

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
7:00 p.m., District Office
December 21, 2009

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Cathy Dahlquist, President of the Board of Directors, at 6:32 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Hannah Dahlquist led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present.

D. Minutes:

Mr. VanHoof moved and Mr. Nickson seconded a motion to approve the minutes of the regular board meeting of November 23, 2009 and the special board meetings of December 7, 2009 as printed. Motion carried.

II — BOARD OF DIRECTORS/COMMUNICATIONS

A. Presentation of WSSDA Leadership Graduation Certificate to Nancy Merrill:

Phil Gore, Director of Leadership Development Services at WSSDA, presented Nancy Merrill with her Leadership Graduation Certificate. Mr. Gore stated that Leadership WSSDA is the premier leadership training for veteran school board members and Mrs. Merrill was the most veteran of this class. Since she couldn't be at graduation this year, Mr. Gore was presenting her certificate and a watch. He stated that Mrs. Merrill's completion of the course says a lot about her commitment to kids. Mrs. Merrill thanked Mr. Gore and Connie Lauderdale for the time invested in planning and implementing the program. She said it is an intensive program and a great opportunity for growth. Mr. Nelson presented Mrs. Merrill with a card and a wreath, and thanked Mr. Gore for taking the time to come to our district. Mr. Gore was presented with a little gift that included information about the Enumclaw School District. Mr. Nelson also pointed out the "dashboard" that has been created in the boardroom for information about each of our schools.

B. Welcome – Re-elected Board Members:

Superintendent Mike Nelson introduced re-elected board members Cathy Dahlquist, District 2, and Chris VanHoof, District 5.

C. Oath of Office:

Mr. Nelson led Mrs. Dahlquist and Mr. VanHoof in their oaths of office. He also noted Mrs. Dahlquist's family was in attendance.

D. Reorganization of the Board:

Mrs. Dahlquist explained the reorganization process and opened the nominations for president.

Mr. VanHoof nominated Nancy Merrill for president of the board for 2010. Mr. Cassell seconded the nomination. Motion carried.

Mrs. Merrill took her seat as board president and thanked Mrs. Dahlquist for her work as president the past two years. Mr. Nelson shared his appreciation of Mrs. Dahlquist for a wonderful two years and presented her with a gavel for her service. He stated that he appreciated all she's done and he has enjoyed working with her. Mrs. Dahlquist said she couldn't have done it without all the team – a team of 6 – the superintendent and the five board members.

Mrs. Merrill opened the nominations for vice-president. Mr. Cassell nominated Chris VanHoof and Mr. Nickson seconded. Motion carried.

Mrs. Merrill explained the board presidency rotates by director area and gives each of the board members an opportunity to lead and work with the superintendent. She said it is a great honor to be president. Mrs. Merrill told the board that it was very affirming that they have entrusted her with the position.

Mr. VanHoof nominated Mrs. Dahlquist as legislative representative. Mr. Cassell seconded and the motion carried. Mrs. Merrill thanked Mrs. Dahlquist for taking that responsibility.

E. Board Communications:

Mr. Cassell stated that quite a few things have been happening. He publicly thanked everyone who participated in the district's Climate Survey in October. Each board member has received the results. Mr. Cassell also reported that the board had completed its self-study. He explained that it is an opportunity for the board to work together and set goals. The board reviews where it has been and where it is going. Mrs. Dahlquist continued to share that the board goals are different from the district goals, which are math and PLCs. Mr. VanHoof shared that one of the board goals is to keep a 5% reserve in the budget. Mr. Cassell stated that the other goal is to know their constituency by making contacts and finding ways of increasing connections with the community. A dinner with past-board members has been planned for January.

F. Superintendent's Report:

Mr. Nelson said he had three updates to share. First, the Beyond High School luncheon, sponsored by the Enumclaw Schools Foundation, will be December 29th, 12:00 p.m. in the EHS

Library. Recent grads have been invited to share their experiences with middle and high school students. He hopes to have a good turn-out as students from the military, and 2 and 4-year colleges will be present to share.

