

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, January 13, 2020** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 7:00 p.m.
2. Oath of Office of Elected Officials – Board Chair Mullin gave the oath of office to the newly appointed Board members Arcand, Newmaster, and Thompson. They were congratulated by all present.
3. Roll Call – Present: Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson
Ex-Officio: Dr. Wayne Kazmierczak
Cabinet: Paul, Vette, Wald
School Board Student Representative: Carroll
4. Pledge of Allegiance
5. Chapman moved and Beloyed seconded to approve the agenda as presented. ***Voice vote: All ayes. Motion carried.***
6. Reorganization of School Board:
 - Chapman nominated Mullin as Chair.
 - Beloyed nominated Chapman as Vice Chair.
 - Chapman nominated Ellison as Clerk.
 - Chapman nominated Beloyed as Treasurer.

Newmaster moved and Thompson seconded to approve the nominations for chair – Don Mullin, vice-chair – Kim Chapman, clerk – Jessica Ellison, and treasurer – Deb Beloyed.
Voice vote: All ayes. Motion carried.

7. Newmaster moved and Beloyed seconded to approve the consent agenda consisting of:
 - Approval of minutes for regular Board meeting of December 9;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Approval of field trip; and
 - Passage of resolution to approve personnel issues to include:
 - **Resignation/Termination/Non-Renewal– Classified Staff**
Bridget Ajayi– Program Assistant Leader, Lakeaires Elementary
Employed by District 624 since 08/26/2019
Effective Date: 12/13/2019
Ashlie AnzeL– Administrative Assistant – Community Services, District Center
Employed by District 624 since 09/04/2018
Effective Date: 01/07/2020
Toyna Boyd– Part-Time Cook, Sunrise Park Middle School
Employed by District 624 since 09/02/2019
Effective Date: 11/20/2019
Monica Dacanay– Production Clerk, WBLAHS – South Campus
Employed by District 624 since 04/24/2019
Effective Date: 12/20/2019
Joseph Hedin– Program Assistant Leader, Oneka and Willow Lane Elementary
Employed by District 624 since 10/29/2019
Effective Date: 11/18/2019

Yuu Yuu Maung– Program Assistant Leader, Otter Lake and Vadnais Heights Elementary

Employed by District 624 since 01/09/2017

Effective Date: 12/27/2019

Jonathan Tirado– Tier I Field Technician, District Center

Employed by District 624 since 08/25/2017

Effective Date: 12/06/2019

➤ **Resignation/Termination/Non-Renewal– Certified Staff**

Tracy Presseller– Special Education Teacher, Otter Lake Elementary

Employed by District 624 since 08/22/1991

Effective Date: 12/20/2019

➤ **Resignation/Termination/Non-Renewal– Non-Affiliated**

Nicole Loch– Assistant Director of Student Support Services, District Center

Employed by District 624 since 07/02/2018

Effective Date: 12/27/2019

➤ **Retirement– Classified Staff**

Elizabeth Roberts– Pupil Support Assistant, Lincoln Elementary

Employed by District 624 since 02/20/2003

Effective Date: 01/17/2020

➤ **Retirement– Certified Staff**

Diane Burg– Special Education Teacher, Central Middle School

Employed by District 624 since 08/24/2011

Effective Date: 06/08/2020

➤ **Change In Assignment – Classified Staff**

Alison Boeke – From Admin. Asst.-Coordinator, Transition Education Center. To Admin. Asst. – Principal, Central Middle School

\$22.05 per hr., 40 hrs. per week

Effective Date: 11/11/2019

Lori Purdham – From Admin Asst.-Assoc. Principals/Scheduler To Admin. Asst.

