

Hanford Elementary School District

NOTE LOCATION
CHANGE

REGULAR BOARD MEETING AGENDA

Wednesday, February 12, 2020

Simas School

1875 Fitzgerald Lane, Hanford, CA

OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge to the Flag
- Simas Elementary School Highlight – Kristina Baldwin, Principal

CLOSED SESSION

- **Personnel** *(Pursuant to Government Code 54956.9, trustees will adjourn to Closed Session to discuss the items listed below. The items to be discussed shall be announced in accordance with Government Code Section 54954.5 and/or under Education Code Provisions)*
 - Public Employee Discipline/Dismissal/Release (GC 54957)

OPEN SESSION

- Take action on closed session items

5:30 P.M. **PUBLIC HEARING:** 2019-2020 Extended School Year (McConnell)

1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to remember

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Accept warrant listings dated January 17, 2020; January 24, 2020; January 31, 2020
- b) Approve minutes of Regular Board Meeting held on January 22, 2020
- c) Approve interdistrict transfers as recommended
- d) Approve donation of \$500.00 from Wonderful Giving and \$449.50 from Box Tops for Education
- e) Approve donation of \$180.20 from Box Top Education
- f) Approve donation of \$185.87 from eScrip
- g) Approve donation of \$49.30 from Box Top Education

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aides and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

- h) Approve donation of acoustic guitar from Greg Strickland
- i) Approve donation of manual comb binder and cutter, 3 cases of paper with holes, and office chair, a bar stool, glue and padding supplies from Adventist Health

3. INFORMATION ITEMS

- a) Receive for information the monthly financial reports for the period of 07/01/2019-1/31/2020 (Endo)
- b) Receive for information the following revised Board Policy: (Strickland)
 - BP 5021 – Noncustodial Parents

4. BOARD POLICIES AND ADMINISTRATION

- a) Consider for adoption the application for Extended School Year Waiver for Special Education (McConnell)
- b) Consider for adoption the California School Accountability Report Cards (SARCs) (Carlton)
- c) Consider rescinding the award of the Lincoln Modernization Project (Endo)
- d) Consider approval to solicit bids for the Lincoln Elementary Modernization Project (Mulligan)
- e) Consider approval to solicit bids for the new parking lot at Monroe Elementary (Mulligan)

5. PERSONNEL (Martinez)

a) Employment

Classified

- Erica Andrade, READY Program Tutor – 4.5 hrs., Hamilton, effective 2/3/20
- Matthew Burrage, READY Program Tutor – 4.5 hrs., Lincoln, effective 2/3/20
- David Estrella, Bus Driver – 4.5 hrs., Transportation/DSF, effective 2/3/20
- Mayra Rodriguez Delgado, Food Service Worker I – 3.25 hrs., Hamilton, effective 1/23/20

Temporary Employees/Substitutes

- Maira Apodaca, Substitute Yard Supervisor, effective 1/28/20
- Maribel Corrales-Ortiz, Short-term Yard Supervisor – 2.0 hrs., Jefferson, effective 1/21/20 to 2/21/20
- Larry Dias, Substitute Bus Driver, effective 1/28/20
- David Estrella, Substitute Yard Supervisor, effective 1/13/20
- Tania Garcia, Substitute Yard Supervisor and Translator: Oral Interpreter and Written Translator, effective 1/15/20
- Cynthia Hagerty, Substitute READY Program Tutor, effective 1/16/20
- Yvette Mena, Substitute Yard Supervisor, effective 1/24/20
- Audrey Navarro, Substitute Yard Supervisor, effective 1/15/20
- Rosie Ochoa, Short-term Yard Supervisor – 1.5 hrs., Jefferson, effective 1/21/20 to 2/21/20
- Alberto Ordonez, Short-term Media Services Aide – 5.5 hrs., Wilson, effective 3/2/20 to 4/3/20
- Alberto Ordonez, Short-term Media Services Aide – 5.5 hrs., Wilson, effective 3/2/20 to 4/3/20
- George Velasco, Substitute Custodian II, effective 1/23/20

- b) Employment and Certification of Temporary Athletic Team Coaches Pursuant to Title 5 CCR 5594

- Robert Guzman, 8th Grade Boys Baseball Coach, Wilson, effective 2/24/20 to 5/13/20
- Julius Rojas, 7th Grade Girls Softball Coach, Kennedy, effective 2/24/20 to 5/13/20
- c) Resignations
 - Esther Flores Banuelos, Substitute Babysitter, READY Program Tutor, Yard Supervisor and Translator: Oral Interpreter and Written Translation, effective 5/17/19
 - Savannah Bruner, Yard Supervisor – 3.5 hrs., Kennedy, effective 2/13/20
 - Briana Camara, Teacher, Washington, effective 6/5/20
 - Mary Detlefsen, Teacher, Jefferson, effective 1/24/20
 - Lindsay Fuller, Teacher on Leave of Absence, effective 2/3/20
 - Kelly Halligan, Teacher, Hamilton, effective 6/5/20
 - Kristy Kairis, READY Program Tutor – 4.5 hrs., Simas, effective 6/5/20
 - Alyssa Null, Food Service Worker II – 2.5 hrs., Wilson, effective 1/24/20
 - Jamie Sumners, Teacher, Monroe, effective 6/5/20
- d) Retirement
 - Cheryl Guilbeau, Instructional Coach, Curriculum Instruction and Professional Development, effective 6/5/20
 - Patricia Soper, District School Nurse, Hamilton/Special Services, effective 6/5/20
- e) More Hours
 - Krystal Calderon, Yard Supervisor, from 1.5 hrs. to 1.75 hrs., effective 1/14/20 and from 1.75 to 2.0 hrs., effective 1/27/20, King
 - Veronica Godinez, Yard Supervisor, from 3.0 hrs. to 3.5 hrs., Jefferson, effective 1/13/20
 - Sara Lira, Yard Supervisor, from 1.5 hrs. to 1.75 hrs., King, effective 1/14/20
 - Miriam Sanchez Rodriguez, Yard Supervisor, from 3.0 hrs. to 3.5 hrs., Jefferson, effective 1/13/20
 - Ma Carmen Solorio, Yard Supervisor, from 3.0 hrs. to 3.5 hrs., Jefferson, effective 1/13/20
- f) Voluntary Decrease in Hours
 - Elizabeth Chavez, Yard Supervisor, from 2.5 hrs. to 1.75 hrs., King, effective 1/14/20
- g) Temporary Out of Class
 - Kimberly Carrera, from READY Program Tutor – 4.5 hrs., to READY Site Lead – 5.0 hrs., Richmond, effective 1/13/20 to 3/13/20
 - Yara Gutierrez, from READY Program Tutor – 4.5 hrs., to READY Site Lead – 5.0 hrs., Lincoln, effective 2/7/20 to 2/18/20
- h) Volunteers

<u>Name</u>	<u>School</u>
Diana Barajas Meza	Hamilton
Jesus Reyes	Hamilton
Judy Vasquez	Hamilton
Magdalena Atilano	Jefferson
Elizabeth Chavez (HESD Employee)	King
Carla Meister	King
Elizabeth Sasselli (HESD Employee)	King

<u>Name</u>	<u>School</u>
Loretta Austin	Monroe
Alejandrina Macias	Monroe
Leticia Valdez Rivera	Monroe
Kayloni Herevia	Simas
Ryan Seaman	Simas
Michelle Sharp	Simas
Lisa McCann	Washington

6. FINANCIAL (Endo)

- a) Consider approval of Memorandum of Understanding with St. Rose-McCarthy School (SRM) for transportation services
- b) Consider declaring surplus items

ADJOURN MEETING

PUBLIC NOTICE HEARING

Extended School Year Waiver Request

In accordance with Education Code Section 56345, the Hanford Elementary School District will hold a public hearing regarding an application for the 2019-2020 Extended School Year, which would allow the Hanford Elementary School District to operate the Extended School Year program for special education students that would meet the required instructional hours but be completed within the month of June 2020.

The date, time and place are as follows:

Place: Hanford Elementary School District
District Office Board Room
714 N. White Street
Hanford, CA 93230
Date: February 12, 2020
Time: 5:30 p.m.

At the public hearing, the Board of Trustees of the Hanford Elementary School District will determine through public input the feasibility of submitting an application to the California Department of Education for a waiver for the 2019-2020 Extended School Year. Any inquiries regarding this matter should be directed to:

Karen McConnell
Assistant Superintendent of Special Services
Hanford Elementary School District
714 N. White Street
Hanford, CA 93230
(559) 585-3617

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 02/03/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 02/12/2020

ITEM:

Consider approval of warrants.

PURPOSE:

The administration is requesting the approval of the warrants as listed on the registers dated: 01/17/20, 01/24/20 and 01/31/20

FISCAL IMPACT:

See attached.

RECOMMENDATIONS:

Approve the warrants.