The second item was the budget. The governor's budget included a great deal of cuts to education. The total cuts to our district would be \$2 million. This would be devastating after last year's cuts. Mr. Nelson stated he is hoping for a new revenue source or LEA not being cut. There are a lot of complications and the district is watching the budget situation closely. What might we need to do as a process is under consideration. Another governor's budget is due the second week of January. Mrs. Dahlquist and Mr. Nelson will attend the legislative conference in February and contact our senators and representatives.

The M & O Replacement Levy will be on the February 9th ballot. These funds are the equivalent of 19% of the budget. Mr. Nelson has been presenting levy information at PTAs and service clubs. This is an all mail-in ballot which requires 50% +1 vote to pass.

The third update is regarding a major conversion the business and human resource offices are making to the WESPaC system. This will streamline and connect the two departments. Half of the WESPaC clients have already made the conversion. The district's conversion was postponed when we hired a new fiscal officer and business director. This conversion has been time intensive for staff training and technology has been upgraded to support the system. Mr. Nelson stated that this will assist in doing some of the data dashboards. Mr. Cassell remarked that he noticed the data dashboards on the wall.

G. Request Committee Participation in Preparing the Pros & Cons Statements for the Election Pamphlet:

Mr. Nelson announced that anyone interested in preparing the Pros & Cons Statements regarding the levy for the Election Pamphlet should contact Diana Aaby at 360.802.7102. Mrs. Merrill acknowledged Suzanne Lewis, who was in the audience, as chairperson of the levy committee.

Mrs. Merrill asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She said we want to properly record and recognize those who present during the meeting.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

Mr. Steve Marshall, Black Diamond, stated that he was there on behalf of his family and three other families who live outside of Black Diamond. His concern is for the safety of the children in these families who walk to Morgan Creek to catch the bus. Mr. Marshall would like this changed and has been in contact with numerous people. He asked that this issue go to Risk Management. Mr. Marshall would like to see this issue resolved with a stop nearer the families' homes. Mr. Marshall gave an information packet to each of the board members. Mrs. Merrill thanked him for sharing his concern.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Stocker presented the list of top ten expenditures in the district as follows: Muckleshoot Indian Tribe; Puget Sound Energy; Food Service of America; City of Enumclaw; Puget Sound ESD; Overlake Hospital Medical Center, Associated Petroleum Products; K & L Gates; NW ESD 189; and Speech Connections.

After reviewing all vouchers, Mr. VanHoof moved and Mr. Nickson seconded to approve payroll and general fund vouchers #47047 through #47287 in the amount of \$525,563.10; capital projects fund vouchers #1623 through #1626 in the amount of \$58,148.10; associated student body fund vouchers #19971 through #20043 in the amount of \$70,577.02; and ratification of the general fund payroll warrant issue for November in the amount of \$2,888,121.05.

Mrs. Dahlquist asked Mr. Stocker what the Artists in Schools Program was. Mr. Stocker responded that this is a consortium arts group, funded by grant money that is used to send teachers to different trainings regarding the arts. The ESD administers the grant which goes through the city. Mr. Stocker stated that he would get Mrs. Dahlquist the details. Motion carried.

B. Consent Agenda:

1. Donation from Bill Wheeler Construction for grading and graveling parking areas at EHS in the amount of \$13,652.69
2. Anonymous donation of a refrigerator to the district office in the amount of \$817.92
3. Donation of \$4,500 from Kibler PTA to Kibler Elementary to be used for classroom grants
4. Personnel Report

The consent agenda was presented by Mrs. Merrill.

Mr. Cassell moved and Mr. Nickson seconded a motion to approve the following items on the consent agenda:

1. Donation from Bill Wheeler Construction for grading and graveling parking areas at EHS in the amount of \$13,652.69
2. Anonymous donation of a refrigerator to the district office in the amount of \$817.92
3. Donation of \$4,500 from Kibler PTA to Kibler Elementary to be used for classroom grants
4. Personnel Report

Classified:

A. Additional Hours:

1. Heather Boren, paraeducator (1 hr/day), Kibler, effective 12.7.2009

B. Retirement:

1. Judy Humphreys, paraeducator, Westwood, effective 12.31.2009

Motion carried.

