1/9/2020	R
105844	\$ 16,508.00	ARCADE ASPHALT CO	1/9/2020	R
105845	\$ 1,423.50	ARCH LANGUAGE NETWORK	1/9/2020	R
105846	\$ 180.00	ARCHAMBAULT, DENNIS	1/9/2020	R
105847	\$ 1,744.00	ASL INTERPRETING SERVICES	1/9/2020	R
105848	\$ 8,147.51	ATC GROUP SERVICES LLC	1/9/2020	R
105849	\$ 255.27	BARDAL, PRIYA	1/9/2020	R
105850	\$ 117.27	BATTERIES PLUS BULBS	1/9/2020	R
105851	\$ 1,685.00	BAYADA HOME HEALTH CARE	1/9/2020	R
105852	\$ 475.00	BCL APPRAISALS	1/9/2020	R
105853	\$ 98.00	BELL, ROYCE	1/9/2020	R
105854	\$ 7,959.52	BEST BUY BUSINESS ADVANTAGE ACCT	1/9/2020	R
105855	\$ 106.68	BETMAR LANGUAGES	1/9/2020	R
105856	\$ 100.00	BIG THRILL FACTORY	1/9/2020	R
105857	\$ 139.00	BIO CORPORATION	1/9/2020	R
105858	\$ 98.00	BLOOD, DOUGLAS	1/9/2020	R
105859	\$ 119.72	BLUE TARP FINANCIAL INC	1/9/2020	R
105861	\$ 2,850.00	BOND TRUST SERVICES CORP	1/9/2020	R
105862	\$ 98.00	BOWLING, DAVID	1/9/2020	R
105863	\$ 670.00	BOXMAN	1/9/2020	R
105864	\$ 75.00	BRAATEN, HAROLD	1/9/2020	R
105865	\$ 505.00	BRIH DESIGN	1/9/2020	R
105866	\$ 79.00	BRINSON, STEVEN	1/9/2020	R
105867	\$ 660.00	BSN SPORTS	1/9/2020	R
105868	\$ 146.00	BURKE, JAKE	1/9/2020	R
105869	\$ 79.00	CAPOCASA, WILLIAM	1/9/2020	R
105870	\$ 4,761.49	CARGILL INC	1/9/2020	R
105871	\$ 11,632.50	CDW GOVERNMENT INC	1/9/2020	R
105872	\$ 431.14	CERTIFIED LABORATORIES	1/9/2020	R
105873	\$ 61.00	CHAPMAN, RONALD	1/9/2020	R
105874	\$ 2,500.00	CHEROKEE PARK UNITED CHURCH	1/9/2020	R
105875	\$ 114.11	CINTAS CORP #470	1/9/2020	R
105876	\$ 4,186.20	CL BENSON CO., INC	1/9/2020	R
105877	\$ 90.00	COLLER, RONALD	1/9/2020	R
105878	\$ 180.00	COMMUNITY PRODUCTS LLC	1/9/2020	R
105880	\$ 151.06	CONNEY SAFETY	1/9/2020	R



105881	\$	79.00	CONNOR, JOSEPH	1/9/2020	R
105882	\$	100.00	CONQUER NINJA WARRIOR WOODBURY LLC	1/9/2020	R
105883	\$	492.92	CONTINENTAL RESEARCH CORP	1/9/2020	R
105884	\$	122.00	COOPER, KENNETH	1/9/2020	R
105885	\$	588.00	COOPS SPORTSWEAR	1/9/2020	R
105886	\$	989.00	CRISIS PREVENTION INSTITUTE INC	1/9/2020	R
105887	\$	1,675.00	CTB INC	1/9/2020	R
105888	\$	369.98	CUB FOODS	1/9/2020	R
105889	\$	3,283.30	CUMMINS NPOWER LLC	1/9/2020	R
105890	\$	90.00	DACANAY, MONICA	1/9/2020	R
105891	\$	17,829.48	DALCO CORPORATION	1/9/2020	R
105892	\$	77.46	DEMCO INC	1/9/2020	R
105893	\$	199.31	DISCOUNT SCHOOL SUPPLY	1/9/2020	R
105895	\$	5,429.61	DOMINOS PIZZA	1/9/2020	R
105897	\$	14,490.56	DEFINITIVE TECHNOLOGY SOLUTIONS	1/9/2020	R
105898	\$	12,994.00	DEFINITIVE TECHNOLOGY SOLUTION	1/9/2020	R
105899	\$	3,856.25	EARTH WIZARDS	1/9/2020	R
105900	\$	1,445.05	ECKROTH MUSIC	1/9/2020	R
105901	\$	90.00	ENGSTROM, MARK	1/9/2020	R
105902	\$	47.85	ESPECIAL NEEDS LLC	1/9/2020	R
105903	\$	163.00	ESTES, HAYLEY	1/9/2020	R
105904	\$	199.99	EVERYDAY SPEECH LLC	1/9/2020	R
105905	\$	11,058.33	FAIRVIEW	1/9/2020	R
105906	\$	279.99	FESTIVAL FOODS-KNOWLAN'S	1/9/2020	R
105907	\$	291,391.43	FIRST STUDENT INC	1/9/2020	R
105908	\$	749.01	FRATTALONES HARDWARE STORES	1/9/2020	R
105909	\$	98.00	GELMO, IBSAA	1/9/2020	R
105910	\$	2,450.00	GEPHART TRUCKING	1/9/2020	R
105911	\$	79.00	GERADS, TRAVIS	1/9/2020	R
105912	\$	280.00	GOVERNMENT FINANCE OFFICERS ASSN	1/9/2020	R
105913	\$	2,564.91	GRAINGER	1/9/2020	R
105914	\$	93.90	GRANDMA'S BAKERY INC	1/9/2020	R
105915	\$	48.00	GROTH MUSIC CO	1/9/2020	R
105916	\$	52.00	HAAS MUSICAL INSTRUMENT REPAIR	1/9/2020	R
105917	\$	180.00	HANKINS, RYAN	1/9/2020	R
105918	\$	79.00	HEIDRICK, TOM	1/9/2020	R
105919	\$	2,198.00	HIAWATHA HOMECARE	1/9/2020	R
105920	\$	42.50	HISDAHL INC	1/9/2020	R
105921	\$	5,233.65	HOENIGSCHMIDT, KAYLEA	1/9/2020	R
105922	\$	298.83	HOGLUND BUS AND TRUCK CO	1/9/2020	R
105923	\$	178.88	HOME DEPOT CREDIT SERVICES	1/9/2020	R
105924	\$	61.00	HOYE, TOM	1/9/2020	R
105925	\$	165.00	HUGO BUSINESS ASSOCIATION	1/9/2020	R
105926	\$	4.99	HUGO EQUIPMENT CO	1/9/2020	R
105927	\$	150.00	I KNOW IT	1/9/2020	R
105930	\$	130,985.12	IFD	1/9/2020	R
105931	\$	945.05	INNOVATIVE OFFICE SOLUTIONS	1/9/2020	R



105932	\$	1,939.02	INTERSTATE POWERSYSTEMS	1/9/2020 R
105933	\$	557.82	ISD #2167 LAKEVIEW	1/9/2020 R
105934	\$	35,500.00	ISD #623 ROSEVILLE AREA SCHOOLS	1/9/2020 R
105935	\$	149.04	JOHN HENRY FOSTER	1/9/2020 R
105936	\$	1,433.40	JAYTECH INC	1/9/2020 R
105937	\$	369.40	JIMMY JOHNS #869	1/9/2020 R
105938	\$	1,524.73	JONES SIGN CO., INC	1/9/2020 R
105939	\$	251.73	JW PEPPER & SON INC	1/9/2020 R
105940	\$	709.36	KARLSBURGER FOODS INC	1/9/2020 R
105941	\$	1,860.00	KIDCREATE STUDIO	1/9/2020 R
105942	\$	25.92	KIMBALL MIDWEST	1/9/2020 R
105944	\$	12,798.71	KRAFT CONTRACTING & MECHANICAL	1/9/2020 R
105945	\$	377.60	KULLY SUPPLY COMPANY	1/9/2020 R
105945	\$	(377.60)	KULLY SUPPLY COMPANY	1/27/2020 V
105946	\$	400.00	LARSON, MARY	1/9/2020 R
105947	\$	75.00	LENZ, KELLY	1/9/2020 R
105948	\$	1,059.88	LIGHT SWITCH	1/9/2020 R
105949	\$	1,369.43	LITERARY RESOURCES INC	1/9/2020 R
105950	\$	79.00	LYLE, TOM	1/9/2020 R
105951	\$	850.00	M.A. APPAREL & PROMOTIONS	1/9/2020 R
105952	\$	2,010.89	MACKIN EDUCATIONAL RESOURCES	1/9/2020 R
105953	\$	340.00	MN ASSOC FOR CHILDREN'S MENTAL HEALTH	1/9/2020 R
105954	\$	2,387.00	CITY OF MAPLEWOOD	1/9/2020 R
105955	\$	365.00	MARCUS OAKDALE CINEMAS	1/9/2020 R
105956	\$	319.00	MASE	1/9/2020 R
105957	\$	170.05	MCDONOUGH'S WATERJETTING AND	1/9/2020 R
105958	\$	434.45	MEADOWOOD TOOL CO	1/9/2020 R
105959	\$	19.41	MEDTOX LABORATORIES	1/9/2020 R
105960	\$	275.00	MINNEAPOLIS SOUTH HIGH SCHOOL	1/9/2020 R
105961	\$	208.00	MIXMI BRANDS INC	1/9/2020 R
105962	\$	200.00	MN BOYS H.S. VOLLEYBALL ASSOC	1/9/2020 R
105963	\$	10.00	MN DEPT OF AGRICULTURE	1/9/2020 R
105964	\$	39.27	MN HISTORICAL SOCIETY	1/9/2020 R
105965	\$	513.00	MN PREMIER PUBLICATIONS	1/9/2020 R
105966	\$	19.95	MPLS ST PAUL MAGAZINE	1/9/2020 R
105967	\$	65.00	MN PARK & SPORTS TURF MANAGERS ASSOC	1/9/2020 R
105968	\$	180.00	MURPHY, LYNNE M	1/9/2020 R
105969	\$	50.19	NAPA AUTO PARTS	1/9/2020 R
105970	\$	953.72	NAVIS, NANCY	1/9/2020 R
105971	\$	144.00	NCPERS MINNESOTA	1/9/2020 R
105972	\$	223.41	NCS PEARSON INC	1/9/2020 R
105973	\$	37,401.56	NELSON AUTO CENTER	1/9/2020 R
105974	\$	165.45	NORTH CENTRAL BLUE BIRD BUS SALES	1/9/2020 R
105975	\$	839.81	NORTHBOUND CREATIVE	1/9/2020 R
105976	\$	79.00	NYGAARD, SCOTT	1/9/2020 R
105980	\$	1,613.57	O'REILLY AUTOMOTIVE INC	1/9/2020 R
105981	\$	150.00	PAIN IN THE GLASS	1/9/2020 R



105983	\$	1,769.00	PAN-O-GOLD	1/9/2020	R
105984	\$	67.00	PAR INC	1/9/2020	R
105985	\$	142.82	PARTSMASTER	1/9/2020	R
105986	\$	157.24	PBBS EQUIPMENT CORP	1/9/2020	R
105987	\$	3,690.00	PINE TREE APPLE ORCHARD	1/9/2020	R
105988	\$	665.00	PLAYBILL INC	1/9/2020	R
105989	\$	547.08	POLAR CHEVROLET MAZDA	1/9/2020	R
105990	\$	1,695.00	PRESS PUBLICATIONS	1/9/2020	R
105991	\$	75.00	R & R SPECIALTIES INC	1/9/2020	R
105992	\$	15,075.00	RAMSEY COUNTY PARKS/REC DEPT	1/9/2020	R
105993	\$	18,252.00	REHBEIN TRANSIT CO	1/9/2020	R
105994	\$	4,780.00	RENTAL REHAB & REPAIR	1/9/2020	R
105995	\$	8,279.31	REPUBLIC SERVICES #899	1/9/2020	R
105996	\$	225.93	THE RETROFIT COMPANIES INC	1/9/2020	R
105997	\$	2,080.00	REVOLUTION SPORTING GOODS	1/9/2020	R
105998	\$	592.71	RIVERSIDE INSIGHT	1/9/2020	R
105999	\$	510.00	ROE, ERIN	1/9/2020	R
106000	\$	545.00	SAFETYFIRST PLAYGROUND SURFACING LLC	1/9/2020	R
106001	\$	488.00	SAINTS NORTH MAPLEWOOD	1/9/2020	R
106002	\$	180.00	SALZMAN-HANKINS, SHARI	1/9/2020	R
106003	\$	400.00	SAUNDERS, LUCIANA	1/9/2020	R
106004	\$	1,312.83	SCHOOL HEALTH CORPORATION	1/9/2020	R
106005	\$	275.00	SCHROEHER, JANE	1/9/2020	R
106006	\$	555.00	SCIENCE EXPLORERS, INC.	1/9/2020	R
106007	\$	173.00	SEW EASY DESIGNS	1/9/2020	R
106008	\$	9,522.00	SHORT ELLIOTT HENDRICKSON, INC	1/9/2020	R
106009	\$	469.18	SHRED-IT USA - MINNEAPOLIS	1/9/2020	R
106010	\$	1,695.00	THE SIGN PRODUCERS	1/9/2020	R
106011	\$	1,910.00	SOUTHERN MN INSPECTION	1/9/2020	R
106013	\$	262.15	STAPLES ADVANTAGE	1/9/2020	R
106014	\$	270.00	STARFALL EDUC FOUNDATION	1/9/2020	R
106015	\$	1,314.28	STATE SUPPLY CO	1/9/2020	R
106016	\$	176.00	SUMMERBELL, MIKE	1/9/2020	R
106017	\$	3,527.36	SUMMIT COMPANIES	1/9/2020	R
106018	\$	35.00	SURPLUS SERVICES	1/9/2020	R
106019	\$	1,551.40	SYNOVIA SOLUTIONS	1/9/2020	R
106020	\$	12,313.29	SYSCO OF WESTERN MN	1/9/2020	R
106021	\$	420.00	TR ENVIRONMENTAL CONSULTING, LLC	1/9/2020	R
106022	\$	514.00	TRADE PRESS INC	1/9/2020	R
106023	\$	31,714.10	TREASURED TRANSPORTATION	1/9/2020	R
106024	\$	139.43	TREETOP PUBLISHING INC	1/9/2020	R
106025	\$	3,871.00	TRI-STATE BOBCAT	1/9/2020	R
106030	\$	5,910.95	TRIO SUPPLY COMPANY	1/9/2020	R
106031	\$	908.12	TSA CONSULTING GROUP	1/9/2020	R
106032	\$	146.00	TUFT, JAMES	1/9/2020	R
106033	\$	123.44	TWIN CITY HARDWARE	1/9/2020	R
106034	\$	34,292.11	TWIN CITY TRANSPORTATION INC	1/9/2020	R