Warrant Register For Warrants

Dated 01/17/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12628319	2073	ACCUCUT Instl Matls	\$84.00
12628320	4566	ALLIED STORAGE CONTAINERS Leases	\$402.19
12628321	7441	ANDERSON CHEVROLET Equipment Replacement	\$84,861.93
12628322	7230	ARDENT GENERAL INC Buildings & Improvements	\$128,493.02
12628323	6628	AWESOME CHARTERS AND TOURS LLC Transportation	\$3,858.00
12628324	4983	B & H PHOTO-VIDEO Instl Matls	\$9,807.38
12628325	3258	BANK OF AMERICA Travel & Conf	\$817.99
12628326	1690	BATTERY SYSTEMS Transportation Supplies	\$651.27
12628327	236	STATE OF CALIFORNIA Other Services	\$813.00
12628328	242	STATE OF CALIFORNIA Fuel Tax	\$227.60
12628329	4393	CAROLINA BIOLOGICAL SUPPLY CO Science Matls	\$157.17
12628330	1667	CDW GOVERNMENT INC. Tech Matls	\$3,593.06
12628331	304	NICK CHAMPI ENTERPRISES INC. Land Improvements	\$10,545.00
12628332	6552	CHILDREN'S STORYBOOK GARDEN Study Trips	\$4,800.00
12628333	331	CLASSIC CHARTER INC. Transportation	\$8,779.00
12628334	4178	COOK'S COMMUNICATION Radio Supplies	\$66.53
12628335	4148	CARRIE CORTINAS Teacher Allow/Instl Matls	\$256.64
12628336	6190	CUSTOMINK Instl Matls	\$4,905.63
12628337	6311	MIKE DANA Inst'l Consultant	\$100.00
12628338	405	DASSEL'S PETROLEUM INC. Fuel	\$6,404.55
12628339	414	DELL COMPUTER CORPORATION Equipment	\$1,164.79
12628340	6916	DICKEY'S BARBEQUE PIT Leadership Dinner	\$438.12
12628341	4815	DIGITECH INTEGRATIONS INC Leases/Tech Matls	\$4,048.36
12628342	5786	DOCUMENT TRACKING SERVICES Other Services	\$531.09
12628343	7511	KAYLA DUPREE Mileage	\$19.95
12628344	4001	JENNIFER FAUNTLEROY Allowance	\$113.40
12628345	6232	FOLLETT LIBRARY RESOURCES Books	\$5,306.53
12628346	1393	GAS COMPANY Gas	\$8,000.12
12628347	7315	RICHARD L. GIDDENS JR. Inst'l Consultant	\$100.00
12628348	1458	JULIAN GONZALEZ Allowance	\$200.00
12628349	620	GRISWOLD LASALLE COBB DOWD Legal	\$430.40
12628350	3656	HANFORD AUTO & TRUCK PARTS Transportation/Grounds Supplies	\$662.07
12628351	4059	BRENT HANKE Allowance	\$133.37
12628352	2188	THE HOME DEPOT PRO Custodial Supplies	\$453.88
12628353	6310	LARRY HONDA Inst'l Consultant	\$100.00
12628354	5052	IMAGINE U CHILDRENS MUSEUM Study Trip	\$300.00
12628355	4597	IVS COMPUTER TECHNOLOGY Equipment	\$23,851.87
12628356	7512	PAM JOHNSON Benefit Reimbursement	\$24.00
12628357	5828	KINGS COUNTY DEPT OF PUBLIC WORKS Fuel	\$86.25
12628358	3962	KINGS COUNTY GLASS Maintenance Matls	\$76.15
12628359	808	KINGS WASTE & RECYCLING Garbage	\$624.80
12628360	838	LAWRENCE TRACTOR COMPANY Equipment	\$4,301.56
12628361	7260	LOWE'S PRO SERVICES Maint/Grounds/Transportation Supplies	\$1,284.27
12628362	7461	MEDICAL SUPPLIES & Equipment	\$641.42
12628363	994	MOBILE MODULAR MGMT. CORP. Leases	\$39,615.60
12628364	3377	GERRY MULLIGAN Car Parts	\$312.73
12628365	7510	AUDREY NAVARRO Other Services	\$90.00
12628366	7502	PLAIN INSANCE GRAPHICS Instl Matls	\$259.55

Warrant Register For Warrants

Dated 01/17/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12628367	7346	RMA GEOSCIENCE INC. Land Improvements	\$2,637.00
12628368	7034	RUSH ADVERTISING SPECIALTIES Equipment	\$1,410.44
12628369	1278	S & S WORLDWIDE INC. Athletic Supplies	\$354.03
12628370	6207	KATHLEEN SALYER Mileage	\$19.95
12628371	3743	SHRED-IT USA – FRESNO Shred Service	\$201.59
12628372	6826	SITELOGIQ Land Improvements	\$78,215.20
12628373	1374	SMART & FINAL STORES (HFD DO) Supplies	\$23.44
12628374	6778	SMARTSIGN Parking Lot Signs	\$761.21
12628375	1392	SOUTHERN CALIFORNIA EDISON CO. Electricity	\$20,042.69
12628376	2031	SOUTHWEST SCH & OFFICE SUPPLY Warehouse	\$549.67
12628377	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$11,674.50
12628378	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$13,981.80
12628379	6823	TCG GROUP HOLDINGS Other Services	\$250.00
12628380	3391	GRISELDA TORRES Allowance	\$200.00
12628381	4114	TULARE COUNTY OFFICE OF EDUCATION Other Services	\$620.00
12628382	1504	TURF STAR INC. Grounds Supplies	\$1,348.39
12628383	2653	VALLEY OXYGEN Maintenance Supplies	\$206.83
12628384	7106	VERBENA NURSERY Grounds Supplies	\$969.75
12628385	1647	VERITIV OPERATING COMPANY Warehouse	\$440.75
12628386	2870	WARD'S NATURAL SCIENCE Science Matls	\$177.20
12628387	6943	WEST VALLEY SUPPLY Grounds Supplies	\$577.35
12628388	7170	WEVIDEO INC. Software License	\$299.00
12628389	7229	LEANN WILLIAMSON Mileage	\$19.95
12628390	2790	GINA YOUNG Allowance	\$79.24

Total Amount of All Warrants:

\$497,854.22

Credit Card Register For Payments

Dated 01/17/2020

Document Number	Vendor Number	Vendor Name	Amount
14027884	4876	BRAIN POP Software License	\$2,550.00
14027885	176	BSN SPORTS Warehouse/Athletic Supplies	\$592.70
14027886	5184	DRISKELL'S APPLIANCE Equipment/Repairs	\$1,218.26
14027887	546	FRESNO ENVELOPE AND EMBOSSING Print Matls	\$184.72
14027888	2321	GRAPHIC ENTERPRISES INC. Printing Supplies	\$1,252.69
14027889	2463	JONES SCHOOL SUPPLY CO. INC. Instl Matls	\$369.30
14027890	4276	LEARNING A-Z Software License	\$35.00
14027891	982	MILLER'S RENTALAND INC. Rentals	\$51.00
14027892	1002	MORGAN & SLATES INC. Maint/Grounds Supplies	\$674.98
14027893	1071	ORIENTAL TRADING CO. INC. Instl Matls	\$1,738.34
14027894	1121	PERMA-BOUND Books	\$2,275.15
14027895	2126	READ NATURALLY Books	\$1,239.70
14027896	3849	SCHOLASTIC READING CLUBS Books	\$1,778.21
14027897	1313	SCHOLASTIC TEACHERS STORE Books	\$1,612.33
14027898	1350	SIGN WORKS Facilities Matls	\$1,791.09
14027899	5989	THUNDERPOWER MEGAPHONES Instl Matls	\$138.36
Total Amount of All Credit Card Payments:			\$17,501.83

Warrant Register For Warrants

Dated 01/24/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12628843	1142	MICHELE ALEXANDER Rec Fair Supplies	\$32.07
12628844	4566	ALLIED STORAGE CONTAINERS Leases	\$41.29
12628845	6431	AMAZON.COM Instl Matls/READY Supplies	\$3,171.90
12628846	59	AMERIPRIDE UNIFORM SERVICES Mop/Mat Services	\$3,443.53
12628847	59	AMERIPRIDE UNIFORM SERVICES Kitchen Mop/Mat Services	\$684.36
12628848	6060	ARI-HETRA Repairs	\$1,723.61
12628849	6404	ARROW RESTAURANT EQUIP & SUPPLIES INC Equipment Replacement	\$13,432.85
12628850	6253	AT&T Telephone	\$2,421.33
12628851	3947	ATKINSON ANDELSON LOYA RUUD & ROMO Legal	\$1,048.69
12628852	7487	BEBOP BOOKS Books	\$19,245.86
12628853	7399	BIMBO BAKERIES USA Food	\$1,336.00
12628854	5560	CALIFORNIA ACADEMY OF SCIENCES Study Trip	\$922.50
12628855	4382	CASCIO INTERSTATE MUSIC Band Matls	\$359.33
12628856	1667	CDW GOVERNMENT INC. Software License	\$10,750.00
12628857	6964	CENTRAL VALLEY PRINT SOLUTIONS Induction/HR Matls	\$478.81
12628858	1836	CHAMPIONS RECOVERY Inst'l Consultant	\$833.35
12628859	331	CLASSIC CHARTER INC. Transportation	\$677.00
12628860	4178	COOK'S COMMUNICATION Repairs	\$100.00
12628861	3051	CUESTA JAZZ BANDS Entry Fee	\$225.00
12628862	405	DASSEL'S PETROLEUM INC. Fuel	\$548.88
12628863	4893	DISCOVERY EDUCATION Software License	\$13,524.00
12628864	455	DUINKERKEN AUTO BODY Repairs	\$1,552.82
12628865	497	EMPLOYMENT DEVELOPMENT DEPT. Unemployment Insurance	\$5,951.57
12628866	3682	FASTENAL Maintenance Supplies	\$95.52
12628867	4092	FITNESS FINDERS INC Instl Matls	\$1,450.48
12628868	6232	FOLLETT LIBRARY RESOURCES Books/eBooks	\$5,906.98
12628869	1769	FRESNO PRODUCE Food	\$21,631.66
12628870	2290	ROBERT A. GARCIA Travel & Conf	\$60.00
12628871	1393	GAS COMPANY Gas	\$1,722.60
12628872	591	GOLD STAR FOODS Food	\$19,615.61
12628873	3994	HYATT REGENCY ORANGE COUNTY Travel & Conf	\$1,899.36
12628874	5052	IMAGINE U CHILDRENS MUSEUM Study Trip	\$450.00
12628875	4597	IVS COMPUTER TECHNOLOGY Repairs	\$1,199.49
12628876	5290	KEENAN & ASSOCIATES Land Improvements	\$1,384.00
12628877	1829	KENNEDY STUDENT BODY Meal Deals	\$1,257.00
12628878	7516	KENTUCKY FRIED CHICKEN OF KFC Leadership Dinner	\$424.24
12628879	7457	KG COMMUNICATIONS INC. Other Services	\$1,174.45
12628880	801	KINGS COUNTY MOBILE LOCKSMITH Repairs	\$120.59
12628881	802	KINGS COUNTY PIPE & SUPPLY Maint Supplies	\$21.71
12628882	7312	MATTHEW KNEVELBAARD Mileage	\$15.81
12628883	986	LAWNMOWER MAN Grounds Supplies	\$326.76
12628884	6436	MATCO TOOLS Transportation Supplies	\$96.53
12628885	5510	NEWEGG.COM Tech Matls	\$229.79
12628886	4706	LES NUNES Inst'l Consultant	\$100.00
12628887	7327	NUTRISLICE INC Kitchen Services	\$1,995.00
12628888	5111	P & R PAPER SUPPLY COMPANY INC Kitchen Supplies	\$3,538.00
12628889	3881	PAPA Travel & Conf	\$300.00
12628890	7445	PRO-PT Other Services	\$220.00