C. First Reading:
Policy 6800: Operations & Maintenance of School Property
Policy 6801: Capital Assets/Theft-Sensitive Assets

Policies 6800 and 6801 were presented to the board for review and as information only for first reading.

In policy 6800, Mr. Nelson shared that the changes are standard practice in making sure we are taking good care of our facilities. If a student damages a facility, they can be disciplined, fined and student records, such as transcripts and diplomas, can be withheld.

Policy 6801 includes changes in verbiage from “fixed assets” to “capital assets”. This policy is for assets valued at more than \$5,000. An example of that would be the new 3D equipment in Mr. Kilmer’s classroom that cost \$10,000. This policy updates language and references. Action will be required at the next board meeting. Mr. Nickson asked who sets the \$5,000 amount. Mr. Stocker responded that it comes from the state. Mrs. Dahlquist asked about the language that says student abuse of property may be disciplined and required to pay. She thought that should be changed to will. Mr. Stocker stated that non-students who are arrested for destruction of property goes through the court system for restitution.

D. Resolution #947: Change in Banking Institutions:

The county treasurer went out to bid and made a change in banking institutions. This resolution is before the board for approval to officially change from Key Bank to US Bank as requested by King County. Mrs. Merrill noted that this must create extra work. Mr. Stocker stated that this change along with the WESPac conversion has been time intensive.

Mrs. Dahlquist moved and Mr. Nickson seconded to approve Resolution #947: Change in Banking Institutions. Motion carried.

F. General Fund Report:

Mr. Stocker took a minute to more fully explain the Arts Impact program, its funding and the payments required for that program.

Mr. Stocker presented the general fund report. 22.87 % of the 2009-10 budget has been expended with 26.55% of revenues in. Mr. Stocker shared data graphs, as requested at the last board meeting, to show the revenue, expenditure, and unreserved fund balances in comparison to past years. Mr. Nelson explained the inflated fund balances during the months when tax money comes in and noted that apportionment is lower in October and May.

The beginning of the year fund balance was \$3,715,729.03. Total resources available: \$14,793,837.79. Expenditures to date: \$9,949,109.21. Transfer amount to debt service for energy: \$0; grant carry-over: \$244,469.70; energy: \$42,689.82; inventory: \$32,120.87; unreserved designated: \$525,000.00; and unreserved contingency: \$350,000.00. Unreserved ending fund balance: \$3,650,448.19.

Capital Projects beginning fund balance was \$2,004,777.91 with an ending balance of \$696,891.35.

The Debt Service Fund beginning fund balance was \$2,889,218.95 with an ending balance of \$4,570,480.84.

ASB Fund beginning fund balance was \$271,726.09 with an ending balance of \$425,525.18.

Transportation Fund beginning fund balance was \$541,585.41 with an ending balance of \$1,022,409.06.

Mrs. Merrill asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would not need an executive session.

V — EXECUTIVE SESSION

No executive session was necessary.

VI — BOARD PROCESS DEBRIEF

The board debriefed the board meeting. Mr. Nickson thanked Mr. Stocker for the graphs. Mr. Cassell also appreciated that effort. Mr. Nickson stated that it is easier to understand why it's difficult to give a number after seeing this information.

Mrs. Merrill stated that she had been remiss in not thanking Mr. VanHoof for his legislative work over the past years. She remarked that he has done an excellent job and has made a lot of phone calls. She is proud that this board is attending the legislative conference and feels it is important to be heard.

Mr. Cassell thanked everyone for a great 2009. Merry Christmas!

VII — ADJOURNMENT

This meeting adjourned at 7:22 p.m.

President, Board of Directors

Secretary, Board of Directors