106035	\$	238.07	TWIN PINES IMPRINTING	1/9/2020	R
106036	\$	79.00	TWOROSKI-WISE, MARCUS	1/9/2020	R
106037	\$	2,436.50	UCP SEGUIN - MN	1/9/2020	R
106038	\$	727.00	UHL CO INC	1/9/2020	R
106039	\$	90.00	UNIVERSAL ATHLETIC	1/9/2020	R
106041	\$	17,075.00	US FOODS CULINARY EQUIP & SUPPLIES	1/9/2020	R
106042	\$	540.00	VIROC	1/9/2020	R
106043	\$	1,417.75	VARSITY SPIRIT FASHIONS	1/9/2020	R
106044	\$	1,404.32	VERIZON WIRELESS	1/9/2020	R
106045	\$	9,224.57	VIKING ELECTRIC SUPPLY	1/9/2020	R
106046	\$	79.00	VOIT, TAYLOR	1/9/2020	R
106047	\$	334.00	WHITE BEAR GLASS INC	1/9/2020	R
106048	\$	73.00	WBL PIZZA MAN	1/9/2020	R
106049	\$	566.50	WESTERN PSYCHOLOGICAL SERVICES	1/9/2020	R
106050	\$	79.00	WETZEL, JASON	1/9/2020	R
106051	\$	176.00	WHITE, TERRY	1/9/2020	R
106052	\$	322.92	WILSON LANGUAGE TRAINING CORP	1/9/2020	R
106053	\$	2,808.31	XCEL ENERGY	1/9/2020	R
106054	\$	1,440.00	YOUTH ENRICHMENT LEAGUE	1/9/2020	R
106055	\$	1,164.93	ZAHL PETROLEUM MAINTENANCE CO	1/9/2020	R
106056	\$	75.00	ZALLAR, CHERYL	1/9/2020	R
106058	\$	602.69	AMAZON CAPITAL SERVICES	1/14/2020	R
106059	\$	373.12	SAM'S CLUB/SYNCHRONY BANK	1/14/2020	S
106060	\$	811.14	SAM'S CLUB/SYNCHRONY BANK	1/14/2020	S
106061	\$	1,537.30	SAM'S CLUB/SYNCHRONY BANK	1/14/2020	S
106062	\$	785.13	SAM'S CLUB/SYNCHRONY BANK	1/14/2020	S
106063	\$	175.86	UNITED STATES TREASURY	1/14/2020	S
106064	\$	135.54	UNITED STATES TREASURY	1/14/2020	S
106065	\$	292.73	GURSTEL CHARGO ATTORNEYS AT LAW	1/16/2020	R
106066	\$	4.30	MESSERLI & KRAMER PA	1/16/2020	R
106067	\$	236.23	SOCIAL SECURITY ADMINISTRATION	1/16/2020	R
106068	\$	191.00	GREATER TWIN CITIES UNITED WAY	1/16/2020	R
106069	\$	1,089.86	IUOE LOCAL 70	1/16/2020	R
106071	\$	6,557.57	SCHOOL SERVICE EMPLOYEES	1/16/2020	R
106072	\$	171.03	US DEPT OF EDUCATION	1/16/2020	R
106073	\$	3,964.00	WBLA EDUCATIONAL FOUNDATION	1/16/2020	R
106074	\$	330.00	AARP DRIVER SAFETY PROGRAM	1/23/2020	R
106075	\$	7,100.00	ACCLAIM SERVICES INC	1/23/2020	R
106076	\$	98.09	ACER AMERICA CORP	1/23/2020	R
106077	\$	14.00	ACT INC	1/23/2020	R
106078	\$	1,384.85	ALBIN AQUISITION CORP	1/23/2020	R
106079	\$	871.00	ALL CITY GARAGE DOOR CO., INC.	1/23/2020	R
106080	\$	8,598.13	ALLSTREAM	1/23/2020	R
106081	\$	55.46	AMAZON	1/23/2020	R
106094	\$	8,677.55	AMAZON CAPITAL SERVICES	1/23/2020	R
106095	\$	45.09	AMERICAN MESSAGING	1/23/2020	R
106096	\$	2,545.63	AMERICAN TIME	1/23/2020	R



106097	\$	94.00	AMIDON, MIKE	1/23/2020	R
106098	\$	2,013.31	ANCHOR SOLAR INVESTMENTS, LLC	1/23/2020	R
106099	\$	79.00	ANDERSON, KEVVAN	1/23/2020	R
106100	\$	16.15	ANDERSON, PATRICIA	1/23/2020	R
106101	\$	595.00	ANGELLIS, DEEDRA	1/23/2020	R
106102	\$	585.00	ANGELLIS, ELIZA	1/23/2020	R
106103	\$	550.00	APPRAISAL INTEGRITY SERVICES, LLC	1/23/2020	R
106104	\$	29,975.00	ARCADE ASPHALT CO	1/23/2020	R
106105	\$	89.00	ASCD	1/23/2020	R
106106	\$	225.00	AMER SPEECH LANG HEARING ASSOC	1/23/2020	R
106108	\$	2,000.00	ASL INTERPRETING SERVICES	1/23/2020	R
106109	\$	20.22	ASTLEFORD INTERNATIONAL TRUCKS	1/23/2020	R
106110	\$	98.00	BARNES, FRED	1/23/2020	R
106111	\$	781.08	BARNETT WB CHRYSLER JEEP DODGE	1/23/2020	R
106112	\$	1,622.39	BARTHOLD	1/23/2020	R
106113	\$	18.39	BATTERIES PLUS BULBS	1/23/2020	R
106114	\$	180.00	BEAURLINE, CJ	1/23/2020	R
106115	\$	1,324.15	BEHAVIORAL INSTITUTE FOR CHILDREN	1/23/2020	R
106116	\$	12.75	BENSON, SYLVIA	1/23/2020	R
106117	\$	125.00	BERGELAND, JOHN	1/23/2020	R
106119	\$	16,979.40	BEVSO	1/23/2020	R
106120	\$	953.00	BIG THRILL FACTORY	1/23/2020	R
106121	\$	491.40	BIO-RAD LABORATORIES	1/23/2020	R
106122	\$	1,010.06	BLICK ART MATERIALS	1/23/2020	R
106123	\$	61.00	BLOOD, DOUGLAS	1/23/2020	R
106124	\$	11.90	BLOOM, DEBRA	1/23/2020	R
106125	\$	98.00	BLOOM, JENNIFER	1/23/2020	R
106126	\$	132.97	BLUE TARP FINANCIAL INC	1/23/2020	R
106127	\$	149.65	BOOK CITY	1/23/2020	R
106128	\$	98.00	BOWLING, DAVID	1/23/2020	R
106129	\$	2,167.50	BRAINPOP LLC	1/23/2020	R
106130	\$	2,085.00	BRIH DESIGN	1/23/2020	R
106131	\$	98.00	BRONNER, CHRISTIAN	1/23/2020	R
106132	\$	98.00	BROWN, BRUCE	1/23/2020	R
106133	\$	146.00	BRUMMOND, JORDAN	1/23/2020	R
106134	\$	8,333.85	BSN SPORTS	1/23/2020	R
106135	\$	163.00	BUHL, COLE	1/23/2020	R
106136	\$	2,053.00	BUREAU OF EDUCATION & RESEARCH	1/23/2020	R
106137	\$	73.00	BURKE, JAKE	1/23/2020	R
106138	\$	164.00	CAMMACK, CURTIS	1/23/2020	R
106139	\$	295.00	CAMPBELL, JUSTIN	1/23/2020	R
106140	\$	90.00	CAPOCASA, KEVIN	1/23/2020	R
106141	\$	51.85	CARDINAL, KATHLEEN	1/23/2020	R
106142	\$	64,350.00	CARLSON WAGONLIT TRAVEL	1/23/2020	R
106143	\$	122.00	CHAPMAN, RONALD	1/23/2020	R
106144	\$	600.00	CHISAGO LAKES COMM EDUC	1/23/2020	R
106145	\$	16.15	CLARK, CYNTHIA JEAN	1/23/2020	R



106146	\$	379.50	CLASS CREATOR	1/23/2020	R
106147	\$	332.50	CLEAN IMAGE	1/23/2020	R
106148	\$	5,000.00	EDUCATIONAL RESEARCH AND DEV	1/23/2020	R
106149	\$	293.06	COMCAST	1/23/2020	R
106150	\$	23,500.00	COMMERCIAL KITCHEN SERVICES	1/23/2020	R
106151	\$	259.93	CONNEY SAFETY	1/23/2020	R
106152	\$	6,396.95	CONSCIOUS DISCIPLINE	1/23/2020	R
106153	\$	1,650.00	CONSTANTINE DANCE CLASSES	1/23/2020	R
106154	\$	59.71	CONTINENTAL CLAY CO	1/23/2020	R
106155	\$	1,847.48	CONTINENTAL RESEARCH CORP	1/23/2020	R
106156	\$	150.00	COON RAPIDS MAT BANDITS	1/23/2020	R
106157	\$	585.00	COOPS SPORTSWEAR	1/23/2020	R
106158	\$	61.00	COURTNEY, MICHAEL	1/23/2020	R
106159	\$	57.38	CRAFT, PATRICIA	1/23/2020	R
106161	\$	1,449.85	CUB FOODS OF WHITE BEAR TWSHP	1/23/2020	R
106162	\$	5,614.86	CUMMINS NPOWER LLC	1/23/2020	R
106163	\$	79.00	CUNNINGHAM, NICK	1/23/2020	R
106164	\$	97.66	CUSTOM EDUCATION SOLUTIONS INC	1/23/2020	R
106165	\$	458.18	D ERVASTI SALES CO LLC	1/23/2020	R
106166	\$	90.00	DANIELSON, BILL	1/23/2020	R
106167	\$	98.18	DEJARLAIS, MARILYN	1/23/2020	R
106168	\$	41.93	DEMCO INC	1/23/2020	R
106169	\$	303.18	DISCOUNT SCHOOL SUPPLY	1/23/2020	R
106170	\$	3,984.04	DIVERSIFIED SNACK DISTRIBUTION	1/23/2020	R
106171	\$	11,914.42	DONATELLI'S	1/23/2020	R
106172	\$	75.00	DOUGLAS, SANDRA	1/23/2020	R
106173	\$	331.20	DEFINITIVE TECHNOLOGY SOLUTIONS	1/23/2020	R
106174	\$	14,293.40	DEFINITIVE TECHNOLOGY SOLUTION	1/23/2020	R
106175	\$	225.00	EAGAN COMMUNITY CENTER	1/23/2020	R
106176	\$	200.00	EAST RIDGE HIGH SCHOOL	1/23/2020	R
106178	\$	1,181.99	ECKROTH MUSIC	1/23/2020	R
106179	\$	5,250.00	EHLERS	1/23/2020	R
106180	\$	90.00	ENGSTROM, MARK	1/23/2020	R
106181	\$	755.13	ENVIROBATE	1/23/2020	R
106182	\$	2,500.00	EQUITY ALLIANCE MN	1/23/2020	R
106183	\$	7,163.80	ESPRESSO SERVICES INC.	1/23/2020	R
106184	\$	3,533.33	ETS CONSULTING, LLC	1/23/2020	R
106185	\$	61.00	EVANS, DANIEL	1/23/2020	R
106186	\$	116.00	FERN, NATHAN	1/23/2020	R
106187	\$	1,333.76	FESTIVAL FOODS-KNOWLAN'S	1/23/2020	R
106188	\$	98.00	FIELDS, QUANTRELL	1/23/2020	R
106189	\$	560.00	FINK, AVIS	1/23/2020	R
106190	\$	949.89	FLAHERTY'S ARDEN BOWL	1/23/2020	R
106191	\$	800.00	FLANAGAN, HOPE	1/23/2020	R
106192	\$	98.00	FLOYSAND, DAVE	1/23/2020	R
106193	\$	163.00	FORYS, MIKE	1/23/2020	R
106194	\$	433.20	FRASSATI CATHOLIC ACADEMY	1/23/2020	R



