

BHS Online Course Registration Instructions

Step 1: Log-on to **StudentVUE** and click on "Course Request" located on left side of screen.
 (https://sis.nsd.org/Login_Student_PXP.aspx?regenerateSessionId=True)

User Name - Student #

Password - 8-digit DOB (MMDDYYYY)

Step 2: Click on this button to navigate to the screen where you can begin adding courses:



Step 3: Start entering the Course ID for the classes you want to take. Use your **Course Registration Worksheet** to find the correct Course ID for each class: *Do not* type anything in Course Title or choose from the drop-down box next to "elective". Leave as is.

For Example, Course ID ENG200 will give you both the A and B option for English 10. Make sure you choose both since you are registering for a yearlong class.

Search Courses							
Action	Ln	Course ID	Course Title	Elective	Credit	Comment	
		<input type="text" value="eng200"/>	Q	(All)			
> <input type="button" value="Add Request"/>							
> <input type="button" value="Add Request"/>	1	ENG200A	ENGLISH 10	No	0.500		
> <input type="button" value="Add Request"/>	2	ENG200B	ENGLISH 10	No	0.500		

Enter all "14" course_requests by choosing (Add Request). These are your first-choice classes

Each time you select add a course request, it will be visible under your selected course requests.

Bothell High School (425-408-7000)
2020-2021 School Year, Grade: 10

Selection Time Period: 1/29/2020 - 2/26/2020
 Counselor:

[Click here to return to course request summary](#)

Selected Course Requests							
Action	Ln	Course ID	Course Title	Elective	Credit	Comment	
> <input type="button" value="Remove"/>	1	ENG200A	ENGLISH 10		0.500		
> <input type="button" value="Remove"/>	2	ENG200B	ENGLISH 10		0.500		

Step 4: Once all 14 requests are in, then add your Alternates by choosing the alternate button. *These are your back-up classes. Enter at least 4 of them!*



Step 5: When you are done entering your classes and alternates, double check your work by clicking on the the "Return to Course Summary" button.



You will then be able to see your "Graduation Status Summary" where you can double-check your work. In this instance, the student has chosen English 10 and the graduation status has moved English 10 from the "Remaining" column to the "Credit for Requested Courses" column:

Selected Course Requests					
Ln	Course ID	Course Title	Elective	Credit	Comment
> 1	ENG200A	ENGLISH 10		0.500	
> 2	ENG200A	ENGLISH 10		0.500	
Total				1.000	

Graduation Status Summary						
Subject Area	Required	Completed	In Progress	Credit for Requested Courses	Remaining	
English 9	1.00	0.50	0.50	0.00	0.00	
English 10	1.00	0.00	0.00	1.00	0.00	
English 11	1.00	0.00	0.00	0.00	1.00	
English 12	1.00	0.00	0.00	0.00	1.00	