Registrar Records, WBLAHS – North Campus

\$20.75 per hr., 40 hrs. per week

Effective Date: 01/06/2020

➤ **Full Time Leave Of Absense – Certified Staff**

Samantha Jorgenson– Grade 5 Teacher, Lakeaires Elementary

Employed by District 624 since 03/24/2014

Effective Date: 10/31/2019 through 12/18/2019

➤ **New Personnel – Classified Staff**

Shaheen Abid– Pupil Support Assistant, Sunrise Park Middle School

\$19.15 per hr., 32.5 hrs. per week, \$12,696.45

Effective Date: 01/06/2020

Stevie Anderson– Pupil Support Assistant, Birch Lake Elementary

\$19.15 per hr., 32.5 hrs. per week, \$12,696.45

Effective Date: 01/06/2020

Michael Bloom– Custodian, WBLAHS – South Campus and Vadnais Heights Elementary

\$18.35 per hr., plus \$.30 per hr Shift Diff., 40 hrs. per week, \$18,948.39

Effective Date: 01/06/2020

Douglas Nelson– Part-Time Cook, Vadnais Heights Elementary

\$15.09 per hr., 12.5 hrs. per week, \$4,413.82

Effective Date: 12/05/2019

Kristin Raschick– Production Clerk, WBLAHS – South Campus

\$17.98 per hr., 25 hrs. per week, \$9,349.60

Effective Date: 01/06/2020

Jill Scheunemann– Part-Time Cook, Central Middle School

\$15.09 per hr., 18.75 hrs. per week, \$6,281.20

Effective Date: 12/16/2019

Sarah Shock– Pupil Support Assistant, Birch Lake Elementary

\$19.15 per hr., 32.5 hrs. per week, \$12,696.45

Effective Date: 01/06/2020

Brooke Sicard– Program Assist. Leader, Hugo, Oneka and Otter Lake Elementary

\$13.98 per hr., 23.25 hrs. per week, \$9,751.05

Effective Date: 12/02/2019

➤ **New Personnel – Certified**

Laura R. Williams – Special Education Teacher, Otter Lake Elementary

MA, Step 13, \$43,662.28

Effective Date: 01/06/2020

➤ **New Personnel – Non-Affiliated**

Richard Palme – Assistant Groundskeeper/Equipment Repair/Welder, District

Wide, \$23.00 per hour, 40 hrs. per week, \$23,368.00

Effective Date: 01/06/2020

➤ **Long Term Substitute – Classified Staff**

Rachel Leafblad– Pupil Support Assistant, Normandy Park

\$19.15 per hr., 24 hrs., per week, \$9,375.84

Effective Date: 01/06/2020 through 06/05/2020

Jane Stonehouse– Pupil Support Assistant, Matoska Elementary

\$19.15 per hr., 32.5 hrs., per week, \$13,692.25

Effective Date: 12/17/2019 through 06/05/2020

➤ **Long Term Substitute – Certified Staff**

Hannah Braasch – Choir Teacher, Central and Sunrise Park Middle School

MA, Step 1, \$9,303.87

Effective Date: 01/06/2020 through 02/24/2020

Nicholas Grudem – .5 FTE Intervention Teacher, Matoska Elementary

BA, Step 1, \$12,411.81

Effective Date: 01/06/2020 through 06/08/2020

Hannah Hensley– Social Studies Teacher, WBLAHS – North Campus

BA, Step 1, \$7,376.49

Effective Date: 12/02/2019 through 01/24/2020

Adam King – Physical Education Teacher, WBLAHS – South Campus

BA, Step 1, \$5,071.34

Effective Date: 12/16/2019 through 01/24/2020

Clarissa Miller – Mathematics Teacher, WBLAHS – South Campus

BA, Step 1, \$13,902.96

Effective Date: 09/16/2019 through 12/09/2019

Amber Pfromm– Mathematics Teacher, WBLAHS – North Campus

BA, Step 1, \$26,437.24

Effective Date: 12/16/2019 through 06/08/2020

Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.

B. PUBLIC FORUM – none.

C. INFORMATION ITEMS

1. Overview of Welcome to White Bear Week and Update on Registration Information for 2020-21 - Director of Communications and Community Relations Marisa Vette presented on the early childhood, elementary, middle school and high school Welcome activities. If you missed an event please contact the school for a tour. The presentation is available on the district website.

Chapman left Board meeting for child's band concert at 7:12 p.m.

