

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
7:00 p.m., District Office
November 23, 2009

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Cathy Dahlquist, President of the Board of Directors, at 7:02 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Mr. Hughes led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present with the exception of Mr. Nickson who arrived during board communications.

D. Minutes:

Mr. VanHoof moved and Mr. Cassell seconded a motion to approve the minutes of the regular board meeting of October 19, 2009 and the special board meetings of November 2, 5, and 12, 2009 as printed. Motion carried.

II — BOARD OF DIRECTORS/COMMUNICATIONS

A. Board Communications:

Mrs. Dahlquist reported the board members, except Mrs. Merrill who was out of state for a family emergency, attended the Washington State School Directors Association Annual Conference in Seattle last week. The board attended a workshop based on the book “Fierce Conversations” by Susan Scott. State Superintendent Randy Dorn and Governor Gregoire addressed the group and had mixed messages on the math and science requirements for students. Mr. Dorn wants to delay the implementation and the governor does not want to delay so no one is sure where it’s going. Mr. Nelson presented at a workshop attended by over 30 people entitled “Communicating with Your Constituents in a Struggling Economy”. He shared communication strategies used for passing the levy, discussing budget cuts, and implementing the K-12 early dismissal.

Mr. VanHoof appreciated the “Fierce Conversations” workshop also and explained that the “fierce” is in deep conversations, not mean. He believes these strategies will be useful in the future and in all relationships, including personal. Mr. Cassell agreed that the workshop offered good life skills for productive conversations: how to do have a productive conversation in a short

amount of time and get something out of it to move forward. He commented that he also learned to “let silence do the heavy lifting” by being a good listener and letting others talk. Mr. VanHoof stated that he has attended four conferences and this was the best. He attended several good workshops presented by other school districts, including White River’s PLC presentation.

Mr. Cassell thanked everyone who participated in the Climate Survey. He appreciates the responses we received.

B. Superintendent’s Report:

Mr. Nelson shared that the conference was helpful and very well attended this year. The general sessions went over their allotted time so that there was no time to get to the exhibits. The programs were well done. He stated that it was good to do a presentation as well as listen to other districts such as Eastmont, Longview, and Riverview. In the Northshore School District’s presentation, they shared that they have a handheld device used by an audience so they can vote to get an instant response on an issue. It was great to learn from colleagues, and all are trying to do what’s best for kids.

Following up on the Yarrow Bay public meetings, Mr. Nelson said he is still responding to questions that are coming in on the website. He has gotten a good response from the discussion board and shared in his WSSDA presentation that we use the site in an interactive way. At this point, he doesn’t know when the Yarrow Bay agreement will come to the board for approval. It will happen after city of Black Diamond approves the Master Plan Development process.

Mr. Nelson complimented Mrs. Lockyer and the Human Resources Department on doing a beautiful job of managing the Thanksgiving baskets for our district. Last year, the district had requests from 20-25 families for baskets. This year there were 91 families and others on a waiting list. Mrs. Lockyer and her staff have been working with high school leadership students to take care of our families. Mrs. Lockyer reported that the final count was 120 baskets requested and enough food came in for 130 baskets. Mr. Nelson stated that he shared the need on FaceBook, and Mr. Landis came in with two complete baskets. This is how social networking plays in! He thanked Mrs. Lockyer again for her effort.

The National Board results are in and eight more certificated staff have successfully completed the process. This brings our total to 29 or 11% of our staff. The state average has been 5%. We have another 10-15 that need to make some adjustments on their papers, plus another 8-10 in the cohort. Mr. Cassell stated that a district three times the size of ours has 16 teachers that are National Board Certified. Mr. Nelson said that our high school has to be near the top with 12 teachers. The new National Board certified teachers will be invited to the December board meeting. He has asked all 29 of the teachers to gather at the auditorium for a picture.

C. Climate Survey:

Mr. Nelson introduced Mrs. Lockyer who managed the Climate Survey. Mrs. Lockyer shared that each of the board members received a notebook with the survey information. The principals received survey results for their buildings so they can look at what to celebrate and what they can improve to better serve their clients. She stated that the survey format was similar to last year’s. Because there were very few responses to the Spanish survey, it was not offered this year as it was expensive. The survey was opened to the community this year and 5 responses were received. She feels we need to find a better way of communicating with the community. Mrs. Lockyer reviewed the executive summary from this year’s Climate Survey:

What we do well:

- ✚ The District hires well qualified professionals to improve student learning.
- ✚ Parents feel welcome in the District.
- ✚ Children feel safe in school.
- ✚ Technology
- ✚ Curriculum and texts
- ✚ Facilities
- ✚ Communication

Next Steps:

- Continue to look at the recruiting and retention programs to attract and retain professionals who are scholastically prepared and have the same educational values as our system and community.
- Keep it up and celebrate.
- Keep it up and continue the vigilance.
- The levy was passed!
- There is a distinct thread of appreciation for the change in direction regarding math across the grade levels.
- The roof and heating systems are recognized as an improvement to the schools.
- There is a continued appreciation for the many and varied methods the District communicates with parents and the community.

