TO THE GRADUATES OF THE CLASS OF 2020,

With great pleasure, I invite you to participate in Lenoir-Rhyne University’s commencement ceremonies. This is a special time and significant milestone in your life, and we want your commencement ceremony to be a capstone to your time with us at Lenoir-Rhyne.

This handbook has been developed with you and your family and guests in mind. In the following pages, you will find a wealth of information about the commencement ceremonies at all three campuses of Lenoir-Rhyne. I encourage you to take a moment to look carefully at the detailed information you will need leading up to the ceremony, as well as information including location and times you will need to assemble for each ceremony.

I offer my sincere congratulations to you, our graduates, on your accomplishment and wish you good luck in pursuing your dreams. We thank those who have supported you throughout your journey and know the immense sense of pride they feel in your accomplishment.

We celebrate with you this significant accomplishment and look forward to greeting you as you cross the stage during our ceremony. Upon receiving your degree, you will become one of more than 20,000 Lenoir-Rhyne alums who are Bears for Life.

Congratulations on this tremendous achievement.

Go Bears!

Sincerely,

Dr. Fred Whitt
President
Lenoir-Rhyne University
DATES TO REMEMBER

March 24 Bears Have Heart Giving Day

March 25-26 Graduation Fair

March 27 Graduation application deadline

April 27 Honors Convocation

April 29 Baccalaureate

May 4 Last day to pick up rain tickets

May 6 Columbia Baccalaureate

May 7 Columbia Center Graduate Hooding And Commencement

May 8 Hickory Campus Undergraduate Commencement And Graduate Hooding

May 9 Asheville Center Graduate Hooding And Commencement
SCHEDULE OF EVENTS

MONDAY, APRIL 27
HONORS CONVOCATION
(required attendance for undergraduate students)
10AM – P.E. Monroe Auditorium, Hickory, NC

WEDNESDAY, APRIL 29
BACCALAUREATE WORSHIP SERVICE
10AM – Grace Chapel, Hickory, NC

WEDNESDAY, MAY 6
COLUMBIA BACCALAUREATE
7:30PM – Christ Chapel, 4201 North Main Street, Columbia, SC

THURSDAY, MAY 7
COLUMBIA CENTER GRADUATE HOODING AND COMMENCEMENT
10AM – Columbia Metropolitan Convention Center, 1101 Lincoln Street, Columbia, SC

FRIDAY, MAY 8
HICKORY CAMPUS UNDERGRADUATE COMMENCEMENT AND GRADUATE HOODING
9AM – Moretz Stadium, Hickory, NC
(Rain Location – see page 10)

SATURDAY, MAY 9
ASHEVILLE CENTER GRADUATE HOODING AND COMMENCEMENT
10AM – Orange Peel, 101 Baltimore Avenue, Asheville, NC
GRADUATION FAIR

ORDER YOUR PERSONALIZED INVITATIONS AND ANNOUNCEMENT CARDS AT THE GRAD FAIR. YOU CAN ALSO ORDER THEM ONLINE AT HERFFJONES.COM/COLLEGE/LRU. THE BOOKSTORE WILL CARRY A LIMITED NUMBER OF GENERAL ANNOUNCEMENTS FOR PURCHASE.

CROMER CENTER

WEDNESDAY MARCH 25
10AM - 2PM

THURSDAY MARCH 26
2 - 6PM

ORDER YOUR CAP, GOWN, AND STOLES

RECEIVE HONOR CORDS

PICK UP YOUR RAIN TICKETS

ORDER YOUR ANNOUNCEMENT CARDS AND INVITATIONS

SIGN UP FOR THE ALUMNI NETWORK, BEARS FOR LIFE

LEARN MORE ABOUT CAREER SERVICES SUPPORT

GET FREE STUFF

ATTENDANCE AT THE GRAD FAIR IS STRONGLY ENCOURAGED FOR ALL HICKORY CAMPUS GRADUATES.

ANNOUNCEMENT CARDS AND INVITATIONS

Order your personalized invitations and announcement cards at the Grad Fair. You can also order them online at herffjones.com/college/lru. The bookstore will carry a limited number of general announcements for purchase.

