

**MINUTES**  
**of the Regular Meeting of the Board of Directors**  
**of the ENUMCLAW SCHOOL DISTRICT #216**  
**6:30 p.m., District Office**  
**January 19, 2010**

**I — PRELIMINARY**

**A. Call to Order:**

The regular meeting of the Board of Directors was called to order by Nancy Merrill, President of the Board of Directors, at 6:31 p.m. in the boardroom of the district office.

**B. Pledge of Allegiance:**

Shelby Gustafson led the pledge of allegiance to the flag.

**C. Roll Call:**

All board members were present.

Mrs. Merrill shared that it was a difficult week for us. Two Kibler students, Jared and Jordan Davis, were killed in a tragic car accident. Mrs. Merrill asked for a moment of silence in memory of the children and asked that we keep the family and staff in our hearts. The staff worked very hard behind the scenes to contact Kibler families to make sure things went smoothly at school. The board appreciates the extra time put in by staff and the work they did.

**D. Minutes:**

Mr. Nickson moved and Mr. Cassell seconded a motion to approve the minutes of the regular board meeting of December 21, 2009 and the special board meeting of January 4, 2010 as printed. Motion carried.

**II — BOARD OF DIRECTORS/COMMUNICATIONS**

**A. Board Communications:**

Mr. VanHoof shared that the Maintenance and Operations Replacement Levy will be on the February 9<sup>th</sup> ballot and is an all-mail election. People should be receiving their ballots this week for this very important levy which amounts to 19% of our operating budget. He asked that people vote and mail in their ballots. 50% plus one is required to pass the levy.

Mr. Nickson stated that he would be representing Enumclaw School District on the WSSDA Trust Lands Advisory Task Force.

Mr. Cassell shared that he had attended the *FIRST Robotics Competition Kick-Off* at Mountlake Terrace High School in Lynnwood where 500+ students competed. He has taken it on as his mission to spread the word and see a team of students from Enumclaw competing next year! Mr. Cassell believes it is a great way to learn about technology.

Mrs. Dahlquist stated that she had been in Olympia discussing impact fees with legislators. As a district, we currently only collect impact fees from unincorporated King County. The district has requests in to collect from the Cities of Black Diamond and Enumclaw as well. Mrs. Merrill said she appreciated the time Mrs. Dahlquist spent in Olympia on our behalf and congratulated Mr. Nickson on being asked to join the Trust Lands Task Force.

**B. Superintendent Report:**

Mr. Nelson expressed his heartfelt condolences to the Davis family. He shared that Tina Rosenthal, Kibler health room professional, and the Kibler PTA have graciously stepped up to provide food for the family reception and the district offered them the use of our facilities for the memorial service. Mr. Nelson will keep the board informed on the service date and time.

The Legislature opened last Monday and the district is watching the state budget closely to see what is going to happen. The budget released in December would have meant an additional 2.1 million in reductions to our district. Book Two budget would mean 1.4 million in reductions. We are continuing to observe and have conversations with our legislators. Mrs. Dahlquist, board legislative representative, Mrs. Merrill and Mr. Nelson will attend the WSSDA Legislative Conference in early February. Mr. Nelson hopes we will know more by mid-March. The current budget would mean drastic reductions for K-12 education. This month's *Connection* includes an article about the budget. The district is trying to be proactive and prepared.

The third annual ESD State of Education Address is scheduled for next Thursday, January 28<sup>th</sup> at 7:00 p.m. in the high school auditorium. Mr. Nelson encouraged parents, staff and community members to attend. This year's address will be different from years past. Teaching staff as well as high school students will be involved in conversations much like a talk show, with Mr. Nelson playing the host. The EHS Culinary Arts students will be preparing treats which will be served in the library at the conclusion of the address.

Mr. Nelson encouraged people to look for their ballots on January 22<sup>nd</sup> and put them in the mail by February 9<sup>th</sup>.

