



## Troy School District 2020 High School Summer School Virtual Class Registration



**Online registration available March 1st!**

[www.troyceonline.com](http://www.troyceonline.com)

*Be sure you have discussed your summer courses with your counselor before you go to the website to register.*

*You **MUST** have counselor approval or a parent waiver.*

- ◆ Virtual classes provide options for students who are unable to attend our in-seat sessions.
- ◆ Take classes online - at home, on vacation, **or** in our virtual lab at Boulan Park Middle School.
  - ◆ A lab will be available every Monday-Friday from 8:00am-12:00pm to come in for **additional** support with a certified teacher. **There will be no lab July 3.**

### VIRTUAL SUMMER SCHOOL IMPORTANT DATES

- Online registration begins March 1st.
- Mail-In/Drop-Off registration begins Wednesday, March 11.
- Pre-registration ends Wednesday, June 10. Walk-in ends at 3:00pm and online ends at 11:00pm.
- **After June 10th, registration for first session will continue starting June 15th, Mondays-Fridays from 8am-12pm until July 13th at the Boulan Park Middle School Summer School Office.**
- Proctored final exams are on site in the Summer School Virtual Labs at Boulan Park Middle School.
- Students taking ONE virtual course must complete their final exam on or before July 28, 12pm.
- Students taking TWO virtual courses must complete their final exam for their first course by July 8, 12pm, and will not be allowed to begin their second course until that final exam is completed and recorded. If you have one virtual class and one in-seat class, your schedule may be different. You can start your virtual course while taking your in-seat course at the same time.
- Students taking TWO virtual courses must complete the final exam for their second course by July 30, 12pm.

**FOR MORE INFORMATION VISIT [WWW.TROYCEONLINE.COM](http://WWW.TROYCEONLINE.COM) OR CALL 248-823-5100.**

Starting June 15, direct all calls/inquiries to the  
High School Summer School Office, from 7:30am-12:00pm, at 248-823-2753.

# Troy School District

## High School Summer School

### Description of Virtual Program

#### OVERVIEW:

Students will utilize online learning curricula to receive credits toward graduation. Instruction and assessment will be **online**. The final exam **must be taken on site** at Boulan Park Middle School in a computer lab. Credit for the course will be awarded upon successful completion. This program provides an option for those students who cannot attend in-seat High School Summer School available through Troy School District.

#### PROGRAM SCHEDULE:

- Virtual classes open June 16, 2020.
- Students may attend an **optional** orientation at Boulan Park Middle School  
FOR STUDENTS WHO REGISTER BY JUNE 10:  
Optional orientation is June 16 at 12:30pm in the Virtual Lab room 509 at Boulan Park Middle School.
  - All students will be provided log-in credentials and website address via email by June 15.
  - Students who do not need to attend the orientation may begin their course on June 16.FOR STUDENTS WHO REGISTER AFTER JUNE 10:  
Optional orientation is June 17 at 10:00am in the Virtual Lab room 509 at Boulan Park Middle School.
- Classes will take an *average* of two hours per day for one class and four hours per day for two classes. Students will work to complete the selected curricula with due diligence during the scheduled program time.
- Proctored final exams are **on site** in the Summer School Virtual Lab at Boulan Park Middle School.
  - Students taking **ONE** virtual course must complete their final exam on or **before July 28, 12:00pm**.
  - Students taking **TWO** virtual courses must complete their final exam for their first course by **July 8, 12:00pm**, and will not be allowed to begin their second course until that final exam is completed and recorded. If you have one virtual class and one in-seat class, your schedule may be different. You can start your virtual course while taking your in-seat course at the same time.
  - Students taking **TWO** virtual courses must complete the final exam for their second course by **July 30, 12:00pm**.
- If a student is **not** staying on target to complete their class, they will be required to start coming into the lab from 8:00am-12:00pm Monday through Friday to catch up.
- The Virtual Lab will be available every Monday-Friday from 8:00am-12:00pm for **additional** support with a certified teacher. **There will be no lab July 3.**

#### APPLICATION REQUIREMENTS:

Students will be considered for the virtual program based on the recommendation of their administrator or guidance counselor. To register for the virtual program visit: [www.troyceonline.com](http://www.troyceonline.com) or mail/walk-in a completed application form to the Niles Center (201 W. Square Lake Road, Troy, MI 48098). The terms and conditions must be signed by the parent/guardian and student (on the back of the registration form) or mark the waiver online as approved by the parent/guardian. Failure to meet the terms and conditions of the contract may result in non-admittance or removal from the program.

#### REFUND/DROP/TRANSFER POLICY:

Refunds must be requested **either** before the first quiz is completed **or** before **July 17**, if no quiz has been taken. There is a \$20 processing fee per class for each refund or change requested. Once the class is 30% completed, a grade will be recorded, even if the class is dropped. This means an "E" will be reported if the class is not completed after the student reaches 30% completion.