Warrant Register For Warrants

Dated 01/24/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12628891	1303	SAVE MART SUPERMARKETS Food	\$62.96
12628892	4700	MIKE SCHOFIELD Inst'l Consultant	\$100.00
12628893	7337	JAMEE SERRATO Study Trip/Allowance	\$85.09
12628894	3131	SHERWIN-WILLIAMS CO Maintenance Supplies	\$174.88
12628895	7513	TRISTA SIERRA Prepaid Meals	\$16.15
12628896	6061	DANA SILVA Allowance	\$200.00
12628897	1374	SMART & FINAL STORES (HFD DO) Supplies	\$96.32
12628898	1801	SMART & FINAL STORES (HFD KIT) Food	\$114.10
12628899	6944	TETER LLP Buildings & Improvements	\$6,622.77
12628900	6781	TMC DIRECT Other Services	\$5,882.64
12628901	6671	TULARE COUNTY OFFICE OF EDUCATION Study Trip	\$100.00
12628902	1521	UNITED REFRIGERATION INC. Maint Supplies	\$229.47
12628903	1575	WALMART COMMUNITY RFCSLLC Homeless Needs/READY Supplies	\$834.36
Total Amount of All Warrants:			\$162,259.07

Credit Card Register For Payments

Dated 01/24/2020

Document Number	Vendor Number	Vendor Name	Amount
14027941	2	A-Z BUS SALES INC Transportation Supplies	\$901.66
14027942	176	BSN SPORTS Athletic Supplies	\$2,606.65
14027943	179	BUDDY'S TROPHY SUPPLY READY Awards	\$370.55
14027944	273	CASBO Travel & Conf	\$1,620.00
14027945	415	DELRAY TIRE & RETREADING INC. Repairs	\$563.04
14027946	5280	J&E RESTAURANT SUPPLY INC Kitchen Supplies	\$3,542.77
14027947	5007	JORGENSEN COMPANY Kitchen Services	\$1,345.84
14027948	827	LA TAPATIA TORTILLERIA INC. Food	\$671.22
14027949	831	LAKESHORE LEARNING MATERIALS Instl Matls	\$246.84
14027950	4276	LEARNING A-Z Software License	\$199.95
14027951	1802	MEDALLION SUPPLY Maintenance Supplies	\$287.75
14027952	1121	PERMA-BOUND Books	\$59.42
14027953	1184	PROGUARD SERVICE & SOLUTIONS Kitchen Rentals	\$414.47
14027954	1466	TERMINIX INTERNATIONAL Pest Control	\$25.00
14027955	5929	TOUCHMATH Instl Matls	\$2,113.90
14027956	1702	TRIPLE J CONCRETE Grounds Matls	\$114.86
Total Amount of All Credit Card Payments:			\$15,083.92

Warrant Register For Warrants

Dated 01/31/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12629626	6271	MARIBEL AGUILERA Instl Matls/Office Supplies	\$129.13
12629627	6431	AMAZON.COM READY Supplies/Allowance/Books	\$2,080.76
12629628	2352	AMS.NET Labor Installation	\$2,446.44
12629629	921	ANAHEIM MARRIOTT Travel & Conf	\$1,947.51
12629630	7517	MAIRA APODACA Other Services	\$35.00
12629631	6253	AT&T Telephone	\$41.11
12629632	6628	AWESOME CHARTERS AND TOURS LLC Transportation	\$2,678.00
12629633	7496	BEHIND THE FENCE GALLERY Art Matls	\$9,959.24
12629634	150	BLINDS ETC. Repairs	\$2,446.36
12629635	162	ANGEL BRAVO Travel & Conf	\$87.00
12629636	3654	JOSEFA BUSTOS-PELAYO Allowance	\$61.79
12629637	5560	CALIFORNIA ACADEMY OF SCIENCES Study Trip	\$855.00
12629638	5540	CENTRAL VALLEY PLAYGROUND INSTALLERS Land Improvements	\$13,900.00
12629639	304	NICK CHAMPI ENTERPRISES INC. Grounds Matls	\$131.67
12629640	331	CLASSIC CHARTER INC. Transportation	\$2,468.50
12629641	4654	CLASSIC SOCCER Athletic Supplies	\$203.78
12629642	7518	LARRY DIAS Other Services	\$25.00
12629643	4892	EDUCATIONAL INNOVATIONS INC Instl Matls	\$479.55
12629644	2155	JAVIER ESPINDOLA Travel & Conf	\$87.00
12629645	1821	FAGUNDES AUTOMOTIVE Insurance	\$8,028.37
12629646	4092	FITNESS FINDERS INC Instl Matls	\$177.95
12629647	6232	FOLLETT LIBRARY RESOURCES Books/eBooks	\$6,004.67
12629648	2141	FRESNO COUNTY OFFICE OF ED Travel & Conf	\$300.00
12629649	549	FRESNO PACIFIC UNIVERSITY Recruitment Fair	\$95.00
12629650	3479	FRESNO RACK AND SHELVING Library Matls	\$551.27
12629651	556	JOY GABLER Travel & Conf/Mileage	\$128.11
12629652	2290	ROBERT A. GARCIA Travel & Conf/Mileage	\$343.45
12629653	1393	GAS COMPANY Gas	\$3,061.98
12629654	1816	LUCY GOMEZ Books	\$247.06
12629655	2544	EVA GONZALEZ Travel & Conf	\$87.00
12629656	7519	LUPE HERNANDEZ Travel & Conf	\$87.00
12629657	7228	SAMANTHA HERNANDEZ Psych Matls	\$252.25
12629658	5213	ADRIANA HERRERA Other Services	\$30.00
12629659	5855	HOBBY LOBBY Parent Inv Matls	\$113.95
12629660	2188	THE HOME DEPOT PRO Custodial Supplies	\$243.69
12629661	3784	BEATRIZ HUIZAR Travel & Conf	\$87.00
12629662	3994	HYATT REGENCY ORANGE COUNTY Travel & Conf	\$1,226.31
12629663	7056	JH TACKETT MARKETING Instl Matls	\$1,555.71
12629664	3760	KINGS COUNTY AIR Repairs	\$370.69
12629665	796	KINGS COUNTY OFFICE OF ED Other Services	\$72,941.81
12629666	7507	KNOWBE4 INC Software License	\$20,301.84
12629667	942	KAREN MCCONNELL Jr Explorer Dinner	\$395.39
12629668	6290	ANNA MORENO Allowance	\$198.66
12629669	6018	NafME Membership Dues	\$151.00
12629670	4188	CHAD NIELSEN Mileage	\$32.47
12629671	1074	OUTDOOR CREATIONS INC. Equipment	\$2,638.35
12629672	1116	TRINIDAD PEREZ Travel & Conf	\$87.00
12629673	3072	JENNIFER PITKIN Rewards	\$56.70

Warrant Register For Warrants

Dated 01/31/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12629674	1168	PRODUCERS DAIRY PRODUCTS Food	\$16,107.66
12629675	1204	SHARON RAMSEIER-WILLIAMS Instl Matls	\$242.38
12629676	3136	SAVE A LIFE TRAINING CENTER Travel & Conf	\$760.00
12629677	1356	SILVAS OIL COMPANY INC. Fuel	\$565.38
12629678	6826	SITELOGIQ Land Improvements	\$39,107.60
12629679	6778	SMARTSIGN Classroom Matls	\$630.20
12629680	6785	SPY SCREEN & IMAGE PRINTING Banners	\$1,100.00
12629681	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$25,175.20
12629682	6921	GREG STRICKLAND Travel & Conf/Mileage	\$460.39
12629683	6036	SURVEYMONKEY INC Software License	\$1,188.00
12629684	1444	SYSCO FOODSERVICES OF MODESTO Food/Kitchen Supplies	\$15,316.65
12629685	4114	TULARE COUNTY OFFICE OF EDUCATION Travel & Conf	\$250.00
12629686	1558	VERIZON WIRELESS Telephone	\$824.95
12629687	21	VISALIA ADVENTURE PARK Field Trip	\$140.00
12629688	7508	VISALIA CERAMIC TILE INC Repairs	\$4,729.00
Total Amount of All Warrants:			\$266,454.93

Credit Card Register For Payments
Dated 01/31/2020

Document Number	Vendor Number	Vendor Name	Amount
14027985	599	GOPHER SPORT Athletic Supplies	\$877.12
14027986	1071	ORIENTAL TRADING CO. INC. Instl Matls	\$68.72
Total Amount of All Credit Card Payments:			\$945.84

Hanford Elementary School District
Minutes of the Regular Board Meeting
January 22, 2020

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on January 22, 2020 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Strickland called the meeting to order at 5:30 p.m. Trustee Garcia, Garner, Hernandez and Strickland were present.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: Doug Carlton, Debra Colvard, Kenny Eggert, David Endo, Javier Espindola, Matt Gamble, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jill Rubalcava and Jay Strickland.