106195	\$	15.30	FULLER, DONNA	1/23/2020	R
106196	\$	1,233.57	GALLAGHERS NORTHWESTERN TIRE CO INC	1/23/2020	R
106197	\$	61.00	GELMO, IBSAA	1/23/2020	R
106198	\$	9,359.90	GENTRY ACADEMY	1/23/2020	R
106199	\$	8,068.44	GERTENS	1/23/2020	R
106200	\$	8.99	GILLET, SARA	1/23/2020	R
106201	\$	639.84	GIMKIT, LLC	1/23/2020	R
106202	\$	499.14	THE GOOD ACRE	1/23/2020	R
106203	\$	15,000.00	GOOD NEWS TOUR & TRAVEL	1/23/2020	R
106204	\$	56.70	GOPHER STATE ONE CALL	1/23/2020	R
106205	\$	34.00	GRADOZ, COLETTE	1/23/2020	R
106206	\$	949.00	GRAND SLAM SPORTS @ COON RAPIDS	1/23/2020	R
106207	\$	18.50	GRANDMA'S BAKERY INC	1/23/2020	R
106208	\$	334.85	GREATAMERICA FINANCIAL SERVICES	1/23/2020	R
106209	\$	79.00	GROCH, MIKE	1/23/2020	R
106210	\$	61.00	GUERIN KERRY	1/23/2020	R
106211	\$	15,499.80	GUIDEK12	1/23/2020	R
106212	\$	29,304.25	HALO TRANSPORTATION	1/23/2020	R
106213	\$	727.38	HAMERAY PUBLISHING	1/23/2020	R
106214	\$	27.20	HAMER, KAREN	1/23/2020	R
106215	\$	350.00	HEALTH RISK STRATEGIES, LLC	1/23/2020	R
106216	\$	59.58	HEINEMANN	1/23/2020	R
106217	\$	666.00	HERITAGE	1/23/2020	R
106218	\$	4,956.00	HIAWATHA HOMECARE	1/23/2020	R
106219	\$	175.00	HISDAHL INC	1/23/2020	R
106220	\$	2,158.00	HOBART SERVICE	1/23/2020	R
106221	\$	464.50	HOENIGSCHMIDT, KAYLEA	1/23/2020	R
106225	\$	10,069.15	HOGLUND BUS AND TRUCK CO	1/23/2020	R
106226	\$	80.00	HOUGHTON MIFFLIN HARCOURT	1/23/2020	R
106227	\$	11,266.84	HOUSE OF PRINT	1/23/2020	R
106228	\$	2,800.00	HUMANEX VENTURES	1/23/2020	R
106231	\$	86,736.95	IFD	1/23/2020	R
106232	\$	3,577.30	IMAGE BUILDERS	1/23/2020	R
106233	\$	220.00	IMPRESSION SIGNS AND GRAPHICS	1/23/2020	R
106234	\$	1,034.54	INNOVATIVE OFFICE SOLUTIONS	1/23/2020	R
106235	\$	3,525.00	INSTITUTE FOR MULTI SENSORY EDUCATION	1/23/2020	R
106236	\$	94.56	JIMMY JOHNS #869	1/23/2020	R
106237	\$	6,000.00	JJR CONSULTING, LLC	1/23/2020	R
106238	\$	146.00	JOCELYN, GAVIN	1/23/2020	R
106239	\$	137.82	JONES SCHOOL SUPPLY CO INC	1/23/2020	R
106240	\$	617.30	JUNIOR LIBRARY GUILD	1/23/2020	R
106241	\$	681.98	JW PEPPER & SON INC	1/23/2020	R
106242	\$	7,870.00	JWOOD SPORTS FLOORING LLC	1/23/2020	R
106243	\$	90.00	KAEHLER, MICHAEL	1/23/2020	R
106244	\$	19,541.22	KATH FUEL OIL SERVICE CO	1/23/2020	R
106245	\$	61.00	KAUFFMAN, JOSEPH	1/23/2020	R
106246	\$	172.00	KAUFMAN, MICHAEL	1/23/2020	R



106247	\$	140.00	KEMNETZ BRYAN	1/23/2020	R
106248	\$	4,069.50	KEYSTONE INTERPRETING SOLUTIONS	1/23/2020	R
106249	\$	3,138.20	KITTELSON MARKETING CO INC	1/23/2020	R
106250	\$	79.00	KLINGSPORN, TODD	1/23/2020	R
106251	\$	150.00	KNIGHT, MARTIN	1/23/2020	R
106252	\$	6,278.03	KONICA MINOLTA PREMIER FINANCE	1/23/2020	R
106253	\$	96.90	KOREEN, GLORIA	1/23/2020	R
106254	\$	580.00	KRUESER, NANCY	1/23/2020	R
106255	\$	163.00	KUBES, TOM	1/23/2020	R
106256	\$	62.00	KUDEBAH, STEVE	1/23/2020	R
106257	\$	188.80	KULLY SUPPLY COMPANY	1/23/2020	R
106258	\$	800.00	KURTA, JUSTIN	1/23/2020	R
106259	\$	98.00	KVITRUD, DANIEL	1/23/2020	R
106260	\$	1,124.70	LAKESHORE LEARNING MATERIALS	1/23/2020	R
106261	\$	79.00	LALIBERTE, DAMON	1/23/2020	R
106262	\$	21.68	LALIBERTE, ELAINE	1/23/2020	R
106263	\$	28.05	LANGLAND, MARY	1/23/2020	R
106264	\$	35.00	LANGUAGE TESTING INTL	1/23/2020	R
106265	\$	163.00	LARSEN, BRAD	1/23/2020	R
106266	\$	43.14	LARSON, BEVERLEY	1/23/2020	R
106267	\$	424.93	LARSON, JOHN	1/23/2020	R
106268	\$	510.00	LARSON ENGINEERING INC	1/23/2020	R
106269	\$	400.00	THE LEARNING FACTORY	1/23/2020	R
106270	\$	98.00	LEHNER, KEN	1/23/2020	R
106271	\$	890.00	LEICK, LINDA	1/23/2020	R
106272	\$	150.00	LENZ, KELLY	1/23/2020	R
106273	\$	2,359.56	LIBERTY CLASSICAL ACADEMY	1/23/2020	R
106274	\$	536.94	L T G POWER EQUIPMENT	1/23/2020	R
106275	\$	36.55	LUNDGREN, JOANNE	1/23/2020	R
106276	\$	350.00	MN ASSOC OF ALTERNATIVE PROGRAMS	1/23/2020	R
106277	\$	45.48	MAC RUNNEL, MINDY	1/23/2020	R
106279	\$	4,429.36	MACKIN EDUCATIONAL RESOURCES	1/23/2020	R
106280	\$	755.65	MN ASSOC FOR CHILDREN'S MENTAL HEALTH	1/23/2020	R
106281	\$	449.61	MAILFINANCE INC	1/23/2020	R
106282	\$	62.00	MALLEY, DAVID	1/23/2020	R
106283	\$	22,369.00	MALLOY/MONTAGUE/KARNOWSKI & CO	1/23/2020	R
106284	\$	475.00	MARRCH	1/23/2020	R
106285	\$	15,889.50	MATH LEARNING CENTER	1/23/2020	R
106286	\$	100.00	MATH-U-SEE INC.	1/23/2020	R
106287	\$	3,155.35	MCAULAY, GERALD	1/23/2020	R
106289	\$	6,529.73	MCDONOUGH'S WATERJETTING AND	1/23/2020	R
106290	\$	79.00	MCGIVERN, JEROME	1/23/2020	R
106291	\$	146.00	MCKINLAY, SHANE	1/23/2020	R
106292	\$	62.00	MCNERTNEY, HOWARD	1/23/2020	R
106293	\$	205.55	MEADOWOOD TOOL CO	1/23/2020	R
106294	\$	104.18	MEDCO SUPPLY CO	1/23/2020	R
106295	\$	264.57	MEDTOX LABORATORIES	1/23/2020	R



106296	\$	805.00	MELHART	1/23/2020	R
106297	\$	79.00	MENTH, MICHAEL	1/23/2020	R
106298	\$	2,041.75	MERRY LYNNE SCREEN PRINTING	1/23/2020	R
106299	\$	100.00	METRO ECSU	1/23/2020	R
106300	\$	6,010.75	METRO MEALS ON WHEELS INC	1/23/2020	R
106301	\$	17.85	MICHAELSON, RUTH	1/23/2020	R
106302	\$	1,930.14	MID CITY SERVICES - INDUSTRIAL LAUNDRY	1/23/2020	R
106303	\$	1,019.74	MIDWEST TECHNOLOGY PRODUCTS	1/23/2020	R
106304	\$	189.00	MILLIGAN, THERESA	1/23/2020	R
106305	\$	285.00	MINNESOTA SIGN CO., INC.	1/23/2020	R
106306	\$	88.34	MINVALCO INC	1/23/2020	R
106307	\$	260.00	MN CHILDRENS MUSEUM	1/23/2020	R
106308	\$	7,993.29	MN DEPT OF EMPLOY & ECONOMIC	1/23/2020	R
106309	\$	1,986.00	MN HISTORICAL SOCIETY	1/23/2020	R
106310	\$	750.00	MN ULTIMATE	1/23/2020	R
106311	\$	700.00	MN INTERSCHOLASTIC ATHLETIC ADM ASSOC	1/23/2020	R
106312	\$	1,200.00	MOBILE CITIZEN LLC	1/23/2020	R
106313	\$	207.70	MOBILE RADIO ENGINEERING INC	1/23/2020	R
106314	\$	212.00	MOORE, SEBASTIAN	1/23/2020	R
106315	\$	1,027.60	MORITZ, CLAIRE	1/23/2020	R
106316	\$	146.00	MOTTINGER, HUNTER	1/23/2020	R
106317	\$	975.00	MN SCHOOL BOARDS ASSN	1/23/2020	R
106318	\$	1,275.00	MSP COMMUNICATIONS	1/23/2020	R
106319	\$	5,299.00	MUSIC CONNECTION INC	1/23/2020	R
106320	\$	852.00	NAC MECHANICAL & ELECTRICAL SERV	1/23/2020	R
106321	\$	403.42	NARDINI FIRE EQUIPMENT CO INC	1/23/2020	R
106322	\$	615.00	NASSEFF MECH CONTRACTORS	1/23/2020	R
106323	\$	6,080.00	NCS PEARSON INC	1/23/2020	R
106324	\$	30.00	NEW PRAGUE ARCHERY CLUB	1/23/2020	R
106325	\$	540.00	NEW VISIONS THEATER	1/23/2020	R
106326	\$	3,868.03	NOBLE CONSERVATION SOLUTIONS	1/23/2020	R
106327	\$	49.00	NOETIC LEARNING	1/23/2020	R
106328	\$	921.00	NORCENTRONIX DISTRIBUTING	1/23/2020	R
106329	\$	231.38	NORTH CENTRAL BLUE BIRD BUS SALES	1/23/2020	R
106330	\$	946.84	NORTHBOUND CREATIVE	1/23/2020	R
106331	\$	141,367.89	NORTHEAST METRO INTERMEDIATE DISTRICT 916	1/23/2020	R
106332	\$	1,730.27	NYSTROM PUBLISHING CO INC	1/23/2020	R
106333	\$	176.00	O'CONNOR, JOE	1/23/2020	R
106334	\$	15.09	O'NEIL, LOIS	1/23/2020	R
106335	\$	233.15	O'REILLY AUTOMOTIVE INC	1/23/2020	R
106336	\$	500.00	OAK MARSH GOLF COURSE	1/23/2020	R
106337	\$	90.00	ODEGARD, DANIEL	1/23/2020	R
106338	\$	139.88	OFFICE DEPOT	1/23/2020	R
106339	\$	890.00	OPITZ, LAURIE	1/23/2020	R
106340	\$	493.00	ORDWAY CENTER FOR PERFORMING	1/23/2020	R
106341	\$	900.00	ORTIZ, KLEBER	1/23/2020	R
106342	\$	62.00	OXYGEN SERVICE CO INC	1/23/2020	R



106343	\$	295.80	PAI	1/23/2020	R
106344	\$	79.00	PANNING, NATHAN	1/23/2020	R
106345	\$	10,000.00	PEAR DECK	1/23/2020	R
106346	\$	163.00	PEARSON, CHRIS	1/23/2020	R
106347	\$	865.00	PELCO CONSTRUCTION LLC	1/23/2020	R
106348	\$	98.00	PERKINS, DAVID	1/23/2020	R
106349	\$	61.00	PETERSEN, BILL	1/23/2020	R
106350	\$	98.00	PFEIFER, TROY	1/23/2020	R
106351	\$	4,897.44	PHOENIX SCHOOL COUNSELING LLC	1/23/2020	R
106352	\$	76.25	PITNEY BOWES INC	1/23/2020	R
106353	\$	3,065.00	PODIUMWEAR CUSTOM SPORTS APPAREL	1/23/2020	R
106354	\$	560.40	PODS COMPLETE CAR CARE	1/23/2020	R
106356	\$	1,151.53	POLAR CHEVROLET MAZDA	1/23/2020	R
106357	\$	750.00	POSSEHL, KIRK	1/23/2020	R
106358	\$	75.00	POVOLNY, KATHLEEN	1/23/2020	R
106359	\$	32.67	PRAXAIR DISTRIBUTION INC	1/23/2020	R
106361	\$	2,580.12	PRESS PUBLICATIONS	1/23/2020	R
106362	\$	368.95	PRO-ED INC	1/23/2020	R
106363	\$	1,101.19	PROFESSIONAL WIRELESS COMM	1/23/2020	R
106364	\$	75.00	R & R SPECIALTIES INC	1/23/2020	R
106365	\$	245.00	RAMSEY COUNTY	1/23/2020	R
106366	\$	4,347.85	RAMSEY COUNTY	1/23/2020	R
106367	\$	1,000.00	READING & MATH INC	1/23/2020	R
106368	\$	895.25	REGENTS OF THE UNIV OF MN	1/23/2020	R
106369	\$	146.00	RENELT, MARK	1/23/2020	R
106370	\$	46.00	REV.COM	1/23/2020	R
106371	\$	1,830.00	REVOLUTION SPORTING GOODS	1/23/2020	R
106372	\$	548.67	ROE, ERIN	1/23/2020	R
106373	\$	25.50	ROETTGER, DEBRA	1/23/2020	R
106374	\$	94.00	ROETTGER, DORIS	1/23/2020	R
106375	\$	34,250.00	ROOF SPEC INC	1/23/2020	R
106376	\$	275.00	ROSEVILLE AREA HIGH SCHOOL	1/23/2020	R
106377	\$	98.00	RUCKER, HENRY	1/23/2020	R
106378	\$	1,657.85	RUPP ANDERSON SQUIRES & WALDSPURGER PA	1/23/2020	R
106379	\$	275.00	SAGDALEN, REBEKAH	1/23/2020	R
106380	\$	45.90	SAIKO, KATHY	1/23/2020	R
106381	\$	29.75	SARFF, MARIJO	1/23/2020	R
106382	\$	17.00	SAVELA, MARCIA	1/23/2020	R
106383	\$	212.00	SCHEUBLE, TROY	1/23/2020	R
106384	\$	1,075.27	SCHMIT TOWING	1/23/2020	R
106385	\$	97.00	SCHMITT MUSIC COMPANY	1/23/2020	R
106386	\$	116.00	SCHNEIDER RON	1/23/2020	R
106387	\$	79.00	SCHNEIDER, STEVEN	1/23/2020	R
106388	\$	605.00	SCHOLASTIC READING CLUB	1/23/2020	R
106389	\$	37.95	SCHOLASTIC	1/23/2020	R
106390	\$	403.98	SCHOOL FIX CATALOG	1/23/2020	R
106392	\$	970.42	SCHOOL HEALTH CORPORATION	1/23/2020	R