2. Superintendent's Report – Before tonight's meeting, we recognized students who received Outstanding honors from the Hennepin Theatre Trust's Spotlight Musical Theatre Program. **Mental Well-Being Series** - The District is hosting the January Staff and Community Well-Being Series session, focused on helping our middle school girls become healthy, resilient, thriving young women, at 7 p.m. this Thursday, Jan. 16 in the District Center Community Room. **The Closet** - The White Bear Lake Area Educational Foundation, through "The Closet" has jackets, mittens, hats and scarves available for district families in need. Should you know any families that could benefit from the generosity of our community, please contact "The Closet" at closetwblaef@gmail.com. Members of our Foundation and other volunteers will then contact the family and make confidential arrangements to help those who do not already have warm clothes. Those families who have cold-weather items to donate are invited to contact the White Bear Lake Area Educational Foundation at 651-407-7696. **FeePay Service Outage** - Our district continues to be one of many experiencing a service outage of FeePay (our online payment provide provider). FeePay continues to work through issues, but the service is still not available so district families cannot currently make online payments for meals, field trips, school events, or athletics. If families need to make a payment in the meantime, schools can accept cash or checks to apply to balances, including meal balances. We will provide email updates to families as we work through the issues with the FeePay online payment system. **Emergency School Closings** - It is important to remember the emergency school closing information in case there is a need for it. If winter weather is so severe that schools need to close, parents will also be alerted in three ways as soon as a decision is made: A SchoolMessenger phone message and email will be sent to all parents. Those who have opted in to receive text messages will be alerted in that way as well. A message will be posted on the district's homepage (www.isd624.org) Messages will be posted on the District's Facebook and Twitter pages. Always assume schools are open and in session, unless you hear or see differently from an official district source. **Student Liaison Update** - Welcome back everyone from Winter Break! I hope everyone got some much-needed rest on their time off. Just a reminder in this winter weather, students, to park first next to the curb and then next to other already parked cars to ensure everyone gets a parking spot! Our Bears have had some amazing games recently. Our Boys Basketball team beat our rival Zephyrs 68-65 last Saturday. Also, Our boys hockey team came back for a win against Stillwater in overtime with a score of 4-3 last Thursday. Our varsity gymnastics team took 2nd this Saturday at their invite meet in Farmington. They had 3 girls place in the top five scores for All-Around. The One-Act Play this year, Sleepless in Sienna, debuts on January 31st with an additional show taking place on February 1st. Look out for more details on showtimes soon. Next week is finals week so good luck to all students in their test preparations and Go bears!

D. DISCUSSION ITEMS - None

E. OPERATIONAL ITEMS

1. Shelby McQuay from EHLERS explained the resolution before the Board and presale report. Arcand moved and Newmaster seconded to approve the Resolution Authorizing the Approval of the Sale of General Obligation School Building Bonds, Series 2020A; Covenanting and Obligating the District to be Bound by and to Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds as presented. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
2. Ellison moved and Beloyed seconded to approve the School Board Operating Procedures for 2020. **Roll call vote: all ayes. Nays: none. Motion carried.**
3. Newmaster moved and Beloyed seconded to approve the same compensations levels for the School Board for 2020. Chair - \$5,450; Vice-Chair - \$5,250; Clerk - \$5,450, Treasurer - \$5,250; and Members - \$5,050. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
4. Ellison moved and Arcand seconded to approve the School Board meeting calendar and following resolution: *BE IT RESOLVED by the School Board of Independent School District 624 that the attached School Board Meeting calendar be approved and adopted for the 2020-21 school year and that pursuant to Minn. Stat. §645.44, Subd. 5, the School Board of Independent School District 624 has determined that Indigenous Peoples Day is not a legal holiday, and therefore, public business, including School Board and informational meetings, may be transacted on that day.* **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
5. Beloyed moved and Newmaster seconded to approve official depositories for School District funds and authorized bank accounts and signatures for 2020. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
6. Ellison moved and Arcand seconded to confirm the School Board's understanding that the Superintendent and Assistant Superintendent for Finance and Operations have been duly authorized to lease, purchase, and contract for goods and services within the budget as approved by the Board in amounts up to \$175,000 and restatement of authorization for the same pursuant to Minnesota Statutes section 123B.52, subdivision 2. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
7. Newmaster moved and Thompson seconded to approve the White Bear Press as the legal publication for the White Bear Lake Area Public Schools for 2020. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
8. Newmaster moved and Arcand seconded to approve the appointment of Matthew Mons, Director of Human Resources, as the District Human Rights Officer, Sara Paul as the Title IX Coordinator, and Lisa Ouren, Director of Student Support Services, as the District ADA/504 Coordinator in conformance with School Board policies. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
9. Ellison moved and Thompson seconded to authorize Dr. Wayne Kazmierczak as the Local Education Agency (LEA) representative for the purpose of reviewing and approving documents required for compliance to federal programs included in the Elementary and