Public Comments None

Board and Staff Comments April Silva, President of HETA, stated she wanted to let the Board know Juan Padilla, teacher at Jefferson, is on the cover of California Educator. April picked up a copy for everyone. He is the first Hanford Elementary teacher to be on the cover. She also wanted to invite the Board to the CTA School Board Appreciation Dinner on February 20th.

Requests to Address the Board None

Dates to Remember President Revious reviewed dates to remember: January 24th - Hoop Classic, January 28th - Mat Classic, January 31 - No Class, February 1st - Round Robin, February 8th - League Wrestling.

Presentation of Audit Report David Endo, Chief Business Official, stated Rick Esler works for Eide Bailly and is the auditor that came to the District to conduct the audit. He stated this audit is not a 100% check on the entire District. They select certain departments and sections and that is how they score the overall audit. He presented Rick Esler. Rick stated he doesn't do the audit alone. The audit consists of 2 reports: the District and the bond. Rick stated in their opinion everything is fairly stated, no adjustments need to be made. The reserves look good, no indication of ongoing concerns or issues. It's a good report. Same thing for bond report. They check for compliance. The samples looked at are compliant. Both are good reports with no issues.

CONSENT ITEMS

Trustee Garner made a motion to take consent items "a" through "f" together. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
 Garner – Yes

Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garcia then made a motion to approve consent items “a” through “f”.
Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated November 20, 2019; December 13, 2019; December 20, 2019; December 26, 2019; December 27, 2019; January 3, 2020 and January 10, 2020.
- b) Minutes of Regular Board Meeting held on December 18, 2019.
- c) Interdistrict transfers as recommended.
- d) Donation of 60 toys from Fresno CHP.
- e) Donation of 105 assorted reams of bond, cardstock and NCR paper from Adventist Health.
- f) Donation of \$1,000.00 form Mangini.

President Strickland thanked all the donors.

INFORMATION TIEMS

Williams Uniform Complaints

Joy Gabler, Superintendent, presented for information the Williams Uniform Complaints 1st Quarterly Report (10/1/19 – 12/31/19). Joy reported to the Board the District received cero complaints.

07-01/19 – 12/31/19 Financial Report

David Endo, Chief Business Official, presented for information the monthly financial reports for the period of 07/01/2019-12/31/2019. Revenue is a little bit likght because Jefferson in the regular

PAC 12/10/19

Doug Carton, Director of Program Development, Assessment & Accountability, presented for information a report from the District Parent Advisory Committee (PAC) for December 10, 2019 meeting. The PAC received for information: an overview of the LCAP, LCFF, Eight State Priorities, District's goals, services and programs for students in the LCAP, overview of CA school dashboard and HESD's performance on ELA, math and EL progress. The PAC recommended: identify high-risk students that are improving to replicate these strategies and support that are given to them to help other high-risk students, increase services for at risk students and support parent awareness.

DELAC 12/12/19

Lucy Gomez, Director of Curriculum, presented for information a report from the District English Learner Advisory Committee (DELAC) for December 12, 2019 meeting. The DELAC received for information: Parent Involvement Policy, School Family Compact, CA School Dashboard and programs and services for English

learners. The DELAC recommended: they continue to implement the Parent Involvement Policy and they continue to implement the School Family Compact.

State Indicators – CA School Dashboard Doug Carton, Director of Program Development, Assessment & Accountability, presented for information the State Indicators from the California School Dashboard. He presented a PowerPoint highlighting both Local and State Indicators. For Local Indicators he reviewed instructional materials, facilities and teacher credentialing. For State Indicators he reviewed test scores in ELA and math, chronic absenteeism and suspension rates.

Local Indicators – State Priority 1 Doug Carton, Director of Program Development, Assessment & Accountability, presented for information the Local Indicators for State Priority 1: Basic Services.

Lincoln Kindergarten Wing Addition Gerry Mulligan, Director of Facilities and Operations, presented for information the Lincoln Kindergarten Wing Addition Project filed with the County on January 16, 2020.

BOARD POLICIES AND ADMINISTRATION

Funding Categorical Aid Programs Trustee Garner made a motion to approve the Consolidated Application for Funding Categorical Aid Programs (Winter Release). Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Lincoln Modernization Project Trustee Garcia made a motion to approve the award for the Lincoln Modernization Project. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

RMA Geoscience Agreement Trustee Revious made a motion to approve the construction inspection and testing services agreement with RMA Geoscience for the Washington Modernization Project. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Lane Engineers, Inc. Agreement Trustee Hernandez made a motion to approve the land surveying agreement with Lane Engineers, Inc. for the Monroe parking lot project. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes

Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**WW Re-roof
Project**

Trustee Garcia made a motion to approve the solicitation of bids for the re-roof building project at Woodrow Wilson Jr. High. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

AR 4156.4

Trustee Garcia made a motion to approve the revised Administrative Regulation 4156.4 – Use of District or Personal Automobiles. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP/AR 6175

Trustee Garcia made a motion approve the revised Board Policy and Administrative Regulation 6175 – Migrant Education Program. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Revious made a motion to take Personnel items “a” through “i” together. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Revious then made a motion to approve Personnel items “a” through “i”. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The following items were approved:

***Item "a" –
Employment***

Classified

- Kristy Kairis, READY Program Tutor – 4.5 hrs., Simas, effective 12/10/19
- Jason Perreira, Delivery Worker: Mail and Material – 8.0 hrs., Warehouse/DSF, effective 12/16/19
- Dana Raulino, Bus Driver – 4.5 hrs., Transportation/DSF, effective 1/13/20
- Vanessa Villalobos, READY Program Tutor – 4.5 hrs., effective 1/13/20

Temporary Employees/Substitutes

- Jennifer Aguirre, Short-term READY Program Tutor – 4.5 hrs., Richmond, effective 1/13/20 to 3/13/20
- Matthew Burrage, Substitute READY Program Tutor, effective 12/17/19
- Chandler Contente, Substitute Groundkeeper II and Delivery Worker: Mail and Material, effective 12/9/19
- Mayra Rodriguez Delgado, Substitute Food Service Worker I, effective 12/6/19
- Stephanie Farias, Short-term READY Program Tutor – 4.5 hrs., King, effective 1/13/20 to 4/17/20
- Audussie Martinez, Substitute Yard Supervisor, effective 12/13/19
- Melissa Rodriguez Medel, Substitute READY Program Tutor, Special Circumstance Aide and Special Education Aide, effective 1/13/20
- Anadalila "Ana" Mendoza Martinez, Substitute Yard Supervisor, effective 12/10/19
- Temporary Employees/Substitutes (cont.)
- Norma Quintana, Short-term Special Circumstance Aide – 5.75 hrs., Simas, effective 1/13/20 to 4/3/20
- Oratio Smith, Substitute Yard Supervisor, effective 1/13/20
- Yasmin Torres, Substitute Yard Supervisor, effective 12/19/19

Yard Supervisors

- Maria Arroyo, Yard Supervisor – 2.25 hrs., Richmond, effective 12/19/19

***Item "b" –
Certification of
Temporary
Athletic Team
Coaches***

Employment and Certification of Temporary Athletic Team Coaches Pursuant to Title 5 CCR 5594

- Jacob Pacheco, 7-8 Assistant Wrestling Coach, Wilson, effective 11/13/19 to 2/13/20
- Jared Souza, 7-8 Wrestling Coach, Kennedy, effective 1/6/20 to 2/13/20

***Item "c" –
Resignation***

- Amy Garcia, Yard Supervisor – 3.5 hrs., Jefferson, effective 12/20/19
- Veronica Limon, Substitute Yard Supervisor, effective 12/20/19
- Ana Torres Limon, Substitute READY Program Tutor, effective 12/17/19
- Noelia Naranjo, Substitute Translator and Yard Supervisor, effective 12/20/19
- Melissa Rodriguez Medel, READY Program Tutor – 4.5 hrs., Hamilton, effective 12/20/19

***Item "d" –
Retirement***

- Phil Mattos, Account Technician IV – 8.0 hrs., Fiscal Services, effective 2/3/20

***Item "e" –
Promotion***

- Lorene Silva, from Account Technician II to Account Technician IV, Fiscal Services Department/D.O., effective 2/3/20

***Item "f" –
Voluntary***

- Jennifer Aguirre, Yard Supervisor, from 2.5 hrs. to 2.0 hrs., Roosevelt, effective 1/13/20

***Decrease in
Hours***

***Item "g" –
Temporary Out
of Class***

- Ada Portilla, from READY Program Tutor – 4.5 hrs., to READY Site Lead – 5.0 hrs., Simas, effective 12/16/19 to 12/20/19

***Item "h" –
Resolution No.
17-20***

Teaching Outside of Credential Area – Adopt Resolution No. 17-20

- Deborah Arnold, Science, Jefferson Academy

***Item "i" –
Volunteers***

<u>Name</u>	<u>School</u>
Jeannette Garcia	Hamilton
Jacqueline Harvey	Hamilton
Jose Munguia	Hamilton
Erik Noble	Hamilton
Sherrie Thompson-Pedro	Hamilton
Arthur Valdez	Monroe
Melissa Mendes	Simas

FINANCIAL

Audit Report

Trustee Garner congratulated Superintendent Gabler and the admin team for a great audit report.