CAPS AND GOWNS

Beginning on Monday January 27, you can order your caps, gowns, hoods and stoles ONLINE! Visit the site at herffjones.com/college/lru. If you need assistance, there will be help at the Grad Fair or you can contact Leslie Skaff at 828.328.7142 or leslie.skaff@lr.edu.

The deadline for ordering your cap and gown is APRIL 3. If you have questions after April 3, please contact Commencement Director Cameron Womack at 828.328.7334 or cameron.womack@lr.edu. There is no guarantee you will have a cap and gown after the deadline. Order early!
ATTENDANCE
All candidates are expected to attend the commencement exercise unless you have received permission in writing from the University Registrar, Mr. Stacey Brackett. Please email your request with appropriate justification to registrar@lr.edu to receive permission to graduate in absentia.

APPLICATION FOR DEGREE
All graduates and undergraduates seeking a degree must submit an application to the registrar’s office no later than March 27, 2020. Applications can be found on the University’s website or through the registrar’s office. Failure to submit an application on time may result in your name being omitted from the commencement program. Those who had degrees conferred in December 2019, or will be conferred in May 2020 or August 2020, have permission to walk. To discuss your situation, please contact the registrar.

DIPLOMAS
All graduate and undergraduate diplomas will be mailed to the student from the registrar’s office. Please be sure a correct mailing address is on file in the registrar’s office. Diploma covers will be handed out during the ceremony.

PERSONAL DRESS
Candidates should wear clothing appropriate for this significant occasion. Improper dress may cause a candidate to be withdrawn from participation. Cords, pins, or medallions will be allowed only if they are symbolic of campus wide and programmatic academic honors.

CONFIRM YOUR INFORMATION
It is imperative that LR has your correct phone number, email address and permanent address on file. At Grad Fair you will be able to double check the information we have for you. If this information is not correct, you risk having your name incorrect in the program and your diploma mailed to the wrong address.

ALUMNI ASSOCIATION
Sign up to become a Bear for Life. You will also have an opportunity to contribute to your class gift, designating it in memory or in honor of someone special. To learn more about the resources available to LR Alumni visit lr.edu/alumni.

RAIN TICKETS (Hickory Campus Only)
In case of rain or inclement weather, your guests will need tickets. You must pick up your allotted tickets at Grad Fair on March 25-26, or in the President’s office from March 30 to May 4. See page 10 for the complete Inclement Weather Policy.
All candidates should wear their cap, gown and stole which should be ordered no later than April 3. Underneath the gown, candidates should wear clothing appropriate for this significant occasion. Improper dress may cause a candidate to be withdrawn from participation. Cords, pins, or medallions will be allowed only if they are symbolic of campus wide and programmatic academic honors.

**CAP GUIDELINES**

Students choosing to decorate their cap must follow the strict guidelines below developed by the Office of the President. The guidelines will be enforced the day of the ceremony and the University reserves the right to request that graduates change inappropriate attire before they are allowed to participate in the commencement ceremony.

Only the flat, top area of the mortar board may be decorated and adornments must lay flat on the surface of the cap. Decorations cannot extend beyond the border of the cap or fall below the perimeter. 3-D creations are prohibited.

**Graduation cap decorations:**

- Cannot contain any advertisement, symbols, abbreviations, initial, words, slogans, patches, or pictures that: refer to drugs or controlled substances, tobacco, alcohol, or weapons or be of a sexual nature.
- Denote an affiliation with gangs or which advocate drug use, violence, illegal activity, or disruptive behavior which is detrimental to the safety and welfare of other students.
- Be obscene, profane, vulgar or lewd.

**It is appropriate to put the following on your cap:**

- Thank a parent, grandparent, teacher, friend
- The graduation year
- The branch of the military you will be joining
- Recognize the career you will be beginning
- Their home country’s flag
Lenoir-Rhyne University in Hickory will have one ceremony for both our graduates and undergraduates. Please review the ceremony day procedures below and contact Cameron Womack, Commencement Director, if you have any questions at cameron.womack@lr.edu.

**TIME AND LOCATION**

The Hickory Commencement Ceremony will be held **Friday, May 8, at 9AM**. The ceremony will take place outdoors in Moretz Stadium. (In the event of inclement weather, it will be moved inside to P.E. Monroe Auditorium. See Inclement Weather section on page 10 for more details).

