

**MINUTES**  
**of the Regular Meeting of the Board of Directors**  
**of the ENUMCLAW SCHOOL DISTRICT #216**  
**6:30 p.m., District Office**  
**May 17, 2010**

**I — PRELIMINARY**

**A. Call to Order:**

The regular meeting of the Board of Directors was called to order by Nancy Merrill, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

**B. Pledge of Allegiance:**

Meghan Atkinson led the pledge of allegiance to the flag.

**C. Roll Call:**

All board members were present.

**D. Minutes:**

Mrs. Dahlquist moved and Mr. Nickson seconded a motion to approve the minutes of the regular board meeting of April 20, 2010 and the special board meeting of May 4, 2010 as printed. Motion carried.

**II — BOARD OF DIRECTORS/COMMUNICATIONS**

**A. Board Communications:**

Mr. Nickson shared that he was invited to attend the Washington State PTA Convention at SeaTac. He was able to participate in over 15 events which included classes, round table discussions and speakers.

Mr. Cassell stated the board interviewed candidates for the student board representative positions. They were excellent candidates. This is new to the board and they look forward to having the students participate.

Mrs. Merrill reported the board has completed Mr. Nelson's annual performance review and is thrilled to extend his contract through 2013. She thanked Mr. Nelson for his important work in the district.

Mrs. Merrill also shared that the district has completed its state audit. She and Mr. Nickson sat in on the auditors' exit interview. The auditors were here for over 6 weeks. Mrs. Merrill stated that she is delighted that the auditors were so gracious about the excellent financial condition of our district.

## **B. Superintendent Report:**

Mr. Nelson continued to share regarding the annual audit which is conducted by the state. They review all of the state and federal dollars and how they are expended. The district had a perfectly clean audit. Mr. Nelson said he is delighted with that outcome and thankful for the many people who work in our system and make it run so well. Mr. Stocker and his department deserve a lot of kudos. There was a lot of traffic from the business office to the auditors' space. The auditors were appreciative of our staff and how easily they could provide documentation when asked. Every account and category was scrutinized to make sure processes and procedures were being followed. Rules and regulations change on a yearly basis and are a challenge. It was very positive. Mrs. Merrill remarked that it wasn't just one auditor. At least three auditors spent 360 hours and covered multiple buildings. The audit comes with a big price tag which the district is obligated to pay.

The third Day of Outreach was last Saturday, May 15<sup>th</sup>. Because of all the recent district activities, there was no time to recruit volunteers to walk routes. Instead of visiting homes, Mutual of Enumclaw donated the printing and paper for a flyer that was mailed to the households in our district. The event was held at Rotary Park with musicians from the middle schools and Magic Strings performing. People enjoyed themselves. A man who had just finished a climb to Mt. Peak stated it was a perfect end to his climb! We will continue to try to coordinate with the Garden Club and have the Day of Outreach at Rotary Park, which is a venue that is not often used.

The Seahawks organization presented a prototype of their \$200,000 grant check today. They also hosted a photo op with Coach Bartel, 2 football players, 2 soccer players, Rick Bathum, Larry Fetter, John Wise and Mr. Nelson at the Seahawks training facility which is magnificent. Mr. Nelson wrote to Matt Hasselbeck thanking him for stopping to greet our students and shake hands as the players came through the tunnel. He created a wonderful memory for our students. Mr. Nelson has pictures that will be posted on the website along with the official pictures taken by the Seahawks. Mr. VanHoof added that the City and YEAS Committee are busy applying for grants. Next year, around this time, the playing field will be flat dirt!

Grades 3-8 are in the midst of MSP state testing. It is on all of the school reader boards.

Spring sports are going great. Tennis, track, water polo, golfers, fastpitch are all in the running and the Sweeney Todd play is being performed. High school administrators have been on the go trying to cover all of the events and support kids. Mr. Parker and Mr. Nelson helped with events over the weekend. Schools really do work the full 180 days! Students have lots of projects still due before the end of school.

In conclusion, Mr. Nelson stated this is his final week as "Not So Undercover Boss". All of these adventures have been posted on the website.