Trustee Garner made a motion to approve the audit report. Trustee Garcia seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**GASB
Statement 75**

Trustee Garcia made a motion to approve the actuarial contract for services in accordance with Government Accounting Standards Board (GASB) Statement 75. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Resolution
#18-20**

Trustee Garner made a motion to adopt the Resolution #18-20: Kings County Investment Policy. Trustee Garcia seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Measure U –
Financial and
Performance
Audit**

Trustee Garner made a motion to approve the Building Fund (Measure U) Financial and Performance Audit Report. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Adjournment

There being no further business, President Strickland adjourned the meeting at 6:09 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:

Greg Strickland, President

Tim Revious, Clerk

No	Last	First	Grade	Reason	A/D	Sch Req'd	Home Sch	Date
I-210	Mefford	Mattie	5	O	A	King	Armona	2/03/2020
I-211	Aguilar	Manuel	8	FLI	A	Jefferson	Pioneer	2/03/2020
I-212	Sanchez	Julian	8	FLI	A	Jefferson	Pioneer	2/03/2020
I-213	Njagi	Tajeu	TK	HESD E	A	Washington	Visalia	2/03/2020

No	Last	First	Grade	Reason	A/D	Sch Req'd	Home Sch	Date
O-159	Morales	America	6	O	A	Armona	King	2/03/2020

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Joy Gabler

FROM: Kristina Baldwin

DATE: 01/14/2020

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: February 12, 2020

ITEM: Consider approval of donations to Simas General Fund from:

- Wonderful Giving in the amount of \$500.00
- Box Tops for Education in the amount of \$449.50

PURPOSE: General Fund/Instructional Supplies –
0100-1100-0-1110-1000-430000-027-0000

FISCAL IMPACT:

\$949.50

RECOMMENDATION: Approve donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Javier Espindola

DATE: January 24, 2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: February 12, 2020

ITEM: Consider acceptance of donation of \$180.20 from Box Top Education to Jefferson Charter Academy.

PURPOSE: To be used for expenditures for student incentives.

FISCAL IMPACT: Increase of \$180.20 to Account #0100-1100-0-1110-1000-430000-021-0000

RECOMMENDATIONS: Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Javier Espindola

DATE: January 24, 2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: February 12, 2020

ITEM: Consider acceptance of donation of \$185.87 from eScrip to Jefferson Elementary.

PURPOSE: To be used for the purchase of student incentives.

FISCAL IMPACT: Increase of \$185.87 to Account #0100-1100-0-1110-1000-430000-021-0000

RECOMMENDATIONS: Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICTAGENDA REQUEST FORM

TO: Joy Gabler

FROM: Julie Pulis

DATE: February 3, 2020

For: ☒ Board Meeting
☐ Superintendent's Cabinet

For: ☐ Information
☒ Action

Date you wish to have your item considered: 2/12/2020

ITEM: Donation of \$49.30 from Box Tops Education

PURPOSE: Accept donation of \$49.30 from Box Tops Education

Materials & Supplies \$49.30
0100-1100-0-1110-1000-430000-024-0000

FISCAL IMPACT (if any): \$49.30

RECOMMENDATION (if any): Action.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 1/28/20

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: February 12, 2020

ITEM: Consider approval of donation: Acoustic Guitar from Greg Strickland.

PURPOSE: Donation for Band.

FISCAL IMPACT: None

RECOMMENDATIONS: Approve donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Gerry Mulligan *GM*

DATE: January 13, 2020

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: January 22, 2020

ITEM:

Accept donation of manual comb binder and cutter, 3 cases of paper with holes, an office chair, a bar stool, glue and padding supplies from Adventist Health.

PURPOSE:

Adventist Health has donated a manual comb binder and cutter, 3 cases of paper with holes, an office chair, a bar stool, glue and padding supplies to Hanford Elementary School District.

FISCAL IMPACT:

None.

RECOMMENDATION:

Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 02/03/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: 02/12/2020

ITEM:

Receive for information monthly financial reports for the period of 07/01/2019-01/31/2020.

PURPOSE:

Attached are financial summaries for the District's funds for the period of 07/01/2019-01/31/2020.

FISCAL IMPACT:

The financial reports are informational only.

RECOMMENDATIONS:

Receive the monthly financial reports.

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

January 2020

Page 1 of 13

2/3/2020 2:41:13PM

Fund: 0100 General Fund

		January Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$12,645,653.88	\$12,844,832.80		
REVENUES						
1) LCFF Sources	8010-8099	\$6,551,902.97	\$32,932,227.51	\$62,578,909.00	52.63	47.37
2) Federal Revenues	8100-8299	\$1,366,128.18	\$2,317,029.45	\$3,925,993.00	59.02	40.98
3) Other State Revenues	8300-8599	\$0.00	\$1,716,579.59	\$6,404,378.60	26.80	73.20
4) Other Local Revenues	8600-8799	\$323,607.68	\$1,220,995.56	\$2,915,890.00	41.87	58.13
5) Total, Revenues		\$8,241,638.83	\$38,186,832.11	\$75,825,170.60	50.36	49.64
EXPENDITURES						
1) Certificated Salaries	1000-1999	\$2,705,142.42	\$16,634,944.83	\$30,771,755.00	54.06	45.94
2) Classified Salaries	2000-2999	\$992,524.48	\$6,829,230.92	\$12,132,522.00	56.29	43.71
3) Employee Benefits	3000-3999	\$1,482,464.49	\$8,956,278.45	\$19,417,978.00	46.12	53.88
4) Books and Supplies	4000-4999	\$534,386.36	\$1,764,631.65	\$3,715,347.24	47.50	52.50
5) Services, Oth Oper Exp	5000-5999	\$333,706.71	\$2,856,672.29	\$5,454,161.28	52.38	47.62
6) Capital Outlay	6000-6999	\$150,764.00	\$902,552.77	\$2,424,729.09	37.22	62.78
7) Other Outgo(excl. 7300`s)	7100-7499	\$71,701.00	\$476,806.19	\$1,547,955.00	30.80	69.20
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	(\$157,000.00)	0.00	100.00
9) Total Expenditures		\$6,270,689.46	\$38,421,117.10	\$75,307,447.61	51.02	48.98
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$565,050.00	\$857,464.00	65.90	34.10
3) Contributions	8980-8999	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	(\$565,050.00)	(\$857,464.00)	65.90	34.10
NET INCREASE (DECREASE) IN FUND BALANCE		\$1,970,949.37	(\$799,334.99)	(\$339,741.01)		
ENDING FUND BALANCE			\$11,846,318.89	\$12,505,091.79		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

January 2020

Page 2 of 13

2/3/2020 2:41:13PM

Fund: 0900 Charter Schools Fund

		January Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$200,875.92	\$1,697.00		
REVENUES						
1) LCFF Sources	8010-8099	\$0.00	\$27,473.00	\$0.00	0.00	100.00
3) Other State Revenues	8300-8599	\$0.00	\$3,036.44	\$0.00	0.00	100.00
4) Other Local Revenues	8600-8799	\$0.00	\$2,536.31	\$0.00	0.00	100.00
5) Total, Revenues		\$0.00	\$33,045.75	\$0.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$33,045.75	\$0.00		
ENDING FUND BALANCE			\$233,921.67	\$1,697.00		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

January 2020

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2/3/2020 2:41:13PM

Fund: 1300 Cafeteria Fund

		January Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$1,652,016.26	\$1,652,016.26		
REVENUES						
2) Federal Revenues	8100-8299	\$290,017.20	\$1,362,362.58	\$3,462,604.00	39.35	60.65
3) Other State Revenues	8300-8599	\$21,692.28	\$100,640.90	\$236,668.00	42.52	57.48
4) Other Local Revenues	8600-8799	\$4,615.33	\$58,255.17	\$147,680.00	39.45	60.55
5) Total, Revenues		\$316,324.81	\$1,521,258.65	\$3,846,952.00	39.54	60.46
EXPENDITURES						
2) Classified Salaries	2000-2999	\$98,335.96	\$646,766.77	\$1,175,216.00	55.03	44.97
3) Employee Benefits	3000-3999	\$38,097.98	\$232,207.92	\$452,132.00	51.36	48.64
4) Books and Supplies	4000-4999	\$83,028.23	\$962,722.62	\$1,914,991.00	50.27	49.73
5) Services, Oth Oper Exp	5000-5999	\$4,245.80	(\$1,737.64)	(\$22,098.00)	7.86	92.14
6) Capital Outlay	6000-6999	\$98,294.78	\$188,074.96	\$235,000.00	80.03	19.97
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	\$157,000.00	0.00	100.00
9) Total Expenditures		\$322,002.75	\$2,028,034.63	\$3,912,241.00	51.84	48.16
NET INCREASE (DECREASE) IN FUND BALANCE		(\$5,677.94)	(\$506,775.98)	(\$65,289.00)		
ENDING FUND BALANCE			\$1,145,240.28	\$1,586,727.26		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

January 2020

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2/3/2020 2:41:13PM

Fund: 1400 Deferred Maintenance Fund

		January Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$16,440.74	\$16,440.74		
REVENUES						
1) LCFF Sources	8010-8099	\$0.00	\$300,000.00	\$300,000.00	100.00	0.00
4) Other Local Revenues	8600-8799	\$0.00	\$1,404.46	\$4,000.00	35.11	64.85
5) Total, Revenues		\$0.00	\$301,404.46	\$304,000.00	99.15	0.85
EXPENDITURES						
6) Capital Outlay	6000-6999	\$0.00	\$32,708.33	\$320,440.74	10.21	89.75
9) Total Expenditures		\$0.00	\$32,708.33	\$320,440.74	10.21	89.75
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$268,696.13	(\$16,440.74)		
ENDING FUND BALANCE			\$285,136.87	\$0.00		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