Mrs. Merrill thought a parent challenge between buildings to attend the State of Education Address would be a good thing!

**C. School Board Recognition Proclamation:**

Each January we have the opportunity to honor the board. Rather than read the proclamation, Mr. Nelson shared that what the board does for the Enumclaw School District is appreciated by all stakeholders. He expressed his gratitude for the time and effort they put into their jobs. Mr. Nelson said the board spends a lot of time away from their families. They have such gracious and open hearts in all they do for kids. Several gifts of appreciation were given. Last year, the board opened a dialogue with former board members by hosting a gathering. This year, they will host another informal gathering with an Italian theme so the gift from Mr. Nelson was an Italian appetizer. He also presented each board member with a certificate of appreciation. Mrs. Merrill thanked Mr. Nelson and said his kind words meant a lot.

#### **D. Celebrate National Board Recipients:**

Mr. Nelson honored the newest of the 29 National Board Certified teachers in our district. Both formal and informal pictures of the group were posted in the board room. He stated that the teachers do great things for students everyday. Mr. Nelson shared that National Board Certification is a rigorous process and individually reflective regarding the teacher's practice. Stating that the district tries to support as much as it can, it is an internal drive that motivates teachers to complete the process. In November of each year, those who successfully complete the process are announced. Three of this latest group were present and received a standing ovation from the board as they were introduced: Tiffany Armstrong (EHS), Bob Kilmer (EHS) and Kim Patrick (Kibler). They were presented with a group picture of the National Board teachers and Mrs. Fields cookies. Those not present were: JoAnn Amberg, Matt Hicks, Kamele Kimball, Susan Sandfer and Barb Schreiner. Mrs. Merrill asked if the process had changed what the teachers do in the classroom. Ms. Armstrong responded that it was a very reflective process that affirmed her current practices. Mr. Kilmer stated that his assessment process has improved; assessing where kids are, where they need to be, and the strategies necessary to get them there. Ms. Patrick is a literacy teacher and shared that in the process of doing research and learning herself, she found a lot of information that she could use as a teacher to help students learn. Mrs. Merrill said that the board is very proud of the Enumclaw School District staff and brags about the number of National Board Certificated people we have.

Mrs. Merrill asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She said we want to properly record and recognize those who present during the meeting. Mrs. Merrill also invited any visiting students to share.

### **III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE**

No one present wished to address the board.

### **IV — ADMINISTRATION/BUSINESS**

#### **A. Payroll and Vouchers:**

Mr. Stocker presented the list of top ten expenditures in the district as follows: Green River Community College; Muckleshoot Indian Tribe; Puget Sound Energy; City of Enumclaw; YMCA Camp Seymour; Overlake Hospital Medical Center; Toshiba Financial Services; Food Services of America; NW ESD 189; and King County Finance. Responding to a question regarding the Muckleshoot expenditure, Mr. Stocker explained that it is state apportionment that flows through the district to the Muckleshoot Tribal School as we are the public school entity with whom they are identified. Mrs. Dahlquist stated that Green River Community College loses approximately \$3,000 per Running Start student a year as the program is funded through the state and full tuition is not covered. The district also loses money when students go off campus and we have a high number of students enrolled in Running Start. She concluded that she doesn't know what will happen to the program with all the state budget cuts.

Mrs. Merrill explained that the board members review the vouchers the week before board meeting and have the opportunity to ask questions. Mr. Cassell stated that this practice gave him the opportunity to check on a purchase that was a legitimate instructional tool.

After reviewing all vouchers, Mr. VanHoof moved and Mr. Nickson seconded to approve payroll and general fund vouchers #47288 through #47483 in the amount of \$643,971.19; capital projects fund vouchers #1627 through #1630 in the amount of \$63,759.70; associated student body fund vouchers #20044 through #20101 in the amount of \$23,112.06; and ratification of the general fund payroll warrant issue for December in the amount of \$2,737,099.29.