**CHECK-IN AND LINE-UP**

All bachelor’s degree candidates and master’s degree candidates who have met all degree requirements and received approval from the registrar must check in at Shuford Gym **promptly at 8AM**.

Candidates will be directed by the Dean of Students, Dr. Katie Fisher, and other staff members regarding line-up. Candidates will be able to sit in any order within the college from where your degree is conferred. Undergraduates will process in first followed by Graduates. For example, if you are graduating with a BS in Biology then you will line up with the College of Arts and Sciences.

**GRAD INFO CARD**

Graduates will complete a Grad Info Card at Grad Fair which will contain your name, plus Latin Honors, if applicable. You will pick up your card at check-in. Please keep this card with you until you walk across the stage. This is how the reader will know your name as you cross to receive your diploma.

**DRESS AND REGALIA**

Herff-Jones has provided YouTube videos on proper wear of your regalia. They can be viewed at [https://academicregalia.herffjones.com/go/howtowear](https://academicregalia.herffjones.com/go/howtowear).

**UNDERGRADUATES**

**Tassels:** You will start wearing your tassel on the right side of your cap. During the ceremony, you will be prompted to move it to the left, signifying that you have earned your bachelor’s degree.

**Honor Cords:** Gold, Silver, and Bronze honor cords will be given for summa, magna, and cum laude candidates (respectively) at Grad Fair and during the line-up for the processional. Other cords, pins, or medallions will be allowed only if they are symbolic of campus-wide and programmatic academic honors.

**Caps:** Caps may be decorated. Please follow the guidelines located on page 7.

**GRADUATES**

**Tassels:** You will wear your tassel on the left side of your cap, signifying that you have previously earned your bachelor’s degree.

**Hoods:** Carry your hood over your arm as you will be hooded as part of the ceremony. Candidates will be directed by the Dean of Students, Dr. Katie Fisher, regarding line-up and proper hooding procedures.

**FOLLOWING THE CEREMONY**

Only the stage party and faculty will recess from the field. Students can plan to meet their family and friends on the field for photo opportunities. Your diploma will be mailed to you. Allow 2-4 weeks for delivery and make certain the registrar has a current mailing address for you when you apply for graduation.
INFORMATION FOR HICKORY GRADUATION GUESTS

TICKETS
Each undergraduate will be allowed up to 3 tickets each to be used for guests attending in P.E. Monroe Auditorium if the ceremony must be moved inside due to inclement weather (See Inclement Weather section on page 10 for more details). All Graduate students are allowed 6 tickets for guests. Students must pick up tickets at the President’s office by May 4. Guests will not be allowed into P.E. Monroe Auditorium without a ticket. The ceremony will be streamed online, and viewing is available in Belk Centrum and Cromer Center.

LIVESTREAMING
For those unable to attend Commencement, the ceremony will be broadcast live on the University’s YouTube channel. A link to the live stream can be found at lr.edu/lrlive.

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES
Interpreters/Translators and Assistive Listening Devices for the deaf and hard-of-hearing guests are available upon request. Please contact Sherry Proctor at 828.328.7296 or sherry.proctor@lr.edu at least two weeks in advance to make your request.

Additionally, if you or a family member have a disability requiring any accommodations for special seating, etc. please contact Ms. Proctor at least two weeks in advance to make your request.

PARKING AND SHUTTLE SERVICE
General parking will be in the Stadium Parking Lot on Stasavich Place. Drivers can drop off people at the main stadium gate. Security officers will direct individuals to accessible parking available on the practice field off 7th Street behind the home stands. Golf Cart Service will be available.

STADIUM SEATS/WHEELCHAIRS/STROLLERS
Guests may bring stadium seats or cushions for the aluminum bleachers. Student Marshalls will help guests find seats, particularly those with special needs. Wheelchairs and strollers may be stationed along the top rail between the stadium and gym.

PHOTOGRAPHY
Photos and videos may be taken from the audience or from a designated area by the stage. The University has contracted with a professional company, Photo Specialties, who will photograph each graduate receiving their diploma and post the photos online for you to view or order at photospecialties.com. An individual password for each graduate will be emailed from Photo Specialties to the graduate’s LR email address when photos are posted. In addition, a paper proof will be mailed to each graduate’s permanent address. There is no obligation to buy.
Lenoir-Rhyne University makes every effort possible to hold the ceremony outside in Moretz Stadium. In the event of severe weather or rain, the Commencement exercises will be moved indoors to the P.E. Monroe Auditorium and tickets are required for guests.

