

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
7:00 p.m., District Office
October 19, 2009

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Cathy Dahlquist, President of the Board of Directors, at 7:01 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Gerrie Garton led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present.

D. Minutes:

Mr. Nickson moved and Mr. VanHoof seconded a motion to approve the minutes of the regular board meeting of September 21, 2009 and the special board meeting of October 5, 2009 as printed. Motion carried.

II — BOARD OF DIRECTORS/COMMUNICATIONS

A. Recognition of Southwood Elementary – Great Schools Award:

Mr. Nelson stated it was a great pleasure to be celebrating Southwood Elementary and their second School of Distinction Award. He introduced Dr. John Armenia, representing Phi Delta Kappa and the Center for Education Effectiveness. He presented a certificate of recognition for Southwood's improvements in reading and math to Mrs. Arbury, Principal. Southwood is one of 104 schools in the state being honored. Dr. Armenia also presented Mrs. Dahlquist with a certificate for the board along with a journal. He affirmed the board and administration for being strong, skillful and visionary leaders. Dr. Armenia then presented Southwood with a banner. Mrs. Dahlquist asked Dr. Armenia to explain to the community what Phi Delta Kappa is. He shared that it is a 103 year-old professional organization comprised of professors, teachers and administrators who advocate for public education. Mr. Nelson then presented Mrs. Arbury with a certificate, flowers and a card of congratulations on behalf of himself and the board.

B. Recognition of April Gallagher:

Mr. Nelson remarked that it was his pleasure to honor April Gallagher. He then shared a note he had received from Kaycee Gallagher in which she shared her sadness over the loss of 6th Grade

Camp due to budget cuts. She also shared her fundraising ideas. Mr. Nelson wrote back to Kaycee, meetings were scheduled, and as a result of the letter Kaycee wrote and a mom who cared enough to become involved, Kaycee discovered how to make changes in the world. 300-plus 6th graders got to attend camp along with 40-plus high school students who got to be counselors. There were two – two and a half day sessions. Mr. Nelson told Mrs. Gallagher she did a magnificent job of fundraising with the help of the community through coffee sales, a garage sale, and funds from Mr. Miller's plays. None of it would have happened without Kaycee's letter. Mrs. Gallagher stated that she felt blessed to live in a community that stepped up to support the cause! Mr. Nelson said it is a great story and he is thrilled for the students. Mr. Cassell added that it is a nice example of a sustained effort that paid off. He thanked the Gallaghers and others who were involved, including Mr. Miller for contributing with play proceeds. He shared that his family is still talking about OCTOMOM! Mr. Cassell said that it was sad to have to cut the camp program.

Mrs. Dahlquist called for a ten-minute intermission to celebrate Southwood and April and Kaycee Gallagher. Cake and punch were served.

C. Board Communications:

Mrs. Dahlquist called the meeting back to order at 7:25 p.m. and asked for board communications.

Mr. VanHoof shared that a year ago, he and Mr. Nelson became involved with YEAS (Your Enumclaw Area Stadium), a group that is working hard to upgrade the football stadium. The group is applying for a \$200,000 NFL Grant to install a synthetic playing surface which can also be used by other sports teams. Letters of support are being gathered and the league is in support. Mr. VanHoof is hopeful the grant will be awarded and then work must be completed within 18 months. He is both excited and optimistic. The Seahawks are providing a letter of support. The grant application is due by the end of the month with a response expected in December. The goal is to have the new surface ready for next fall. Mr. VanHoof stated this could be a great facility and comes with a lot of history! Mutual of Enumclaw has been a generous donor with a \$50,000 pledge. Mayor Wise has also done a great job of promoting along with other district and city employees. Mrs. Dahlquist thanked Mr. VanHoof for representing the board saying he has been an integral part of what is happening.

Mrs. Dahlquist reminded everyone that ballots have been received in the mail. She encouraged people to get out and vote on the initiatives and other items on the ballot.

Mrs. Merrill shared that it has been a wonderful opportunity participating on the WSSDA State Legislative Committee at the annual assembly. She stated that it is more and more important for board members to be aware of what is happening at a legislative level. Mrs. Merrill will be bringing more information to the board in the near future. She remarked that Initiative 1033 doesn't directly impact schools but it does impact the general fund and that will impact schools. There is other legislation that would diminish local control of schools. Mrs. Dahlquist expressed her appreciation for the time and energy Mrs. Merrill has put in to this position as well as in the Leadership Class from which she will soon graduate.

D. Superintendent's Report:

Mr. Nelson honored Mrs. Lockyer whose article on our district's new evaluation system was published in the Washington School Personnel Association Newsletter. He said it is nice to have our administrators stepping out to share information with others.