Motion carried.

**B. Consent Agenda:**

1. Donation from Westwood PTA to Westwood Elementary in the amount of \$3,641.79 for three document cameras
2. Personnel Report

The consent agenda was presented by Mrs. Merrill.

Mrs. Dahlquist moved and Mr. Cassell seconded a motion to approve the following items on the consent agenda:

1. Donation from Westwood PTA to Westwood Elementary in the amount of \$3,641.79 for three document cameras
2. Personnel Report

**Certificated:**

- A. Retirement:
1. Gretchen LaTurner, teacher, EHS, effective 6.18.2010

**Classified:**

- A. Leave of Absence:
1. Tracy Wilkening, paraeducator, Westwood, effective 3.5.2010
  2. Glenn Fidler, paraeducator, EHS, effective 1.4.2010
- B. Transfer:
1. Stephen Thomas, custodian, from TMMS to EMS, effective 12.1.2009
- C. Additional Hours:
1. Carla Jennings-Bollig, paraeducator (1 hr/day), Southwood, effective 1.4.2010

**Supplemental:**

- A. New Hire:
1. Zach Bartholomew, assistant coach, EHS, effective 3.1.2010

Motion carried.

**C. Second Reading:**  
**Policy 6800: Operations & Maintenance of School Property**  
**Policy 6801: Capital Assets/Theft-Sensitive Assets**

Policies 6800 and 6801 were presented to the board for second reading and approval. Both of these policies fall under Mr. Stocker's domain.

Mrs. Dahlquist moved and Mr. VanHoof seconded to approve board Policy 6800: Operations & Maintenance of School Property and Policy 6801: Capital Assets/Theft-Sensitive Assets. Mrs. Dahlquist commented that she appreciated the change in the verbiage on Policy 6800: from "may be disciplined" to "will be disciplined". Motion carried.

**D. First Reading:**  
**Policy 1200: Student Representative to the Board of Directors**  
**Policy 2110: Transitional Bilingual Instruction**

Mr. Nelson stated that Policy 1200 is a brand new policy which came about as a result of a workshop presented by the Riverview School District the board attended at their conference. One of the directors at the conference stated that after implementing student representatives on the board, he wouldn't go back. Mr. Nelson explained this is a basic template of a policy and the board can determine whether it is ready to come back for action next month, or more time would be required. Mr. Nelson discussed the policy with Ms. Burnes who then reviewed it with Ms. Weinbrecht, leadership teacher. We want the policy to fit our district. The goal is to gain student insight as one of the board goals is to hear from its constituency. The student representatives will act as liaisons between the high school and the board where they will report on events. The plan is to have one junior and one senior student as representatives from the Leadership Class. There will be an application and interview process. After asking for input, Mrs. Merrill asked if an extra month would still give students time to complete the process for next year and was told that it would. Mrs. Merrill thought it would be appropriate to share the policy and procedure with the Leadership Class. Mr. Nelson said he would do that. Mrs. Dahlquist asked the basis of credit attached to the representative position. Mr. Nelson responded that in other districts, with the extra work and time required of the representatives, a .5 credit was given to the students. Mrs. Dahlquist said she would like to see what other activities are being awarded credits. Mr. Nelson and Mr. Parker stated that passing a WASL section is worth .25 credit and outside PE classes, dance team, marching band, and drama productions receive credit. Mrs. Dahlquist asked if the Equestrian Team would get credit. Mr. Parker said that would be a principal's decision. A student in the audience said no credit is given for Equestrian Club participation. Mrs. Merrill concluded by saying the board will take an additional month to process the policy and Mr. Nelson will present it to the leadership students.

Mr. Stanton stated that the changes in Policy 2110 align our policy with the WAC. He explained that the push is to change from providing access to providing quality education in content areas as well as language acquisition.