**For a list of FAQs visit:** <https://www.troyceonline.com/programs/summer-school>

## Troy School District 2020 Virtual High School Summer School Courses

Class descriptions are available online at [www.troyceonline.com](http://www.troyceonline.com). *Pick up to two (2) classes.*  
**MAXIMUM OF 2 TOTAL CLASSES; WHETHER IN-SEAT OR VIRTUAL OR MIXED**  
**\$229 IN DISTRICT PER CLASS / \$267 OUT OF DISTRICT PER CLASS**

770121 9 English Lit/Comp S1 VH	770122 9 English Lit/Comp S2 VH
770062 10 English Lit/Comp S1 VH	770042 10 English Lit/Comp S2 VH
770082 11 College Prep English S1 VH	770092 11 College Prep English S2 VH
770113 12 English Lit/Comp S1 VH	770213 12 English Lit/Comp S2 VH
773143 Algebra 1 S1 VH	773243 Algebra 1 S2 VH
773162 Geometry S1 VH	773262 Geometry S2 VH
773193 Algebra 2 S1 VH	773293 Algebra 2 S2 VH
773133 Pre-Calc S1 VH	772133 Pre-Calc S2 VH
773245 Fundamentals of Algebra 2A S1	773246 Fundamentals of Algebra 2A S2
773247 Fundamentals of Algebra 2B S1	773248 Fundamentals of Algebra 2B S2
772012 American History/Geography S1 VH	772022 American History/Geography S2 VH
772232 World History/Geography S1 VH	772242 World History/Geography S2 VH
772062 Economics VH	772072 Government/Civics VH
774153 Biology 1 S1 VH	774253 Biology 1 S2 VH
774223 Physics 1 S1 VH	774213 Physics 1 S2 VH
774193 Chemistry 1 S1 VH	774293 Chemistry 1 S2 VH
778852 Health VH	774222 Environmental Science VH
770432 Student Success VH	770406 Art History VH
772152 Psychology VH	779422 Career Planning and Development VH
772182 Sociology VH	776202 Fundamentals of Art VH
770392 Speech VH	770173 SAT Math Prep VH - <b>audit only</b>
777272 Personal Finance VH	770174 SAT Reading Prep VH - <b>audit only</b>
	770175 SAT Writing Prep VH - <b>audit only</b>

### Terms and Conditions

In order to participate in the Troy School District Virtual Program, the student and parent/guardian agree to the following terms and conditions as indicated by signing below:

- 1) The student will work to complete the selected curricula with due diligence during the scheduled program time. Staying on target with timelines is the key to success. If the student falls behind, the student agrees to come to the Virtual Lab at Boulan Park Middle School between 8:00am and 12:00pm, Monday through Friday, to catch up.
- 2) The student must take the Final Exam for each class in the Virtual Lab at Boulan Park Middle between the hours of 8am to 12pm, Monday through Friday until Thursday, July 30 (see front page for exam deadlines for one and two classes). Be sure to give yourself enough time to complete the final exam by 12pm. **Under no circumstance will a student be allowed to take their final exam after Thursday, July 30, 12pm.** Any student who is unable to take their final exam, or does not show up for the exam at the scheduled time, will receive a zero on the exam and will receive a grade that includes that score in their final average.
- 3) The student agrees to abide by all TSD acceptable use policies while working on school district computers and/or software. Failure to abide by these policies may result in loss of computer privileges and dismissal from the program.
- 4) The student and parent/guardian understand that there will be no refunds once a student completes the first quiz or after July 17, if no quiz has been taken. Once the class is 30% completed, an "E" grade will be recorded, even if the class is dropped.

\_\_\_\_\_  
Student Signature/Date

\_\_\_\_\_  
Parent/Guardian Signature/Date

**Troy School District**  
**2020 High School Summer School**  
**Virtual Class Registration Form**

*If registering online, complete all information at [www.troyceonline.com](http://www.troyceonline.com).*



**REGISTRATION:** Online/mail-in registrations must be received by June 10; walk-ins by 3pm and online registrations by 11:00pm.  
Walk-in/mail-in registration address: High School Summer School, Niles Center, 201 W. Square Lake Road, Troy, MI 48098.

1. Course name: \_\_\_\_\_ Course #: \_\_\_\_\_  Audit  New Credit  Credit Recovery  
2. Course name: \_\_\_\_\_ Course #: \_\_\_\_\_  Audit  New Credit  Credit Recovery

Guidance Counselor/Admin: \_\_\_\_\_ Signature: \_\_\_\_\_  
***Signature of guidance counselor/administrator is REQUIRED.***

_____		_____	_____
Student Last Name		Student Legal First Name	Troy Student ID #
_____		_____	_____
Date of Birth	Current Grade	Gender: Male / Female	IEP? Yes / No
Race / Ethnicity: American Indian    Asian    Black    Hawaiian/Pacific Islander    Hispanic    White			
_____		_____	_____
Street Address		City	ZIP
_____		_____	
Student Email		Student Cell Phone	
_____		_____	
Parent Name		Parent Email	
_____		_____	
Parent Cell Phone		_____	
_____		_____	
Home High School next Fall		School District	

**Payment may be made by cash, check, or any major credit card; \$20 processing fee per class for drops and/or changes.**

Class fee: \$229 per class (In-District) OR \$267 per class (Non-District) **TOTAL \$** \_\_\_\_\_

- Cash
- Check # \_\_\_\_\_ - Please make checks payable to **Troy Continuing Education**.  
*Place student's name in the memo area. NSF fee of \$20 for returned checks.*
- Credit Card # \_\_\_\_\_ Exp Date: \_\_\_\_\_ CVV (security # on back of cc): \_\_\_\_\_

Name as shown on credit card \_\_\_\_\_

Staff ONLY
_____ SBSI
_____ Virtual
_____ P-School