## **C. Race to the Top Update**

Mr. Nelson put Race to the Top on as a separate communications item to share what has happened since the last meeting. Since that meeting, the board gave approval to move forward. The applications were due today. Mr. Nelson had a chance to meet with superintendents at a state conference at which the governor spoke. He felt good about moving forward with the signing. The document was signed by Mrs. Merrill, the principals' representative, EEA president, and Mr. Nelson. Sending all four signatures was a very positive sign to having our state application be

competitive. This will mean nearly \$400,000 to our district over the next four years. Mid-August, states will be notified if they are finalists. Districts then have 90 days to write plans after receiving notice. That would be the point at which districts commit. All of the Puget Sound superintendents signed on.

Mrs. Merrill stated that the board has had some conversations since this was first presented. In some ways, it derails the work we're doing in the district. It would benefit to get the money to do the work they will ask of us. Mrs. Dahlquist expressed her concern to Mrs. Merrill recently in a phone conversation. She is concerned that it will be so costly to administer that it won't be worth the funds we receive. When we get more details (i.e. what the money can be used to fund; whether it is a one-time source; does it have to be sustainable by the district) then decisions can be made. It would be interesting to look at the states that have received funding to see what has been required. Charter Schools is a big requirement and is not something our voters have approved. Mrs. Dahlquist doesn't like that this funding would relieve the state from fully funding education. She wants to be very clear about her stand with Race to the Top. Mrs. Dahlquist is not happy about the signing without knowing what the requirements will be. Mr. VanHoof stated that we can always look at the mandates and make decisions in August. We aren't locked in at this point. Mr. Cassell agreed, stating if it won't work for us or be cost effective, we won't progress. Mrs. Dahlquist said that the constitution doesn't give the federal government control of schools and she feels it is the first step to giving up local control. At that point, laws will have to change. Mr. VanHoof agreed that we want to maintain as much local control as possible. Mrs. Dahlquist concluded that every district is different in their needs and this board was elected to represent our district and its constituents.

Mrs. Merrill asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting.

### **III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE**

No one present wished to address the board.

### **IV — ADMINISTRATION/BUSINESS**

#### **A. Payroll and Vouchers:**

Mrs. Merrill stated that the board receives the vouchers in great detail in advance of the board meeting for review. Mr. Stocker played the football video showing the Seahawk check being presented to Mr. Bartel.

Mr. Stocker presented the list of top ten expenditures in the district as follows: Muckleshoot Indian Tribe; Food Services of America; Puget Sound Energy; City of Enumclaw; Associated Petroleum Products; Overlake Hospital Medical Center; Speech Connections; K & L Gates; Simplex Grinnell; and Brooks Powers Group.

Mr. Cassell commented that he noted several pest control costs and wondered why. Mr. Stocker responded that it is spring and pest control is done on the weekends. He is not aware of any infestations. Mr. VanHoof asked if there is more gas heat at EMS now. Yes there is. Mr. Cassell asked about the red line in the voucher report. Mr. Stocker responded that it separates the reports. If using the line works, he and his staff will continue to use that to separate out the different

funds. In regard to the Simplex Grinnell expenditures, Mrs. Merrill remarked that the management requirements and safety issues such as having all the fire extinguishers tested annually, aren't very different from things we should do in our households, but are required to be done in our schools.

After reviewing all vouchers, Mr. Cassell moved and Mr. VanHoof seconded to approve payroll and general fund vouchers in the amount of \$603,248.38; capital projects fund in the amount of \$155,522.72; associated student body fund in the amount of \$55,884.19; private purpose trust fund in the amount of \$1,500.00; and ratification of the general fund payroll warrant issue for April in the amount of \$2,794,226.30.

Motion carried.

**B. Consent Agenda:**

1. Field trip: FCCLA student to National FCCLA Conference in Chicago, IL – July 2 – 8, 2010
2. Personnel Report

The consent agenda was presented by Mrs. Merrill.