106393	\$	388.13	SCHOOL SPECIALTY	1/23/2020	R
106394	\$	1,299.27	SEBCO BOOKS	1/23/2020	R
106395	\$	320.00	SEEVER, GRAY	1/23/2020	R
106396	\$	61.00	SEIFERT, JAKE	1/23/2020	R
106397	\$	21,600.00	SERVICEMASTER DSI	1/23/2020	R
106398	\$	200.00	SEVERSON, LAUREL	1/23/2020	R
106399	\$	60.00	SHEA, JEFFREY	1/23/2020	R
106400	\$	90.00	SHOMION, RICK	1/23/2020	R
106401	\$	141.00	SIKICH, MARK	1/23/2020	R
106402	\$	61.00	SINDBERG, JACOB	1/23/2020	R
106403	\$	891.00	SKOW, KAREN	1/23/2020	R
106404	\$	4,243.00	SCHOOL NUTRITION ASSOC (SNA)	1/23/2020	R
106405	\$	159.00	SNODDY, JASON	1/23/2020	R
106406	\$	225.00	SPANISH SPECIALISTS AND CONSULTANTS	1/23/2020	R
106411	\$	1,769.01	STAPLES ADVANTAGE	1/23/2020	R
106412	\$	87.25	STAR TRIBUNE	1/23/2020	R
106413	\$	125.00	STATE OF MN DEPT PUBLIC SAFETY	1/23/2020	R
106414	\$	505.89	STATE SUPPLY CO	1/23/2020	R
106415	\$	386.00	STAY TUNED PIANO SERVICES	1/23/2020	R
106416	\$	40.80	STEINER, EILEEN	1/23/2020	R
106417	\$	105.00	STILLWATER AREA HIGH SCHOOL	1/23/2020	R
106418	\$	6,074.25	STRATEGIC STAFFING SOLUTIONS	1/23/2020	R
106419	\$	75.00	SURPLUS SERVICES	1/23/2020	R
106420	\$	163.00	SVAC, NICK	1/23/2020	R
106421	\$	1,551.40	SYNOVIA SOLUTIONS	1/23/2020	R
106422	\$	5,727.87	SYSCO OF WESTERN MN	1/23/2020	R
106423	\$	146.00	SZYMANSKI, KAELYN	1/23/2020	R
106424	\$	550.00	TAMARACK NATURE CENTER	1/23/2020	R
106425	\$	700.00	TATE, JO	1/23/2020	R
106426	\$	79.00	THOMPSON, EARLIHUE	1/23/2020	R
106427	\$	4,078.50	THYSSENKRUPP ELEVATOR CORP	1/23/2020	R
106428	\$	3,120.00	TOUGHJERSEY	1/23/2020	R
106430	\$	7,150.52	TRADE PRESS INC	1/23/2020	R
106431	\$	44.95	TRAINER'S WAREHOUSE	1/23/2020	R
106432	\$	2,397.20	TRANE US INC	1/23/2020	R
106433	\$	213.91	TRANS-MISSISSIPPI BIO SUPPLY	1/23/2020	R
106434	\$	54,365.89	TREASURED TRANSPORTATION	1/23/2020	R
106435	\$	746.78	TRI-STATE BOBCAT	1/23/2020	R
106438	\$	2,830.78	TRIO SUPPLY COMPANY	1/23/2020	R
106439	\$	121.36	TRUCK UTILITIES MFG CO	1/23/2020	R
106440	\$	4,621.00	TWIN CITY JANITOR SUPPLY CO	1/23/2020	R
106441	\$	1,015.00	UNIVERSITY OF MINNESOTA	1/23/2020	R
106442	\$	50.00	UNIVERSAL ATHLETIC	1/23/2020	R
106443	\$	410.00	UNIVERSAL CHEERLEADERS ASSOC	1/23/2020	R
106444	\$	5,506.20	URBAN AIR	1/23/2020	S
106445	\$	100.00	URBAN AIR	1/23/2020	S
106446	\$	13,680.00	USIC LOCATING SERVICES, LLC	1/23/2020	R



106447	\$	1,450.00	VADNAIS HEIGHTS COMMONS	1/23/2020	R
106448	\$	163.00	VANGUILDER, CRAIG	1/23/2020	R
106449	\$	185.00	VIRTU DESIGNS	1/23/2020	R
106450	\$	79.00	VOIT, JORDAN	1/23/2020	R
106451	\$	59.00	VOYAGER SOPRIS LEARNING	1/23/2020	R
106452	\$	2,952.00	VOYAGEUR OUTWARD BOUND SCHOOL	1/23/2020	R
106453	\$	200.00	WALKER BOOKSTORE	1/23/2020	R
106454	\$	3,622.50	WALSWORTH PUBLISHING CO	1/23/2020	R
106455	\$	789.97	WARNERS' STELLIAN	1/23/2020	R
106456	\$	1,310.43	WASHINGTON CO	1/23/2020	R
106457	\$	12,100.00	WHITE BEAR CENTER FOR THE ARTS	1/23/2020	R
106458	\$	3,933.67	WHITE BEAR TOWNSHIP	1/23/2020	R
106459	\$	5,174.86	WHITE BEAR LAKE (CITY OF)	1/23/2020	R
106460	\$	152,623.70	WHITE BEAR LAKE (CITY OF)	1/23/2020	R
106461	\$	2,480.86	WHITE BEAR LAKE (CITY OF)	1/23/2020	R
106462	\$	463.00	WHITE BEAR LAKE ROTARY CLUB	1/23/2020	R
106463	\$	13,828.50	WHITE BEAR LAKE SPORTS CENTER	1/23/2020	R
106464	\$	105.50	WEST MUSIC COMPANY	1/23/2020	R
106465	\$	165.00	WILD MOUNTAIN	1/23/2020	R
106466	\$	2,063.18	WINDSTREAM	1/23/2020	R
106467	\$	1,545.00	WINNICK SUPPLY	1/23/2020	R
106468	\$	113,341.67	WOLD ARCHITECTS AND ENGINEERS	1/23/2020	R
106469	\$	499.00	WORLD BOOK INC	1/23/2020	R
106470	\$	79,010.62	XCEL ENERGY	1/23/2020	S
106471	\$	82,116.79	XCEL ENERGY	1/23/2020	S
106472	\$	163.00	YANEZ, BEN	1/23/2020	R
106473	\$	231.66	YOUNG MATHEW	1/23/2020	R
106474	\$	150.00	ZALLAR, CHERYL	1/23/2020	R
106475	\$	15,300.00	FENWAY INNOVATION CENTER	1/24/2020	R
106476	\$	535,359.13	WELLS FARGO - COMML OPERATIONS	1/27/2020	R
192000558	\$	545.35	ANDERSON, JON	1/9/2020	A
192000559	\$	78.30	ANDERSON, MELISSA	1/9/2020	A
192000560	\$	269.12	ANDERSON, SHANNON	1/9/2020	A
192000561	\$	13.99	ANZEL, ASHLIE	1/9/2020	A
192000562	\$	175.18	BEGE, JEFFREY	1/9/2020	A
192000563	\$	298.41	BERNIER, CARYN	1/9/2020	A
192000564	\$	100.05	BOOTH, KARLA	1/9/2020	A
192000565	\$	18.47	BRUEMMER, SARAH	1/9/2020	A
192000566	\$	102.00	CAPAN, NANCY	1/9/2020	A
192000567	\$	73.08	DARR, SHELLY	1/9/2020	A
192000568	\$	356.35	DERBY, SARA	1/9/2020	A
192000569	\$	58.88	DOMSCHOT, KATHLEEN	1/9/2020	A
192000570	\$	149.27	DRANGE, ANGELA	1/9/2020	A
192000571	\$	470.21	DURAND, JENNIFER	1/9/2020	A
192000572	\$	740.86	ELLISON, JESSICA	1/9/2020	A
192000573	\$	79.84	FINKE, CARLA	1/9/2020	A
192000574	\$	41.76	FOX, FRANCINE	1/9/2020	A



192000575	\$	34.80	FULTON, JULIE	1/9/2020	A
192000576	\$	41.18	GALYON, AMY	1/9/2020	A
192000577	\$	131.95	GARCIA ANDERSON, ODELIS	1/9/2020	A
192000578	\$	19.84	GARCIA, RACHEL	1/9/2020	A
192000579	\$	390.00	GILLESPIE, ALISON	1/9/2020	A
192000580	\$	87.69	GRAVLEY, STEPHEN	1/9/2020	A
192000581	\$	24.63	HAGESTUEN, FAITH	1/9/2020	A
192000582	\$	60.95	HARGESHEIMER, TRACY	1/9/2020	A
192000583	\$	50.00	HELTNER, ERIKA	1/9/2020	A
192000584	\$	88.74	HOLLY, TRACY	1/9/2020	A
192000585	\$	74.57	HUBBARD, MICHELLE	1/9/2020	A
192000586	\$	960.17	IMMEL, COLLEEN	1/9/2020	A
192000587	\$	42.63	JOHANNECK, PATRICIA	1/9/2020	A
192000588	\$	71.65	JORGENSEN, AMY	1/9/2020	A
192000589	\$	39.44	KALLAS, MELISSA	1/9/2020	A
192000590	\$	65.54	KENT, SHEILA	1/9/2020	A
192000591	\$	25.39	KERBAGE, STEPHANIE	1/9/2020	A
192000592	\$	180.38	KILGO, GRACE	1/9/2020	A
192000593	\$	3.60	KNOPS, ROXANNE	1/9/2020	A
192000594	\$	64.96	KOSTER, PATRICIA	1/9/2020	A
192000595	\$	150.93	LANIGAN, CHERYL	1/9/2020	A
192000596	\$	45.24	LEE, MOLLY	1/9/2020	A
192000597	\$	58.29	LEMIEUX, TAMARA	1/9/2020	A
192000598	\$	58.44	LILLIE, KRISTEN	1/9/2020	A
192000599	\$	95.68	LYDON, CASSANDRA	1/9/2020	A
192000600	\$	48.72	MADER, SETH	1/9/2020	A
192000601	\$	44.66	MANLEY, KATHLEEN	1/9/2020	A
192000602	\$	767.34	MARIER, JAMES	1/9/2020	A
192000603	\$	133.40	MATUZAK, KATHERINE	1/9/2020	A
192000604	\$	42.92	MCGARTHWAITE, MICHAEL	1/9/2020	A
192000605	\$	287.97	MEUWISSEN, MATTHEW	1/9/2020	A
192000606	\$	377.54	MILES, MARY	1/9/2020	A
192000607	\$	157.70	MIRON, ARIANA	1/9/2020	A
192000608	\$	222.72	NACHTSHEIM, JOHN	1/9/2020	A
192000609	\$	30.01	NASVIK, CRAIG	1/9/2020	A
192000610	\$	1,004.96	NELSON, ANGELA	1/9/2020	A
192000611	\$	533.66	OSWALD, NICOLE	1/9/2020	A
192000612	\$	1,310.46	OUREN, LISA	1/9/2020	A
192000613	\$	95.00	PERCIVAL, PATRICIA	1/9/2020	A
192000614	\$	22.62	RATLIFF, GERALD	1/9/2020	A
192000615	\$	244.18	RIDER, ANGELA	1/9/2020	A
192000616	\$	52.42	ROLOFF, STEPHANIE	1/9/2020	A
192000617	\$	197.66	SAMPOANG, DESSERAY	1/9/2020	A
192000618	\$	123.25	SANTOSCOY, BRIANA	1/9/2020	A
192000619	\$	75.28	SCHULTE, VANESSA	1/9/2020	A
192000620	\$	188.79	SHELSTAD, JACQUALINE	1/9/2020	A
192000621	\$	563.78	STOFFEL, JAMES	1/9/2020	A