**E. Resolution #948: Small Repair Grant:**

Mr. Stocker explained that he and Pete French submitted a grant application and received \$100,000 for a roofing project. The people who are certified to sign for the grant money are named on the resolution and it states that we will comply with public works requirements. The district has until January 2010 to spend the grant. Work will begin on the roof as soon as possible.

Mr. Nickson moved and Mr. Cassell seconded to approve Resolution #948: Small Repair Grant. Motion carried. Nancy thanked Mr. Stocker for moving as quickly as possible on the project.

**F. 2009-10 District Goals Update:**

The tradition is to present a district goals update in January. Last year, the color coding on the goals document was implemented to show which goals have been completed, are in process, or have yet to be addressed. Mr. Nelson pulled specific information to share for this year's goals which are math and PLC. He created a chart representing the math process looking through the lens of a 4<sup>th</sup> grade teacher. The chart included their scheduled assessments. This district always scores at the top in reading and writing. We are working on math with strong professional development and new curriculum. Mr. Parker and Mrs. Kilmer have amazing turn-around with the assessment results. Mr. Parker shared that he is appreciative of the response of staff and gratified that they are so deeply engaged in the new curriculum. It is apparent in the assessment results. With common assessments scheduled, teachers are working hard to stay on the same time-line with their curriculum. Mr. Nelson explained the key assessments. The *Progress Monitoring State Math Standard* is the one that ties to PLCs. Each grade level chose a key math standard to monitor over the course of the year on a monthly basis. It is a very Comprehensive assessment system. Mr. Parker remarked that he is very excited about the monthly progress monitoring of key standards which is being done in grades 1-6. Proficiency is running at 80% with a goal of 90% in our district. Mr. Nelson stated that we have never had this high level of rigor in our district and enjoyed bragging about Mr. Parker. He thanked Mr. Parker for all of his work.

Mr. Nelson shared that the board is hearing hour-long stories from each of our buildings regarding their PLC work at the monthly board work studies. He encouraged people to attend these meetings the first Monday of each month and hopes to have them televised. Mr. Nelson shared that the PLCs have clearly identified learning targets. The goals are woven together and there is a concerted effort around interventions for our students. We do not write goals that are then shelved. They are constantly being worked on and discussed.

**G. General Fund Report:**

Mr. Stocker presented the general fund report. 30.36 % of the 2009-10 budget has been expended with 33.97% of revenues in. Mr. Stocker shared his graph with budget comparisons.

The beginning of the year fund balance was \$3,715,729.03. Total resources available: \$17,888,934.91 Expenditures to date: \$13,208,352.66. Transfer amount to debt service for energy: \$21,344.91; grant carry-over: \$244,469.70; energy: \$42,689.82; inventory: \$32,120.87; unreserved designated: \$525,000.00; and unreserved contingency: \$350,000.00. Unreserved ending fund balance: \$3,464,956.95.

Capital Projects beginning fund balance was \$2,004,777.91 with an ending balance of \$641,372.63.

The Debt Service Fund beginning fund balance was \$2,889,218.95 with an ending balance of \$2,110,101.14.

ASB Fund beginning fund balance was \$271,726.09 with an ending balance of \$395,659.61.

Transportation Fund beginning fund balance was \$541,585.41 with an ending balance of \$1,023,363.07.

Mrs. Merrill asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 20-minute executive session for the purpose of meeting with legal counsel to discuss legal action. No action would be taken. Mrs. Merrill announced the board would take a 10-minute break before moving to executive session at 7:50 p.m. and would reconvene at 8:10 p.m.

#### **V — EXECUTIVE SESSION**

The board came out of executive session at 8:15 p.m. to announce they would be going back into executive session for 25 minutes. The board came back into open session at 8:40 p.m. No decisions or motions were made.

#### **VI — BOARD PROCESS DEBRIEF**

The board debriefed the meeting.

#### **VII — ADJOURNMENT**

This meeting adjourned at 8:41 p.m.

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President, Board of Directors

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Secretary, Board of Directors