January 2020

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2/3/2020 2:41:13PM

Fund: 1500 Pupil Transportation Equip

		January Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$253,505.17	\$253,505.17		
REVENUES						
3) Other State Revenues	8300-8599	\$0.00	\$0.00	\$1,648,163.00	0.00	100.00
4) Other Local Revenues	8600-8799	\$0.00	\$1,760.82	\$5,000.00	35.22	64.78
5) Total, Revenues		\$0.00	\$1,760.82	\$1,653,163.00	0.11	99.85
EXPENDITURES						
6) Capital Outlay	6000-6999	\$0.00	\$0.00	\$2,006,668.17	0.00	100.00
9) Total Expenditures		\$0.00	\$0.00	\$2,006,668.17	0.00	100.00
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
4) Total, Other Financing Sources/Uses		\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$101,760.82	(\$253,505.17)		
ENDING FUND BALANCE			\$355,265.99	\$0.00		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

January 2020

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2/3/2020 2:41:13PM

Fund: 2000 SPECIAL RESERVE FUND FOR OTHER POSTE

		January Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$5,508,018.03	\$5,508,018.03		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$27,874.69	\$95,000.00	29.34	70.66
5) Total, Revenues		\$0.00	\$27,874.69	\$95,000.00	29.34	70.66
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$465,050.00	\$757,464.00	61.40	38.60
4) Total, Other Financing Sources/Uses		\$0.00	\$465,050.00	\$757,464.00	61.40	38.60
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$492,924.69	\$852,464.00		
ENDING FUND BALANCE			\$6,000,942.72	\$6,360,482.03		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

January 2020

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2/3/2020 2:41:13PM

Fund: 2100 Building Fund-Local

		January Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$49,829.57	\$49,829.57		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$312.42	\$6,000.00	5.21	94.75
5) Total, Revenues		\$0.00	\$312.42	\$6,000.00	5.21	94.75
EXPENDITURES						
6) Capital Outlay	6000-6999	\$0.00	\$0.00	\$0.00	0.00	100.00
9) Total Expenditures		\$0.00	\$0.00	\$0.00	0.00	100.00
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$14,163.00	\$55,829.57	25.37	74.63
4) Total, Other Financing Sources/Uses		\$0.00	(\$14,163.00)	(\$55,829.57)	25.37	74.63
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	(\$13,850.58)	(\$49,829.57)		
ENDING FUND BALANCE			\$35,978.99	\$0.00		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

January 2020

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2/3/2020 2:41:13PM

Fund: 2110 Building Funds - Local 1

		January Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$7,478,537.91	\$7,478,537.91		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$40,687.50	\$150,000.00	27.13	72.88
5) Total, Revenues		\$0.00	\$40,687.50	\$150,000.00	27.13	72.88
EXPENDITURES						
6) Capital Outlay	6000-6999	\$0.00	\$0.00	\$0.00	0.00	100.00
9) Total Expenditures		\$0.00	\$0.00	\$0.00	0.00	100.00
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$0.00	\$6,114,321.31	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	\$0.00	(\$6,114,321.31)	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$40,687.50	(\$5,964,321.31)		
ENDING FUND BALANCE			\$7,519,225.41	\$1,514,216.60		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

January 2020

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2/3/2020 2:41:13PM

Fund: 2120 Building Funds - Local 2

		January Amount	YTD Amount	Revised Budget	% of Budget	% Remain
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$0.00	0.00	100.00
5) Total, Revenues		\$0.00	\$0.00	\$0.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE						
		\$0.00	\$0.00	\$0.00		
ENDING FUND BALANCE						
			\$0.00	\$0.00		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

January 2020

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Fund: 2500 CapitalFacilities Fund

		January Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$614,871.58	\$614,871.58		
REVENUES						
4) Other Local Revenues	8600-8799	\$3,957.85	\$59,891.26	\$206,000.00	29.07	70.93
5) Total, Revenues		\$3,957.85	\$59,891.26	\$206,000.00	29.07	70.93
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$152,840.00	\$165,000.00	92.63	7.37
9) Total Expenditures		\$0.00	\$152,840.00	\$165,000.00	92.63	7.37
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$0.00	\$600,000.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	\$0.00	(\$600,000.00)	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$3,957.85	(\$92,948.74)	(\$559,000.00)		
ENDING FUND BALANCE			\$521,922.84	\$55,871.58		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

January 2020

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2/3/2020 2:41:13PM

Fund: 3500 SCHOOL FACILITY PROGRAM

		January Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$418,075.43	\$418,075.43		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$2,692.83	\$10,000.00	26.93	73.07
5) Total, Revenues		\$0.00	\$2,692.83	\$10,000.00	26.93	73.07
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$57,315.60	\$57,315.60	\$0.00	0.00	100.00
6) Capital Outlay	6000-6999	\$169,036.79	\$2,036,603.72	\$8,791,134.78	23.17	76.83
9) Total Expenditures		\$226,352.39	\$2,093,919.32	\$8,791,134.78	23.82	76.18
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$1,822,878.59	\$8,367,821.60	21.78	78.22
4) Total, Other Financing Sources/Uses		\$0.00	\$1,822,878.59	\$8,367,821.60	21.78	78.22
NET INCREASE (DECREASE) IN FUND BALANCE		(\$226,352.39)	(\$268,347.90)	(\$413,313.18)		
ENDING FUND BALANCE			\$149,727.53	\$4,762.25		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

January 2020

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Fund: 4000 Special Reserve - Capital Outlay

		January Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$3,275,630.82	\$3,275,630.82		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$15,057.32	\$11,000.00	136.88	(36.88)
5) Total, Revenues		\$0.00	\$15,057.32	\$11,000.00	136.88	(36.88)
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$0.00	\$0.00	0.00	100.00
6) Capital Outlay	6000-6999	\$15,284.00	\$88,160.96	\$91,773.00	96.06	3.94
9) Total Expenditures		\$15,284.00	\$88,160.96	\$91,773.00	96.06	3.94
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$1,808,715.59	\$1,597,670.72	113.21	(13.21)
4) Total, Other Financing Sources/Uses		\$0.00	(\$1,808,715.59)	(\$1,597,670.72)	113.21	(13.21)
NET INCREASE (DECREASE) IN FUND BALANCE		(\$15,284.00)	(\$1,881,819.23)	(\$1,678,443.72)		
ENDING FUND BALANCE			\$1,393,811.59	\$1,597,187.10		

13 Hanford Elementary School District
 Fiscal Year: 2020
 Requested by dendo

Fiscal Position Report

January 2020

Page 13 of 13

2/3/2020 2:41:13PM

Fund: 6720 Self-Insurance/Other

		January Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$476,891.50	\$476,891.50		
REVENUES						
4) Other Local Revenues	8600-8799	\$4,609.52	\$280,927.78	\$720,000.00	39.02	60.98
5) Total, Revenues		\$4,609.52	\$280,927.78	\$720,000.00	39.02	60.98
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$50,831.50	\$314,717.27	\$711,500.00	44.23	55.77
9) Total Expenditures		\$50,831.50	\$314,717.27	\$711,500.00	44.23	55.77
NET INCREASE (DECREASE) IN FUND BALANCE		(\$46,221.98)	(\$33,789.49)	\$8,500.00		
ENDING FUND BALANCE			\$443,102.01	\$485,391.50		

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler
FROM: Jason Strickland
DATE: January 24, 2020

For: ☒ Board Meeting
☐ Superintendent's Cabinet
☒ Information
☐ Action

Date you wish to have your item considered: 2/12/20

ITEM: Consider for Adoption the following revised Board Policy:

BP 5021 - Noncustodial Parents

PURPOSE: (BP revised)

Policy revised to reflect the recommended language per CSBA.

FISCAL IMPACT (if any): None

RECOMMENDATION (if any): Approve

Hanford ESD

Board Policy

Noncustodial Parents

BP 5021

Students

The Governing Board recognizes the right of parents/guardians to be involved in the education of their children and desires to balance that right with the district's need to ensure the safety of students while at school.

The parent/guardian who enrolls a child in a district school shall be presumed to be the child's custodial parent/guardian and shall be held responsible for the child's welfare.

School officials shall presume that both parents/guardians have equal rights regarding their child, including, but not limited to, picking the student up after school or otherwise removing the student from school, accessing student records, participating in school activities, or visiting the school. When a court order restricts access to the child or to his/her student information, a parent/guardian shall provide a copy of the certified court order to the principal or designee upon enrollment or upon a change in circumstances.

~~In the event of an attempted violation of a court order that restricts access to a student, the principal or designee shall contact the custodial parent and local law enforcement officials and shall make the student available only after one or both of these parties consent.~~

A child custody order binds only the parties to the order, not the district or its staff. Therefore, the district is not required to enforce the child custody court order.

Legal Reference:

EDUCATION CODE

48204 Residency requirements

49061 Definitions

49069 Absolute right to access

49091.10-49091.19 Parental review of curriculum and instruction

49408 Emergency information

56028 Definition, parent for special education

51100-51102 Parent/guardian rights

FAMILY CODE

3002 Joint legal custody, definition

3006 Sole legal custody, definition

3025 Parental access to records

6550-6552 Caregivers

GOVERNMENT CODE

810-996.6 Government Claims Act

6205-6210 Confidentiality of addresses for victims of domestic violence, sexual assault or stalking

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Association of Supervisors of Child Welfare and Attendance: <http://www.cascwa.org>

California Department of Education: <http://www.cde.ca.gov>

Policy HANFORD ELEMENTARY SCHOOL DISTRICT

adopted: June 16, 1999 Hanford, California

reviewed: May 16, 2001

revised: March 6, 2002

revised: December 14, 2016

revised:

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: January 17, 2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: February 12, 2020

ITEM: Application for Extended School Year Waiver for Special Education

PURPOSE: Public hearing to take input regarding the application to the California Department of Education for an Extended School Year (“ESY”) waiver for the 2019-2020 school year. ESY is the special education summer school program offered to students with ESY documented on their Individualized Education Plan. The waiver application would include the operational hours required under the California Education Code, but request that ESY be operated fully within the month of June 2020.

FISCAL IMPACT: No change to the current fiscal costs to operate the program.