Mr. Nelson shared the reason for the food items on the board table was to promote the Battle of the Bridge Food Drive which begins next Monday, October 26th. The food drive is a friendly competition with White River School District and the goal is to fill the food banks in Black Diamond, Enumclaw and Buckley before the holidays. The communities were thrilled last year. It has been a great opportunity for students to step out and serve and has involved the Key Club and Leadership students. Food will be collected in all of the schools as well as district office. Mrs. Dahlquist commented that we won the competition last year by a large margin and she hopes we beat our own record this year.

E. National Information Literacy Awareness Month:

Mr. Nelson read his proclamation to make October the *National Information Literacy Awareness Month* in Enumclaw School District. He stated that it was brought to his attention by the librarians. He acknowledged Sunrise and Southwood librarian, Janie Ingroum, who was present at the meeting. Mr. Nelson said moving to state standards and federal assessments, the key piece is literacy. We value literacy in our system. He believed it was important to make note of this month.

Mrs. Dahlquist asked if anyone present wished to address the board as a whole to please step forward and state their name.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Stocker presented the list of top ten expenditures in the district as follows: Food Service of America, Puget Sound Energy, Overlake Hospital Medical Center, Northwest ESD 189, KCDA, Associated Petroleum Products, Speech Connections, City of Enumclaw, Micro Computer Systems, and Reliance Communications, Inc. He shared it will be interesting to watch the city bill for electricity now that EMS has been converted to gas.

After reviewing all vouchers, Mr. VanHoof moved and Mr. Nickson seconded to approve payroll and general fund vouchers #46464 through #46712 in the amount of \$494,359.86; capital projects fund vouchers #1602 through #1610 in the amount of \$544,779.54; associated student body fund vouchers #19825 through #19874 in the amount of \$35,227.58; and ratification of the general fund payroll warrant issue for September in the amount of \$2,685,791.61.

Motion carried.

B. School Improvement Plans:

Mr. Nelson shared that the School Improvement Plans are a state requirement and Mr. Parker has worked individually with every principal to develop this year's plans. Mr. Parker stated that it was his pleasure to present the SIPs from each of the eight buildings. These will serve as a blueprint on how we approach the business of student learning. The buildings are going through a continuous improvement process and how to approach it. Further improvements are in the plans this year. The improvements better reflect legislative requirements, PLC work, and more coherence. There are two components in the plans: a narrative overview by the principals that reflects on progress toward last year's goals and then outlines a plan that speaks to legislative requirements. Mr. Parker stated that there is very interesting information in the narratives. The second component includes the PLC action plan with a template of goals and timelines on how to improve student learning in each school. This year reflected the coherence in the system: the board identified goals and action plans for the PLC and math sections. The principals have done outstanding, time intensive work. Mr. Parker hoped that was reflected and that the board would appreciate it. Mr. Parker acknowledged Mr. Nickson's suggestions on how to reflect data in a visual manner. He thanked the principals in attendance and asked for questions from the board. Mrs. Dahlquist commented that the plans have changed dramatically over the last four years. She thanked Mr. Parker for the meaningful plans and acknowledged Mr. Weyer for his work in directing and asking questions. She concluded that the plans are great.

Mr. Nelson stated that board action is required for the plans each year. The timeline was shifted from November to October to give staff a full year to work on goals. Mrs. Merrill moved to approve the plans as presented with thanks to staff for their work. Mr. Cassell seconded and the motion carried.

C. Consent Agenda:

1. Field Trip: EHS Band Trip to Orlando, FL – April 7 – 11, 2010
2. Personnel Report

The consent agenda was presented by Mrs. Dahlquist.

Mr. Cassell moved and Mr. VanHoof seconded a motion to approve the following items on the consent agenda:

1. Field Trip: EHS Band Trip to Orlando, FL – April 7 – 11, 2010
2. Personnel Report

Certificated:

- A. Leave Replacement FTE Increase:
 1. Miranda Simacek, from .5 to .8 teacher, Sunrise, effective 10.1.09

Classified:

- A. New Employee:
 1. Mikell Stowe, assistant groundskeeper, district, effective 8.10.2009
 2. Richard Albright, paraeducator, EHS, effective 8.31.2009

- B. Resignation:
 - 1. Heidi Boldt, physical therapy assistant, district, effective 10.13.2009

Supplemental:

- A. Rehire:
 - 1. Ed Gutierrez, assistant girls soccer coach, EHS, effective 9.1.2009

Motion carried.

D. Maintenance and Operations Levy:

Mr. Nelson used a PowerPoint presentation to share basic information regarding the upcoming Maintenance and Operations Levy and to announce it to the community. The Levy Committee has already met. The election date for the levy is February 9, 2010. Absentee ballots will be mailed on January 22, 2010. This will be the first time the district has run an M & O Levy under the new simple majority law. The last M & O Levy was run in February 2006. This is a 4-year replacement levy which means it is not a new tax. A 4-year levy saves time and money. It is a renewal of a levy that constitutes 18-19% of our budget. This is how we do business and these funds are used to pay for everything as it is the equivalent of 1/5th of the budget. Next steps: an ESD assessed evaluation (numbers from King County are not concrete as yet); determine the levy base; determine the rate per \$1,000; and then a board resolution at the board meeting on November 23, 2009. Mr. Nelson wanted to announce the levy to the community. The information will go out on the website and in the news tomorrow. Mr. Cassell commented that to put this amount of money in perspective, last year's budget cuts amounted to 6% of the budget and resulted in much loss. The impact from losing this amount of money by not renewing the levy would be great.