**There is no limit to the number of guests a graduate may invite to the ceremony if we are able to hold the ceremony as planned outside.**

**RAIN TICKETS**:  
Each Undergraduate will be allotted 3 tickets for guests to attend the ceremony should we need to move inside to P.E. Monroe Auditorium. All Graduate students will be allotted 6 tickets for guests. All graduating students can pick up their tickets at Grad Fair on March 25 and March 26. If you do not pick up tickets at Grad Fair, then you will need to come by the President’s Office, Monday to Friday, from 9AM to 4PM. The President’s Office is on the second floor of Lineberger Administration Building. The last day to pick up tickets is May 4. Tickets will not be available for pick up after May 4.

Additional viewing areas are available in Belk Centrum and the Cromer Center. The ceremony will be streamed online from either Moretz Stadium or P.E. Monroe Auditorium, so out of town friends and family can watch the ceremony live.

If weather on Commencement morning is questionable, the decision to remain outside or move indoors will be made by the University as soon as possible and will be posted on the University website (lr.edu). The University will announce whether the activities will remain outside and on-time or move forward with Plan A or Plan B, detailed below.

**PLAN A:**  
**Rain/Lightning Delay:** The ceremony will remain outside but delayed as the weather is assessed. Updated announcements will be made on the University website and social media outlets.

**PLAN B:**  
**Move inside:** Commencement will move inside to P.E. Monroe Auditorium and take place in two separate ceremonies. Undergraduate ceremony will occur at 10AM and the graduate hooding ceremony will take place at 2PM. Doors will open to guests 1 hour before each ceremony and close 10 minutes prior to the ceremony to allow for the processional. Tickets are REQUIRED if the event is moved inside.

*The number of allotted tickets is dependent on the number of graduating students each year and the capacity of the auditorium.*
DIRECTIONS TO CAMPUS

FROM INTERSTATE 40:
• Take exit 125 Lenoir-Rhyne University exit.
• Turn north onto Lenoir-Rhyne Boulevard.
• Pass Kickback Jacks and Mellow Mushroom restaurants (on your right just off the interstate) and go through four lights.
• At fifth light, turn left onto 7th Avenue N.E. (light will be right after you cross under a railroad bridge).
• Go through one light and proceed a quarter of a mile to the intersection with Stasavich Place (5th Street N.E.). Past the light, you enter campus.
• Turn right after a quarter of a mile onto Stasavich Place – the road has three speed bumps. McCrorie Center and Shuford Gymnasium are on your left.

FROM CHARLOTTE AIRPORT/GASTONIA:
• Leaving the airport, take Billy Graham Parkway North (left lane) to I-85 South.
• Take I-85 South to Gastonia, about 15 minutes away.
• Take the exit for US 321 North (exit 17) and turn left at the light.
• Take US 321 North until the highway intersects I-40 (exit 43).
• Take I-40 East to exit 125 and follow directions for From Interstate 40 above.

FROM BOONE:
• Follow US 321 South to Hickory. As you come into Hickory, you will cross Lake Hickory. Turn left at Arby’s at the first stoplight after going over the bridge.
• Follow that road up the hill and around the curve to the fourth street on the left, which will be 12th Avenue N.W.
• Turn left and follow to the stoplight (this will be a T-intersection).
• Turn right onto 6th Street N.W. Take the second left onto 9th Avenue N.E.
• Go through three stoplights.
• After the third stoplight, take the first right onto 3rd Street N.E.
• Take an immediate left onto 7th Avenue N.E.
• Proceed up the hill to the stop sign.
• Take left onto Stasavich Place (Shuford Gymnasium is on the left).

LODGING IN HICKORY
The following is a list of hotels which give discounts for LR-related events. Call them directly to confirm discounts and rates.