RECOMMENDATIONS: Approve

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Doug Carlton

DATE: February 3, 2020

For: ☒ Board Meeting
☐ Superintendent's Cabinet

For: ☐ Information
☒ Action

Date you wish to have your item considered: February 12, 2020

ITEM:

Receive for action: The California School Accountability Report Cards (SARCs)

Hamilton Elementary	Roosevelt Elementary
Jefferson Academy	Simas Elementary
Martin Luther King Elementary	Washington Elementary
Lincoln Elementary	John F. Kennedy Jr. High
Monroe Elementary	Woodrow Wilson Jr. High
Lee Richmond Elementary	Community Day School

PURPOSE:

California schools annually provide information to the community to allow public comparison of schools for student achievement, environment, resources & demographics. Additionally, the SARCs contain information that is reported on the California School Dashboard's *Local Indicators*.

SARCS are available to the public online at the district's website, each individual school's website, and at the California Department of Education website. Paper copies of SARCS are available in the school office or at the district office upon request.

FISCAL IMPACT:

Providing information to the community in the form of SARCS is a requirement of receiving funding under the Local Control Funding Formula

RECOMMENDATION: APPROVE SARCS

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 02/03/2030

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 02/12/2020

ITEM:

Consider rescinding the award of the Lincoln Modernization Project.

PURPOSE:

Subsequent to the award of the Lincoln Modernization Project on January 22, 2020, bidding irregularities became apparent in the Ardent General bid. In consultation with legal counsel, it was determined that it would be in the District's best interest to rescind the bid and consider rebidding the project at a later date.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Rescind the award of the Lincoln Modernization Project.

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Joy C. Gabler

FROM: Gerry Mulligan *GM*

DATE: January 31, 2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: February 12, 2020

ITEM:

Consider approval to solicit bids for the Lincoln Elementary Modernization project.

PURPOSE:

The District would like to solicit bids for the Lincoln Elementary Modernization project. Once a bid is awarded, we expect to start the project in March 2020. The entire project will be required to be completed by October/November 2020.

FISCAL IMPACT:

The total estimated cost for labor and materials on this project is \$3,120,372.

RECOMMENDATION:

Authorize the solicitation of bids for the Lincoln Elementary Modernization project.

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Joy C. Gabler

FROM: Gerry Mulligan *GM*

DATE: January 22, 2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: February 12, 2020

ITEM:

Consider approval to solicit bids for the New Parking Lot at Monroe Elementary.

PURPOSE:

The District would like to solicit bids for the New Parking Lot at Monroe Elementary. Once a bid is awarded, we expect to start the project in May 2020. The entire project will be required to be completed by August 2020.

FISCAL IMPACT:

The total estimated cost for labor and materials on this project is 500,000.


RECOMMENDATION:

Authorize the solicitation of bids for the New Parking Lot at Monroe Elementary.

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jaime Martinez 

DATE: February 3, 2020

RE: (X) Board Meeting
() Superintendent's Cabinet
() Information
(X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **February 12, 2020**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Classified

- Erica Andrade, READY Program Tutor – 4.5 hrs., Hamilton, effective 2/3/20
- Matthew Burrage, READY Program Tutor – 4.5 hrs., Lincoln, effective 2/3/20
- David Estrella, Bus Driver – 4.5 hrs., Transportation/DSF, effective 2/3/20
- Mayra Rodriguez Delgado, Food Service Worker I – 3.25 hrs., Hamilton, effective 1/23/20

Temporary Employees/Substitutes

- Maira Apodaca, Substitute Yard Supervisor, effective 1/28/20
- Maribel Corrales-Ortiz, Short-term Yard Supervisor – 2.0 hrs., Jefferson, effective 1/21/20 to 2/21/20
- Larry Dias, Substitute Bus Driver, effective 1/28/20
- David Estrella, Substitute Yard Supervisor, effective 1/13/20
- Tania Garcia, Substitute Yard Supervisor and Translator: Oral Interpreter and Written Translator, effective 1/15/20
- Cynthia Hagerty, Substitute READY Program Tutor, effective 1/16/20
- Yvette Mena, Substitute Yard Supervisor, effective 1/24/20
- Audrey Navarro, Substitute Yard Supervisor, effective 1/15/20
- Rosie Ochoa, Short-term Yard Supervisor – 1.5 hrs., Jefferson, effective 1/21/20 to 2/21/20

Temporary Employees/Substitutes (cont.)

- Alberto Ordonez, Short-term Media Services Aide – 5.5 hrs., Wilson, effective 3/2/20 to 4/3/20
- George Velasco, Substitute Custodian II, effective 1/23/20

b. Employment and Certification of Temporary Athletic Team Coaches Pursuant to Title 5 CCR 5594

- Robert Guzman, 8th Grade Boys Baseball Coach, Wilson, effective 2/24/20 to 5/13/20
- Julius Rojas, 7th Grade Girls Softball Coach, Kennedy, effective 2/24/20 to 5/13/20

c. Resignations

- Esther Flores Banuelos, Substitute Babysitter, READY Program Tutor, Yard Supervisor and Translator: Oral Interpreter and Written Translation, effective 5/17/19
- Savannah Bruner, Yard Supervisor – 3.5 hrs., Kennedy, effective 2/13/20
- Briana Camara, Teacher, Washington, effective 6/5/20
- Mary Detlefsen, Teacher, Jefferson, effective 1/24/20
- Lindsay Fuller, Teacher on Leave of Absence, effective 2/3/20
- Kelly Halligan, Teacher, Hamilton, effective 6/5/20
- Kristy Kairis, READY Program Tutor – 4.5 hrs., Simas, effective 6/5/20
- Alyssa Null, Food Service Worker II – 2.5 hrs., Wilson, effective 1/24/20
- Jamie Sumners, Teacher, Monroe, effective 6/5/20

d. Retirement

- Cheryl Guilbeau, Instructional Coach, Curriculum Instruction and Professional Development, effective 6/5/20
- Patricia Soper, District School Nurse, Hamilton/Special Services, effective 6/5/20

e. More Hours

- Krystal Calderon, Yard Supervisor, from 1.5 hrs. to 1.75 hrs., effective 1/14/20 and from 1.75 to 2.0 hrs., effective 1/27/20, King
- Veronica Godinez, Yard Supervisor, from 3.0 hrs. to 3.5 hrs., Jefferson, effective 1/13/20
- Sara Lira, Yard Supervisor, from 1.5 hrs. to 1.75 hrs., King, effective 1/14/20
- Miriam Sanchez Rodriguez, Yard Supervisor, from 3.0 hrs. to 3.5 hrs., Jefferson, effective 1/13/20
- Ma Carmen Solorio, Yard Supervisor, from 3.0 hrs. to 3.5 hrs., Jefferson, effective 1/13/20

f. Voluntary Decrease in Hours

- Elizabeth Chavez, Yard Supervisor, from 2.5 hrs. to 1.75 hrs., King, effective 1/14/20

g. Temporary Out of Class

- Kimberly Carrera, from READY Program Tutor – 4.5 hrs., to READY Site Lead – 5.0 hrs., Richmond, effective 1/13/20 to 3/13/20
- Yara Gutierrez, from READY Program Tutor – 4.5 hrs., to READY Site Lead – 5.0 hrs., Lincoln, effective 2/7/20 to 2/18/20

h. Volunteers

<u>Name</u>	<u>School</u>
Diana Barajas Meza	Hamilton
Jesus Reyes	Hamilton
Judy Vasquez	Hamilton
Magdalena Atilano	Jefferson
Elizabeth Chavez (HESD Employee)	King
Carla Meister	King
Elizabeth Sasselli (HESD Employee)	King
Loretta Austin	Monroe
Alejandrina Macias	Monroe
Leticia Valdez Rivera	Monroe
Kayloni Herevia	Simas
Ryan Seaman	Simas
Michelle Sharp	Simas
Lisa McCann	Washington

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 02/03/2030

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 02/12/2020

ITEM:

Consider approval of a Memorandum of Understanding with St. Rose-McCarthy Catholic School (SRM) regarding transportation services.

PURPOSE:

SRM has requested transportation services from Hanford Elementary School District (HESD). When HESD is fully staffed in the transportation department, there could be instances when HESD could provide transportation services for SRM.

FISCAL IMPACT:

Dependent on the level of use.

RECOMMENDATIONS:

Approve the Memorandum of Understanding with St. Rose-McCarthy Catholic School regarding transportation services.

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN HANFORD
ELEMENTARY SCHOOL DISTRICT AND ST. ROSE-MCCARTHY CATHOLIC
SCHOOL REGARDING TRANSPORTATION SERVICES**

This Memorandum of Understanding (hereinafter “MOU”) is made and entered this 12th day of February 2020, by and between the Hanford Elementary School District (hereinafter “HESD”) and the St. Rose-McCarthy Catholic School (hereinafter “SRM”).

RECITALS:

- A. HESD may be providing transportation services as needed to SRM during the 2019-2020 school year.
- B. HESD has the experience and resources to provide transportation services to students.
- C. HESD has the responsibility, experience, and expertise to oversee and collaborate with each other on the effectiveness and overall success of the transportation services.