Areas of Improvement:

- ✚ Students felt they needed and wanted greater use of technology for them in their education.
- ✚ A significant number of students indicate a desire for greater challenges in their classes.

Next Steps:

- This will be and has been a focus and will continue to be so in the plan for the use of current resources as well as levy dollars as they become available in 2011.
- The PLC process will continue to look at all aspects of student education.

Concluding her report, Mrs. Lockyer asked for comments. Mrs. Dahlquist asked if the implementation of the survey was easier this year. Mrs. Lockyer responded that the upfront process was easier because the survey was already on Zoomerang. Compiling the data is labor intensive and time consuming. She shared that Mr. Marlow is looking at using Monkey rather than Zoomerang as it is more versatile and could be used for other surveys. Mr. VanHoof asked what would be the best time of year for the survey, in response to Mrs. Lockyer's stating there may be a better time of the year for offering the survey. She suggested that we may get better information from parents, staff, and students if we do the survey during student conference time in November. Mr. Cassell asked whether there is data out there on the best timing for a survey.

Mr. VanHoof thought between Open House and conferences would be good timing. Mr. Nickson felt after conferences would be best. Mrs. Lockyer stated that with School Improvement Plans moved up, the survey information would be good to use as part of a working document for school improvement. Mr. Nickson asked if we could determine what percentage of total students and parents participated in the survey. Mrs. Lockyer responded that the student piece is constant. IT is set up so all secondary students have the opportunity to take the survey. She also stated that there were less funny responses this year as students were taking the survey more seriously. Mrs. Lockyer said the data can be pie charted or bar graphed, and the Cabinet pulled out the items for the executive summary. Mr. Cassell noted that one school had far more responses than most and suggested that principal be recognized for her effort. Mrs. Lockyer said she would see to that. Mr. Nelson suggested we adopt the November timeframe for the survey next year. Mrs. Dahlquist liked doing the survey during conference time as it gave parents the opportunity to arrive a little early and do the survey at the school libraries. Mrs. Lockyer thought it would be helpful to set it up at the public library also. Mrs. Dahlquist thanked Mrs. Lockyer for her report.

Mrs. Dahlquist asked if anyone present wished to address the board as a whole to please step forward and state their name. For those addressing the board, a new process is being implemented; speakers will be asked to complete a card with their name and address so Mrs. Aaby will have accurate information for the board minutes. This became quite a challenge during the Yarrow Bay public meetings!

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Stocker stated that there are two payables in the packet this month as there were contractors that needed to be paid. After the conversion, WESPaC recommends two runs a month. Mr. Stocker presented the list of top ten expenditures in the district as follows: Puget Sound Energy; K & L Gates; Associated Petroleum Products; Spot Devices, Inc; Overlake Hospital Medical Center; Muckleshoot Indian Tribe; Food Service of America; City of Enumclaw; Northwest Technical Products, Inc; and Speech Connections.

After reviewing all vouchers, Mr. Nickson moved and Mrs. Merrill seconded to approve payroll and general fund vouchers #46713 through #47046 in the amount of \$639,003.38; capital projects fund vouchers #1611 through #1622 in the amount of \$260,731.20; associated student body fund vouchers #19875 through #19970 in the amount of \$95,038.23; and ratification of the general fund payroll warrant issue for October in the amount of \$2,711,128.05.

Motion carried.

B. Consent Agenda:

1. Donation of \$1,037.76 from Annis & Associates for staff t-shirts at EHS
2. Donation of \$3,600 from Firewall Capital Mgt (5K Run for Down Syndrome) for special ed programs
3. Donation of \$1,000 from Arts Ed Washington to Kibler Elementary for the art program

4. Donation of \$4,500 to Kibler Elementary from Kibler PTA for the purchase of 3 document cameras and carts
5. Personnel Report

The consent agenda was presented by Mrs. Dahlquist.

Mr. VanHoof moved and Mr. Cassell seconded a motion to approve the following items on the consent agenda:

1. Donation of \$1,037.76 from Annis & Associates for staff t-shirts at EHS
3. Donation of \$3,600 from Firewall Capital Mgt (5K Run for Down Syndrome) for special ed programs
3. Donation of \$1,000 from Arts Ed Washington to Kibler Elementary for the art program
4. Donation of \$4,500 to Kibler Elementary from Kibler PTA for the purchase of 3 document cameras and carts
5. Personnel Report

Classified:

- A. New Employee:
 1. Karrie Carey, bus driver, transportation, effective 10.1.2009
 2. Elyse Juarez, paraeducator, Sunrise and Black Diamond, effective 10.21.2009 and 10.19.2009
 3. Angela Wyrwitzke, paraeducator, Kibler, effective 11.3.2009
 4. Heather Boren, paraeducator, Kibler, effective 11.2.2009
- B. Leave of Absence
 1. MaryAnne Tucker, ELL paraeducator, EMS, effective 10.1.2009

Supplemental:

- A. Rehire:
 1. Timothy Nelson, assistant wrestling coach, TMMS, effective 10.29.09
- B. New Employee:
 1. Christopher Bettencourt, assistant boys swim coach, EHS, effective 11.16.2009

Motion carried.