E. Resolution #943: Authorizing Issuance of Individual Procurement Cards

Mr. Nelson explained the purpose of the resolution which is to issue procurement cards for individuals to do the purchasing for the district. Mr. Nickson moved and Mr. VanHoof seconded to accept Resolution # 943: Authorizing Issuance of Individual Procurement Cards. Motion carried.

F. Resolution #944: General Fund Excess Levy

The M & O Levy amount was revised and reduced by \$239,912 because of a shift in values. This resolution reflects that reduction. Mr. Cassell moved and Mrs. Merrill seconded to approve Resolution # 944: General Fund Excess Levy as presented. Mr. Stocker explained this resolution at Mrs. Merrill's request. Motion carried.

G. 2010-11 Calendar:

Mrs. Lockyer stated that the 2010-11 calendar before them had been voted on by the EEA. She respectfully asked the calendar be approved by the board. Mrs. Lockyer said there have been good conversations with EEA and ideas will be gathered for next year's negotiations which begin in February. Mr. Nickson moved to accept the calendar and thanked Mrs. Lockyer for her work. Mr. VanHoof seconded the motion. Mr. Cassell commented that he appreciated the hard work on both sides and the agreement to move forward. Mrs. Dahlquist shared that the data from the community survey is appreciated and valued. Motion carried.

H. First Reading:
Policy 1114: Board Member Resignation

Mr. Nelson commented on the irony of this policy coming to us at the time of Mr. Weyer's resignation. The change is in simple language to reflect new RCWs. This policy is for information this month and will be an action item next month.

I. Second Reading:
Policy 3422: Student Sports – Concussion and Head Injury
Policy 4260: Use of School Facilities

These two policies both are tied to the new concussion laws and Mr. Nelson asked for board approval to implement these policies. Mrs. Merrill made a motion to approve both Policy 3422: Student Sports – Concussion and Head Injury and Policy 4260: Use of School Facilities. Mr. Cassell seconded. Mrs. Merrill commented that these are really important policies. It has, in the past, been tough on kids and parents when students have continued to play with injuries. Mr. Cassell added that this policy is in place not just for school sports but for any activity using our facilities. Motion carried.

J. General Fund Report:

Mr. Stocker continued an explanation regarding the levy rollback stating that voters approve the amount of the levy and said we could collect more. They approve more but we can only collect a certain amount based on current valuations. We are collecting less from the voters than they originally approved. Mr. Nickson asked if the upcoming levy is a lower amount than 4 years ago. Mr. Stocker responded that it is not known yet. He is trying to line up variables to see what we will run.

Mr. Stocker presented the preliminary to the final for 2008-09 General Fund Report. 94.91% of the 2008-09 budget has been expended with 99.22% of revenues. This budget year will wrap-up the end of October. Mrs. Dahlquist appreciated that the district stayed on budget and kept to a goal of 5% in the reserve fund. She thanked Mr. Stocker for a great job.

The beginning of the year fund balance was \$3,967,246.81. Total resources available: \$46,229,447.50. Expenditures to date: \$42,403,406.06. Transfer amount to debt service for energy: \$42,689.84; grant carry-over: \$244,469.70; energy: \$42,689.82; inventory: \$32,120.87; unreserved designated: \$525,000.00; and unreserved contingency: \$350,000.00. Unreserved ending fund balance: \$2,589,071.21.

Capital Projects beginning fund balance was \$50,890.38 with an ending balance of \$2,005,925.18.

The Debt Service Fund beginning fund balance was \$2,207,605.22 with an ending balance of \$2,907,382.14.

ASB Fund beginning fund balance was \$354,365.85 with an ending balance of \$275,137.59.

Transportation Fund beginning fund balance was \$432,133.58 with an ending balance of \$543,978.82.

Mrs. Dahlquist asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 45-minute executive session for the purpose of discussing site acquisition of real estate. No action would be taken. Attorney Denise Stiffarm would be in attendance during executive session. Mrs. Dahlquist announced the board would take a 10-minute break before moving to executive session at 8:20 p.m. and would reconvene at 9:05 p.m.

V — EXECUTIVE SESSION

The board announced at 9:07 p.m. they would continue in executive session for an additional 10 minutes. The board came out of executive session at 9:17 p.m. No decisions or motions were made during the executive session.

VI — BOARD PROCESS DEBRIEF

The board debriefed the board meeting.

VII — ADJOURNMENT

This meeting adjourned at 9:18 p.m.

President, Board of Directors

Secretary, Board of Directors