Accordingly, HESD and SRM hereby agree to the following:

- 1. Term. This MOU is a one (1) year agreement for the school year of 2019-2020, or until there is no further need.
- 2. Scope of Work:
 - a. These transportation services are to be provided on an as needed basis.
 - b. Transportation services will be coordinated between the respective transportation departments.
- 3. Compensation. SRM agrees to pay HESD an agreed upon amount based on the transportation services.
- 4. Invoices.
 - a. HESD agrees to invoice SRM’s Fiscal Services Department.
 - b. SRM’s department will be billed for every transportation service as needed between HESD and SRM.
 - c. SRM agrees to pay invoices in full within 30 days of receipt of the aforementioned invoices.
- 5. Indemnification.
 - a. General Indemnification for HESD. SRM shall hold HESD, its elected officials, agents, officers, employees, and volunteers harmless from, save, indemnify, and defend the same against, any and all claims, and damages for injury to person or property, and related costs and expenses (including reasonable attorney’s fees), arising out of any act or omission of HESD, its

- agents, officers, employees, or volunteers, during the performance of its obligations under this MOU.
- b. SRM also warrants that it has or will obtain prior to the transportation services, first party insurance providing General Liability insurance coverage applicable thereto in amounts satisfactory to HESD which said General Liability insurance policy limits shall be no less than Five Million Dollars (\$5,000,000.00). Such insurance policy or policies shall name the **HESD, ITS OFFICERS, AGENTS, AND EMPLOYEES, INDIVIDUALLY AND COLLECTIVELY, AS ADDITIONAL INSURED WITH RESPECT TO ALL MATTERS RELATING TO OR ARISING OUT OF THIS AGREEMENT.** Such coverage for additional insured shall apply as primary insurance and any other insurance, or self-insurance, maintained by the HESD, its officers, agents and employees, individually and collectively, shall be excess only noncontributing with insurance provided under the SRM's policies. The insurance of SRM shall not be canceled or changed without a minimum of thirty (30) days advanced written notice given to the HESD. SRM will furnish HESD with a certificate of insurance verifying said insurance with an insurance company acceptable to HESD prior to the transportation service. SRM also warrants that it will obtain and furnish to HESD prior to the transportation services an endorsement to their said policy of liability insurance naming HESD, its Board of Trustees, officers, agents and employees as additional insured under the said liability insurance policy.
 - c. Indemnification obligations shall survive termination until expiration of statute of limitations or unless sooner terminated by mutual written agreement of the parties.
6. Binding Effect. This agreement shall inure to the benefit of and shall be binding upon the HESD and SRM and their respective successors and assigns.
 7. Severability. If any provision of the Agreement shall be held invalid or unenforceable by a court of competence jurisdiction, such holding shall not invalidate or render unenforceable any other provisions hereof.
 8. Amendments. The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever, except by written agreement signed by HESD and SRM.
 9. Termination. SRM and HESD agree that a minimum of third (30) day verbal or written notice of cancellation of this contact by either party is require, unless a lesser amount of notice is agreed to by both parities.
 10. Anti-Discrimination. It is the policy of SRM and HESD that there shall be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, sex or religious creed. Therefore,

both parties agree to comply with all applicable Federal and state laws regarding discrimination.

IN WITENSS WHEREOF, the parties have executed this MOU hereto, upon the date indicated next to their respective signatures and this MOU shall become effective of the date first written above.

Dated: _____

By: _____
Joy Gabler, Superintendent
Hanford Elementary School District

Dated: _____

By: _____
Jamie Perkins, Principal
St. Rose-McCarthy Catholic School

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 02/03/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 02/12/2020

ITEM:

Consider declaring the attached listing of items surplus.

PURPOSE:

The following list of items on the attached sheets are obsolete, beyond repair and/or in need of being declared surplus.

FISCAL IMPACT:

There could be some residual value to the equipment.

RECOMMENDATIONS:

Declare the items surplus and allow the Director of Facilities / Chief Technology Officer to dispose of the equipment.

**HANFORD ELEMENTARY SCHOOL DISTRICT
RETIRED FIXED ASSETS
JULY - DECEMBER 2019**

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<u>ASSET #</u>	<u>DESCRIPTION</u>	<u>SERIAL #</u>	<u>DATE RETIRED</u>
13908137	ELMO HV-7100SX VISUAL PRESENTE	750481	8/15/2019
13908718	DELL LATITUDE D520 LAPTOP	DTT5XB1	9/26/2019
13909378	DELL LATITUDE LAPTOP E5400	6ONGPHI	9/26/2019
13909379	DELL LATITUDE LAPTOP E5400	JONGPHI	9/26/2019
13909380	DELL LATITUDE LAPTOP E5400	9ONGPHI	9/26/2019
13909381	DELL LATITUDE LAPTOP E5400	FONGPH1	9/26/2019
13909382	DELL LATITUDE LAPTOP E5400	BONGPHI	9/26/2019
13909383	DELL LATITUDE LAPTOP E5400	DONGPHI	9/26/2019
13909383	DELL LATITUDE LAPTOP E5400	DONGPHI	9/26/2019
13909549	DELL LATITUDE 2100N LAPTOP	2F6L8K1	9/26/2019
13909946	DELL LATITUDE E5410 LAPTOP	9J8T9N1	9/26/2019
13910022	SMART RESPONSE SYSTEM	95711	12/18/2019
13910026	SMART RESPONSE SYSTEM	100048	12/18/2019
13910028	SMART RESPONSE SYSTEM	100033	12/18/2019
13910030	SMART RESPONSE SYSTEM	95680	12/18/2019
13910032	SMART RESPONSE SYSTEM	95360	12/18/2019
13910034	SMART RESPONSE SYSTEM	95699	12/18/2019
13910036	SMART RESPONSE SYSTEM	95712	12/18/2019
13910039	SMART RESPONSE SYSTEM	95728	12/18/2019
13910041	SMART RESPONSE SYSTEM	95689	12/18/2019
13910045	SMART RESPONSE SYSTEM	95688	12/18/2019
13910050	SMART RESPONSE SYSTEM	95692	12/18/2019
13910090	SMART RESPONCE PE SYSTEM	81889	12/18/2019
13910094	SMART RESPONCE PE SYSTEM	81799	12/18/2019
13910101	SMART RESPONCE PE SYSTEM	81756	12/18/2019
13910111	SMART RESPONCE PE SYSTEM	82660	12/18/2019
13910121	SMART RESPONCE PE SYSTEM	82070	12/18/2019
13910123	SMART RESPONCE PE SYSTEM	82069	12/18/2019
13910125	SMART RESPONCE PE SYSTEM	82048	12/18/2019
13910127	SMART RESPONCE PE SYSTEM	82726	12/18/2019
13910134	SMART RESPONCE PE SYSTEM	82858	12/18/2019
13910138	SMART RESPONCE PE SYSTEM	81977	12/18/2019
13910142	SMART RESPONCE PE SYSTEM	81908	12/18/2019
13910144	SMART RESPONCE PE SYSTEM	81786	12/18/2019
13910147	SMART RESPONCE PE SYSTEM	82006	12/18/2019
13910150	SMART RESPONCE PE SYSTEM	81926	12/18/2019
13910152	SMART RESPONCE PE SYSTEM	82580	12/18/2019
13910154	SMART RESPONCE PE SYSTEM	82863	12/18/2019
13910156	SMART RESPONCE PE SYSTEM	81781	12/18/2019
13910158	SMART RESPONCE PE SYSTEM	81801	12/18/2019
13910160	SMART RESPONCE PE SYSTEM	82856	12/18/2019
13910162	SMART RESPONCE PE SYSTEM	82297	12/18/2019
13910359	HONDA GENERATOR EU2000	EAAJ2293649	8/1/2019
13910477	SMART RESPONCE PE SYSTEM	112488	12/18/2019
13910478	SMART RESPONCE PE SYSTEM	106718	12/18/2019
13910479	SMART RESPONCE PE SYSTEM	116394	12/18/2019
13910484	SMART RESPONCE PE SYSTEM	110635	12/18/2019
13910487	SMART RESPONCE PE SYSTEM	112472	12/18/2019
13910490	SMART RESPONCE PE SYSTEM	112513	12/18/2019
13910491	SMART RESPONCE PE SYSTEM		12/18/2019
13910554	SMART RESPONSE PE SYSTEM	11986	12/18/2019
13910555	SMART RESPONSE PE SYSTEM	11981	12/18/2019
13910556	SMART RESPONSE PE SYSTEM	115321	12/18/2019

**HANFORD ELEMENTARY SCHOOL DISTRICT
RETIRED FIXED ASSETS
JULY - DECEMBER 2019**

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<u>ASSET #</u>	<u>DESCRIPTION</u>	<u>SERIAL #</u>	<u>DATE RETIRED</u>
13910557	SMART RESPONSE PE SYSTEM	112478	12/18/2019
13910558	SMART RESPONSE PE SYSTEM	106092	12/18/2019
13910559	SMART RESPONSE PE SYSTEM	106076	12/18/2019
13910560	SMART RESPONSE PE SYSTEM	115346	12/18/2019
13910561	SMART RESPONSE PE SYSTEM	106065	12/18/2019
13910944	SMART RESPONCE PE SYSTEM	H012DL29E0020	12/18/2019
13911150	SMART DOCUMENT CAMERA	A102EW51A1364	8/14/2019
13913550	RICOH PROC5110S DIGITAL COLOR	EZ66C500027	10/24/2019
13913622	MAKITA DEMO HAMMER	32353	8/1/2019
13913690	SMARTBOARD 6275 FLAT PANEL	K012KW17S0272	9/19/2019
13914059	PANASONIC SCANNER	G2992VM1090	10/14/2019
13914687	SMART BOARD 6275 FLAT PANEL	K012JW1250173	9/5/2019
13914700	SMART BOARD 6275 FLAT PANEL	K012JW1350160	12/12/2019
13914703	SMART BOARD 6275 FLAT PANEL	K012JW1250139	10/4/2019
13915109	SMARTBOARD INTERACTIVE FLAT PA	K012JW37S0169	12/6/2019
13915147	SMARTBOARD INTERACTIVE FLAT PA	K012JW38S0359	7/15/2019
13915346	SMARTBOARD 6275 FLAT PANEL	K012KW17S0324	12/12/2019
13915357	SMARTBOARD 6275 FLAT PANEL	K012KW17S0293	7/15/2019

Report Summary

Number of Records: 71