

**Troy School District  
2020 High School Summer School  
In Seat Summer School FAQs**

**Q: I have a question, who do I call?**

A: All questions and registrations will be handled at the Niles Center, 201 W. Square Lake Rd, 248-823-5162, until June 15. After summer school has started, please contact the Summer School office at Boulan Park Middle School, room 509, 248-823-2753.

**Q: I'm going on vacation, what is the attendance policy?**

A:

<b>ATTENDANCE POLICY</b>
ABSENCE NOTIFICATION -- Parents/Guardians must call the Summer School Office (248-823-2753) between 7:00am and 7:45am if the student will be absent.
PLANNED ABSENCES – students must bring a written approval note from their parent(s) and must sign out at the Summer School Office if they need to leave before the end of the school day. Leaving at break time is half an absence. Leaving any time before break time is a full absence.
TARDIES/SLEEPING -- Three (3) tardies equals a full absence. Students who sleep in class will receive a half (1/2) absence. Start of class: 1-10 minutes late is a tardy 11 minutes or more is half an absence End of break: 1-5 minutes late is a tardy 6 minutes or more is half an absence
LEAVING EARLY -- Students must bring in written permission from a parent/guardian in order to sign out of summer school before the end of the school day. Students must sign out at the Summer School Office. Leaving before 10:00am is a full absence; leaving after 10:00am is a half absence. There are no excused absences.
NO CREDIT OR REFUND IF STUDENT HAS THREE (3) ABSENCES -- Students will be dropped from the program if they reach three (3) absences. There are NO exceptions. There are NO excused absences. Grades will be recorded with a drop after five (5) days of class.
FINAL EXAMS – Attendance is mandatory for final exams. Final exam days are 7:50am-10:00am and are on the last day of class.

**Q: How do I drop or transfer a class?**

A: All drops and transfers must be done with written notice to the Niles Center or Summer School office. Please note that there is a \$20 processing fee per class drop or transfer.

**Q: What classes can I take?**

A: Based on the new Michigan Merit Curriculum standards required by the State of Michigan, students are limited to select only from an appropriate category of course offerings based on their scheduled graduation date. Students must review their summer school selections with their school counselor or administrator before registering. The counselor or administrator signature does not indicate a recommendation for enrollment. Final enrollment decisions are up to the student and parents.

Classes are ½ credit – for 1 credit, both semesters of the class must be taken.

**Q: Where do I go on the first day of class?**

A: Students should arrive early on the first day of each session to check for classroom location. Classes, room numbers and instructors' names will be posted in the hallway outside the Summer School Office. If you are registered for a class that has more than one section, your name will be listed on a class roster with the room number and instructor's name.

**Q: What is the schedule for summer school?**

A: Summer School session 1 is held June 16-July 8, Monday-Friday, 7:50am-12pm. Summer School Session 2 is held July 9-July 30, Monday-Friday, 7:50am-12pm.

FINAL EXAMS – Attendance is mandatory for final exams. Final exam days are 7:50am-10:00am and are on the last day of class.

**Q: When will I get my report card?**

A: Report cards for in-district students can be found in the PowerSchool Parent Portal. Grades for out-of-district students will be mailed home and sent to student's district guidance office. Students should advise their counselors when they meet in the fall semester that they took classes in summer school.

**Troy School District**  
**2020 High School Summer School**  
**Virtual Summer School FAQs**

**Q: How do I login to my virtual class?**

A: You will receive an email the weekend before classes start with your login information. The email will be sent to both the student and parent accounts that were used in the registration process. If you register after the early period, you may stop by or call the summer school office to obtain the necessary information.

**Q: How I drop or transfer my class?**

A: You will need to stop by the summer school office to sign the paperwork necessary for drops/adds and transfers.

**Q: I have a question, who do I call?**

A: All questions and registrations will be handled at the Niles Center, 201 W. Square Lake Rd, 248-823-5162, until June 15. After summer school has started, please contact the Summer School office at Boulan Park Middle School, room 509, 248-823-2753.

**Q: I'm having trouble logging in, what do I do?**

A: You may stop by the summer school virtual computer lab between 8am and 11:45am each day of operation or email your assigned instructor.

**Q: I'm going on vacation, what is the schedule?**

A: You will receive a pacing calendar from your virtual instructor in the first week of the program which allows you to monitor and keep track of your progress. Students will need to allow for additional hours per day they are at home if they are unable to access a computer during a vacation period. Students will receive reminders from their assigned instructor if they fall behind during the program.

**Q: What classes can I take?**

A: Based on the new Michigan Merit Curriculum standards required by the State of Michigan, students are limited to select only from an appropriate category of course offerings based on their scheduled graduation date. Students must review their summer school selections with their school counselor or administrator before registering. The counselor or administrator signature does not indicate a recommendation for enrollment. Final enrollment decisions are up to the student and parents.

Classes are ½ credit – for 1 credit, both semesters of the class must be taken.

**Q: How do I take my final?**

A: Students may take their final exam whenever they complete the course but the last day allowed is July 30th. Students who elect to use the entire summer calendar will sign up online for a particular time slot during the last week of the program. The link to the Sign Up Genius will be sent by all virtual instructors on or before July 27th.

**Q: How much is the final exam worth and can I get an A+ grade?**

A: The final exam for ALL virtual courses is worth 30% of the final semester grade. Additionally, there are no A+ grades in summer school. The maximum grade is an A grade.