192000622	\$	390.00	SUKO, PATRICK	1/9/2020	A
192000623	\$	52.91	SUNDBERG, KARI	1/9/2020	A
192000624	\$	103.29	SUOJA, WENDY	1/9/2020	A
192000625	\$	253.75	TESSMAN, JILEEN	1/9/2020	A
192000626	\$	74.04	THOMAS, DAVID	1/9/2020	A
192000627	\$	67.28	TULBERG, AMY	1/9/2020	A
192000628	\$	104.00	VAIL, ANNE	1/9/2020	A
192000629	\$	136.88	VETTE, MARISA	1/9/2020	A
192000630	\$	68.44	WEDELL, THERESA	1/9/2020	A
192000631	\$	72.61	WHALEN, TIMOTHY	1/9/2020	A
192000632	\$	672.22	ZICKERMANN, JORDAN	1/9/2020	A
192000633	\$	619.80	ACCIARI, NICOLE	1/23/2020	A
192000634	\$	11.60	ACKER, ALISSA	1/23/2020	A
192000635	\$	65.00	ANDERSON, JON	1/23/2020	A
192000636	\$	71.92	ANDERSON, MARGARET	1/23/2020	A
192000637	\$	98.35	BABIASH, JENNIFER	1/23/2020	A
192000638	\$	494.20	BEACH, RODNEY	1/23/2020	A
192000639	\$	58.61	BECKER, JILL	1/23/2020	A
192000640	\$	69.99	BERNDT, MICHELE	1/23/2020	A
192000641	\$	106.32	BILSKEMPER, JOSHUA	1/23/2020	A
192000642	\$	28.71	BOEKE, ALISON	1/23/2020	A
192000643	\$	195.00	BOOTH, KARLA	1/23/2020	A
192000644	\$	493.24	BOSCH, DONALD	1/23/2020	A
192000645	\$	23.94	BRABENEC, KAREN	1/23/2020	A
192000646	\$	57.54	BRADLEY, LYDIA	1/23/2020	A
192000647	\$	131.66	CANNIFF, AMY	1/23/2020	A
192000648	\$	78.31	CASE, ABIGAIL	1/23/2020	A
192000649	\$	279.00	CLYNE, KRISTINE	1/23/2020	A
192000650	\$	18.10	CUNNINGHAM, ANGELA	1/23/2020	A
192000651	\$	91.64	DEEN, DENISE	1/23/2020	A
192000652	\$	153.12	DERY, JOSHUA	1/23/2020	A
192000653	\$	17.40	DESJARDINS, RUTH	1/23/2020	A
192000654	\$	43.96	ELLIOTT, JANET	1/23/2020	A
192000655	\$	112.39	FORESTELL, SARAH	1/23/2020	A
192000656	\$	97.10	FREEMAN, CHRISTINA	1/23/2020	A
192000657	\$	34.22	GALYON, AMY	1/23/2020	A
192000658	\$	388.20	GARGARO, LAURA	1/23/2020	A
192000659	\$	27.39	GEDNALSKE, KIRK	1/23/2020	A
192000660	\$	293.19	GRAY, DONALD	1/23/2020	A
192000661	\$	49.22	GUTHRIE, ASHLEY	1/23/2020	A
192000662	\$	21.75	HARDACRE, CALEB	1/23/2020	A
192000663	\$	471.20	HARRIMAN, DION	1/23/2020	A
192000664	\$	523.40	HARRIMAN, GRETCHEN	1/23/2020	A
192000665	\$	260.00	HENNESSEY, ALEXANDER	1/23/2020	A
192000666	\$	147.70	HOLMAN, REBECCA	1/23/2020	A
192000667	\$	80.88	IGO, MICHELLE	1/23/2020	A
192000668	\$	825.16	JEBENS-SINGH, TARA	1/23/2020	A



192000669	\$	620.23	JESKE-WALFOORT, KIMBERLY	1/23/2020 A
192000670	\$	107.00	JODL, LINDA	1/23/2020 A
192000671	\$	279.00	JOESTING, KRISTI	1/23/2020 A
192000672	\$	75.40	KAZMIERCZAK, CLARE	1/23/2020 A
192000673	\$	415.19	KELLEY, DEBRA	1/23/2020 A
192000674	\$	28.71	KENTFIELD, KELLY	1/23/2020 A
192000675	\$	131.08	KILGO, GRACE	1/23/2020 A
192000676	\$	50.00	KLECKER, KEVIN	1/23/2020 A
192000677	\$	36.54	KOBILKA, STEVEN	1/23/2020 A
192000678	\$	122.09	KOLODNY, ADRIANA	1/23/2020 A
192000679	\$	134.85	KRUEGER, LAURA	1/23/2020 A
192000680	\$	551.53	KRUSEMARK, CARY	1/23/2020 A
192000681	\$	1,332.27	LAFRINIER, BENJAMIN	1/23/2020 A
192000682	\$	413.47	LAMWERS, LINDSAY	1/23/2020 A
192000683	\$	174.87	LANGER, EMILY	1/23/2020 A
192000684	\$	113.27	LARSON, TIMOTHY	1/23/2020 A
192000685	\$	21.00	LATUFF, JENNIFER	1/23/2020 A
192000686	\$	473.17	LAVALLEY, NICOLE	1/23/2020 A
192000687	\$	244.26	LEHN, BRIDGET	1/23/2020 A
192000688	\$	42.08	MALONEY, JESSE	1/23/2020 A
192000689	\$	110.88	MARIER, JAMES	1/23/2020 A
192000690	\$	21.44	MILES, STACY	1/23/2020 A
192000691	\$	80.04	MOORE, JENNIFER	1/23/2020 A
192000692	\$	68.55	MOREAU, CALLI	1/23/2020 A
192000693	\$	442.33	MOSSER, LORI	1/23/2020 A
192000694	\$	995.02	MUNDELL, GERALD	1/23/2020 A
192000695	\$	142.95	NATHANSON, DAVID	1/23/2020 A
192000696	\$	161.10	NODGAARD, TRUDY	1/23/2020 A
192000697	\$	78.81	O'LEARY, CHADRICK	1/23/2020 A
192000698	\$	131.60	OGDEN, TERESA	1/23/2020 A
192000699	\$	33.00	OLSON, ELIZABETH	1/23/2020 A
192000700	\$	15.35	ORBELL, KELLI	1/23/2020 A
192000701	\$	269.00	OSWALD, NICOLE	1/23/2020 A
192000702	\$	429.00	PELOQUIN, BRIAN	1/23/2020 A
192000703	\$	616.56	PIERRE, CHRISTINA	1/23/2020 A
192000704	\$	30.16	PIERSON, CATHERINE	1/23/2020 A
192000705	\$	185.00	POLLARD, AIMIE	1/23/2020 A
192000706	\$	564.00	RASMUSSEN, JEAN	1/23/2020 A
192000707	\$	195.00	RIEBOW, MATTHEW	1/23/2020 A
192000708	\$	325.00	RIEBOW, MITCHELL	1/23/2020 A
192000709	\$	149.00	RIEBOW, SHANNON	1/23/2020 A
192000710	\$	67.86	ROCKFORD, JEREMY	1/23/2020 A
192000711	\$	359.89	RYAN, DENISE	1/23/2020 A
192000712	\$	109.95	SAGDALEN, NATALIE	1/23/2020 A
192000713	\$	735.00	SALENGER, SETH	1/23/2020 A
192000714	\$	14.00	SCHMALTZ, GARY	1/23/2020 A
192000715	\$	325.00	SCHMID, NICOLE	1/23/2020 A



192000716	\$	29.25	SCHUEBEL, ANGELA	1/23/2020	A
192000717	\$	255.78	SCHULTE, DARRELL	1/23/2020	A
192000718	\$	19.00	SMITH, TAMMY	1/23/2020	A
192000719	\$	240.70	STOFFEL, JAMES	1/23/2020	A
192000720	\$	390.00	STREIFF OJI, CHRISTINA	1/23/2020	A
192000721	\$	51.96	SWANSON, SAMANTHA	1/23/2020	A
192000722	\$	209.00	THIBAULT, DEBRA	1/23/2020	A
192000723	\$	32.00	TOUSSAINT, JANEL	1/23/2020	A
192000724	\$	144.90	VOSS, KAREN	1/23/2020	A
192000725	\$	282.33	WALD, TIMOTHY	1/23/2020	A
192000726	\$	680.34	WILLIAMS, LAURA	1/23/2020	A
192000727	\$	101.50	XIONG, CHENTE	1/23/2020	A
	\$	3,032,583.87			



**RESOLUTION FOR ACCEPTANCE OF GIFTS**

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:



AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **February 10, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations and Tom Wieczorek, Director of Finance**

---

Donation	Donor	Recipient
\$250 for School Grounds Coffee Shop	Carlson Chiropractic	White Bear Lake Area High School – South Campus
\$500 for Girls’ Lacrosse Program	Beartown Auto Body	White Bear Lake Area High School – South Campus
\$95	Mighty Cause Charitable Foundation	Oneka Elementary School
\$200 for Gymnastics Team	White Bear Lake VF!	White Bear Lake Area High School – South Campus
\$100	Premier Bank	White Bear Lake Area High School – South Campus
\$200 for School Grounds Coffee Shop	American Legion	White Bear Lake Area High School – South Campus
Notebooks, pens, felt tip pens, calculators	Barb Benedict	Lincoln Elementary School
7.29	Larson Dental	Sunrise Park Middle School
\$500 for Orchestra (Donation on behalf of a retiring employee in lieu of a retirement party.)	Alliance Bank	Sunrise Park Middle School
\$250 for Middle School Musical	T C Opera Guild	Sunrise Park Middle School
Transmission valued at \$3,801.29	White Bear Acura Subaru	White Bear Lake Area High School – South Campus
\$49.05	Anonymous	White Bear Lake Area School District
\$49.05	Anonymous	White Bear Lake Area School District
\$35 – employee match	Sharon Clinch	White Bear Lake Area School District
Veiled chameleon with tank accessories. Axolotl with tank accessories. Bearded dragon, markers, colored pencils, crayons, variety of books and magazines valued at \$500 for Science Department	Karen Bredenbeck	White Bear Lake Area School District – North Campus



Five boxes of books in great condition and school supplies.	Molly Acheman	Lincoln Elementary School
\$60 for Glo Bear Run Fundraiser	Claudia & Peter Medin	Oneka Elementary School
\$1,040 – employee match	Darren MacDonald	Lincoln Elementary School
\$150 – employee match	Daren Denker	Lincoln Elementary School
Two Bicentennial full length dresses with bonnets to match and sashes (value \$75) One long length old style apron	Jane Bowman	White Bear Lake Area High School Theater Department
\$10,000 for a scholarship (\$1,000 per year for 10 years)	Richard Schifsky	White Bear Lake Area High School – South Campus

**RECOMMENDED ACTION:** Approve



AGENDA ITEM: **Field Trip Request**  
MEETING DATE: **February 10, 2020**  
SUGGESTED DISPOSITION: **Consent Agenda**  
CONTACT PERSON(S): **Sara Paul, Assistant Superintendent**

**BACKGROUND:**

School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/ Team	Number of School Days Missed	Number of Students Attending	Total Cost per Student and Source of Revenue	Means of Transportation	Purpose of Field Trip
March 30 – April 2, 2020  Osprey Wilds ELC in Standstone, MN	Laura Watters and Ben Craig	ALC Science and Language Arts Dept.	3	24	Total cost to students: \$50 Total cost of trip: \$3,700 Sources of revenue: Funds from WBLEF, student activity funds.	District bus	Students will nurture their relationships with animals, plants, other people, and natural resources while participating in hands-on activities, Exploring careers and doing stewardship projects.
February 20-21, 2020  Science Museum of Minnesota	Allison Theissen	Birch Lake	½ day	93	None Flint Hill Resources	District Bus	Science Standards

**RECOMMENDED ACTION:** The administration recommends the School Board to approve these field trips.



**RESOLUTION FOR HUMAN RESOURCES ITEMS**

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(f).



## INDEPENDENT SCHOOL DISTRICT NO.624

### Department of Human Resources

#### RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF

**STEVEN TESSIER**– Pupil Support Assistant, WBLAHS – South Campus

Employed by District 624 since 02/24/2016

Effective Date: 01/27/2020

**KIANA WILLIAMS**– Instructional Assistant, Vadnais Heights Elementary

Employed by District 624 since 01/04/2016

Effective Date: 01/10/2020

**HEIDI WOODS**– Program Assistant Leader, Hugo Elementary

Employed by District 624 since 10/29/2018

Effective Date: 01/24/2020

#### RESIGNATION/TERMINATION/NON-RENEWAL– CERTIFIED STAFF

**KIMBERLY JOHNSON**– Grade 4 Teacher, Lakeaires Elementary

Employed by District 624 since 08/21/2013

Effective Date: 06/08/2020

#### RETIREMENT– CLASSIFIED STAFF

**BARBARA LUND**– Head Cook, Area Learning Center

Employed by District 624 since 09/07/1993

Effective Date: 01/02/2020

**KATHRYN ROBINSON**– Admin. Asst. to Asst. Super. of Finance & Bldg. Oper., District Center

Employed by District 624 since 08/24/1981

Effective Date: 06/30/2020

**MARY WALLIN**– Bus Driver, Bus Garage

Employed by District 624 since 10/01/2007

Effective Date: 02/28/2020

#### RETIREMENT– CERTIFIED STAFF

**ALAN THOMAS GREEN**– Grade 4 Teacher, Otter Lake Elementary

Employed by District 624 since 08/21/1986

Effective Date: 06/08/2020



**ELIZABETH MUSTAR**– Media Specialist, Sunrise Park Middle School  
Employed by District 624 since 01/22/1987  
Effective Date: 06/08/2020

**DAVID PERCIVAL**– Physical Education Teacher, Central Middle School  
Employed by District 624 since 08/22/1991  
Effective Date: 06/08/2020

<b>CHANGE IN ASSIGNMENT – CLASSIFIED STAFF</b>
--

**STEPHANIE BLOXHAM** – From Billing Clerk Extended Day to Admin. Asst. - Community Services and Recreation, District Center  
From Level II, \$19.09 per hr To Level IV, \$20.20 per hr.  
Effective Date: 02/03/2020

**SARA COBB** – From Extended Day Program Assistant, Birch Lake Elementary To Pupil Support Assistant, WBLAHS – South Campus  
\$19.15 per hr., 32.5 hrs. per week, \$9,086.67  
Effective Date: 02/18/2020

**RISA KNOCHE** – Program Assistant Leader, Birch Lake and Otter Lake Elementary  
Increase of hours From 4.0 hrs. per day To 7.25 hrs. per day  
\$13.98 per hr., 36.25 hrs. per week  
Effective Date: 01/15/2020