Mr. VanHoof moved and Mr. Cassell seconded a motion to approve the following items on the consent agenda:

1. Field trip: FCCLA student to National FCCLA Conference in Chicago, IL – July 2 – 8, 2010
2. Personnel Report

**Certificated:**

- A. Leave of Absence:
  1. Amy Ihde, teacher, EHS, school year 2010-11
  2. Kent Polhemus-Basting, teacher, EHS, .2 LOA, school year 2010-11
- B. New Hire:
  1. Christa Stevenson, SLP, Westwood, effective 8.30.10
- C. Retirement:
  1. Patty Carlson, librarian, Kibler, effective 6.18.2010
  2. Pat Avey, teacher, EHS, effective 6.18.2010
- D. Recall:
  1. Janelle Stussy, teacher, EMS, effective 8.30.2010

**Classified:**

- A. Retirement:
  1. Roberta Finger, secretary, DO, effective 6.30.2010

**Supplemental:**

- A. Resignation:

1. Phillip Engebretsen, head boys basketball coach, EHS, effective 2010-11 school year

**Ratify Contract:**

A. Superintendent Contract

Mrs. Dahlquist asked if the funds for the FCCLA Conference come out of the club account. Yes, they do. Mr. Nelson commented that the board members will see the term “recall” on the personnel report that they haven’t seen before. Janelle Stussy will return to the district as a PE teacher at EMS after a year away at the Muckleshoot Tribal School. Mrs. Merrill stated that we are glad to have her back.

Motion carried.

C. **Enumclaw High School Science Adoption:**

Mr. Nelson commented that Mr. Parker did a thorough review and presentation of the science adoption curriculum at last month’s board meeting. The books have been on review and the board’s approval for the high school science curriculum is requested at this meeting. Mr. Parker stated that he received an email this morning regarding the Biology curriculum and they are staying with Holt. Mr. Nelson commented that the high school adoption completes the science adoption across the district. Mrs. Dahlquist stated that she spent time today thoroughly reviewing the books. She likes the connection between the Physical Earth, Biology and Chemistry texts and found the lay out of the books is easy to understand. They are a nice tie in with the middle school texts. The Physics and AP Biology texts are definitely more sophisticated, geared to the high level reader, and look like a college-level textbook. Mr. Parker learned from the rep that the AP Biology text is bound differently for college courses and agreed that it is sophisticated in its writing. Mrs. Dahlquist also appreciated that teachers have a guide to working with students who are below average in English with the Biology text. She asked whether the Pre-AP portion of the book would be taught. Mr. Basting responded that all of the core areas are looking for ways to meet the needs of the higher level learner and have been in discussions with Principal Burnes. It is high on his agenda to motivate students at all levels, including the upper ability kids. Mrs. Dahlquist asked if the Pre-AP courses might be offered next year. Mr. Basting responded that they would very much like to offer them. Mrs. Dahlquist stated that she thinks the recommendations are great and is concerned about the costs. Mr. Parker said he is working on getting the projections. Mr. Nickson remarked that he found the AP Biology book engaging and liked that the Physics book included pictures for students who are more visual learners.

Mr. Cassell moved and Mr. Nickson seconded a motion to approve the Enumclaw High School Science curriculum adoption as recommended. Motion carried.

Mrs. Merrill thanked Mr. Parker and the science teachers for the tremendous amount of work that went into the process. She appreciated the thoroughness that went into this. Mrs. Dahlquist added that the school district and this board takes seriously the curriculum purchases. Money has been set aside for the science adoption with a budget that needs to be adhered to. Mr. Parker agreed and said the hard costs will be within the budget. Mr. Nelson stated that it is much like buying a car as Mr. Parker negotiates with the reps for different curriculum options.

D. **Second Reading:**  
**Policy 1440: Minutes**  
**Policy 3231: Student Records**

**Policy 3421: Child Abuse, Neglect and Exploitation Prevention**

**Policy 4020: Confidential Communications**

**Policy 6500: Risk Management**

Mr. Nelson shared that these policies which have been thoroughly reviewed and are now before the board for action. He asked for board approval of all five policies.

Mr. VanHoof moved and Mrs. Dahlquist seconded to approve board Policies 1440, 3231, 3421, 4020, and 6500. Mr. Nickson asked if the language regarding student records applied to the alumni list of graduates. Mr. Nelson said that it did. Motion carried.