C. Resolution #945: Cancellation of Warrants Outstanding Over One Year

The business office periodically cancels the checks that have not been cashed. People are contacted and may come in to have another check issued if they choose.

Mr. Nickson moved and Mr. VanHoof seconded to approve Resolution 945: Cancellation of Warrants Outstanding Over One Year. Motion carried.

D. Resolution #946: M & O Levy

Mr. Nelson stated that this is the official resolution to put the M & O replacement levy on the ballot in February. Mr. Stocker shared a PowerPoint presentation and was disappointed there

was no ECTV! He said he would share the information again at the December meeting. This levy represents 18% of the district budget and supports education programs, activities, transportation and special education, among other things.

The levy base is \$36,925,982 (state, federal and other revenue). The levy authority for 2010 is 24.88%. For transfer students, the district received \$127,700. The levy authority after transfers is \$9,314,893. Maximum 2010 Local Effort Assistance is \$628,673 which makes the current 2010 levy authority amount \$8,686,220. Mr. VanHoof asked if the LEA money is safe in the state budget. Mr. Stocker responded that it can not be banked upon and it reduces what the taxpayer pays. Mr. Cassell asked when the percentage was set. Mr. Nelson and Mrs. Dahlquist stated that it was a state decision made in 1977. Mr. Nelson added that this is what the Federal Way lawsuit stemmed from – the inequality in district percentages. Mr. Stocker stated that eastern Washington districts are very dependent on LEA and are banding together to try to get this changed.

The 2010 Levy rates per thousand are as follows:

\$3.05 in 2011	\$9,238,151
\$3.05 in 2012	\$9,432,914
\$3.05 in 2013	\$9,894,060
\$3.05 in 2014	\$10,388,763

If the district does get the LEA, it results in a rollback for the taxpayers. Mr. Nelson stated that four years from now, we may run a 2-year levy. Mr. Nickson asked what the top three variables were. Mr. Stocker responded that what the state will do with the budget, property valuation, and growth are the three variables. Mr. Nelson asked for official approval on the resolution.

Mr. Nickson moved and Mrs. Merrill seconded to approve Resolution 946: M & O Levy. Motion carried.

**E. Second Reading:
Policy 1114: Board Member Resignation**

Mr. Nelson explained this is the second reading on this policy and calls for action. There were no corrections or changes in the language at the last meeting so Mr. Nelson requested the board approve this policy.

Mrs. Merrill moved and Mr. Cassell seconded to approve Policy 1114: Board Member Resignation. Motion carried.

F. General Fund Report:

Mr. Stocker presented the general fund report. 15.03% of the 2009-10 budget has been expended with 20.49% of revenues in. Twice a year we get revenue from property tax which explains the large revenue for the month of October.

The beginning of the year fund balance was \$3,715,729.03. Total resources available: \$12,264,090.83. Expenditures to date: \$6,540,139.01. Transfer amount to debt service for energy: \$0; grant carry-over: \$244,469.70; energy: \$42,689.82; inventory: \$32,120.87; unreserved designated: \$525,000.00; and unreserved contingency: \$350,000.00. Unreserved ending fund balance: \$4,529,671.43.

Capital Projects beginning fund balance was \$2,004,777.91 with an ending balance of \$952,678.21.

The Debt Service Fund beginning fund balance was \$2,889,218.95 with an ending balance of \$4,222,132.83.

ASB Fund beginning fund balance was \$271,726.09 with an ending balance of \$459,508.41.

Transportation Fund beginning fund balance was \$541,585.41 with an ending balance of \$1,021,238.00.

Mrs. Dahlquist asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 20-minute executive session for the purpose of discussing qualifications of applicants. No action would be taken.

V — EXECUTIVE SESSION

The board announced at 8:25 p.m. the executive session would continue for approximately 15 minutes. The board came out of executive session at 8:37 p.m. No decisions or motions were made.

VI — BOARD PROCESS DEBRIEF

The board debriefed the board meeting. Mrs. Dahlquist proposed the board meet from 4:00 – 6:00 p.m. on December 7th, prior to the work study, to review the board self-evaluation. The board agreed. Mrs. Dahlquist asked that all self-evaluations be to her by November 30th to compile the information.

Mr. Nelson proposed the board work study and regular meeting time be moved to 6:30 p.m. beginning with the December 21st board meeting. After discussion, the board agreed.

VII — ADJOURNMENT

This meeting adjourned at 8:42 p.m.

President, Board of Directors

Secretary, Board of Directors