**CHRISTINE LA PEAN** – Instructional Assistant(ADSIS), Matoska Elementary  
From 5.0 hrs. per day To 6.0 hrs. per day  
Effective Date: 12/16/2019

**MALANIE REANEY** – Program Assistant Leader, Oneka Elementary  
Added Bear Fundamentals at Otter Lake Elementary  
Increase of hours From 3.0 hrs. per day To 5.5 hrs. per day  
\$14.55 per hr., 27.5 hrs. per week  
Effective Date: 01/21/2020

**JESSICA REBEAR** – Program Assistant Leader, Hugo Elementary  
Increase of hours From 4.0 hrs. per day To 5.5 hrs. per day  
\$14.55 per hr., 27.5 hrs. per week  
Effective Date: 01/21/2020

**BROOKE SICARD** – Program Assistant Leader, Hugo and Oneka Elementary  
Added Bear Fundamentals at Hugo Elementary  
Increase of hours From 4.65 hrs. per day To 7.15 hrs. per day  
\$13.98 per hr., 35.75 hrs. per week  
Effective Date: 01/08/2020



<b>PART TIME LEAVE OF ABSENCE – CERTIFIED STAFF</b>
---

**NICOLE MCGARTHWAITE**– Social Studies Teacher, WBLAHS – South Campus

Position .8 FTE (Leave .2 FTE)

Effective Date: 2020-2021 School Year

**ANGELA PETERSON**– Mathematics Teacher, WBLAHS – North Campus

Position .8 FTE (Leave .2 FTE)

Effective Date: 2020-2021 School Year

<b>FULL TIME LEAVE OF ABSENCE – CERTIFIED STAFF</b>
---

**ELIZABETH BOOSALIS**– Spanish Teacher, Willow Lane Elementary

Employed by District 624 since 08/21/2013

Effective Date: 2020-2021 School Year

**CARA CARDOSO**– .6 FTE School Psychologist, Hugo Elementary

Employed by District 624 since 08/22/2012

Effective Date: 2020-2021 School Year

**JILL FOLKERS**– Mathematics Teacher, WBLAHS – North Campus

Employed by District 624 since 08/20/2014

Effective Date: 12/09/2019 through 06/08/2020

**ODELIS GARCIA**– Music Teacher, Sunrise and Central Middle School

Employed by District 624 since 08/21/2008

Effective Date: 12/16/2019 through 02/21/2020

**BRIETTA HUTSON**– Mathematics Teacher, WBLAHS – South Campus

Employed by District 624 since 08/26/2010

Effective Date: 09/16/2019 through 12/09/2019

**SADIE JOHNSON**– FACS Teacher, WBLAHS – South Campus

Employed by District 624 since 08/21/2008

Effective Date: 11/18/2019 through 02/21/2020

**CASSANDRA LYDON**– Science Teacher, WBLAHS – South Campus

Employed by District 624 since 08/27/2009

Effective Date: 01/08/2020 through 03/16/2020

**CHRISTINE MOREN**– Science and AVID Teacher, Central Middle School

Employed by District 624 since 08/22/2016

Effective Date: 2020-2021 School Year

**LINDSAY MOSSO**– Social Studies Teacher, Sunrise Park Middle School

Employed by District 624 since 08/22/2016

Effective Date: 11/11/2019 through 12/20/2019



**SHANNON NICHOLAS**– Grade 3 Teacher, Lincoln Elementary

Employed by District 624 since 08/22/2012

Effective Date: 10/14/2019 through 01/17/2020

**MELISSA WICKERT**– Social Studies Teacher, WBLAHS – North Campus

Employed by District 624 since 08/24/2011

Effective Date: 11/11/2019 through 01/24/2020

<b>NEW PERSONNEL – CLASSIFIED STAFF</b>
---

**KATIE ARMSTRONG**– Program Assistant Leader, Otter Lake Elementary

\$13.98 per hr., 25.0 hrs. per week, \$7,339.50

Effective Date: 02/05/2020

**MICHAEL DENNIS**– Tier 1 Field Technician, Lincoln Elementary and Central Middle School

\$22.06 per hr., 40.0 hrs. per week, \$15,353.76

Effective Date: 01/27/2020

**EMMA HAMLIN**– Pupil Support Assistant, Transition Education Center

\$19.15 per hr., 30.0 hrs. per week, \$10,455.90

Effective Date: 01/21/2020

**DESMALEE HENNAGIR**– Program Assistant Leader, Oneka Elementary

\$13.98 per hr., 15.0 hrs. per week, \$4,990.86

Effective Date: 01/16/2020

**CATHRYN LACHENMAYER**– Pupil Support Assistant, Lincoln Elementary

\$19.15 per hr., 16.25 hrs. per week, \$5,539.13

Effective Date: 01/23/2020

**ARIANNA LUCIO**– Program Assistant Leader, Lincoln Elementary and Central Middle School

\$13.98 per hr., 24.0 hrs. per week, \$7,448.54

Effective Date: 01/28/2020

**PAMELA RUDE**– Part-Time Bus Aide, Bus Garage

\$18.06 per hr., 25.5 hrs. per week, \$11,681.20

Effective Date: 11/11/2019

<b>LONG TERM SUBSTITUTE – CLASSIFIED STAFF</b>
--

**ELIZABETH DEMARS**– Pupil Support Assistant, WBLAHS – North Campus

\$19.15 per hr., 31.25 hrs., per week, \$1,915.00

Effective Date: 02/06/2020 through 02/28/2020

**JILL EHLERT**– Pupil Support Assistant, Sunrise Park Middle School

\$19.15 per hr., 32.5 hrs., per week, \$1,915.00

Effective Date: 01/24/2020 through 06/08/2020



**SANDRA EVANGELIST** – Nutrition Services Assistant, Sunrise Park Middle School  
\$15.39 per hr., 18.57 hrs., per week, \$2,827.91  
Effective Date: 02/18/2020 through 05/04/2020

<b>LONG TERM SUBSTITUTE – CERTIFIED STAFF</b>
---

**MARIA BERNDT** – Grade 2 Teacher, Otter Lake Elementary  
BA, Step 1, \$22,057.44  
Effective Date: 01/22/2020 through 06/08/2020

**MOLLY HAPPE** – EL Teacher, Vadnais Heights Elementary  
BA, Step 1, \$23,671.05  
Effective Date: 01/13/2020 through 06/08/2020

**ADAM KING** – Science Teacher, WBLAHS – South Campus  
BA, Step 1, \$7,441.29  
Effective Date: 01/28/2020 through 03/06/2020

**HANNAH KRANZ** – Grade 5 Teacher, Matoska Elementary  
BA, Step 1, \$11,914.76  
Effective Date: 02/03/2020 through 04/17/2020

**DENISE MORTENSON** – Special Education Teacher, Willow Lane Elementary  
MA, Step 1, \$5,880.96  
Effective Date: 01/14/2020 through 02/14/2020



# **B. PUBLIC FORUM**

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.



# **C. INFORMATION ITEMS**



AGENDA ITEM: **Walser Foundation Grant**

MEETING DATE: **February 10, 2020**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent**

---

**BACKGROUND:**

Jenny Moore, Career Pathways Coordinator, will share information regarding a \$1,000 grant received from the Walser Foundation. The grant creates the opportunity for Automotive Tech II students to gain ALLDATA Certification starting this semester. Ms. Moore will share details as to how this certification opportunity is valued in the automotive industry.



# White Bear Lake Career Pathways

## *Automotive Career Pathway*

**5%**  
Walser Foundation  
Driving a Stronger Community



**WALSER**



**Automotive**



Manufacturing &  
Engineering



**Healthcare**



Construction  
Skilled Trades



Information  
Technology



**Automotive**



**Business**



**Education**





---

# Automotive Career Pathway

- Classes
- On-campus experiences
- Off-campus experiences
- Internships
- Future: ASE & Autonomous Vehicle
- *Industry Recognized Credential*

Automotive



---

## Walser Foundation Grant

- \$975 - ALLDATA Certification
- 1 year Membership
- Teacher Training
- Lifetime Certification
- Auto Tech II Students
- Access to Database
- Certified Automotive Information Specialist (CAIS)

WALSER



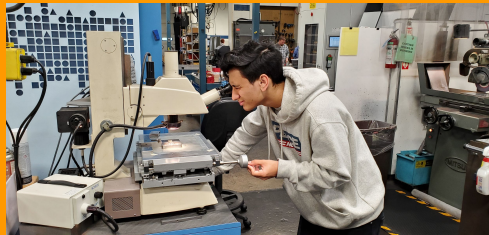




# Questions?

Jenny Moore

[jennifer.moore@isd624.org](mailto:jennifer.moore@isd624.org)





AGENDA ITEM: **Superintendent's Report**  
MEETING DATE: **February 10, 2020**  
SUGGESTED DISPOSITION: **Information Item**  
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

---

**BACKGROUND:**

Dr. Kazmierczak will provide information on current issues and events pertaining to the White Bear Lake Area Schools.



# **D. DISCUSSION ITEMS**



AGENDA ITEM: **Bond Referendum Planning Process Update**

MEETING DATE: **February 10, 2020**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations**  
**Dr. Alison Gillespie, Principal on Special Assignment**

---

**BACKGROUND:**

Paul Aplikowski and Sal Bagley from Wold Architects and Engineering will share updates on the Bond Referendum Process.





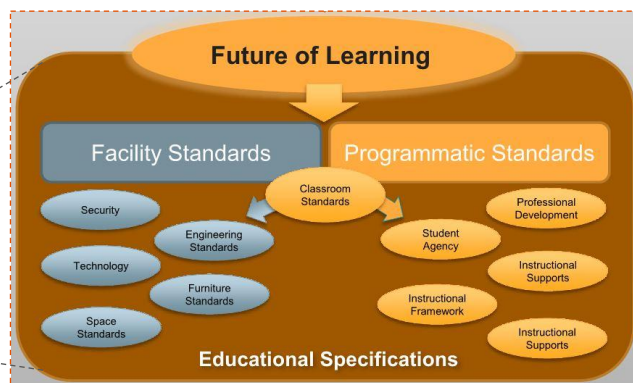
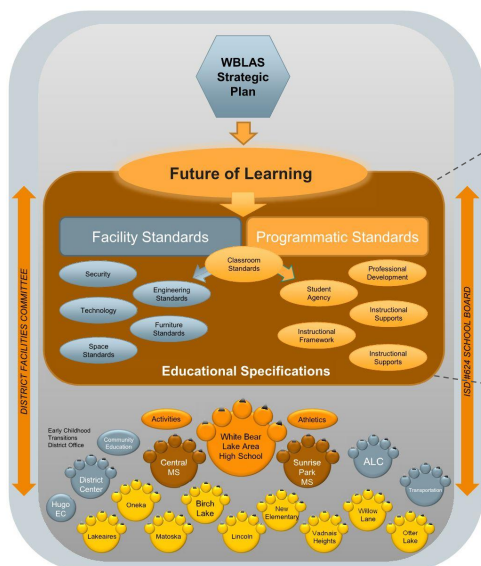
# School Board Update

## Bond Referendum Planning Process

February 10, 2020



## Design Process





# Future of Learning Committee Charge and Planning Process

## Future of Learning Committee Overview



A committee is being formed to study the future of learning in White Bear Lake Area Schools and make recommendations to create **District-wide alignment between the Strategic Plan, the design of learning spaces, and educational programming.** This committee will make recommendations to create educational space standards and program development for ISD #624.





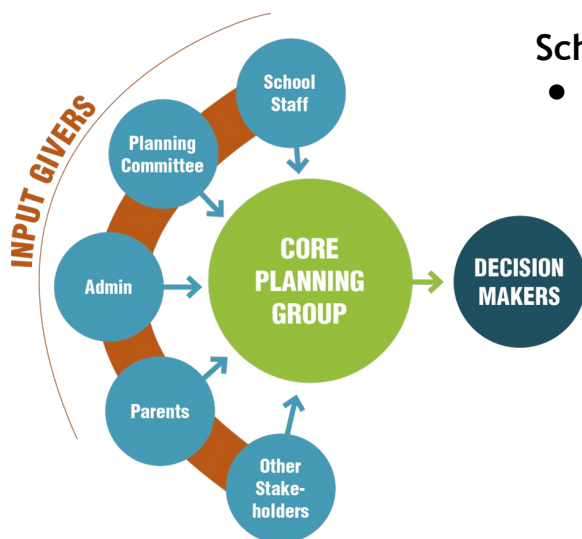
# Future of Learning Committee Charge



## The Committee is charged to:

- Review **best practices in education** as it relates to both space design and programming
- Consider the most effective ways to **empower educators and learners**
- Study all options to best **address student needs for today and the future**
- Develop **essential characteristics of learning spaces** of the future, including important space types and relationships
- Create parameters that will inform the District's educational space standards

# Design Process - Core Planning Group



## Schematic Design: Core Planning Groups

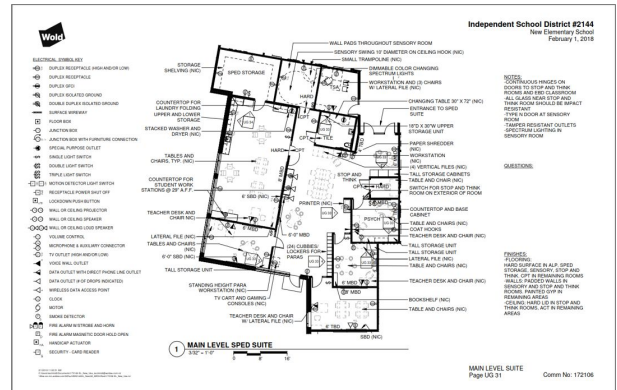
- Develop Core Planning Group for each individual building
  - Tours (Common Language)
  - Consensus on Criteria and Guiding Principles
  - Building a Common Diagram
  - Renderings / Visuals
  - Final Schematic Design