Secondary Education Act (ESEA) for 2020. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**

10. Newmaster moved and Beloyed seconded to approves *Knutson, Flynn and Deans; Ratwik, Roszak, and Maloney; Rupp, Anderson, Squires and Waldsperger, P.A.; and others as needed* for 2020. The School Board approves authorized personnel to contact legal counsel, including: school board chair, school board vice-chair, superintendent, assistant superintendent for teaching and learning, assistant superintendent for finance and operations, director of human resources, director of student support services, director of community services, director of communications and community relations, and director of technology and innovation. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
11. Mullin moved and Beloyed seconded to appoint Jessica Ellison as White Bear Lake Area School's representative to Equity Alliance MN Board for 2020. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
12. Mullin moved and Ellison seconded to appoint Kim Chapman as White Bear Lake Area School's representative to Intermediate School District 916 School Board for 2020. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
13. Ellison moved and Arcand seconded to approve the proposed 2020 MN Pay Equity filing by passing the following resolution. Resolution: WHEREAS, the Human Resources Department has prepared the filing of record; THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approve the 2020 MN Pay Equity filing. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**
14. Beloyed moved and Thompson seconded to approve the proposed 2019-2021 Master Agreement with the White Bear Lake School Nutrition Association by passing the following resolution. **RESOLUTION:** WHEREAS, the White Bear Lake School Nutrition Association members have ratified the Contract; THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019 – 2021 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.**

Chapman returned to the Board meeting at 7:49 p.m.

15. Ellison moved and Beloyed seconded to approve the proposed salaries and benefit contributions for Cabinet members for the 2019-2021 fiscal years. **RESOLUTION:** WHEREAS, the parties have reached recommended salary values and insurance contributions; THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019 – 2021 salaries and insurance contributions for Cabinet members. **Roll call vote: ayes, Arcand, Beloyed, Ellison, Mullin, Newmaster, Thompson. Abstained: Chapman. Nays: none. Motion carried.**
16. Arcand moved and Beloyed seconded to approve the proposed 2019-2021 Master Agreement with the Confidential Employee Group by passing the following resolution. **RESOLUTION:** WHEREAS, the parties have reached a tentative agreement on the July 1, 2019 - June 30, 2021 Contract; WHEREAS, the Confidential Employee Group has

*ratified the Contract; THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019 – 2021 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board. **Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays: none. Motion carried.***

17. Beloyed moved and Ellison seconded to approve School Board Policies a) Policy 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds: b) Policy 611, Homeschooling; and c) Policy 616, School District System Accountability as recommended by the School Board Policy Committee and Cabinet. **Roll call vote: all ayes. Nays: none. Motion carried.**

F. BOARD FORUM – I would like to invite the WBLAS community to Seollal, a Korean Lunar New Year Celebration at North Campus Theater Saturday, January 25th. Jang-mi Korean Dance, Drum and Music is presenting a free performance from 1:00 pm to 2:15 pm. This year is the twentieth annual Korean Lunar New Year Celebration in WBLAS. Our members appreciate WBLAS support of Korean cultural heritage events. A poster with event details is included in the digital backpack on the ISD624 website. The community is welcome and encouraged to come to the event!

Beloyed – WBLAEF is looking for donations of adult jackets and winter coats. Also they are looking for volunteers to work at Closet for two hours each week. If you are interested, please contact the WBLAEF office.

Ellison – I would like to welcome our new members Scott Arcand and Angela Thompson to the School Board.

G. ADJOURNMENT – Ellison moved and Mullin seconded to adjourn the meeting at 7:57 p.m. **Roll call vote: all ayes. Nays: none. Motion carried.**

Submitted by: Jessica Ellison, clerk