<table>
<thead>
<tr>
<th>Hotel</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Best Western</td>
<td>828.323.1150</td>
</tr>
<tr>
<td>Comfort Suites</td>
<td>828.323.1211</td>
</tr>
<tr>
<td>Courtyard by Marriott</td>
<td>828.267.2100</td>
</tr>
<tr>
<td>Crowne Plaza</td>
<td>828.323.1000</td>
</tr>
<tr>
<td>Fairfield Inn</td>
<td>828.431.3000</td>
</tr>
<tr>
<td>Hampton Inn</td>
<td>828.624.2000</td>
</tr>
<tr>
<td>Holiday Inn Express</td>
<td>828.328.2081</td>
</tr>
<tr>
<td>Jameson Inn</td>
<td>828.304.0410</td>
</tr>
<tr>
<td>LaQuinta Inn &amp; Suites</td>
<td>828.465.1100</td>
</tr>
<tr>
<td>Sleep Inn</td>
<td>828.323.1140</td>
</tr>
</tbody>
</table>
For a larger, interactive campus map, visit lr.edu/campusmap.

Questions? Contact Cameron Womack, Executive Assistant to the President and Commencement Director, at 828.328.7334 or cameron.womack@lr.edu.
APPLICATION FOR DEGREE
All graduates seeking a degree must submit an application to the registrar’s office as soon as possible.
You can download the form or scroll down to the forms section, and select Application for Graduation. Completed forms can be scanned and emailed to registrar@lr.edu or mailed to:
Lenoir-Rhyne University
Registrar’s Office
PO Box 7227
Hickory, NC 28603
Failure to submit an application on time may result in your name being omitted from the commencement program.

CAPS, GOWNS, & HOODS
Beginning on Monday, January 27, you can order your caps, gowns, hoods and stoles ONLINE! Visit the site at herffjones.com/college/lru. If you need assistance, contact Leslie Skaff at 828.328.7142 or leslie.skaff@lr.edu. Be sure you arrange to have your purchase shipped to your home. Cost is approximately $100.

STUDENT ACCOUNTS
Please make sure all your Business Office and Lineberger accounts are paid and library books returned.

ANNOUNCEMENT CARDS AND INVITATIONS
You may order personalized invitations and announcement cards online at herffjones.com/college/lru. The LR Bookstore will carry a limited number of general announcements for purchase.

ALUMNI ASSOCIATION
Sign up to become a Bear for Life. You will also have an opportunity to contribute to your class gift, designating it in memory or in honor of someone special. To learn more about the resources available to LR Alumni visit lr.edu/alumni.

COMMENCEMENT SITE ADDRESS
Columbia Metropolitan Convention Center
1101 Lincoln Street
Columbia, SC 29201
BACCALAUREATE SERVICE
The Columbia Campus Baccalaureate Service will be held at 7:30PM, Wednesday, May 6 at Christ Chapel. All LTSS/Graduate Studies graduates, friends and family members, students, staff, and faculty are invited.

GRADUATE HOODING CEREMONY

TIME AND LOCATION
The Graduate Hooding and Commencement will be held at 10AM, Thursday, May 7, at the Columbia Metropolitan Convention Center, 1101 Lincoln Street, Columbia, South Carolina. Attendance is open seating and does not require tickets.

PARKING
The Columbia Metropolitan Convention Center offers on-site parking at no charge.

CHECK-IN AND LINE-UP
All master’s degree candidates who have met all degree requirements must assemble promptly at 9AM at the convention center. Additional details TBA.

PROCessional
Master degree candidates will form a single line and be placed in alphabetical order by degree program. You will wear your tassel on the left side of your cap, signifying that you have previously earned your bachelor’s degree, and carry your hood over your arm as you will be hooded as part of the ceremony.

HOODING AND CONFERRING OF DEGREES
Master degree candidates will be directed to the stage (with your hood), row by row. When your name is read, your program advisor will place the hood on you. You will then move to your left across the stage to receive your diploma. Continue across to shake hands with the President of the University and other dignitaries.

PERSONAL DRESS
Candidates should wear clothing appropriate for this significant occasion. Bring your cap, gown, hood, cords (if applicable) etc. with you to check-in.

Questions? Contact Robyn Marren, Chief Operations Director, at 803.461.3277 or robyn.marren@lr.edu.
APPLICATION FOR DEGREE

All graduates seeking a degree must submit an application to the registrar’s office no later than March 27, 2020.

You can download the form or scroll down to the forms section, and select Application for Graduation. Completed forms can be scanned and emailed to registrar@lr.edu or mailed to:

Lenoir-Rhyne University
Registrar’s Office
PO Box 7227
Hickory, NC 28603

Failure to submit an application on time may result in your name being omitted from the commencement program.