# Design Process - User Groups

## Design Development: User Group Process

- Involve Building Staff & Users in Details
- Every room impacted
- Builds ownership in the project
- No limit to number of meetings
- Detailed information for coordination



## Planning Process Overview

Group Name:	Participants:	Goals / Responsibilities:	Timeline:
School Board	<ul style="list-style-type: none"> <li>• School Board Members</li> </ul>		Ongoing
District Facilities Committee:	<ul style="list-style-type: none"> <li>• Select Administration</li> </ul>	<ul style="list-style-type: none"> <li>• Set District Standards</li> <li>• Review direction of design &amp; budget</li> <li>• Recommendations to Board</li> </ul>	Ongoing: Monthly meetings
Future of Learning Committee:	<ul style="list-style-type: none"> <li>• Stakeholders from District and buildings</li> </ul>	<ul style="list-style-type: none"> <li>• Set District-wide vision for all projects</li> <li>• Develop educational specifications for facilities and instructional practices</li> </ul>	4 initial meetings; ongoing
Core Planning Groups: (project)	<ul style="list-style-type: none"> <li>• Select Community</li> <li>• Site Based Administration</li> <li>• Select Staff</li> <li>• District Administration</li> </ul>	<ul style="list-style-type: none"> <li>• Design decisions</li> <li>• Establish priorities</li> <li>• Guide/direct design</li> <li>• Recommendations to Facilities Committee</li> </ul>	2-3 months (6-8 meetings and tours)
Site Based Planning Groups: (user groups)	<ul style="list-style-type: none"> <li>• Site based administration</li> <li>• Select stakeholders in schools</li> <li>• Community stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>• Gather detailed input for specific spaces</li> </ul>	2-3 months 1-2 meetings, each site

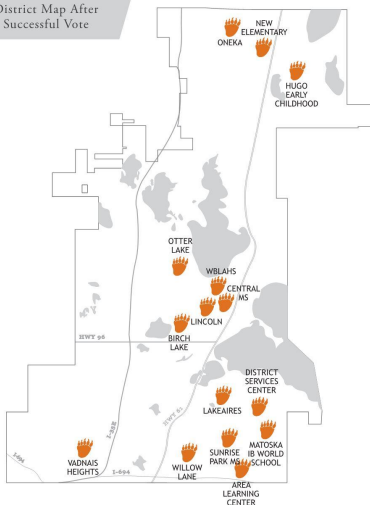


# Referendum Projects Scope and Timeline

## Referendum Projects Scope



District Map After Successful Vote



- BIRCH LAKE ELEMENTARY**
  - Add extended day office, conference room, one new classroom
  - Updated classrooms and media center, safety/security upgrades
- LAKEAIRES ELEMENTARY**
  - Add orchestra room and freezer
  - Updated classrooms and media center, safety/security upgrades
- LINCOLN ELEMENTARY**
  - Add full size gymnasium, conference room, extended day office and cooler
  - Updated classrooms and media center, safety/security upgrades
- MATOSKA ELEMENTARY**
  - Add freezer, specialist room, extended day office, EL room
  - Updated classrooms and media center, safety/security upgrades
- ONEKA ELEMENTARY**
  - Add 5 classrooms for capacity of 720 students
  - Updated classrooms and media center, safety/security upgrades
- OTTER LAKE ELEMENTARY**
  - Add 5 classrooms for capacity of 720 students
  - Updated classrooms and media center, safety/security upgrades
- WADNAIS HEIGHTS ELEMENTARY**
  - Add freezer, extended day office, orchestra room
  - Updated classrooms and media center, safety/security upgrades
- WILLOW LAKE ELEMENTARY**
  - Add orchestra room and freezer
  - Updated classrooms and media center, safety/security upgrades
- NEW ELEMENTARY**
  - New elementary school for 720 students (new site)
- CENTRAL MIDDLE SCHOOL**
  - Renovate District Office to create additional classroom space
  - Updated classrooms and media center, safety/security upgrades
- SUNRISE PARK MIDDLE SCHOOL (FORMER SOUTH CAMPUS)**
  - Addition/renovation to become a grades 6-8 MS, including additional gymnasium
  - Updated classrooms and media center, safety/security upgrades
- WBLAIS NORTH CAMPUS**
  - Addition / renovation to become single site grades 9-12 HS
  - Updated classrooms and media center, safety/security upgrades
- AREA LEARNING CENTER**
  - Kitchen improvements and renovations to create secure vestibule
  - Updated classrooms and media center, safety/security upgrades
- HUGO EARLY CHILDHOOD CENTER**
  - Convert for use as North Early Childhood Center
- DISTRICT SERVICES CENTER (FORMER SUNRISE PARK)**
  - Renovation to convert for use as South Early Childhood Center, District Office, Senior Center, and Transition Education Center
- TRANSPORTATION / MAINTENANCE FACILITY**
  - New transportation / maintenance facility (Location TBD)

- District-wide additions and renovations to accommodate projected enrollment growth
- Safety and security improvements
- Deferred maintenance projects
- Classroom and building updates to create flexible learning spaces



## Referendum Projects Scope



- District-wide **additions and renovations** to accommodate projected enrollment growth
- **Safety and security** improvements and **deferred maintenance projects** at all district facilities
- A **new K-5 elementary** school being built in Hugo
- Oneka becoming a K-5 elementary and Hugo Elementary becoming a **northern Early Childhood location**
- The current North Campus receiving an addition to allow it to become the site of a **single 9-12 high school building**
- **Sunrise Park Middle School moving** to the current South Campus location
- The current Sunrise Park Middle School becoming the **site for the Senior Center and Early Childhood programs** currently housed at Normandy Park, the **Transition Education Center** (currently located in leased space in Hugo), and the district office
- **Central Middle School expanding** to take over the current District Center building
- district-wide classroom and building updates to create **flexible learning spaces**

## Referendum Projects Timeline



### Future of Learning Committee

- Initial vision-setting: December 2019 - January 2020

### New Elementary School

- Schematic Design (Core Planning Group): late January 2020 - April 2020
- Design (User Groups): April 2020 - November 2020
- Bidding / Construction Starts: early 2021
- Opens Fall 2022

### White Bear Lake Area High School

- Schematic Design (Core Planning Group): late January 2020 - May 2020
- Design Development (User Groups): June 2020 - February 2021
- Bidding / Construction Starts: Spring 2021
- Opens in phases over the next 4 years

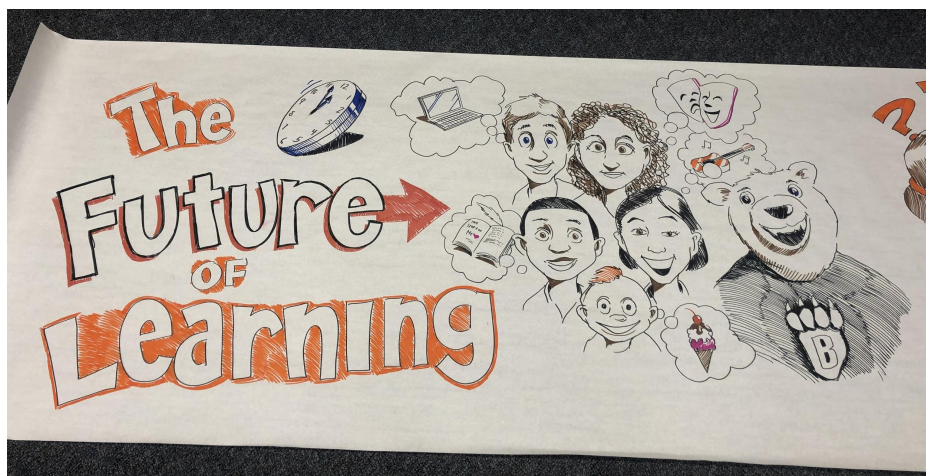




## Future of Learning Committee

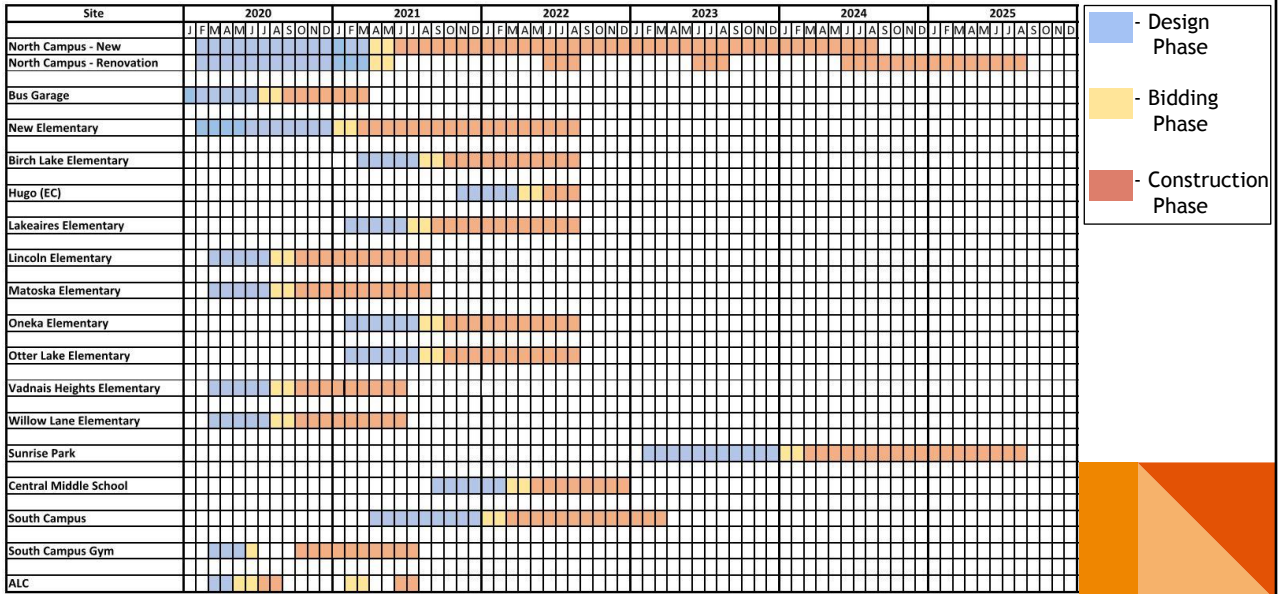


## Future of Learning Committee





# Referendum Projects Timeline



# Community Involvement

- **Community Listening Sessions**
  - **High School:** March 24, 2020  
North Campus: 5:00PM - 6:00PM  
South Campus: 6:30PM-7:30PM
  - **New Elementary:** March 26, 2020  
6:00PM - 7:00PM at Oneka





# Thank you!





# **E. OPERATIONAL ITEMS**



AGENDA ITEM: **Action on Revised Fiscal Year 2020 Budget**

MEETING DATE: **February 10, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations and Tom Wieczorek, Director of Finance**

---

**BACKGROUND:**

The preliminary budget for the 2019-20 school year was approved at the June 10, 2019 School Board meeting. Each year the Board approves the revised budget at or near the midpoint of the school year.

Attached please find a summary of the revised fiscal year 2020 budget. This revised budget was reviewed with the School Board for discussion at the January 27, 2020 work-study session along with projected budgets for fiscal years 2020-21 and 2021-22.

At the February 10, 2020 School Board meeting, the revised budget will be proposed for approval.

The proposed preliminary budget for the 2020-21 school year will be reviewed at the May 18, 2020 work-study session and will be presented for Board approval at the June 8, 2020 meeting.

**RECOMMENDED ACTION:** Approved the revised budget as recommended.



**White Bear Lake Area Schools**  
**General, Nutritional Services, and Community Services Funds--Revenues and Expenditures Summary**  
**Preliminary FY20 and Projected FY 21, FY22 & FY23 Budgets**