**E. Resolution #949: Interlocal Agreement with the Muckleshoot Tribal School 2010-2014**

Mr. Nelson stated that approving this resolution will allow him to move into a second term interlocal agreement with the Muckleshoot Tribal School which has increased the number of students they have enrolled. The previous agreement was for three years and he would like to enter in to a four-year agreement. Mr. Nelson feels good about the language in the agreement which has no changes other than the extension. It has been beneficial to both the tribal school and the school district. The benefits are both cultural and financial and it is a positive partnership. Mr. Nelson shared that the district nominated the Muckleshoot Tribe for the WASA Community Award with a letter crafted by Mr. Parker, recognizing the tribe for a number of things they do to benefit the district. The Muckleshoots were awarded the Regional WASA Community Award. Mr. Nelson recommended the board continue the agreement. Mrs. Merrill congratulated Mr. Parker for writing the award letter and said it was nice the tribe received recognition.

Mrs. Dahlquist moved and Mr. Nickson seconded a motion to approve Resolution 949: Interlocal Agreement with the Muckleshoot Tribal School 2010-2014. Motion carried.

**F. Resolution #950: WIAA Agreement**

Mr. Nelson introduced Resolution #950 as an annual agreement that we complete for WIAA participation and approval for Sunday play if necessary, as well as a list of athletic building contacts and WIAA board representative, Mr. VanHoof.

Mr. VanHoof moved and Mr. Nickson seconded a motion to approve Resolution 950: WIAA Agreement. Motion carried.

**G. Resolution #951: Sale of Surplus Property**

Mr. Nelson stated that this is another annual resolution that prepares the district for the surplus sale which every district does. Public entities are required to manage the disposal of property in an appropriate manner. The board was given a list of items which goes through Mr. Stocker and Mr. Cunningham.

Mr. Cassell moved and Mr. Nickson seconded a motion to approve Resolution 951: Sale of Surplus Property. Mrs. Dahlquist asked about the long list of computers on the list. Mr. Stocker replied that these come from various buildings and departments. The CTE department keeps their equipment current. We also have to meet state standards with technology. Mr. Cassell commented that he sees a lot of Apple computers on the list and knows those are being phased out. Mr. Stocker said the surplus sale is June 30<sup>th</sup> at JJ Smith. Schools have the opportunity to select surplus items for their buildings prior to the sale. Motion carried.

## **H. General Fund**

Mr. Stocker presented the general fund report. 61.53% of the 2009-10 budget has been expended with 71.85% of revenues in. Mr. Stocker shared his graph with budget comparisons.

The beginning of the year fund balance was \$3,715,729.03. Total resources available: \$33,696,129.55. Expenditures to date: \$26,770,760.94. Transfer amount to debt service for energy: \$21,344.91; grant carry-over: \$244,469.70; energy: \$42,689.82; inventory: \$32,120.87; unreserved designated: \$525,000.00; and unreserved contingency: \$350,000.00. Unreserved ending fund balance: \$5,709,743.31. Reserve of 5% per board policy: \$2,086,433.20.

Capital Projects beginning fund balance was \$2,004,777.91 with an ending balance of \$1,606,493.13.

The Debt Service Fund beginning fund balance was \$2,889,218.95 with an ending balance of \$3,615,863.38.

ASB Fund beginning fund balance was \$271,726.09 with an ending balance of \$328,844.20.

Transportation Fund beginning fund balance was \$541,585.41 with an ending balance of \$626,578.30.

Mrs. Merrill asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 10-minute executive session for the purpose of the review of a public employee. Mrs. Merrill announced the board would take a 5-minute break before moving to executive session 7:35 p.m. and would reconvene at 7:45 p.m.

## **V — EXECUTIVE SESSION**

The board came out of executive session at 7:44 p.m. No decisions or motions were made.

## **VI — BOARD PROCESS DEBRIEF**

The board debriefed the meeting.

## **VII — ADJOURNMENT**

This meeting adjourned at 7:45 p.m.

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President, Board of Directors

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Secretary, Board of Directors