CAPS, GOWNS, & HOODS

Beginning on Monday January 27, you can order your caps, gowns, hoods and stoles ONLINE! Visit the site at herffjones.com/college/lru. If you need assistance, contact Leslie Skaff at 828.328.7142 or leslie.skaff@lr.edu. Be sure you arrange to have your purchase shipped to your home. Cost is approximately $100.

ANNOUNCEMENT CARDS AND INVITATIONS

You may order personalized invitations and announcement cards online at herffjones.com/college/lru. The LR Bookstore will carry a limited number of general announcements for purchase.

CAREER SERVICES

You can meet with your career advisor to refine your job search, interact with employers at recruiting events, connect with alumni at networking receptions, or receive coaching to negotiate your salary. Contact Katie Wohlman, Assistant Dean of Students and Director of Alex Lee Career and Professional Development Center, at katie.wohlman@lr.edu.

ALUMNI ASSOCIATION

Sign up to become a Bear for Life. You will also have an opportunity to contribute to your class gift, designating it in memory or in honor of someone special. To learn more about the resources available to LR Alumni visit lr.edu/alumni.
TIME AND LOCATION

The Graduate Hooding and Commencement will be held at **10AM, Saturday, May 9**, at The Orange Peel, 101 Biltmore Avenue, Asheville, North Carolina. The doors will open at **9:30AM**. Attendance is open seating and does not require tickets. However, seating is limited, and we ask our candidates to be mindful when inviting friends and family.

CHECK-IN AND LINE-UP

All master’s degree candidates who have met all degree requirements must assemble **promptly at 8AM** in the second floor boardroom on the LR Asheville Campus (two hours before the ceremony). At this time, candidates will check-in and will be given instructions about the procession and ceremony. Candidates will be shuttled to Vance Monument to line up for the processional. Be sure to make arrangements to get back to the Asheville campus.

PROCESSIONAL

For our master degree candidates, the ceremony will start at Vance Monument with a procession down Biltmore Avenue to The Orange Peel. Candidates will form a single line and be placed in alphabetical order by degree program. You will wear your tassel on the left side of your cap, signifying that you have previously earned your bachelor’s degree, and carry your hood over your arm as you will be hooded as part of the ceremony. The faculty marshal will lead the procession from the Vance Monument to The Orange Peel. You should remain standing once you reach your reserved seats until instructed to sit.

If you are unable to participate in the procession, please email your request to **susy.chandler@lr.edu** and plan to meet at The Orange Peel no later than **9:50AM**.

HOODING AND CONFERRING OF DEGREES

Master degree candidates will be directed to the stage (with your hood), row by row. When your name is read, your program advisor will place the hood on you. You will then move to your left across the stage to receive your diploma. Continue across to shake hands with the President of the University and other dignitaries. Exit via the back of the stage (look for someone motioning you toward the door) and return to your seat.

PERSONAL DRESS

Candidates should wear clothing appropriate for this significant occasion. Bring your cap, gown, hood, cords (if applicable) etc. with you to check-in.
PARKING
On the south end of downtown Asheville, where The Orange Peel is located, there is on-street metered parking on Biltmore Avenue and Lexington Avenue, on either side of the building. There are two parking decks located on Biltmore Avenue:

- Aloft Hotel Parking Deck, located under the Aloft Hotel, 51 Biltmore Avenue (one block from The Orange Peel)
- Biltmore Avenue Parking Deck, 16 Biltmore Avenue (two blocks from The Orange Peel)

RECEPTION
Immediately following the ceremony, all guests will be asked to transition to the patio for photos and celebration while we prepare the room for the reception. The reception, also held at The Orange Peel, will honor the graduates and their families. All guests are invited to enjoy Luella’s BBQ.

LODGING IN ASHEVILLE
Aloft Hotel 828.232.2838
Courtyard Asheville 828.281.0041
Double Tree by Hilton Asheville 828.274.1800
Four Points by Sheraton 828.253.1851
Hotel Indigo 828.239.0239
Hyatt Place Asheville 828.505.8500
Renaissance Asheville Hotel 828.252.8211

Questions? Contact Susy Chandler, Center Affairs Coordinator, at 828.407.4263 or susy.chandler@lr.edu.