	Actual 2017	Actual 2018	Actual 2019	Preliminary 2020	Revised 2020	Projected 2021	Projected 2022	Projected 2023
<b>1 General Fund</b>								
2 Revenue								
3 Local sources								
4 Property taxes	23,808,740	23,936,695	25,808,561	27,587,974	27,587,974	28,738,956	29,026,345	29,316,609
5 Investment earnings	241,938	340,801	447,891	325,000	385,000	385,000	385,000	385,000
6 Other	3,233,704	3,523,717	3,608,643	3,400,000	3,400,000	3,400,000	3,400,000	3,400,000
7 State sources	61,758,255	65,052,830	67,373,177	69,939,782	69,690,108	71,735,494	73,263,024	74,728,285
8 Special Education	11,926,095	12,046,280	13,687,904	13,581,425	15,944,863	16,937,382	17,699,564	18,496,044
9 Federal sources	2,732,657	2,693,184	3,378,693	2,907,023	3,003,723	3,003,723	3,003,723	3,003,723
10 Total revenue	\$ 103,701,389	\$ 107,593,507	\$ 114,304,869	\$ 117,741,204	\$ 120,011,668	\$ 124,200,555	\$ 126,777,656	\$ 129,329,661
11								
12 Expenditures								
13 Current								
14 Administration	4,428,948	4,439,908	4,767,244	4,803,115	4,803,115	4,921,460	5,044,446	5,189,321
15 District support services	2,150,921	2,296,538	2,486,960	2,139,495	2,200,903	2,240,146	2,281,092	2,329,152
16 Elementary and secondary regular instruction	47,911,170	50,957,421	51,578,338	54,970,362	55,171,349	57,266,256	58,624,661	60,288,440
17 Vocational education instruction	1,534,004	1,466,873	1,781,712	1,535,732	1,535,732	1,601,029	1,633,989	1,672,732
18 Special education instruction	20,846,113	22,539,238	23,855,666	23,533,601	24,073,601	25,252,659	25,884,206	26,628,440
19 Instructional support services	7,901,076	8,697,268	8,842,082	8,391,159	8,391,159	8,748,593	8,929,170	9,141,438
20 Pupil support services	4,355,368	4,734,570	4,833,643	4,820,815	4,981,315	5,217,065	5,341,617	5,488,335
21 Transportation	7,270,171	7,988,841	8,259,630	7,786,002	7,786,002	7,851,526	7,921,156	8,001,563
22 Sites and buildings	8,382,462	8,272,213	9,332,455	8,917,484	9,166,509	8,994,971	9,129,380	9,286,541
23 Fiscal and other fixed cost programs	318,782	295,206	293,113	300,000	300,000	314,750	329,869	347,845
24 Debt service								
25 Principal	664,137	690,181	717,193	717,193	717,193	745,270	779,432	795,020
26 Interest and fiscal charges	406,164	380,524	353,548	353,548	353,548	325,780	296,547	281,720
Budget Reductions								
27 Total expenditures	\$ 106,169,316	\$ 112,758,781	\$ 117,101,584	\$ 118,268,506	\$ 119,480,426	\$ 123,479,505	\$ 126,195,566	\$ 129,450,548
28								
29 Excess (deficiency) of revenue over expenditures	(2,467,927)	(5,165,274)	(2,796,715)	(527,302)	531,242	721,050	582,091	(120,887)
30								
31 Other financing sources (uses)								
36 District Reserves								
37 Assigned for Subsequent Years Budgets								
38 Assigned for Secondary Facilities	500,000							
39 Assigned for Construction & Capital Improvements	450,000							
40 Assigned for Carryovers	610,000							
41 Assigned for Strategic Priorities	250,000							
42 Student Transportation Vehicles								
43								
44 Capital lease issued								
47 Proceeds from sale of assets	2,387							
48 Prior Period Adjustment								
49 Transfer In								
50 Transfer to Community Service Fund								
51 Total other financing sources (uses)	\$ 1,812,387	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
52								
53 Net change in fund balances	(655,540)	(5,165,274)	(2,796,715)	(527,302)	531,242	721,050	582,091	(120,887)
54								
55 Fund balances								
56 Beginning of year	27,505,144	25,039,604	19,875,224	17,078,509	17,078,509	17,609,751	18,330,801	18,912,891
57								
58 Ending Fund Balance (Assigned and Unassigned)	25,039,604	19,875,224	17,078,509	16,551,207	17,609,751	18,330,801	18,912,891	18,792,004
59 Ending Fund Balance (Assigned)	12,872,907	5,572,835	3,344,748	3,344,748	2,844,748	2,594,748	2,344,748	2,344,748
60 Ending Fund Balance (Unassigned)	\$ 12,166,697	\$ 14,302,389	\$ 13,733,761	\$ 13,206,459	\$ 14,765,003	\$ 15,736,053	\$ 16,318,143	\$ 16,197,256
61 Ending Fund Balance (Unassigned as % of expenditures)	11.5%	12.7%	11.7%	11.2%	12.4%	12.7%	12.9%	12.5%
62								
63 Nutritional Services								
64 Revenues	4,607,261	4,563,172	4,610,762	4,640,158	4,640,158	4,709,760	4,780,407	4,852,113
65 Expenditures	4,426,363	4,375,549	4,552,813	4,806,708	4,806,708	4,854,775	4,903,323	4,952,356
66								
67 Excess (deficiency) of revenue over expenditures	180,898	187,623	57,949	(166,550)	(166,550)	(145,015)	(122,916)	(100,243)
68 Ending Fund Balance	\$ 501,338	\$ 688,961	\$ 746,910	\$ 580,360	\$ 580,360	\$ 435,345	\$ 312,430	\$ 212,187
69 Ending Fund Balance (as % of expenditures)	11.3%	15.7%	16.4%	12.1%	12.1%	9.0%	6.4%	4.3%
70								
71 Community Services								
72 Revenues	5,647,653	6,081,836	6,544,785	6,387,675	6,778,723	6,948,191	7,121,896	7,299,943
73 General Fund Transfer								
74 Expenditures	5,470,711	6,147,818	6,905,050	6,710,098	6,898,483	7,019,206	7,142,043	7,267,028
75								
76 Excess (deficiency) of revenue over expenditures	176,942	(65,982)	(360,265)	(322,423)	(119,760)	(71,015)	(20,147)	32,915
77 Ending Fund Balance	\$ 1,647,673	\$ 1,581,691	\$ 1,221,426	\$ 899,003	\$ 1,101,666	\$ 1,030,651	\$ 1,010,504	\$ 1,043,419
78 Ending Fund Balance (as % of expenditures)	30.1%	25.7%	17.7%	13.4%	16.0%	14.7%	14.1%	14.4%



AGENDA ITEM: **Annual Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore (if necessary).**

MEETING DATE: **February 10, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Matthew Mons, Director of Human Resources**

---

**BACKGROUND:**

Extract of Minutes of Meeting of the School Board Independent School District 624 White Bear Lake, Minnesota Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624, White Bear Lake, Minnesota, was held on the 10th day of February 2020, at 7:00 o'clock p.m.

The following members were present:

and the following members were absent:

Board Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFORE**

WHEREAS, the financial condition of the school district and a reduction in student course enrollment dictates that the school board must reduce expenditures immediately, and

WHEREAS, this reduction in expenditure must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

THEREFORE BE IT RESOLVED, by the School Board of Independent School District No. 624 as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce



expenditures and make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions as per the board fund balance policy.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

**RECOMMENDED ACTION:** Approve resolution.



AGENDA ITEM: **Action on Acceptance of Bid for 2020 Partial Roof Replacement Projects at Matoska International IB School and White Bear Lake Area High School – South Campus**

MEETING DATE: **February 10, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations**  
**Dan Roeser, Director of Building Operations**

---

**BACKGROUND:**

Attached please find bid tabulation sheets related to the partial roof replacement projects at Matoska and White Bear Lake Area High School - South Campus. These projects are included in the District's Long Term Facilities Maintenance Plan and will be funded using proceeds from Long Term Facilities Maintenance Bonds that were issued in March 2018.

After reviewing the information with our project engineer; Roof Spec, it is recommended that we award the Matoska roof replacement project to the low bidder; *Peterson Brothers Roofing*, with the base bid of \$142,230. The highest bid for the project was \$227,312.

It is also recommended that we award the White Bear Lake Area High School - South Campus roof replacement project to the low bidder; *Central Roofing*, with the base bid of \$1,257,700. The highest bid for the project was \$1,694,446.

**RECOMMENDED ACTION:** *Move to accept the bids for the Matoska roofing project in the amount of \$142,230 and the White Bear Lake Area High School - South Campus roofing project in the amount of \$1,257,700.*



January 23, 2020

Mr. Daniel Roeser  
Building Operations Supervisor  
White Bear Lake Area Schools, ISD #624  
4855 Bloom Avenue  
White Bear Lake, MN 55110

Cell: 651-426-7690  
Email: [Daniel.roeser@isd624.org](mailto:Daniel.roeser@isd624.org)

**Roof  
Spec  
Inc.**



2400 Prior Avenue North  
St. Paul, MN 55113  
(651) 639-0644  
(651) 639-1828 (fax)  
800-494-4085

**SUBJECT: WHITE BEAR LAKE AREA SCHOOLS  
ROOF REPLACEMENT  
MATOSKA INTERNATIONAL IB WORLD SCHOOL  
ROOF AREAS E, F, G & H  
2530 SPRUCE PLACE  
WHITE BEAR LAKE, MN 55110  
RSI PROJECT #19-13069-02**

Dear Mr. Roeser:

On the attached tabulation of bids received for the re-roofing of the Matoska International IB World School roof areas E, F, G & Peterson Brothers Roofing is the apparent low bidder with a base bid amount of \$142,230.00.

Based on the above, we would recommend award of the base bid package to Peterson Brothers Roofing for a total contract amount of \$142,230.00.

If you should have any questions or require further information, please contact our office.

Respectfully,  
Roof Spec, Inc.

Andrea Noonan  
Project Manager

Enclosure – Bid Tab



Roof  
Spec  
Inc.



2400 Prior Avenue North  
St. Paul, MN 55113  
(651) 639-0644  
(651) 639-1828 (fax)  
800-494-4085  
[www.roofspec.com](http://www.roofspec.com)

BID OPENING

----

White Bear Lake Schools  
Matoska International IB World School  
Areas E, F, G & H  
2530 Spruce Place  
White Bear Lake, MN 55110  
RSI Project #19-13069-02

		Unit Prices					Contractor Verification
Contractor	Base Bid	Metal Deck/Sq. Ft.	Wood Blocking/Bd. Ft.	Replace existing drain bowl	Addendum #1	Bid Bond	Attachment A
Peterson Brothers Roofing	\$142,230.00	\$9.75	\$5.00	\$2,600.00	X	X	X
Palmer West Construction	\$181,900.00	\$10.50	\$2.50	\$1,250.00	X	X	X
McPhillips Bros. Roofing	\$149,940.00	\$9.50	\$2.50	\$850.00	X	X	X
Central Roofing	\$162,000.00	\$8.75	\$2.50	\$935.00	X	X	X
John A. Dalsin & Son, Inc.	\$227,312.00	\$10.00	\$4.25	\$850.00	X	X	X



January 23, 2020

Mr. Daniel Roeser  
Building Operations Supervisor  
White Bear Lake Area Schools, ISD #624  
4855 Bloom Avenue  
White Bear Lake, MN 55110

Cell: 651-426-7690  
Email: [Daniel.roeser@isd624.org](mailto:Daniel.roeser@isd624.org)

**Roof  
Spec  
Inc.**



2400 Prior Avenue North  
St. Paul, MN 55113  
(651) 639-0644  
(651) 639-1828 (fax)  
800-494-4085

**SUBJECT: WHITE BEAR LAKE AREA SCHOOLS  
ROOF REPLACEMENT  
SOUTH CAMPUS HIGH SCHOOL  
3551 MCKNIGHT ROAD  
WHITE BEAR LAKE, MN  
RSI PROJECT #19-9731-02**

Dear Mr. Roeser:

On the attached tabulation of bids received for the re-roofing at South Campus High School, Central Roofing is the apparent low bidder with a base bid amount of \$1,257,700.00.

Based on the above, we would recommend award of the base bid package to Central Roofing for a total contract amount of \$1,257,700.00.

If you should have any questions or require further information, please contact our office.

Respectfully,  
Roof Spec, Inc.

Andrea Noonan  
Project Manager

Enclosure – Bid Tab





2400 Prior Avenue North  
St. Paul, MN 55113  
(651) 639-0644  
(651) 639-1828 (fax)  
800-494-4085  
[www.roofspec.com](http://www.roofspec.com)

**BID OPENING**  
----  
**White Bear Lake Schools**  
**South Campus High School**  
**3551 McKnight Road**  
**White Bear Lake, MN 55110**  
**RSI Project #19-8731-02**

		Unit Prices								Contractor Verification
Contractor	Base Bid	Concrete Deck/Sq.Ft.	Wood Blocking/Bd. Ft.	Repair/replace existing two ply vapor barrier	Add/Deduct to reuse/replace existing drain bowl	Unit Price for drain access panel	Addendum #1	Bid Bond	Attachment A	
Palmer West Construction	\$1,401,800.00	\$25.00	\$2.50	\$2.00	\$850.00	\$1,850.00	X	X	X	
McPhillips Bros. Roofing	\$1,320,200.00	\$150.00	\$3.00	\$2.25	\$1,200.00	\$1,560.00	X	X	X	
Central Roofing	\$1,257,700.00	\$25.00	\$2.50	\$2.25	\$935.00	\$935.00	X	X	X	
John A. Dalsin & Son, Inc.	\$1,694,446.00	\$12.50	\$4.25	\$1.35	\$850.00	\$850.00	X	X	X	



AGENDA ITEM: Tentative Agreement – 2019-21 Contract  
IUOE Local Unit #70 – Custodial Unit

MEETING DATE: February 10, 2020

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Matthew Mons, Director of Human Resources  
Tim Wald, Assistant Superintendent for Finance and Operations  
Tom Wiczorek, Director of Finance

---

**BACKGROUND:**

The District has reached a tentative agreement with IUOE Local Unit #70 Custodial Employees. The unit ratified the tentative agreement on 1/11/2020 for 2019-20 and 2020-21.

The Board has received in its previous correspondence a summary sheet of the proposed salary/benefits and language changes.

Matthew Mons and Tim Wald will be available to answer questions.

**RECOMMENDATION:**

Approve the proposed 2019-2021 Master Agreement with the IUOE Local Unit #70 Custodial Employees by passing the following resolution.

**RESOLUTION:**

WHEREAS, the parties have reached a tentative agreement on the July 1, 2019 - June 30, 2021 Contract;

WHEREAS, the Employees have ratified the Contract;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019 – 2021 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board.



AGENDA ITEM: Tentative Agreement – 2019-21 Contract  
IUOE Local Unit #70 – Transportation Unit

MEETING DATE: February 10, 2020

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Matthew Mons, Director of Human Resources  
Tim Wald, Assistant Superintendent for Finance and Operations  
Tom Wiczorek, Director of Finance

---

**BACKGROUND:**

The District has reached a tentative agreement with IUOE Local Unit #70 Transportation Employees. The unit ratified the tentative agreement on 1/11/2020 for 2019-20 and 2020-21.

The Board has received in its previous correspondence a summary sheet of the proposed salary/benefits and language changes.

Matthew Mons and Tim Wald will be available to answer questions.

**RECOMMENDATION:**

Approve the proposed 2019-2021 Master Agreement with the IUOE Local Unit #70 Transportation Employees by passing the following resolution.

**RESOLUTION:**

WHEREAS, the parties have reached a tentative agreement on the July 1, 2019 - June 30, 2021 Contract;

WHEREAS, the Employees have ratified the Contract;

**THEN BE IT HEREBY RESOLVED** that the School Board of Independent School District 624 approves the 2019 – 2021 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board.