

St. Francis Area Schools

St. Francis High School | Counseling Office
3325 Bridge Street NW, St. Francis, MN 55070
763-213-1590 | www.isd15.org

Postsecondary Enrollment Options (PSEO) Student/Parent Contract

Name: _____ Grad Year: _____

Student Email: _____ Student Phone: _____

Check each box to acknowledge understanding of requirements and student responsibilities.

Graduation Requirements/Credit Status:

- You need a total of **57 credits** to graduate **and** to complete all state and district assessment requirements to participate in commencement exercises. Please see your current credit status on PSEO planner/credit check.

PSEO Student Responsibilities:

- Students must formally notify a St. Francis High School counselor by May 30 if they intend to participate in PSEO for the following school year. Visit <http://education.state.mn.us/MDE/fam/dual/pseo>
- Access our PSEO webpage to get additional information www.isd15.org/collegeoptions > College Options
- Take 14-15 high school credits per year to remain on track for graduation (28-30 college credits- if full time)
- Make arrangements to take the required grade level courses during the appropriate school year.
- Make an appointment to meet with your high school counselor prior to registration each semester.
- Counselors and parents do not have access to current grade progress. If you are failing or choose to drop/withdraw from a PSEO class contact your high school counselor immediately to discuss making up the credits and whether continuing with PSEO is appropriate for you as loss of credit may impact graduation status.
 - Drops, withdrawals and failures will be reflected on your high school and college transcripts.
 - It is the students responsibility to notify their parent of any changes to their PSEO schedule.
- PSEO students should review their high school transcript in Campus after each semester to ensure PSEO grades have been received by the high school.
- Make the necessary arrangements to learn about important school information including:
 - MCA, PSAT, ACT testing, class meetings, scholarships and financial aid, Futures Prep requirements, cap and gown, college application deadlines, senior picture, etc. Some of this information can be found on the district website www.isd15.org/hscounseling and by signing up for eNews: <https://sfhs.isd15.org/our-school/enews>.

PSEO Procedures:

- Full time and part time PSEO students need to have a PSEO pass to come and go from the building during the school day. This can be obtained from the counseling office.
- Those who plan to drive to SFHS are required to purchase a parking permit from the high school if they wish to park in the school lot (PSEO student passes are discounted). **Do not park in the staff lot.**

Remedial College Courses—Students are responsible to pay for any remedial college courses taken or any courses that are not PSEO approved. These are not PSEO approved and you will not earn college credit.

Weighted Grades Policy for graduating classes of 2019 and beyond:

Grades will be weighted on a 4.5 scale for College in the Schools (CIS) and Advanced Placement (AP) classes offered at St. Francis High School (SFHS). St. Francis Area Schools will also weight grades for PSEO courses that are equivalent to the CIS and AP courses offered at SFHS.

Example:

	CIS/AP Course	PSEO Course
Equivalent	SCSU Psych 115 - Introduction to Psychology	Anoka Ramsey Psych 1110- General Psychology
Not Equivalent	SCSU Psych 115 - Introduction to Psychology	Anoka Ramsey Psych 2250 Abnormal Psychology

PSEO classes that exceed or are not equivalent to CIS/AP courses currently offered at SFHS will not be considered for weighted grades. If students have a question about whether or not a class they plan to take through PSEO will be weighted they should consult their School Counselor prior to registering for the course. There will not be an appeal process for courses that do not meet the requirements outlined by this policy.

Additional considerations for Weighted Grades for CIS/AP and PSEO:

- Students must receive a final grade of C or higher in the course to receive a weighted grade
- 4.5 Scale
- Classes must be 3-5 credits per course because that is equivalent to what is offered at SFHS

Criteria only for determining weighted grades eligibility. This has no impact on what is accepted for high school credit.

By signing below, I acknowledge that I have thoroughly reviewed and understand the information listed above and I understand my credit requirements and know that it is my responsibility to make sure that I enroll correctly in required classes.

Student Signature _____ Date _____

Parent Signature _____ Date _____