BHS Online Course Registration Instructions

**Step 1:** Log-on to StudentVUE and click on “Course Request” located on left side of screen. (https://sis.nsd.org/Login_Student_PXP.aspx?regenerateSessionId=True)

User Name – Student #
Password – 8-digit DOB (MMDDYYYY)

**Step 2:** Click on this button to navigate to the screen where you can begin adding courses:

Click here to change course requests

**Step 3:** Start entering the Course ID for the classes you want to take. Use your Course Registration Worksheet to find the correct Course ID for each class: Do not type anything in Course Title or choose from the drop-down box next to “elective”. Leave as is.

For Example, Course ID ENG200 will give you both the A and B option for English 10. Make sure you choose both since you are registering for a yearlong class.

Enter all “14” course_requests by choosing (Add Request). These are your first-choice classes

*Each time you select add a course request, it will be visible under your selected course requests.*

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Bothell High School (425-408-7000)
2020-2021 School Year, Grade: 10

Click here to return to course request summary
**Step 4:** Once all 14 requests are in, then add your Alternates by choosing the alternate button. *These are your back-up classes. Enter at least 4 of them!*

![Add Request and Add Alternate buttons](image)

**Step 5:** When you are done entering your classes and alternates, double check your work by clicking on the on the “Return to Course Summary” button.

You will then be able to see your “Graduation Status Summary” where you can double-check your work. In this instance, the student has chosen English 10 and the graduation status has moved English 10 from the “Remaining” column to the “Credit for Requested Courses” column:

![Course Requests and Graduation Status Summary](image)